

## MINUTES

### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT COMMITTEE MEETING

9:30am Tuesday 23 November 2021  
Held virtually by video conference

#### 1. Present

- Mr Peter Brass, Independent Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer

#### 2. Apologies

Nil

#### 3. Previous Minutes – 12 August 2021

**GAC 21/15 Previous Minutes – GRFMA Audit Committee 12 August 2021**

**Moved: Cr M Herrmann**

**Seconded: Mr G Pattinson**

*That the minutes of the previous GRFMA Audit Committee meeting held on Thursday 12 August 2021 as per copies supplied to members be adopted as a true and correct record of that meeting.*

**CARRIED UNANIMOUSLY**

#### 4. Business Arising from the Minutes

Nil

#### 5. General Business

##### 5.1 Discussion with the External Auditor

This item was deferred until 10:00am to facilitate attendance of the Auditor.

##### 5.2 Progress Report GRFMA Annual Business Plan 2021-2022

**GAC 21/16 Progress Report GRFMA Business Plan 2021-2022**

**Moved: Cr M Herrmann**

**Seconded: Mr G Pattinson**

*That the GRFMA Audit Committee receives the progress report of the GRFMA Business Plan 2021-2022.*

**CARRIED UNANIMOUSLY**

### 5.3 GRFMA Budget Review 1

**GAC21/17**      **GRFMA Budget Review 1**  
**Moved:**      **Mr G Pattinson**  
**Seconded:**    **Cr M Herrmann**

*That the GRFMA Audit Committee:*

1. *Notes Nil changes proposed for Budget Review 1; and*
2. *Recommends the document be presented to the GRFMA Board for consideration and adoption.*

**CARRIED UNANIMOUSLY**

### 5.4 Review of GRFMA Policies

**GAC21/18**      **Review of GRFMA Policies**  
**Moved:**      **Mr G Pattinson**  
**Seconded:**    **Cr M Herrmann**

*That the GRFMA Audit Committee:*

1. *Recommends the GRFMA Board initiate a holistic review of all existing GRFMA policies; and*
2. *Develop a Public Interest Disclosure Policy and Fraud and Corruption Prevention Policy and seek appropriate advice for consideration and adoption.*

**CARRIED UNANIMOUSLY**

### Other Business

Members noted the Executive Officer had responded to the Barossa Council query regarding GRFMA Valuation of Assets. The Executive Officer is to provide members with a copy of the response.

### 5.1 In-camera Discussion with the External Auditor

Mr Jim Keogh, Dean Newbery and Partners joined the meeting at 10:00am.

The Executive Officer, Mr David Hitchcock, left the meeting at 10:00am.

Mr Jim Keogh, Dean Newbery and Partners left the meeting at 10:11am.

The Executive Officer, Mr David Hitchcock, rejoined the meeting at 10:12am.

## 6. Next Meeting

March 2022

Date	Audit Committee meeting schedule 2021/2022	Action
March 2021	Annual Budget and Business Plan Review; External Audit Plan and Schedule 2021.	Completed
June 2021	Annual cost estimates and budget variations consideration.	Completed
August 2021	Annual Financial Statements – Audit report; 2020/2021 – Auditor to attend.	Completed Auditor did not attend

<b>Date</b>	<b>Audit Committee meeting schedule 2021/2022</b>	<b>Action</b>
November 2021	<ul style="list-style-type: none"><li>• In-camera discussion with external auditor.</li><li>• Operation of the Regional Subsidiary – Business Plan progress.</li><li>• Annual cost estimates and budget variations consideration.</li></ul>	Completed
March 2022	Annual Budget and Business Plan Review; External Audit Plan and Schedule 2022.	

## **7. Closure**

The Chair thanked the members for their attendance and wished all a safe and happy festive season and closed the meeting at 10:12am.

Chair \_\_\_\_\_ Date \_\_\_\_\_