

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

266 Seacombe Road, Seacliff Park, SA 5049

P: 0407 717 368

E: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

W: [www.gawler.sa.gov.au/grfma](http://www.gawler.sa.gov.au/grfma)

Dear Member,

**NOTICE OF MEETING**

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

**DATE:** Thursday 17 February 2022

**TIME:** 9:45am

**PLACE:** Video Conference



David E Hitchcock

**EXECUTIVE OFFICER**

## **AGENDA**

### **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD**

#### **ORDINARY MEETING**

**9:45am Thursday 17 February 2022  
Video Conference**

#### **1. Meeting of the Board**

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present (please sign the Attendance Register)
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

#### **2. Confirmation of Minutes**

- 2.1 GRFMA Ordinary Meeting Minutes.....Page 4
- 2.2 GRFMA Confidential Meeting Minutes.....Page 12
- 2.3 Actions on Previous Resolutions.....Page 13
- 2.4 Matters Arising from the Minutes

#### **3. Questions on Notice**

Nil

#### **4. Motions on Notice**

Nil

#### **5. Presentations**

Nil

#### **6. Audit Committee**

Minutes 7/02/2022 as attached.....Page 15

#### **7. Technical Assessment Panel**

Nil

#### **8. Reports**

- 8.1 Gawler River Flood Mitigation, Department for Environment and Water.....Page 19
- 8.2 Records Management.....Page 28
- 8.3 BENPFM Dam Repairs Progress Report.....Page 31

8.4	GRFMA Strategic Plan and Charter Review 2.....	Page 32
8.5	Financial Report and Budget Review 2.....	Page 33
8.6	GRFMA Draft Annual Business Plan and Draft Annual Budget 2022/2023....	Page 49

**9. Correspondence**

Nil

**10. Confidential**

Refer item 2.2.

**11. Urgent Matters Without Notice**

**12. Next Meeting**

Date and Time: Thursday 14 April 2022, 9:45am  
Host: Adelaide Hills Council

**13. Closure**

**Agenda Item:** 2.1  
**Committee:** Board  
**Meeting Date:** 17 February 2022  
**Title:** GRFMA Ordinary Meeting Minutes

---

**Recommendation:**

**That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 9/12/2021 be confirmed as a true and accurate record of that meeting.**

---

Refer attached minutes.

# MINUTES

## GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday, 9 December 2021

City of Playford Civic Centre – 10 Playford Boulevard, Elizabeth

### 1. Meeting of the Board

#### 1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members and the Executive Officer and opened the 130<sup>th</sup> meeting of the Board.

#### 1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Mr Gary Mavrinac, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Mr Sam Dilena, Town of Gawler, Board Member
- Cr William Close, Light Regional Council, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

GRFMA Chair, Mr Ian Baldwin noted that the Town of Gawler has advised appointment of Cr Kelvin Goldstone, GRFMA Deputy Board Member, and that appointment of the new deputy member to act in any absence of Mr S Dilena is still pending.

#### 1.3 Apologies

- Mayor Bim Lange, The Barossa Council, Board Member
- Cr Russell Johnstone, The Barossa Council, Deputy Board Member
- Cr John Lush, Adelaide Plains Council, Deputy Board Member
- Mr Brian Carr, Light Regional Council, Board Member

#### 1.4 Appointment of Observers

Nil

#### 1.5 Declarations of Interest

Nil

## **2. Confirmation of Minutes**

### **2.1 GRFMA Ordinary Meeting Minutes**

**GB21/95**            **GRFMA Ordinary Meeting Minutes**  
**Moved:**           **Cr M Herrmann**  
**Seconded:**       **Mr G Mavrinac**

*That the minutes of the Gawler River Floodplain Management Authority Board meeting as amended, held 21/10/2021 be confirmed as a true and correct record of that meeting.*

**CARRIED UNANIMOUSLY**

Members noted that Mr A Philpott had been omitted from the list of members present at the 21/10/2021 meeting and requested amendment to include his attendance. The amendment to apply to both the public minutes and confidential minutes.

### **2.2 GRFMA Confidential Meeting Minutes**

**B21/96**            **GRFMA Confidential Meeting Minutes**  
**Moved:**           **Mr J Miller**  
**Seconded:**       **Mr S Dilena**

*That the confidential minutes of the Gawler River Floodplain Management Authority Board meeting as amended, held 21/10/2021 be confirmed as a true and correct record of that meeting.*

**CARRIED UNANIMOUSLY**

### **2.3 Actions on Previous Resolutions**

Nil

### **2.4 Matters Arising from the Minutes**

Nil

## **3. Questions on Notice**

Nil

## **4. Motions on Notice**

Nil

## **5. Presentations**

- 5.1** Ms Cate Hart, Executive Director, Environment, Heritage and Sustainability, Department for Environment and Water, was in attendance at 10:00am to speak to Agenda Item 8.1- Gawler River Flood Mitigation.

## 6. Audit Committee

### 6.1 Audit Committee Meeting Minutes

**GB21/97      Audit Committee Meeting Minutes**  
**Moved:      Cr M Herrmann**  
**Seconded:   Mr S Dilena**

*That the GRFMA:*

1. *Receives the Minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 23/11/2021.*
2. *Endorses:*
  - a. *the recommendation to initiate a holistic review of all existing GRFMA policies;*
  - b. *development of a Public Interest Disclosure Policy and Fraud and Corruption Prevention Policy; and*
  - c. *seeking appropriate advice for consideration and adoption.*
3. *Accepts with thanks, the offer from the Adelaide Plains Council, to assist with considered advice when facilitating the Policy Review.*

**CARRIED UNANIMOUSLY**

## 7. Technical Assessment Panel

Refer confidential item 10.1.

## 8. Reports

### 8.1 Gawler River Flood Mitigation, Department for Environment and Water

Ms Cate Hart spoke to item 8.1 and participated in discussion and questions on the matter.

10:40am the meeting adjourned for a short break.

10:53am the meeting reconvened.

**GB21/98      Suspension of Meeting Procedures**  
**Moved:      Mr G Pattinson**  
**Seconded:   Cr M Herrmann**

*That the operation of formal meeting procedures be suspended for a short period of time to facilitate informal discussion.*

**CARRIED UNANIMOUSLY**

11:03am formal meeting procedures suspended

11:32am formal meeting procedures reconvened

**GB21/99 Gawler River Flood Mitigation, Department for Environment and Water**  
**Moved: Mr S Dilena**  
**Seconded: Mr J Miller**

*That the GRFMA advises the State Government that the:*

- 1. GRFMA supports an in principle cash contribution to Project 3 'Flood Warning' on a proportional basis with other State Government agency beneficiaries (including design costs).*
- 2. Final cash contribution amount is to be based on an actual scope of works being provided (with cost estimate) to enable a fair and equitable funding split between all government agencies and GRFMA Councils.*
- 3. GRFMA supports in principle a cash contribution to Project 4 'Lower Gawler River No regrets' the extent of which will be informed by the actual scope and estimated cost of works.*
- 4. GRFMA allocates up to \$100,000 from current GRFMA reserve funds as its contribution to the design development of Projects 3 and 4.*
- 5. Actual cost share in relation to Project 4 between GRFMA Councils be on the basis of a contemporary funding model currently in development and under consideration.*
- 6. GRFMA will consult with Constituent Councils by the end of January 2022, on their position of an in principle support for a cash contribution for Projects 3 and 4.*

**CARRIED UNANIMOUSLY**

**GB21/100 Gawler River Flood Mitigation, Department for Environment and Water**  
**Moved: Mr G Mavrinac**  
**Seconded: Mr G Pattinson**

*That the GRFMA:*

- 1. Agrees to be the proponent for a Preparing Australian Communities Program (PACP) grant application that focuses on strengthening community resilience to flood, in particular raising community awareness of flood risk.*
- 2. Requests GRFMA Board Members to consult with their respective Council CEO and or Executive Management Team to seek commitment of in-kind and or cash contributions to Project 3 and to inform the GRFMA Executive Officer of a response by Thursday 16 December 2021.*
- 3. Authorises the GRFMA Executive Officer to engage resources, up to the value of \$6,500 to develop and submit a PACP application for up to a \$1 million (government funding), to be spent over 3 years, supported by the Council co-contributions as advised (above).*

## **8.2 Stormwater Management Plan Progress Report**

**GB21/101 Stormwater Management Plan Progress Report**  
**Moved: Cr T Keen**  
**Seconded: Cr P Koch**

*That the GRFMA receives the report.*

**CARRIED UNANIMOUSLY**



### **8.3 GRFMA Strategic Plan and Charter Review 2**

#### **GB21/102 GRFMA Strategic Plan and Charter Review 2**

**Moved: Cr M Herrmann**

**Seconded: Mr G Mavrinac**

*That the GRFMA:*

1. *Acknowledges that:*
  - a. *Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund; and*
  - b. *State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.*

*And that:*

2. *The scope of the draft GRFMA Strategic Plan be amended to reflect item 1 above; and*
3. *GRFMA then consult with Constituent Councils seeking their endorsement of the draft Strategic Plan, with the consultation to also seek feedback on the GRFMA Charter Review 2 - Funding Model concept.*

**CARRIED UNANIMOUSLY**

### **8.4 Financial Report and Budget Review 1**

#### **GB21/103 Financial Report and Budget Review 1**

**Moved: Cr M Herrmann**

**Seconded: Mr A Philpott**

*That the GRFMA:*

1. *Receives the financial report as at 30 November 2021 showing a balance of total funds available \$185,259.70.*
2. *Adopts the 2021/2022 Budget Review 1 Documents October 2021 (nil variations) as its amended and current budget for the period ended 30 June 2021.*

**CARRIED UNANIMOUSLY**

### **8.5 GRFMA Annual Business Plan Progress Report**

#### **GB21/104 GRFMA Annual Business Plan Progress Report**

**Moved: Mr G Pattinson**

**Seconded: Cr T Keen**

*That the GRFMA receives the progress report of the GRFMA Business Plan 2021-2022.*

**CARRIED UNANIMOUSLY**

### **8.6 Loan Facility LGFA**

#### **GB21/105 Loan Facility LGFA**

**Moved: Mr G Pattinson**

**Seconded: Mr J Miller**

*That the report be received.*

**CARRIED UNANIMOUSLY**

## **8.7 Inquiry into the Stormwater Management Authority**

### **GB21/106 Inquiry into the Stormwater Management Authority**

**Moved: Cr P Koch**

**Seconded: Cr T Keen**

*That the GRFMA:*

1. *Receives the report.*
2. *Seeks clarification of recommendation 1 in regard to delivery of projects by the Authority.*
3. *Supports the recommendations provided in the report.*

**CARRIED UNANIMOUSLY**

## **8.8 GRFMA Schedule of Meetings**

### **GB21/107 GRFMA Schedule of Meetings**

**Moved: Mr G Mavrinac**

**Seconded: Cr T Keen**

*That the Schedule of ordinary GRFMA meetings for 2022 be:*

- *Thursday 17 February 2022, Light Regional Council*
- *Thursday 14 April 2022, Adelaide Hills Council*
- *Thursday 16 June 2022, The Barossa Council*
- *Thursday 18 August 2022, Town of Gawler*
- *Thursday 20 October 2022, Adelaide Plains Council*
- *Thursday 8 December 2022, City of Playford*

**CARRIED UNANIMOUSLY**

## **9. Correspondence**

Nil

## **10. Confidential**

### **10.1 Contract for Services Bruce Eastick North Para Flood Mitigation Dam Repairs**

#### **GB21/108 Contract for Services Bruce Eastick North Para Flood Mitigation Dam Repairs**

**Moved: Mr G Mavrinac**

**Seconded: Mr A Philpott**

*That*

1. *Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:*
  - *Executive Officer; and*
  - *Observers**in order to consider in confidence agenda item 10.1 pursuant to Section 90(3)(k) of the Local Government Act 1999 on the basis of : tenders for the supply of goods, the provision of services or the carrying out of works.*
2. *This matter is confidential because the information herein provides commercial terms and conditions for Tenders received for Bruce Eastick North Para Flood Mitigation Dam repairs and would provide advantage to a third party for negotiations regarding the service.*

3. *On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.*

**CARRIED UNANIMOUSLY**

11:20am confidential session commenced.

**GB21/109 Contract for Services Bruce Eastick North Para Flood Mitigation Dam Repairs Kept in confidence.**

**GB21/110 Contract for Services Bruce Eastick North Para Flood Mitigation Dam Repairs**

**Moved: Cr T Keen**

**Seconded: Mr G Pattinson**

*That:*

1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Tenders received for Bruce Eastick North Para Flood Mitigation Dam repairs be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (k) of the Local Government Act 1999:*
  - *Minutes for Item 10.1*
  - *Report for Item 10.1*
  - *Attachments relating to deliberations of Item 10.1*
2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

**CARRIED UNANIMOUSLY**

12:40pm confidential session concluded.

## **11. Urgent Matters Without Notice**

Nil

## **12. Next Meeting**

**Date and Time:** 9:45am, Thursday 17 February 2022

**Host:** Light Regional Council

## **13. Closure**

The Chairperson thanked members for their attendance and contributions, wished them a safe and enjoyable festive season and closed the meeting at 12:42pm.

Chair \_\_\_\_\_ Date \_\_\_\_\_

**Agenda Item:**                    **2.2 Confidential**  
**Committee:**                    **Board**  
**Meeting Date:**                **17 February 2022**  
**Title:**                            **GRFMA Confidential Meeting Minutes**

---

**Recommendation:**

**That the Confidential Minutes of the Gawler River Floodplain Management Authority Board meeting held 9/12/2021 be confirmed as a true and accurate record of that meeting.**

---

Refer confidential minutes provided separately.

<b>Agenda Item:</b>	<b>2.3</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17 February 2022</b>
<b>Title:</b>	<b>Actions on Previous Resolutions</b>

<b>Number</b>	<b>Resolution</b>	<b>Action</b>
21/65	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li><i>Notes budget allocation of \$5,000 for continuation of re vegetation of GRFMA land surrounding the Bruce Eastick North Para Flood Mitigation Dam and endorses works as proposed to undertake the next stage (21/22).</i></li> <li><i>Requests the Executive officer to:</i> <ol style="list-style-type: none"> <li><i>Seek quotations for removal of Graffiti at the Bruce Eastick North Para Flood Mitigation Dam and delegates authority to the Executive Officer to undertake the works.</i></li> <li><i>Investigate options and costings for placement of security camera surveillance.</i></li> </ol> <i>and that</i> </li> <li><i>A further report on 2b above be provided at the October 2021 GRFMA Meeting.</i></li> </ol>	<p>In progress</p> <p>Completed</p> <p>Pursuing options for the camera surveillance</p>
21/97	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li><i>Receives the Minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 23/11/2021.</i></li> <li><i>Endorses:</i> <ol style="list-style-type: none"> <li><i>the recommendation to initiate a holistic review of all existing GRFMA policies;</i></li> <li><i>development of a Public Interest Disclosure Policy and Fraud and Corruption Prevention Policy; and</i></li> <li><i>seeking appropriate advice for consideration and adoption.</i></li> </ol> </li> <li><i>Accepts with thanks, the offer from the Adelaide Plains Council, to assist with considered advice when facilitating the Policy Review.</i></li> </ol>	In progress
21/99	<p><i>That the GRFMA advises the State Government that the:</i></p> <ol style="list-style-type: none"> <li><i>GRFMA supports an in principle cash contribution to Project 3 'Flood Warning' on a proportional basis with other State Government agency beneficiaries (including design costs).</i></li> <li><i>Final cash contribution amount is to be based on an actual scope of works being provided (with cost estimate) to enable a fair and equitable funding split between all government agencies and GRFMA Councils.</i></li> <li><i>GRFMA supports in principle a cash contribution to Project 4 'Lower Gawler River No regrets' the extent of which will be informed by the actual scope and estimated cost of works.</i></li> </ol>	Noted for reference

	<ol style="list-style-type: none"> <li>5. GRFMA allocates up to \$100,000 from current GRFMA reserve funds as its contribution to the design development of Projects 3 and 4.</li> <li>6. Actual cost share in relation to Project 4 between GRFMA Councils be on the basis of a contemporary funding model currently in development and under consideration.</li> <li>7. GRFMA will consult with Constituent Councils by the end of January 2022, on their position of an in principle support for a cash contribution for Projects 3 and 4.</li> </ol>	Actioned - Refer Agenda Item 8.1
21/100	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li>1. Agrees to be the proponent for a Preparing Australian Communities Program (PACP) grant application that focuses on strengthening community resilience to flood, in particular raising community awareness of flood risk.</li> <li>2. Requests GRFMA Board Members to consult with their respective Council CEO and or Executive Management Team to seek commitment of in-kind and or cash contributions to Project 3 and to inform the GRFMA Executive Officer of a response by Thursday 16 December 2021.</li> <li>3. Authorises the GRFMA Executive Officer to engage resources, up to the value of \$6,500 to develop and submit a PACP application for up to a \$1 million (government funding), to be spent over 3 years, supported by the Council co-contributions as advised (above)</li> </ol>	Actioned - Refer Agenda Item 8.1
21/102	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li>1. Acknowledges that: <ol style="list-style-type: none"> <li>a. Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund; and</li> <li>b. State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.</li> </ol> <p><i>And that:</i></p> </li> <li>2. The scope of the draft GRFMA Strategic Plan be amended to reflect item 1 above; and</li> <li>3. GRFMA then consult with Constituent Councils seeking their endorsement of the draft Strategic Plan, with the consultation to also seek feedback on the GRFMA Charter Review 2 - Funding Model concept.</li> </ol>	Actioned- Refer Agenda Item 8.4
21/106	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li>1. Receives the report.</li> <li>2. Seeks clarification of recommendation 1 in regard to delivery of projects by the Authority.</li> <li>3. Supports the recommendations provided in the report.</li> </ol>	Seeking clarification

**Agenda Item:**                   **6**  
**Committee:**                   **Board**  
**Meeting Date:**               **17 February 2022**  
**Title:**                         **Audit Committee Minutes**

---

**Recommendation:**

**That the Minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 07/02/2022 be received.**

---

Refer attached minutes.

## MINUTES

### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT COMMITTEE MEETING

1pm Monday 7 February 2022  
Held virtually by video conference

#### 1. Present

- Mr Peter Brass, Independent Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer

#### 2. Apologies

Nil

#### 3. Previous Minutes – 23 November 2021

**GAC 22/01      Previous Minutes – GRFMA Audit Committee 23 November 2021**  
**Moved:        Cr M Herrmann**  
**Seconded:     Mr G Pattinson**

*That the minutes of the previous GRFMA Audit Committee meeting held on Tuesday 23 November 2021 as per copies supplied to members be adopted as a true and correct record of that meeting.*

**CARRIED UNANIMOUSLY**

#### 4. Business Arising from the Minutes

Nil

#### 5. General Business

##### 5.1 GRFMA Annual Audit Plan (2022) - Dean Newbery and Partners.

**GAC 22/02      GRFMA Annual Audit Plan (2022) – Dean Newbery and Partners.**  
**Moved:        Cr M Herrmann**  
**Seconded:     Mr G Pattinson**

*That the GRFMA Audit Committee receive the Annual Audit Plan for the year ended 30 June 2022.*

**CARRIED UNANIMOUSLY**



**GAC 22/03      August 2022 meeting**  
**Moved:        Cr M Herrmann**  
**Seconded:     Mr G Pattinson**

*That the August meeting of the GRFMA Audit Committee be held 08 August 2022 to facilitate timely consideration of Balance Date Audit report and the draft financial statements.*

**CARRIED UNANIMOUSLY**

Members noted the importance of the timely development of the Long Term Financial Plan and the Asset Management Plan and requested the Executive Officer to endeavor to facilitate draft copies of the documents for consideration at the June 2022 meeting.

## **5.2 Budget Review 2**

**GAC22/04      GRFMA Budget Review 2**  
**Moved:        Mr G Pattinson**  
**Seconded:     Cr M Herrmann**

*That the GRFMA Audit Committee:*

1. *Notes changes proposed for Budget Review 2.*
2. *Recommends the document be presented to the GRFMA for consideration and adoption.*

**CARRIED UNANIMOUSLY**

## **5.3 2022 - 2023 GRFMA Draft Business Plan and 2022- 2023 Draft Budget**

**GAC 22/05      2022 - 2023 GRFMA Draft Business Plan and 2022- 2023 Draft Budget**  
**Moved:        Cr M Herrmann**  
**Seconded:     Mr G Pattinson**

*That the GRFMA Audit Committee:*

1. *Recommends that the 2022/2023 draft budget include quantum of income commensurate to the 2021/2022 financial year. On the basis of development of the Long Term Plan and Asset Management Plan and associated future asset maintenance requirements are currently unknown and capacity should be provided for the Authority to manage and consider asset management/maintenance in the future.*
2. *Requests the Executive Officer provide the draft 2022/2023 GRFMA Annual Business Plan and Draft 2022/2023 Budget (as amended) documents to the 17 February 2022 GRFMA Board meeting for consideration.*

**CARRIED UNANIMOUSLY**

## **Other Business**

Members noted in kind contributions by Constituent Councils was not recorded in the operations of the GRFMA.

## **6. Next Meeting**

TBC June 2022

<b>Date</b>	<b>Audit Committee meeting schedule 2021/2022</b>	<b>Action</b>
March 2022	Annual Budget and Business Plan Review; External Audit Plan and Schedule 2022.	Completed 7/2/22
June 2022	Annual cost estimates and budget variations consideration.	
August 2022	Annual Financial Statements – Audit report; 2021/2022 – Auditor to attend.	
November 2022	<ul style="list-style-type: none"><li>• In-camera discussion with external auditor.</li><li>• Operation of the Regional Subsidiary – Business Plan progress.</li><li>• Annual cost estimates and budget variations consideration.</li></ul>	

## 7. Closure

The Chair thanked the members for their attendance and closed the meeting at 1:45pm

Chair \_\_\_\_\_ Date \_\_\_\_\_

---

<b>Agenda Item:</b>	<b>8.1</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17 February 2022</b>
<b>Title:</b>	<b>Gawler River Flood Mitigation, Department for Environment and Water</b>

---

**Recommendation:****That the GRFMA:**

- 1. Acknowledges submission of the Preparing Australian Communities Program (PACP) grant application that focuses on strengthening community resilience to flood, in particular raising community awareness of flood risk.**
  - 2. Notes Constituent Council responses, to date, regarding their position of an in-principal support for a cash contribution for projects 3 and 4.**
  - 3. Authorises the GRFMA Chair, Mr Ian Baldwin, to advise the Gawler River Flood Management Steering Committee on progress of the (PACP) application and the position of Constituent Councils regarding project 3 and 4.**
- 

At the 9/12/2021 GRFMA Meeting, Ms Cate Hart, Executive Director, Environment, Heritage and Sustainability, Department for Environment and Water presented on matters relating to the Gawler River Flood Mitigation Program.

Following Ms Hart's presentation the meeting unanimously resolved the following:

*GB21/98 The GRFMA advises the State Government that:*

- 1. The GRFMA supports an in principle cash contribution to Project 3 'Flood Warning' on a proportional basis with other State Government agency beneficiaries (incl design costs);*
- 2. The final cash contribution amount to be based on an actual scope of works being provided (with cost estimate) to enable a fair and equitable funding split between all government agencies and GRFMA Councils;*
- 3. The GRFMA supports in principle a cash contribution to Project 4 'Lower Gawler River No regrets' the extent of which will be informed by the actual scope and estimated cost of works;*
- 4. That the GRFMA allocates up to \$100,000 from current GRFMA reserve funds as its contribution to the design development of Project 3 and 4;*
- 5. The actual cost share in relation to Project 4 between GRFMA Councils be on the basis of a contemporary funding model currently in development and under consideration; and*
- 6. GRFMA consult with constituent councils by end of January 2022, on their position of an in principle support for a cash contribution for projects 3&4*

*GB21/99 That the GRFMA:*

- 1. Agrees to be the proponent for a Preparing Australian Communities Program (PACP) grant application that focuses on strengthening community resilience to flood, in particular raising community awareness of flood risk.*
  - 2. Requests GRFMA Board Members to consult with their respective Council CEO and or Executive Management Team to seek commitment of in-kind and or cash contributions to Project 3 and to inform the GRFMA Executive Officer of a response by Thursday 16 December 2021.*
-

3. *Authorises the GRFMA Executive Officer to engage resources, up to the value of \$6,500 to develop and submit a PACP application for up to a \$1 million (government funding), to be spent over 3 years, supported by the Council co-contributions as advised (above).*

Following an extensive body of work, including liaison with Constituent Councils, a formal *Preparing Australian Communities Program (PACP)* grant application was lodged on 4 January 2022.

It is anticipated grant application determinations will be advised in March 2022.

The application titled *Gawler River Flood Disaster Mitigation Program Community Flood Resilience*, proposes the development of a Community Flood Resilience Program that delivers:

1. Clear and consistent messaging, including CALD.

*A clear unambiguous language across the entire flood resilience framework that is inclusive of CALD and bilingual communities.*

2. Timely and accessible flood warnings.

*A holistic message across the floodplain and catchment for flood warning mechanisms that delivers a clear hierarchy of easily accessible flood risk warnings to the community.*

3. Tools, and assistance for the community to learn about flood risk.

*Resourcing two-way best practice and knowledge sharing and delivery of training between industry, communities, universities, and government agencies aiming to achieve a community resilience outcome.*

4. Actions to be undertaken immediately before, during and immediately after a flood incident.

*Delivery of a community flood disaster resilience "toolbox" to build, capability, competency and capacity of individuals, industry, and communities to undertake systemic risk approaches and risk reduction practices.*

Total program cost	\$1,568,900
GRFMA and constituent council in kind	\$ (261,400)
Net funding sought	\$1,307,500

See attached for an executive summary of the program application.

GRFMA Correspondence seeking Constituent Councils position of an in principle support for a cash contribution for projects 3 and 4 was forwarded on 20/12/2021.

### **Council responses received to date are:**

#### Town of Gawler

That Council:

1. Notes a grant funding submission by the Gawler River Floodplain Management Authority to the Preparing Australian Communities Program for the 'Community Flood Resilience' Project was submitted on 6 January 2022.
2. Notes that this grant includes Council's in-kind support through existing resources as detailed in this report.

3. Notes the Community Flood Resilience Project is seeking \$1,307,500 in grant funding in addition to the \$241,400 in kind contributions by the constituent Councils (excluding Adelaide Plains Council) and the Gawler River Floodplain Management Authority (plus their \$20,000 cash contribution).
4. Supports the Gawler River Floodplain Management Authority allocating \$100,000 of its cash reserve funds towards the further design development of the State Government Department of Environment and Water's \$9M No Regrets projects, specifically Projects 3 and 4 as detailed in this report.
5. Supports any grant funding received for the Community Flood Resilience Project being allocated as Constituent Council contributions towards Project 3, noting it is aligned and extending that project's outcomes.
6. Does not support further cash funding being provided by the Town of Gawler to Project 3 beyond that already committed by the Gawler River Floodplain Management Authority (ie for the further design development) and any additional funds provided possibly through grant funding to extend Project 3 outcomes as detailed in this report however supports further in-kind support as part of that project's governance in its role as a member of the Authority.
7. Should the grant funding not be successful for the Preparing Australian Communities Program to extend Project 3 outcomes by the Authority, further consideration of this position will occur based on increased understanding of the project scope and relevant associated matters at that time.
8. Does not support further cash funding being provided by the Town of Gawler to Project 4 beyond that already committed by the Gawler River Floodplain Management Authority (ie for the further design development), however supports further in-kind support as part of that project's governance in its role as a member of the Authority

City of Playford - correspondence as attached.

# **Gawler River Flood Disaster Mitigation Program Community Flood Resilience Project Plan**

December 2021 – 2025

## **1.Summary of project including key objectives and outcomes**

**There's been a serious disaster**, floods regularly cause many millions of dollars damage to vital Australian horticultural industry and displace vulnerable community members. The Gawler River north of Adelaide South Australia has been subject to major flooding (on average once in every 10 years for over the past 160 years). This flood disaster in South Australia has serious impact across Australia.

In October 2016, a significant flood impacted the industry and community. An initial estimate by Primary Industries SA (PIRSA) was that damages were close to \$51 million from the 2016 flood; however, this did not capture long-term impacts such as soil degradation or the significant psychological impacts to the local community. Furthermore, causing a closure of a critical national transport route for three days, National Highway 1 (Port Wakefield Road), also had considerable impacts.

The Gawler River and Catchment environs account for significant economic contributions to the state of SA and the Nation. The Northern Adelaide Plains is a productive horticultural zone starting approximately 30 kilometres north of Adelaide and spreading North across the Gawler River. It produces over 200,000 tonnes of fresh produce and over \$317 million in farm gate value annually. It is now well recognised as the largest protected cropping region in Australia with over 1000 hectares of greenhouse production. The zone continues to expand by 100 hectares per year. PIRSA estimates that Gross Food Revenue from the region is approximately \$1.1 billion.

Significant residential developments in the community with key developments in Angle Vale, Two Wells, Virginia, and Buckland Park (Riverlea Development of 12,000 allotments and projected 30,000 new residents). The Gawler River Catchment (upstream) accommodates a thriving local community with populations such as Gawler, Barossa and the Adelaide Hills. These communities also manage and operate prime and nationally recognized wine and horticulture industries.

An urgent and immediate solution is required; hence a collaboration of stakeholders have validated the high priority for the Gawler River Flood Disaster Mitigation Program - Community Flood Resilience Project as it offers manageable flood disaster mitigation using best practice solutions.

**These solutions** will be based on the following guiding principles of the National Disaster Risk Reduction Framework alignments:

- Shared and defined responsibilities
- Cultural change
- Integrated action
- Inclusive engagement
- Practical change at local, state, and national levels
- Data-driven decision making
- Leadership.

This application proposes the development of a Community Flood Resilience Program that delivers:

1a) Clear and consistent messaging, including CALD.

A clear unambiguous language across the entire flood resilience framework that is inclusive of CALD and bilingual communities.

1b) Timely and accessible flood warnings.

A holistic message across the floodplain and catchment for flood warning mechanisms that delivers a clear hierarchy of easily accessible flood risk warnings to the community.

1c) Tools, and assistance for the community to learn about flood risk.

Resourcing two-way best practice and knowledge sharing and delivery of training between industry, communities, universities, and government agencies aiming to achieve a community resilience outcome.

1d) Actions to be undertaken immediately before, during and immediately after a flood incident.

Delivery of a community flood disaster resilience “toolbox” to build, capability, competency and capacity of individuals, industry, and communities to undertake systemic risk approaches and risk reduction practices.

The GRFMA will facilitate development of best practice resources that will:

- *Leverage off the current resources e.g., for governance and relationship engagement.*
- Build the capability and capacity of decision-makers to actively address disaster risk in policy, program, and investment decisions
- Support and enable locally led and owned place-based disaster risk reduction efforts.

The framework will be delivered by way of a three-year community awareness and engagement program to be informed, as appropriate to the project scope, by the International Association of Public Participation Program (IAP2) standards. *(Development of local best practice leveraging existing National Disaster Risk Reduction Framework).*

## **A. Guiding Principles**

### **Shared and defined responsibilities**

All sectors have shared but defined responsibilities to reduce disaster risk.

### **Cultural change**

All sectors cultivate a culture of disaster risk reduction awareness and action.

### **Integrated action**

Efforts to reduce disaster risk must be integrated across sectors, not progressed in silos.

### **Inclusive engagement**

All sectors connect with diverse stakeholders to ensure inclusive decision-making leading to more effective solutions.

**Practical change at local, state, and national levels**

Continual improvement. All sectors continuously learn and innovate to improve practices and share our lessons, data, and knowledge widely.

**Data-driven decision making**

Data and information inform implementation planning and execution.

**Leadership**

Commitment is required at all levels and in all sectors to effectively reduce disaster risk.

**B. Implementation Output Plan****Stage 1: Establishing Local Research aligning to National Disaster Risk Reduction Framework.**

Establish the GRFMA Program Steering Committee to provide oversight and governance for the program. *(Assisted by the ability to leverage off the current resources e.g., for governance and relationship engagement).*

Work with University of Adelaide to undertake research and application of national best practices approaches to then develop resources suitable for delivery at the local level of the Gawler River and Catchment environs.

**Stage 2: Appoint a Program Coordinator to facilitate delivery of the three-year plan.**

- Develop community engagement resources.
- Establish suitability of the proposed resources with a representative focus group (consisting of key stake holders).
- Source and appoint community engagement provider.
- Review and amend as required.
- Facilitate production of program documents (comms provider)

**Stage 3: First Program. *(Development of local best practice leveraging existing National Disaster Risk Reduction Framework).***

Roll out the program to (in no particular order of importance).

- Constituent councils - both at elected member and staff levels.
- Horticulture and agriculture Industries.
- The Gawler River and Catchment communities.
- State Government Agencies.

**Stage 4: Review.**

Review success of key deliverables and resources.

Amend as required.

**Stage 5: Second Program.**

Re-run of the **training and awareness** program to both reinforce and pick up new personnel and community availability.

Maintain Tool kit resources and ongoing community flood resilience awareness.

**Stage 6: Comms and Media campaign.**

Implement 360 communications program.

Social media.

Stakeholder comms to communicate to target market.



<b>Gawler River Flood Disaster Mitigation Program</b>				
<b>Community Flood Resilience</b>				
Financial summary		\$		
Total Program cost		\$	1,568,900.00	
Detail				
Equipment/Materials		\$	329,500.00	
Labour		\$	515,600.00	
Contract		\$	690,000.00	
Workshop/conference		\$	26,800.00	
Domestic travel		\$	4,000.00	
Audit		\$	3,000.00	
Total		\$	1,568,900.00	
Less Contributions				
Inkind				
GRFMA		\$	45,500.00	(inc \$ 20,000 cash)
Gawler		\$	48,600.00	
Playford		\$	40,500.00	
Light		\$	42,000.00	
Barossa		\$	42,000.00	
Adelaide Hills		\$	42,800.00	
Adelaide Plains		\$	-	Zero
Total		\$	261,400.00	
<b>NET FUNDING SOUGHT</b>		\$	1,307,500.00	

#### Details

##### Equipment and Materials

Targeted education materials for specific key community groups (e.g. translation of factsheets into languages other than English) & workshops with specific community groups

\$79,500

Multimedia campaign (iwebsite, social media, radio, TV, bus shelters, shopping centres) over 3 Years

\$250,000

##### Labour

Council Marketing and communications strategy, planning, advice and delivery over 3 Years

\$324,600

Localised approaches for greatest impact and engagement across

the region via Facebook (social media posts associated with project Webpage Updates Promotion in Council Customer Service Facilities  
 Elected Member Flood Awareness Engagement Workshops  
 Council Staff Flood Awareness Engagement Workshops  
 GRFMA Awareness Engagement Workshops

University of Adelaide

\$191,000

**Contract**

Program Manager (salary and on-cost) = .6 FTE

Community Engagement Facilitator =.2 FTE

Collective cost @ \$120 ,000 pa @3 years

PR Communications Provider - Develop campaign and campaign materials @3 Years

Office facilities - Coordinator Office location

\$360,000

\$250,000

\$80,000

Enquiries: Greg Pattinson  
Telephone: (08) 8256 0176  
Email: [gpattinson@playford.sa.gov.au](mailto:gpattinson@playford.sa.gov.au)



8<sup>th</sup> February 2022

Mr David Hitchcock  
Executive Officer  
Gawler River Floodplain Management Authority  
266 Seacombe Road  
SEACLIFF PARK SA 5049

Via email: [davehitchcock@bigpond.com](mailto:davehitchcock@bigpond.com)

Dear David,

### **Council support for 'No Regret' Projects 3 and 4**

I write in regard to your letter dated 20<sup>th</sup> December 2021 seeking Council's position on in principle support for a cash contribution for the State Government no regret Projects 3 and 4.

Council considered this issue at the 24<sup>th</sup> January 2022 Council meeting and resolved:

*Council endorses:*

- 1) *An in-principle cash contribution to Project 3 being the grant allocation from the Preparing Australian Communities Program if successful, and if the grant is not successful an amount to be determined following the finalisation of the scope of works for Project 3.*
- 2) *A contribution of up to \$600,000 (to be determined by the CEO) to Project 4, subject to:*
  - *A commitment from the State Government to release the full \$9M allocated to the "no regret" projects, and*
  - *Finalisation of the project scope for Project 4 that clearly defines on-ground works associated with this funding that reduces the flooding risk for the Gawler River,*  
*or;*
  - *The funding is allocated to the planning of the ultimate solution to mitigate flooding of the Gawler River, ensuring the identified project(s) is adequately defined and costed to seek funding from the State and Federal Governments.*

Hopefully, the GRFMA will be successful in securing the grant funding to act as the GRMFA cash contribution to Project 3. If the grant funding is unsuccessful, Council is happy to reconsider a cash contribution to project 3.

In regard to the City of Playford cash contribution to Project 4, the most efficient way to enact the resolution is for the City of Playford to work directly with the Department of Environment and Water, rather than channelling the funding through the GRFMA. I need to be assured that Council's requirements are met prior to releasing the funds.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "S Green".

**Sam Green**  
**CHIEF EXECUTIVE OFFICER**

**CALL** (08) 8256 0333 | **POST** 12 Bishopstone Road Davoren Park SA 5113 | **EMAIL** [playford@playford.sa.gov.au](mailto:playford@playford.sa.gov.au)  
**VISIT** Playford Civic Centre 10 Playford Boulevard Elizabeth SA 5112 | Stretton Centre 307 Peachey Road Munno Para SA 5115

playford.sa.gov.au

**Agenda Item:** 8.2  
**Committee:** Board  
**Meeting Date:** 17 February 2022  
**Title:** Records Management

---

**Recommendation:**

**That the GRFMA notes progress in management and sentencing of GRFMA records.**

---

The GRFMA has previously directed sentencing of GRFMA records be undertaken (GRB19/63).

Historically the records were located at the Barossa Council.

The process has now been materially completed with assistance from records management consultants, DoxLite.

See attached for the report details and actions taken to date



## **GRFMA Records Disposal Project Milestone Report: Step 1**

This report seeks to inform the GRFMA of the progress to date on the Records Disposal Project as outlined in the DoxLite Project Outline (23/04/2021) and accompanying GRFMA Contract for Consultant Engagement (16/07/2021). Tasks completed and addressed in this report are shaded grey below.

### **Step 1**

- ✓ utilise the existing GRFMA records list as a basis for describing and sentencing records
- ✓ identify temporary records for destruction and any that need to be retained for longer before destruction can occur
- ✓ identify records for transfer to State Records SA (SRSA) for permanent retention
- ✓ identify publications for legal deposit submission
- ✓ liaise with GRFMA to determine future access requirements for reference material or records not eligible for destruction or transfer to SRSA
- ✓ Prepare a destruction authorisation form and submit to GRFMA for approval

### **Step 2**

- ✓ Implement authorised destruction and provide certification
- ✓ Determine which publications need to be submitted for legal deposit
  - Prepare SRSA Transfer Proposal for authorisation by GRFMA then submit to SRSA
  - Liaise with SRSA on transfer consignment lists

### **Step 3 – Offsite:**

- Physically transfer permanent records to SRSA
- Assist to submit publications for legal deposit as required
- Prepare and submit final project report with recommendations to GRFMA

The project commenced on 17/08/2021 with a visit to Barossa Council where all temporary records, eligible for destruction, were identified and processed. The following day, financial records eligible for destruction were collected from the GRFMA Office. The Destruction Authorisation GRFMA-DA-2021-01 was submitted via email to EO, David Hitchcock, for authorisation. Authorised, confidential destruction of that consignment was completed on 19/08/2021 with a Certificate of Destruction provided to GRFMA by DoxLite.

All physical items have now been listed, described and sentenced, including the current GRFMA Minute Book (signed Minutes April 2014 to November 2020) which has been retained at the Office for immediate reference. The Master Records Register can be accessed [here](#).

The following items have been identified as publications requiring submission to State Library of South Australia (SLSA) for legal deposit, in addition to transfer to SRSA.

- Annual Reports 2002-2021
- Booklets:
  - Protecting Properties and Production, July 2006
  - Autumn 2007 Update
  - Spring 2007 Update
  - Official Opening of the Bruce Eastwick North Para Flood Mitigation Dam, August 2008
  - Arresting the Flow, November 2010

Wherever possible, digital versions should be submitted for legal deposit.

Physical items appraised as having permanent value and potentially eligible for transfer are:

- Board Minutes - Dec 2002 - Apr 2014
- Board Agendas - Feb 2007 - Dec 2013
- Board Correspondence - Jan 2008 - Dec 2016
- Committee Minutes - July 2007 - Aug 2017
- Committee Agendas - Aug 20011 - Sep 2011
- Board and Committee Reports, inc. Maps - Sep 1986 - Feb 2010
- Annual Reports 2002-2018

Completion of Step 2 requires the preparation and submission of a Transfer Proposal to SRSA requesting early transfer of these items (seeking exemption from the requirement that records are more than 15 years old before transfer).

I gratefully acknowledge David Hitchcock's assistance and extensive knowledge of the GRFMA and its records and look forward to working with him to complete the project.

Deb Leigo

*Debra Leigo*

DoxLite

04/02/2022

---

<b>Agenda Item:</b>	<b>8.3</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17 February 2022</b>
<b>Title:</b>	<b>BENPFM Dam Repairs Progress Report</b>

---

**Recommendation:**

**That the progress report be received.**

---

The GRFMA has previously identified and agreed on terms of contract with the preferred tenderer to undertake repairs to the Bruce Eastick North Para Flood Mitigation Dam.

The works have been structured on the basis of a principle contract to undertake repairs (stage 1) constituting of:

- Draining and desludging of the stilling basin
- Sand blasting and recoating of the lower level outlet pipe
- Replacement of handrails at the upstream trash rack
- Remediation of concrete lamination at the trash rack site

Provision for a contract variation was facilitated to undertake replacement of four baffle blocks within the stilling basin. Commencement of the variation is subject to final inspection of the condition of basin floor by consulting engineers SMEC.

**Actions to date:**

- ✓ The contract was signed by all parties on 24 December 2021
- ✓ Contractors mobilised 10 January 2022
- ✓ Stilling basin drained and de-sludged 19 January 2022
- ✓ Inspection of stilling basin floor and inspection by SMEC January 2022
- ✓ Confirmation of Baffle Block design IFC and construction drawings provided 2 February 2022
- ✓ Variation to commence baffle block construction agreed 2 February 2022
- ✓ Sandblasting and painting of the LLOP 3 February 2022

**Variations to date:**

- Good condition of stilling basin floor removed requirement for provision to demolish additional baffle blocks – cost saving \$25,244.
- No requirement for application of primer to the LLOP as can be applied direct to newly blasted surface (same day) – cost saving to be determined.
- Water leakage at LLOP bell chamber inlet where it joins to concrete. Patching repairs required – cost variation to be determined.
- Welding crack on internal join of LLOP. Repairs required which resulted in stand down cost delays – cost variation \$14,400.
- Exposure of stilling basin floor reinforcing identified at varying depth of 200 mm in the concrete not 100mm as per construction drawings – cost variation \$8,799.

All variations have been authorised in consultation with the GRFMA chair. A further verbal update will be provided at the 17/2/2022 meeting.

---

---

<b>Agenda Item:</b>	<b>8.4</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17 February 2022</b>
<b>Title:</b>	<b>GRFMA Strategic Plan and Charter Review 2</b>

---

**Recommendation:**

**That the GRFMA:**

- 1. Receives the report.**
  - 2. Notes pending response by Constituent Councils on the draft GRFMA Strategic Plan and the separate proposal to establish appropriate principles to be applied in any Constituent Council contribution funding model for major projects.**
- 

At the 9/12/2021 GRFMA the following resolution was carried:

*GB21/10 That the GRFMA:*

- 1. Acknowledges that:*
  - a. Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund; and*
  - b. State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.*

*And that:*

- 2. The scope of the draft GRFMA Strategic Plan be amended to reflect item 1 above; and*
- 3. GRFMA then consult with Constituent Councils seeking their endorsement of the draft Strategic Plan, with the consultation to also seek feedback on the GRFMA Charter Review 2 - Funding Model concept.*

The following actions have been undertaken to effect the direction of the resolution.

- The Executive Officer has liaised with Jeff Tate Consulting to facilitate the relevant amendments to the Strategic Plan.
- Copies of the amended document were provided to Constituent Councils on 21/12/2021.
- Councils were invited to provide feedback on the draft GRFMA Strategic Plan and the separate proposal to establish appropriate principles to be applied in any Constituent Council contribution funding model for major projects.

Informal feedback from Council representatives has noted the importance of the proposal and that Elected Members will require some time to fully consider and determine a view.

As such it is likely that Council feedback may not be available until March or April 2022.

It will be beneficial to receive feedback, at least on the Strategic Plan, by the April 2022 GRFMA meeting to enable adoption and implementation for the 2022/2023 financial year.



<b>Agenda Item:</b>	<b>8.5</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17/02/2022</b>
<b>Title:</b>	<b>Finance Report and Budget review 2 (BR2)</b>

**Recommendation:****That the GRFMA:**

1. **Receives the financial report as at 31 January 2022 showing a balance of \$294,332.80 total funds available.**
2. **Adopts the 2021/2022 Budget Review 2 Documents January 2022 and the variances contained as its amended and current budget for the period ended 30 June 2022.**

**Financial Report**

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 31/1/2022
- ✧ Balance Sheet 31/1/202
- ✧ Budget result to 31/1/202

Tabled below Executive Officer Activities report.

<b>Activity</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>
To keep maintained the business office of the Authority.	6	13	18.5	9	13	6.5	8.5
To prepare the Business Plan, Budgets and reports in a timely manner.	18			.5			9.5
To liaise with Councils, and Stakeholders to foster the outcomes of the Business Plan.	11	3.75	24.5	4.25	14	37.25	16.5
To attend all meetings of the GRFMA, to prepare agendas, minutes and correspondence as required.	6	24	6.25	20.5	10	13.75	1
<b>TOTAL</b>	<b>41</b>	<b>40.75</b>	<b>49.25</b>	<b>34.25</b>	<b>37</b>	<b>57.5</b>	<b>35.5</b>

**Budget Review 2**

Regulation 9 of *Local Government (Financial Management) Regulations 2011* states:

*'A report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances'.*

**Budget Review 1 (BR1)**

The Profit and Loss Budget Analysis as at 31 October 2021 identified no material change to the adopted GRFMA 2021-2022 Budget.

There were some minor fluctuations between forecast expenditure / income against actual for the period to 31 October, however in context of the overall 2021-2022 financial year budget estimations, these items didn't merit change at the time.

### Budget Review 2 (BR2)

BR2 contains movement in expenditure and income due to commencement of BENPFM Dam repair works and receipt of associated Cash Advance Debenture (CAD) finance from LGFA.

Adjustments have also been made to reflect the cost of completion of the Gawler River Stormwater Management Plan (SMP) and receipt of funding contribution from the Stormwater Management Authority.

In presenting Budget Review 2 information as per Local Government Uniform Presentation of Finances the following adjustments have been made:

- The \$600,000 CAD facility from LGFA is not an income item and is reflected as cash coming in and a liability on the balance sheet.
- Given the value of the repairs are \$600,000 at this point, it is reflected as a Capital item and reported on the Cash Flow and Balance Sheet.
- Interest expense (Finance Payments) of the CAD have been nominally calculated at  $\$600,000 \times 3.5\% = 21,000$  and conservatively included at 6 months cost ie \$10,500.
- SMP funding of \$70,518 is reflected as income and the adjusted amount of contract consultancy cost of \$167,735 is reflected as expense.
- New expenditure of \$6,560 for the Community Engagement Flood Resilience funding application costs.

### Uniform Presentation of Finances BR2

Operating Revenues	\$332,370
Less Operating Expenses	\$612,810
Operating Deficit	\$(280,440)
Less Capital Outlay	\$600,000
Less Depreciation	(\$321,163)
Net Borrowing	(\$559,277)

The MYOB format for the Profit and Loss Budget Analysis as at 31 January 2022 is presentation of finances on a cash basis.

This format is presented (additionally) in this agenda report to facilitate perusal of individual income and expenditure items not readily available in the uniform presentation format.

Budget Review 2 adjustments also reflected in the separate MYOB format are:

- CAD \$600,000 as income (Finance – LGFA Cash Advance Debenture) and offsetting repair cost of \$600,000 (BENPFMD repairs) as expense.
- SMP payments being \$37,301 and not \$50,000 as forecast = \$12,699. Plus new expenditure of \$6,560 for the Community Engagement Flood Resilience funding application costs.
- Finance payments \$59,500 and Interest costs of \$10,500 are included in the previously budgeted amount of \$70,000 item finance.

This is calculated as MYOB:

- Total Income \$932,370
- Minus total expenses \$1,272,310
- Net loss (\$339,940)

## Reconciliation of BR2 Result:

• Net Profit / Loss for the Year (MYOB)	(\$339,940)
• Add Back Depreciation Expense	\$321,163
• Add Back Principal Loan Repayments	\$59,500
• TOTAL	\$40,723
• Loan Borrowings	\$600,000
• Cash Used	\$559,277

The \$339,940 consists of \$321,162 Depreciation (unfunded) and projected general operating loss of \$18,778. This amount materially results from 30/6/21 EOFY SMP payments being \$37,301 and not \$50,000 as forecast = \$12,699 plus new 2022/23 expenditure of \$6,560 for the Community Engagement Flood Resilience funding application costs.

See attached for:

- Budget Review 2 information as per Local Government Uniform Presentation of Finances
- Profit and Loss Budget Analysis which shows income and expenditure to 31 January 2022

See the chart below which identifies BR2 variations as they appear in the MYOB format.

	Budget adopted	BR1	BR2	Variation
<b>Account INCOME</b>				
State Grant - SMP	\$0	\$0	\$70,518	Balance of 50% (on SMP completion) Stormwater Management Plan subsidy. Previously paid \$20,000 30/6/2021
Finance - LGFA Cash Advance Debenture			\$600,00	Accounting for CAD provision BRNPFM Dam repairs (\$700,000 is available)
<b>Account EXPENSE</b>				
Gawler River Mk2 Consultancies. Initial Budget <ul style="list-style-type: none"> <li>• SMP \$50,000,</li> <li>• Strategic Plan \$25,000</li> <li>• LTFP \$10,000</li> </ul>	\$85,000		167,735	BR2 SMP total cost \$181,036 Paid in 30/6/2021 \$ 37,301 Balance for 2022 \$143,735 Strategic Plan \$ 14,000 LTFP \$ 10,000 Community Flood Eng \$ 6,560  \$20,000 cash has been included in the Community Flood engagement application not included in BR2 - review when outcome of application known.
BENPFMD repairs	\$0	\$0	\$600,000	Stage 1 & 2 ex GST

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED BUDGET 2021/2022 REVIEW 2**

**UNIFORM PRESENTATION OF FINANCES**

2020/2021 FULL YEAR ACTUALS		2021/2022 BUDGET	2021/2022 BUDGET REVIEW 1	2021/2022 BUDGET REVIEW 2
\$		\$	\$	\$
217,344	Operating Revenues	266,652	266,652	332,370
(498,698)	less Operating Expenses	(587,815)	(587,815)	(612,810)
(281,354)	<b>Operating Surplus / (Deficit) before Capital Amounts</b>	(321,163)	(321,163)	(280,440)
	<b>Less Net Outlays in Existing Assets</b>			
-	Capital Expenditure on renewal and replacement of Existing Assets	-	-	600,000
(321,163)	less Depreciation, Amortisation and Impairment	(321,163)	(321,163)	(321,163)
-	less Proceeds from Sale of Replaced Assets	-	-	-
(321,163)		(321,163)	(321,163)	278,837
	<b>Less Net Outlays on New and Upgraded Assets</b>			
-	Capital Expenditure on New and Upgraded Assets	-	-	-
-	less Amounts received specifically for New and Upgraded Assets	-	-	-
-	less Proceeds from Sale of Surplus Assets	-	-	-
-		-	-	-
39,809	<b>Net Lending / (Borrowing) for Financial Year</b>	-	-	(559,277)

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED BUDGET 2021/2022 REVIEW 2**

**STATEMENT OF COMPREHENSIVE INCOME**

2020/2021 FULL YEAR ACTUALS \$'000	INCOME	2021/2022 BUDGET \$'000	2021/2022 BUDGET REVIEW 1 \$'000	2021/2022 BUDGET REVIEW 2 \$'000
196,235	Subscriptions	266,052	266,052	261,252
20,000	Grants Subsidies and Contributions	-	-	70,518
1,009	Investment Income	600	600	600
100	Other	-	-	-
<hr/>				
217,344	TOTAL REVENUES	266,652	266,652	332,370
<hr/>				
	<b>EXPENSES</b>			
177,535	Materials, Contracts and Other Expenses	266,652	266,652	281,147
-	Finance Costs	-	-	10,500
321,163	Depreciation, amortisation & impairment	321,163	321,163	321,163
<hr/>				
498,698	Total Expenses	587,815	587,815	612,810
<hr/>				
(281,354)	<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>	(321,163)	(321,163)	(280,440)
-	Net gain (loss) on disposal or revaluation of assets	-	-	-
-	Amounts specifically for new or upgraded assets	-	-	-
-	Physical resources received free of charge	-	-	-
<hr/>				
(281,354)	<b>TOTAL COMPREHENSIVE INCOME</b>	(321,163)	(321,163)	(280,440)
<hr/>				

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED BUDGET 2021/2022 REVIEW 2**

**CASH FLOW STATEMENT**

<b>2020/2021 FULL YEAR ACTUALS</b>		<b>2021/2022 BUDGET</b>	<b>2021/2022 BUDGET REVIEW 1</b>	<b>2021/2022 BUDGET REVIEW 2</b>
<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
Inflows (Outflows)		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
	<b>CASHFLOWS FROM OPERATING ACTIVITIES</b>			
	<b>RECEIPTS</b>			
199,195	Operating Receipts	266,052	266,052	331,770
1,023	Investment Receipts	600	600	600
	<b>PAYMENTS</b>			
(182,638)	Operating payments to suppliers & employees	(266,652)	(266,652)	(317,714)
-	Finance Payments	-	-	(10,500)
17,580	<b>Net Cash provided by (or used in) Operating Activities</b>	-	-	4,156
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
	<b>RECEIPTS</b>			
-	Grants specifically for new or upgraded assets	-	-	-
0	Sale of Assets	0	0	0
	<b>PAYMENTS</b>			
-	Capital Expenditure on renewal/replacement of assets	-	-	(600,000)
-	Capital Expenditure on new/upgraded assets	-	-	-
-	<b>Net Cash provided by (or used in) Investing Activities</b>	-	-	(600,000)
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
	<b>RECEIPTS</b>			
-	Proceeds from Borrowings	-	-	600,000
	<b>PAYMENTS</b>			
-	Repayment of Borrowings	-	-	(59,500)
-	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	-	-	540,500
17,580	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	-	-	(55,344)
151,764	<b>CASH AT BEGINNING OF YEAR</b>	71,248	169,344	169,344
169,344	<b>CASH AT END OF YEAR</b>	71,248	169,344	114,000



**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED BUDGET 2021/2022 REVIEW 2**

**BALANCE SHEET**

2020/2021 FULL YEAR ACTUALS		2021/2022 BUDGET	2021/2022 BUDGET REVIEW 1	2021/2022 BUDGET REVIEW 2
	<b>ASSETS</b>			
	<b>CURRENT ASSETS</b>			
\$		\$	\$	\$
169,344	Cash and cash equivalents	71,248	169,344	114,000
49,278	Trade & other receivables	1,612	49,278	49,278
-	Inventories	-	-	-
<u>218,622</u>	<b>TOTAL CURRENT ASSETS</b>	<u>72,860</u>	<u>218,622</u>	<u>163,278</u>
	<b>NON-CURRENT ASSETS</b>			
-	Financial Assets	-	-	-
21,689,675	Infrastructure, Property, Plant & Equipment	21,368,512	21,368,512	21,968,512
<u>21,689,675</u>	<b>TOTAL NON-CURRENT ASSETS</b>	<u>21,368,512</u>	<u>21,368,512</u>	<u>21,968,512</u>
<u>21,908,297</u>	<b>TOTAL ASSETS</b>	<u>21,441,372</u>	<u>21,587,134</u>	<u>22,131,790</u>
	<b>LIABILITIES</b>			
	<b>CURRENT LIABILITIES</b>			
36,567	Trade & Other Payables	-	36,567	-
-	Borrowings	-	-	-
-	Short-term Provisions	-	-	-
<u>36,567</u>	<b>TOTAL CURRENT LIABILITIES</b>	<u>-</u>	<u>36,567</u>	<u>-</u>
	<b>NON-CURRENT LIABILITIES</b>			
-	Long-term Borrowings	-	-	540,500
-	Long-term Provisions	-	-	-
<u>-</u>	<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>-</u>	<u>-</u>	<u>540,500</u>
<u>36,567</u>	<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>36,567</u>	<u>540,500</u>
<u>21,871,730</u>	<b>NET ASSETS</b>	<u>21,441,372</u>	<u>21,550,567</u>	<u>21,591,290</u>
	<b>EQUITY</b>			
13,189,757	Accumulated Surplus	12,759,399	12,868,594	12,909,317
8,681,973	Asset Revaluation	8,681,973	8,681,973	8,681,973
-	Other Reserves	-	-	-
<u>21,871,730</u>	<b>TOTAL EQUITY</b>	<u>21,441,372</u>	<u>21,550,567</u>	<u>21,591,290</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED BUDGET 2021/2022 REVIEW 2**

**STATEMENT OF CHANGES IN EQUITY**

<b>2020/2021 FULL YEAR ACTUALS \$</b>		<b>2021/2022 BUDGET \$</b>	<b>2021/2022 BUDGET REVIEW 1 \$</b>	<b>2021/2022 BUDGET REVIEW 2 \$</b>
	<b>ACCUMULATED SURPLUS</b>			
13,471,111	Balance at end of previous reporting period	13,080,562	13,189,757	13,189,757
(281,354)	Net Result for Year	(321,163)	(321,163)	(280,440)
0	Transfer From Reserves	0	0	0
0	Transfer To Reserves	0	0	0
<b>13,189,757</b>	<b>BALANCE AT END OF PERIOD</b>	<b>12,759,399</b>	<b>12,868,594</b>	<b>12,909,317</b>
	<b>ASSET REVALUATION RESERVE</b>			
8,681,973	Balance at end of previous reporting period	8,681,973	8,681,973	8,681,973
0.00	Gain on revaluation of infrastructure, property, plant & equipment	0.00	0.00	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00	0.00	0.00
<b>8,681,973</b>	<b>BALANCE AT END OF PERIOD</b>	<b>8,681,973</b>	<b>8,681,973</b>	<b>8,681,973</b>
<b>21,871,730</b>	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>21,441,372</b>	<b>22,043,187</b>	<b>21,918,290</b>



**Profit & Loss [Budget Analysis]**

July 2021 To June 2022

266 Seacombe Road  
Seacliff Park SA 5049ABN: 12 925 534 861  
Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

	Selected Period	Budgeted	\$ Difference
<b>Income</b>			
Admin of GRFMA			
Member Subscriptions	\$176,052	\$176,052	\$0
Interest LGFA	\$828	\$600	\$228
<b>Total Admin of GRFMA</b>	<b>\$176,880</b>	<b>\$176,652</b>	<b>\$228</b>
Operations Flood Mit Scheme			
Council Subscriptions	\$85,204	\$85,200	\$4
State Grant	\$0	\$70,518	(\$70,518)
Other	\$0	\$600,000	(\$600,000)
<b>Total Operations Flood Mit Scheme</b>	<b>\$85,204</b>	<b>\$755,718</b>	<b>(\$670,514)</b>
<b>Total Income</b>	<b>\$262,084</b>	<b>\$932,370</b>	<b>(\$670,286)</b>
<b>Gross Profit</b>	<b>\$262,084</b>	<b>\$932,370</b>	<b>(\$670,286)</b>
<b>Expenses</b>			
Admin of GRFMA			
Executive Officer Contract	\$31,116	\$55,000	(\$23,884)
Adv, printing, stationery post	\$304	\$1,200	(\$896)
Travelling Expenses	\$128	\$4,000	(\$3,872)
Insurance PL & PI	\$5,050	\$6,732	(\$1,682)
Audit Committee	\$1,300	\$2,600	(\$1,300)
Audit Fees	\$5,188	\$5,500	(\$312)
Bank Fees	\$27	\$120	(\$93)
Legal Fees	\$0	\$2,000	(\$2,000)
Honorarium - Chairperson	\$5,200	\$8,500	(\$3,300)
Other	\$4,839	\$6,000	(\$1,161)
<b>Total Admin of GRFMA</b>	<b>\$53,152</b>	<b>\$91,652</b>	<b>(\$38,500)</b>
Gawler River Scheme Mark 2			
Consultancies	\$96,519	\$174,295	(\$77,776)
<b>Total Gawler River Scheme Mark 2</b>	<b>\$96,519</b>	<b>\$174,295</b>	<b>(\$77,776)</b>
Maint Flood Mitigation Scheme			
BENPFM Dam repairs	\$1,950	\$600,000	(\$598,050)
Maintenance Contractors	\$4,975	\$15,000	(\$10,025)
Property Maintenance	\$60	\$0	\$60
Rates & Levies	\$126	\$200	(\$74)
<b>Total Maint Flood Mitigation Scheme</b>	<b>\$7,111</b>	<b>\$615,200</b>	<b>(\$608,089)</b>
Depreciation			
Depreciation	\$0	\$321,163	(\$321,163)
<b>Total Expenses</b>	<b>\$156,782</b>	<b>\$1,202,310</b>	<b>(\$1,045,528)</b>
<b>Operating Profit</b>	<b>\$105,302</b>	<b>(\$269,940)</b>	<b>\$375,242</b>
<b>Total Other Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Other Expenses			
Interest Expense	\$0	\$10,500	(\$10,500)
Other Expense	\$0	\$59,500	(\$59,500)
<b>Total Other Expenses</b>	<b>\$0</b>	<b>\$70,000</b>	<b>(\$70,000)</b>
<b>Net Profit/(Loss)</b>	<b>\$105,302</b>	<b>(\$339,940)</b>	<b>\$445,242</b>

**Reconciliation Report**266 Seacombe Road  
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

ID No.	Date Memo/Payee	Deposit	Withdrawal
--------	-----------------	---------	------------

**Account:** 1-1110 Bank SA Account  
**Date Of Bank Statement:** 1/31/2022  
**Last Reconciled:** 12/31/2021  
**Last Reconciled Balance:** \$14,740.38

**Cleared Cheques**

EFT	1/5/2022	David Hitchcock	\$7,809.41
EFT	1/5/2022	Kenneth Taplin	\$3,280.00
EFT	1/5/2022	AllSites Welding	\$5,472.50
EFT	1/5/2022	Water Technology	\$23,142.90
EFT	1/5/2022	Ian Baldwin	\$600.00
SC013122	1/31/2022	Safe deposit fee	\$5.00
GJ000090	1/31/2022	MYOB month sub	\$55.00
Total:			\$0.00 \$40,364.81

**Cleared Deposits**

TR000035	1/5/2022	Money Transfer	\$50,000.00
CR000155	1/7/2022	Payment; Adelaide Hills Council	\$16,948.80
GJ000091	1/25/2022	receive GST ATO	\$5,970.00
GJ000089	1/31/2022	CAD draw down 1	\$150,474.04
Total:			\$223,392.84 \$0.00

**Outstanding Cheques**

EFT	9/1/2021	Bushfire Natural Hazards CRC	\$40,223.70
Total:			\$0.00 \$40,223.70

**Reconciliation:**

AccountRight Balance On 1/31/2022:	\$157,544.71
Add: Outstanding Cheques:	\$40,223.70
SubTotal:	\$197,768.41
Deduct: Outstanding Deposits:	\$0.00
Expected Balance On Statement:	\$197,768.41

## Transaction History Report

Please advise any error or unauthorised transaction promptly to the bank

**Account name** GAWLER RIVER FLOODPLAIN MANAGEMENT  
**Account number** 010 0101 248 140  
**BSB** 105-010  
**Currency** AUD  
**Opening balance** 14,740.38CR  
**Transaction period from** 01/01/2022 to 31/01/2022

Date	Description	Serial number	Debit	Credit	Balance
05/01/2022	OSKO DEPOSIT 05JAN14:24 59832 7570301 LOCAL GOVERNMENT FINANCE			50,000.00 ✓	64,740.38CR
06/01/2022	INTERNET WITHDRAWAL 06JAN09:30 Chair Hon Dec21		600.00 ✓		64,140.38CR
06/01/2022	INTERNET WITHDRAWAL 06JAN09:30 PACP application		3,280.00 ✓		60,860.38CR
06/01/2022	INTERNET WITHDRAWAL 06JAN09:30 Dam repairs		5,472.50		55,387.88CR
06/01/2022	INTERNET WITHDRAWAL 06JAN09:30 SMP inv WT6457		23,142.90 ✓		32,244.98CR
07/01/2022	Bank AdelHillsCouncil			16,948.80 ✓	49,193.78CR
07/01/2022	INTERNET WITHDRAWAL 07JAN09:56 EO Services Dec21		7,809.41 ✓		41,384.37CR
20/01/2022	SAFE DEPOSIT FEE (INC GST)		5.00		41,379.37CR
25/01/2022	ATO ATO129255348611001			5,970.00 ✓	47,349.37CR
25/01/2022	MYOB Australia MYOB 1-80214432381		55.00		47,294.37CR
31/01/2022	OSKO DEPOSIT 31JAN14:35 60459 7584433 LOCAL GOVERNMENT FINANCE			150,474.04 ✓	197,768.41CR
	TOTAL		40,364.81	223,392.84	197,768.41CR

**Reconciliation Report**266 Seacombe Road  
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

ID No.	Date Memo/Payee	Deposit	Withdrawal
--------	-----------------	---------	------------

**Account:** 1-1130 LGFA Investment Account  
**Date Of Bank Statement:** 1/31/2022  
**Last Reconciled:** 11/30/2021  
**Last Reconciled Balance:** \$186,695.49

**Cleared Cheques**

TR000035	1/5/2022 Money Transfer		\$50,000.00
Total:		\$0.00	\$50,000.00

**Cleared Deposits**

IE123121	12/31/2021 int LGFA	\$45.12	
IE013122	1/31/2022 Interest LGFA	\$47.48	
Total:		\$92.60	\$0.00

**Reconciliation:**

AccountRight Balance On 1/31/2022:	\$136,788.09
Add: Outstanding Cheques:	\$0.00
SubTotal:	\$136,788.09
Deduct: Outstanding Deposits:	\$0.00
Expected Balance On Statement:	\$136,788.09



## Council Deposits Transaction Statement from 01-Jan-2022 to 31-Jan-2022 inclusive

Deal	Date	Transaction	Interest Rate	Amount	Balance
<b>Gawler River General</b>					
Council Dep - 24HR Mthly					
	01-01-2022	Opening Balance	0.30		\$186,740.61
59832	04-01-2022	CAPITALISE INTEREST	0.30	\$47.48	\$186,788.09
59832	05-01-2022	Withdrawal	0.30	-\$50,000.00	\$136,788.09
	31-01-2022	Closing Balance	0.30		\$136,788.09
Accrued interest for period 01-Jan-2022 to 31-Jan-2022				<u>\$36.44</u>	
Total Gawler River General				<u>\$36.44</u>	

## Summary

Gawler River Floodplain Management Authority	Accrued Interest
Gawler River General	\$36.44
Grand Total	<u>\$36.44</u>

**Local Government Finance Authority of SA  
Consolidated Loans and Investment as at close of business 02-02-2022  
Gawler River Floodplain Management Authority**

**Cash Advance Debentures as at close of business 02-02-2022**

Counterparty	Deal	Instrument	Maturity Date	Facility End Date	Rate	Current Principal	Limit	Available Balance
Gawler River General CA 1 Cash Advance	60459	Council Loan-CAD Variable	03-02-2022	15-12-2031	2.05	-\$150,474.04	\$700,000.00	\$549,525.96
						-\$150,474.04	\$700,000.00	\$549,525.96

**Council Deposits as at close of business 02-02-2022**

Counterparty	Deal	Deal Type	Maturity Date	Rate	Current Principal
Gawler River General	59832	Council Dep - 24HR Mthly	03-02-2022	0.30	\$136,824.53
					\$136,824.53

## Summary as at close of business 02-02-2022

Instrument	Current Principal
Debenture Loans	\$0.00
Cash Advance Debentures	-\$150,474.04
CAD Limit Available	\$549,525.96
Council Deposits	\$136,824.53
<b>Net Position</b>	<b>-\$13,649.51</b>
Weighted Average Interest Rate % (Deposits)	0.3%
Weighted Average Interest Rate % (Loans)	2.05%

**Balance Sheet**

As of January 2022

266 Seacombe Road  
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

<b>Assets</b>		
Current Assets		
Bank Accounts		
Bank SA Account	\$157,544.71	
LGFA Investment Account	\$136,788.09	
Total Bank Accounts		\$294,332.80
Other Current Assets		
Trade Debtors	\$157,227.40	
Debtor	\$39.71	
ATO Payments & Refunds	(\$5,684.35)	
Total Other Current Assets		\$151,582.76
Total Current Assets		\$445,915.56
Non-Current Assets		
Infrastructure	\$25,245,000.00	
Accum. Depr. Infrastructure	(\$4,102,125.00)	
Land	\$477,000.00	
Access Roads	\$84,000.00	
Accumulated Dep Access Rd	(\$14,200.00)	
Total Non-Current Assets		\$21,689,675.00
Total Assets		\$22,135,590.56
<b>Liabilities</b>		
Current Liabilities		
GST Liabilities		
GST Collected	\$26,120.60	
GST Paid	(\$18,029.31)	
Cash Advance Debenture	\$150,474.04	
Total GST Liabilities		\$158,565.33
Total Current Liabilities		\$158,565.33
Total Liabilities		\$158,565.33
Net Assets		\$21,977,025.23
<b>Equity</b>		
Accumulated Surplus	\$15,957,461.00	
Asset Revaluation Reserves	\$8,681,973.10	
Retained Earnings	(\$2,767,704.16)	
Current Year Surplus/Deficit	\$105,295.29	
Total Equity		\$21,977,025.23

This report includes Year-End Adjustments.



---

<b>Agenda Item:</b>	<b>8.6</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17 February 2022</b>
<b>Title:</b>	<b>GRFMA Draft Annual Business Plan and Draft Annual Budget 2022/2023</b>

---

**Recommendation:****That the GRFMA:**

- 1. Adopts the Draft 2022/2023 GRFMA Annual Business Plan and Draft 2022/2023 Budget.**
  - 2. Following receipt of Constituent Council feedback, considers adoption of the GRFMA draft Annual Business Plan and Annual Budget at the June 2022 meeting.**
- 

**GRFMA Annual Business Plan and Budget**

The Gawler River Floodplain Management Authority is established by the Constituent Councils as a regional subsidiary pursuant to Section 43 and Schedule 2 of the *Local Government Act 1999*. The GRFMA Charter (2020) provides that the Authority must prepare a a budget for the forthcoming financial year.

**The Budget must:**

- deal with each principal activity of the Authority on a separate basis;
- be consistent with and account for activities and circumstances referred to in the Authority's Annual Business Plan;
- be submitted in draft form to each Constituent Council before 31 March for approval;
- not be adopted by the Authority until after 31 May but before 30 September;
- identify the amount of and the reasons for the financial contributions to be made by each Constituent Council to the Authority.

The Authority shall also have an Annual Business Plan in respect of the ensuing 12 months.

**The Annual Business Plan must:**

- state the services to be provided by the Authority;
- identify how the Authority intends to manage service delivery;
- identify the performance targets which the Authority is to pursue;
- provide a statement of financial and other resources and internal processes that will be required to achieve the performance targets and objectives of the Authority; and
- specify the performance measures that are to be used to monitor and assess performance against targets.

On the basis of the above report, the following information relates to action taken to draft the 2022-2023 GRFMA Annual Business Plan and development of the 2022/2023 draft GRFMA budget.

**2022- 2023 GRFMA Draft Annual Business Plan**

The format of the Annual Business Plan has been constructed utilising format of the previous GRFMA Business Plan document plus new content sourced from the draft GRFMA Strategic Plan. Key elements contained in the 2022/2023 draft Annual Business Plan identify:

---

## Priority Actions 2022/2023

**Finalise preparation of the Gawler River Stormwater Management Plan.** The Gawler River Stormwater Management Plan will be the key document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

**Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits.** The default policy position of the Authority has been for a 1 in 100 year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

**In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.** A schedule of works will enable the Authority and Constituent Councils to plan for implementation of the projects and seek funding from the State and Federal Governments.

**Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low cost base for the Authority.** Identification of partnering opportunities within the capacities of the Councils (e.g. in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

**Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia.** With frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation. The Authority will continue to work with the Department for Environment and Planning, in consultation with Constituent Councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Program.

**Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.** Communication with communities is likely to be a joint activity between the Constituent Councils and the Authority. This is to include, subject to funding, implementation of the Gawler River Flood Disaster Mitigation Program and the Community Flood Resilience Project Plan. The 3 year program seeks to provide information, tools, and assistance for the community to learn about flood risk, be aware of what they can do, know how to receive flood warnings, and be prepared to act in the event of a flood.

**Implement the agreed outcomes from Charter Review 2 which was finalised in 2020.** The second stage of reviewing the Authority's Charter was completed late in 2020. Implementation of agreed outcomes from the review will finalise that process.

**Develop fit for purpose risk management, asset management, and long term financial plans.** The Charter requires these plans to be prepared and adopted. All three Plans will assist the Board in decision making and show that risk, asset management, and long term financial planning are being addressed.

**Maintenance and operations of the scheme during 2022 to 2023 will include:**

- Implementation of requirements of the reviewed Operation and Maintenance Manual.
- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.

- Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2022/2023).
- Completion of identified repairs to the Bruce Eastick North Para Flood Mitigation Dam.

See attached for a copy of the 2022/2023 draft Annual Business Plan.

## **2022/2023 Draft Budget**

The scope of the GRFMA Annual Budget is small in comparison to the extensive undertakings by Constituent Councils.

### Revenue

Principally the budget revenue is sourced from predetermined 'formula based' financial contributions by the six Constituent Councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

### Charter Review 2

The GRFMA has been undertaking review of its charter and is currently consulting on possible funding model principles that constituent councils might utilise in exercise of clause 11.1 and 11.7 of the GRFMA Charter

*11.1 The contributions of the Constituent Councils shall be based on the percentage shares for capital works, maintenance of assets of the Authority and operational costs of the Authority in accordance with Schedule 1.14 Where the capital and/or maintenance cost exceeds \$1 Million in any given year, Clause 11.7 shall apply*  
*11.7 The Authority may enter into separate funding arrangements with Constituent Councils and with any State or Federal Government or their agencies in respect of any project undertaken or to be undertaken by or on behalf of the Authority*

The proposed funding model principles will not apply to the existing funding contributions required pursuant to clause 11.1.

### Expenditure

Expenditure is principally budgeted on estimated costs of Executive Management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Historically the most material expenditure has been incurred via consultancies to pursue outcomes envisaged in the Gawler River Mark 2 flood mitigation strategies and capital works associated with Dam infrastructure repairs.

### Operational Contributions

Operational contributions are calculated from the costs reflective of Administration of the GRFMA and general costs for the Gawler River Scheme Mark 2 (does not include capital works or maintenance of Assets) less Bank and other income.

The GRFMA Charter now requires establishment of new management frameworks and plans which include a Strategic Plan, a Long Term Financial Plan, an Asset Management Plan as well as an Annual Budget.

## Other Projects

Provision has also been made for:

- Establishment of Asset Management planning and long term financial maintenance capacity (\$32,000 Gawler River Mk2 – consultancies).
- Provision for feasibility or initial design studies of priority flood mitigation proposals resulting from the completed SMP (\$40,000).
- Provision for two registrations, travel and accommodation to the 2022 Flood Management Australia conference (\$4,000 Administration – travel and accommodation).
- Continuation of external administrative support and external accountancy for model financial statement requirements (\$6,000 Administration – other).

## Budget Outcome Operational

- Administration of the GRFMA \$93,720 minus interest income \$600 = \$93,120.
- Gawler River Scheme Mk2 – Consultancies \$82,000:
  - Establishment of Asset Management planning and long term financial maintenance capacity (\$32,000)
  - Feasibility or initial design studies from SMP (\$40,000)

Total Operation cost \$165,120 (= Member Subscriptions).

## Maintenance Contributions

Maintenance contributions are calculated from the costs reflective of capital works or maintenance works for the Bruce Eastick Flood Mitigation Dam and any approved Gawler River Scheme Mark 2 capital works.

The Authority will continue to work with the Department for Environment and Planning, in consultation with Constituent Councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Program.

GRFMA resolution 21/98 provides:

*That the GRFMA allocates up to \$100,000 from current GRFMA reserve funds as its contribution to the design development of Project 3 and 4.*

*The final cash contribution amount to be based on an actual scope of works being provided (with cost estimate) to enable a fair and equitable funding split between all government agencies and GRFMA Councils;*

No provision has been made in the 2022/2023 draft Budget for this expenditure: on the principle funds, when authorised by GRFMA, will be sourced from cash reserves at the relevant time.

## Maintenance and Operations

Maintenance and operations of the scheme during 2022 to 2023 will include:

- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam (\$5,000 Maintenance Flood Mitigation Scheme Property Mtce).
- General asset repair cost contingency (\$10,000 Maintenance Flood Mitigation Scheme Property Mtce).
- Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate (annually), Administration (absorbed in Executive Officer contract costs). The next comprehensive inspection which will be contract costs and due 2022/2023 (every 5 years - \$10,000).
- Rates and levies, ESL (\$200 Rates and levies).
- Cash Advance Debenture repayments Principle and Interest (\$70,000).

## Depreciation of Assets

Currently the GRFMA does not have a formal adopted Asset Management Plan. The amended Charter (1) provides for establishment of an Asset Management Plan, now scheduled in 2022/2023.

URS Australia Pty Ltd, Dam Designers, have previously advised that a concrete RCC dam wall (as per the Bruce Eastick North Para Flood Mitigation Dam) can be expected to have a life of 80 years after completion.

On that basis the Bruce Eastick North Para Flood Mitigation Dam wall has been depreciated at the rate of 1.25% annually.

Following a revaluation review (2019) of the Bruce Eastick North Para Flood Mitigation Dam, depreciation costs for the dam are calculated as \$321,163 pa and are not currently funded in the GRFMA budget process.

The Board has undertaken extensive discussion on this matter and resolved the current policy lay on the table pending development of an Asset Management Plan for the Dam.

The net equity share (of annual depreciation costs) of each Constituent Council is subsequently reflected in the (Financial Statements) Schedule of Constituent Councils interest in net assets as at 30 June each year prepared to meet the requirements of clause 15.5 of the GRFMA Charter.

## Budget Outcome

- Maintenance Flood Mitigation Scheme \$25,200
  - Maintenance and inspection \$20,000
  - Rates and levies \$200
- Other expenses \$70,000
  - Interest (finance repayments) Dam repairs – Lower Level Outlet Pipe and Stilling Basin
- Depreciation \$321,163 – unfunded

Total Maintenance costs \$95,200 (= Council Subscriptions).

## Summary

The 2022/2023 draft Budget has been prepared based on comparison with 2021/2022 Budget figures and consideration of other income and cost movements.

Historically, costs are calculated utilising the Local Government Price Index as an annual price escalator. The September 2021 quarterly Local Government Price Index is 1.5 % and the corresponding CPI equivalent is 2.1%.

A 2% escalator has been applied for 2022/2023 operational costs.

The draft Budget proposal has been formulated with an inclusive approach to identified service and project requirements for 2022/2023. This has been effected with allocation of capital and maintenance expense estimates.

Revenue requirement calculations for Constituent Council Shares, shown at Table 1, have been based on this inclusive approach. Any budget amendments directed by meeting considerations will subsequently be reflected in the quantum of revenue to be sought from Constituent Councils.

Constituent Council contributions for 2022/2023 total \$260,320 which is similar to the quantum adopted (\$261,252) in the 2021/2022 financial year i.e. no increase to the overall budget income and expenditure for 2022/2023.

A net Operating Loss of (\$321,163) is forecast for 2022/2023. This is the amount of unfunded depreciation.

See below Table 1 – Constituent Council Shares proposed as per draft 2022/2023 GRFMA Budget and further copy of details of the GRFMA Budget functions which identifies the current 2021/2022 Budget BR2 (in MYOB format) against Year to Date (31/1/2021) income and expenditure and also the 2022/2023 Draft Budget income and expenditure proposals.

See separate attachment copy of GRFMA 2022/2023 budgeted financial statements presented, in a manner consistent with the Model Financial Statements, pursuant to section 123(10)(b) of the Local Government Act 1999.

Table 1

Constituent Council Shares proposed as per draft 2022/2023 GRFMA Budget - refer 1.1 Member Subscriptions \$165,120 and 2.1 Member Subscriptions \$95,200.

	2021/22	2021/22	2021/22	2022/23	2022/23	2022/23
<b>Council</b>	<b>Operational</b>	<b>Maint.</b>	<b>Total</b>	<b>Operational</b>	<b>Maint.</b>	<b>TOTAL</b>
<b>Adelaide Plains Council</b>	29,342	24,623	<b>\$53,965</b>	27,520	27,513	<b>\$55,033</b>
<b>Adelaide Hills Council</b>	29,342	1,474	<b>\$30,816</b>	27,520	1,647	<b>\$29,167</b>
<b>The Barossa Council</b>	29,342	7,387	<b>\$36,729</b>	27,520	8,254	<b>\$35,774</b>
<b>Town of Gawler</b>	29,342	14,774	<b>\$44,116</b>	27,520	16,508	<b>\$44,028</b>
<b>Light Regional Council</b>	29,342	7,387	<b>\$36,729</b>	27,520	8,254	<b>\$35,774</b>
<b>City of Playford</b>	29,342	29,556	<b>\$58,898</b>	27,520	33,025	<b>\$60,545</b>
<b>Total</b>	<b>\$176,052</b>	<b>85,200</b>	<b>\$261,252</b>	<b>165,120</b>	<b>95,200</b>	<b>\$260,320</b>

Table 2

<b>Constituent Council</b>	<b>Capital Works</b>	<b>Maintenance of Assets</b>	<b>Operational Costs</b>
	<b>Percentage Share</b>	<b>Percentage Share</b>	<b>Percentage Share</b>
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

# Gawler River Floodplain Management Authority

Budget - Functions & Items

2022 - 2023

Code	2021-2022		2022-2023	
	Budget	YTD	Budget	

## REVENUE

### Administration of the GRFMA

1,1	Member Subscriptions	176,052	176,052	165,120	
1,3	Interest LGFA	600	828	600	
1,4	Interest BankSA				
1,5	Other				
	<b>Total</b>	<b>176,652</b>	<b>176,880</b>	<b>165,720</b>	

### Operations Flood Mitigation Scheme

2,1	Member Subscriptions	85,200	85,204	95,200	
2,3	State Grant	70,518	0		
2,4	Commonwealth Grant	0		0	
2,5	Sale of Land	0		0	
2,6	Other	600,000	0	0	
	<b>Total</b>	<b>755,718</b>	<b>85,204</b>	<b>95,200</b>	

### Maintenance Flood Mitigation Scheme

3,1	Council Subscriptions				
3,3	Other				
	<b>Total</b>				

### Capital Revenue Flood Mitigation Scheme

4,1	Council Subscriptions	0		0	
4,3	State Grant	0		0	
4,4	Commonwealth Grant	0		0	
4,5	Sale of land	0		0	
4,6	Other	0		0	
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>TOTAL INCOME</b>	<b>932,370</b>	<b>262,084</b>	<b>260,920</b>	
---------------------	----------------	----------------	----------------	--



EXPENDITURE	2021-2022		2022-2023	
	Budget	YTD	Budget	

**Administration of the GRFMA**

6,1	Executive Officer Contract	55,000	31,116	56,400	
6,2	Advt, Print, Stat, Postage	1,200	304	1,250	
6,3	Travelling Expenses	4,000	128	4,000	
6,4	Insurance - PL & PI	6,732	5,050	6,900	
6,4 1	Audit Committee	2,600	1,300	2,650	
6,5	Audit Fees	5,500	5,188	5,600	
6,6	Bank Fees	120	27	120	
6,7	Legal Advice	2,000	0	2,000	
6,8	Honorarium Chairperson	8,500	5,200	8,700	
6,9	Other	6,000	4,839	6,100	
	<b>Total</b>	<b>91,652</b>	<b>53,152</b>	<b>93,720</b>	

**Gawler River Scheme Mark 2**

9,7	Consultancies	174,295	96,519	72,000	
9,8				0	
9,9	EO Supervision			0	
	<b>Total</b>	<b>174,295</b>	<b>96,519</b>	<b>72,000</b>	

**Maintenance Flood Mitigation Scheme**

10, 2	Maintenance Contractors	15,000	4,975	25,000	
10, 3	BENPFM Dam Maintenance	600,000	1,950		
10, 31	Rates - GST Free	200	126	200	
	Property Mtce		60		
10, 4	Depreciation Dam	321,163	0	321,163	
	<b>Total</b>	<b>936,363</b>	<b>7,111</b>	<b>346,363</b>	

<b>Other Expense Finance</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	
------------------------------	---------------	----------	---------------	--

<b>ALL EXPENDITURE</b>	<b>1,272,310</b>	<b>156,782</b>	<b>\$582,083</b>	
------------------------	------------------	----------------	------------------	--

<b>SURPLUS/DEFICIT</b>	<b>(339,940)</b>	<b>105,302</b>	<b>(321,163)</b>	
------------------------	------------------	----------------	------------------	--

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2022/2023**

**UNIFORM PRESENTATION OF FINANCES**

<b>2021/2022 FULL YEAR REVISED ESTIMATE</b>		<b>2022/2023 DRAFT BUDGET</b>
<b>\$</b>		<b>\$</b>
332,370	Operating Revenues	260,920
(612,810)	less Operating Expenses	(533,083)
<u>(280,440)</u>	<b>Operating Surplus / (Deficit) before Capital Amounts</b>	<u>(272,163)</u>
	<b>Less Net Outlays in Existing Assets</b>	
600,000	Capital Expenditure on renewal and replacement of Existing Assets	-
(321,163)	less Depreciation, Amortisation and Impairment	(321,163)
<u>-</u>	less Proceeds from Sale of Replaced Assets	<u>-</u>
278,837		(321,163)
	<b>Less Net Outlays on New and Upgraded Assets</b>	
-	Capital Expenditure on New and Upgraded Assets	-
-	less Amounts received specifically for New and Upgraded Assets	-
<u>-</u>	less Proceeds from Sale of Surplus Assets	<u>-</u>
-		-
(559,277)	<b>Net Lending / (Borrowing) for Financial Year</b>	49,000

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2022/2023**

**STATEMENT OF COMPREHENSIVE INCOME**

<b>2021/2022 FULL YEAR REVISED ESTIMATE \$'000</b>	<b>INCOME</b>	<b>2022/2023 DRAFT BUDGET \$'000</b>
261,252	Subscriptions	260,320
70,518	Grants Subsidies and Contributions	-
600	Investment Income	600
-	Other	-
<hr/>		<hr/>
332,370	TOTAL REVENUES	260,920
	<b>EXPENSES</b>	
281,147	Materials, Contracts and Other Expenses	190,920
10,500	Finance Costs	21,000
321,163	Depreciation, amortisation & impairment	321,163
<hr/>		<hr/>
612,810	Total Expenses	533,083
	<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>	
(280,440)		(272,163)
-	Net gain (loss) on disposal or revaluation of assets	-
-	Amounts specifically for new or upgraded assets	-
-	Physical resources received free of charge	-
 (280,440)	<b>TOTAL COMPREHENSIVE INCOME</b>	 (272,163)
<hr/> <hr/>		<hr/> <hr/>

2/9/2022

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2022/2023**

**CASH FLOW STATEMENT**

<b>2021/2022 FULL YEAR REVISED ESTIMATE</b>		<b>2022/2023 DRAFT BUDGET</b>
<b>\$</b>		<b>\$</b>
Inflows		Inflows
(Outflows)		(Outflows)
	<b>CASHFLOWS FROM OPERATING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
381,048	Operating Receipts	260,320
600	Investment Receipts	600
	<b>PAYMENTS</b>	
(317,714)	Operating payments to suppliers & employees	(190,920)
(10,500)	Finance Payments	(21,000)
<u>53,434</u>	<b>Net Cash provided by (or used in) Operating Activities</b>	<u>49,000</u>
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
-	Grants specifically for new or upgraded assets	-
0	Sale of Assets	0
	<b>PAYMENTS</b>	
-	Capital Expenditure on renewal/replacement of assets	-
(600,000)	Capital Expenditure on new/upgraded assets	-
<u>(600,000)</u>	<b>Net Cash provided by (or used in) Investing Activities</b>	<u>-</u>
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
600,000	Proceeds from Borrowings	-
	<b>PAYMENTS</b>	
(59,500)	Repayment of Borrowings	(49,000)
<u>540,500</u>	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	<u>(49,000)</u>
	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>-</b>
(6,066)	<b>CASH AT BEGINNING OF YEAR</b>	<u>163,278</u>
169,344	<b>CASH AT END OF YEAR</b>	<u>163,278</u>
<u>163,278</u>		<u>163,278</u>



**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2022/2023**

**BALANCE SHEET**

<b>2021/2022 FULL YEAR REVISED ESTIMATE</b>		<b>2022/2023 DRAFT BUDGET</b>
	<b>ASSETS</b>	
	<b>CURRENT ASSETS</b>	
\$		\$
163,278	Cash and cash equivalents	163,278
-	Trade & other receivables	-
-	Inventories	-
<u>163,278</u>	<b>TOTAL CURRENT ASSETS</b>	<u>163,278</u>
	<b>NON-CURRENT ASSETS</b>	
-	Financial Assets	-
21,968,512	Infrastructure, Property, Plant & Equipment	21,647,349
<u>21,968,512</u>	<b>TOTAL NON-CURRENT ASSETS</b>	<u>21,647,349</u>
<u>22,131,790</u>	<b>TOTAL ASSETS</b>	<u>21,810,627</u>
	<b>LIABILITIES</b>	
	<b>CURRENT LIABILITIES</b>	
-	Trade & Other Payables	-
-	Borrowings	-
-	Short-term Provisions	-
<u>-</u>	<b>TOTAL CURRENT LIABILITIES</b>	<u>-</u>
	<b>NON-CURRENT LIABILITIES</b>	
540,500	Long-term Borrowings	491,500
-	Long-term Provisions	-
<u>540,500</u>	<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>491,500</u>
<u>540,500</u>	<b>TOTAL LIABILITIES</b>	<u>491,500</u>
<u>21,591,290</u>	<b>NET ASSETS</b>	<u>21,319,127</u>
	<b>EQUITY</b>	
12,909,317	Accumulated Surplus	12,637,154
8,681,973	Asset Revaluation	8,681,973
-	Other Reserves	-
<u>21,591,290</u>	<b>TOTAL EQUITY</b>	<u>21,319,127</u>

2/9/2022

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2022/2023**

**STATEMENT OF CHANGES IN EQUITY**

<b>2021/2022 FULL YEAR REVISED ESTIMATE</b>		<b>2022/2023 DRAFT BUDGET</b>
<b>\$</b>		<b>\$</b>
	<b>ACCUMULATED SURPLUS</b>	
13,189,757	Balance at end of previous reporting period	12,909,317
(280,440)	Net Result for Year	(272,163)
0	Transfer From Reserves	0
0	Transfer To Reserves	0
<u>12,909,317</u>	<b>BALANCE AT END OF PERIOD</b>	<u>12,637,154</u>
	<b>ASSET REVALUATION RESERVE</b>	
8,681,973	Balance at end of previous reporting period	8,681,973
0.00	Gain on revaluation of infrastructure, property, plant & equipment	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00
<u>8,681,973</u>	<b>BALANCE AT END OF PERIOD</b>	<u>8,681,973</u>
<u><b>21,591,290</b></u>	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<u><b>21,319,127</b></u>

2/9/2022

# GRFMA ANNUAL BUSINESS PLAN

---

## 2022-2023

### Gawler River Floodplain Management Authority

#### Constituent Councils:

*Adelaide Hills Council*

*Adelaide Plains Council*

*The Barossa Council*

*Town of Gawler*

*Light Regional Council*

*City of Playford*

# Business Plan 2022-2023

## Gawler River Floodplain Management Authority (GRFMA)

### The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards, and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$355 million.

### History

The river is subject to periodic flood events.



#### Desirable Levels of Protection Cost of Flooding

Flood Frequency (ARI)	Estimated Damages
1 in 10	\$15m
1 in 20	\$24m
1 in 50	\$102m
1 in 100	\$182m
1 in 200	\$212m
Average Annual Damage	\$7.40m
Present Value of Damages	\$109m

#### Properties at Risk

Flood Frequency (ARI)	Number of residential properties within each hazard rating			
	Low	Medium	High	Extreme
1 in 50	1056	785	483	236
1 in 100	1559	1451	1179	457
1 in 200	1814	1652	1419	615



## Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation, and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing, and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and
- upon application of one or more Constituent Councils pursuant to clause 12.4:
  - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
  - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

Numerous factors have a significant influence on the operations of the Authority.

These include:

- Arrangements for managing stormwater in South Australia are very complicated, reflecting incremental changes over time in legislation, guidelines, structures, and funding arrangements. For the Authority, specific concerns are:
  - There is no clear definition of the responsibilities of levels of government for managing stormwater.
  - Floodplain management is not well recognised in the current framework for stormwater management.
  - Responsibilities for different aspects of managing the Gawler River sit with various (mostly SA Government) agencies, yet there is no overarching structure, body, or plan to ensure an integrated approach to managing it.
  - Most of the Gawler River is located on private land (a common situation in South Australia) which restricts the ability of the Authority (and other bodies) to carry out its functions.
  - Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund and State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.
- The effects of flooding on intensive food production and residential properties on the Northern Adelaide Plains.
- Impacts of climate change on the timing, frequency, and volumes of flows into the River.
- Changes in stormwater flows and the risks of flooding associated with new residential development in the Gawler River catchment.

- The level of community understanding of the risks of flooding withing the entire catchment and how individuals can reduce the risks.
- Signs of growing interest in the concept of water cycle management with greater integration of different aspects of water management, including stormwater and floodwater.
- Differences in perspectives and priorities between upstream and downstream Constituent Councils in relation to beneficiaries, funding arrangements, and priorities.
- The limited resource base of the Authority, which is supplemented on an ad-hoc basis through partnering with Constituent Councils.

## Governance

The Authority is governed by the Board of management. The Board comprises of:

- One independent person, who is not an officer, employee, or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six Constituent Councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each Constituent Council.

## The Board

The Members of the Board are:

Council	Board Members	Deputy Board Members
<b>Chairperson and Independent Member</b>	Mr Ian Baldwin	
<b>Adelaide Hills Council</b>	Cr Malcolm Herrmann Mr Ashley Curtis	Cr Pauline Gill
<b>Adelaide Plains Council</b>	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Ms Sheree Schenk
<b>The Barossa Council</b>	Mayor Bim Lange Mr Gary Mavrinac	Cr Russell Johnstone
<b>Town of Gawler</b>	Cr Paul Koch Mr Sam Dilena	Cr Kelivin Godstone
<b>Light Regional Council</b>	Cr William Close Mr Brian Carr	Mr Andrew Philpott
<b>City of Playford</b>	Cr Peter Rentoulis Mr Greg Pattinson	Cr Clinton Marsh

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment, and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEWN
- (vacant), SA Water
- Mr Matt Elding, The Barossa Council
- Mr Braden Austin, Playford Council
- Mr David Hitchcock, Executive Officer

An Audit Committee has been appointed to review:

- The annual financial statements to ensure that they present fairly the financial state of affairs of the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Members of the Audit Committee are:

- Mr Peter Brass, Independent Member and Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford

A suite of policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA. The policies are currently being reviewed in accordance with the established two year periodical review process.

Policies include

- Access to Meetings and Documents
- Internal Review of Decisions
- Procurement and Operations
- Dam Valuation
- Public Consultation
- Treasury Management



Further work is being undertaken to establish and adopt appropriate further policy documents as required (Public Interest Disclose, Fraud and Corruption Prevention etc).

To meet the statutory and operational responsibilities the Authority will maintain appointment of a part time Executive Officer, and an Auditor, on a contract basis.

Dean Newbery and Partners have been appointed as the external auditor until 2023/24.

The Authority is required to hold a minimum of 6 meetings per year and to provide the required Business Plans, Budgets Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999.

The Authority will conduct two reviews each year of its performance against the targets set in this Business Plan that will form part of the report to its Constituent Councils and will be included in its Annual Report.

## Cost of Operations

The scope of the GRFMA annual budget and operations is small in comparison to the extensive undertakings by Constituent Councils.

Principally the budget revenue is sourced from predetermined “formulae based” financial contributions by the six Constituent Councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is principally budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Some costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

The contributions of the Constituent Councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10).

## Constituent Council Shares for Contributions

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

In accordance with the recently revised charter the Authority is now working to finalise the foundation Strategic Plan which is at final draft stage and currently under consultation with Constituent Councils.

The draft Plan is arranged under three themes, each with its own objective, related to the outcomes to be pursued.

**Theme 1: Design, build, and maintain physical flood mitigation infrastructure**

Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.

**Theme 2: Develop and evolve key relationships**

Objective: To maintain key relationships that are most important to the Authority achieving its purpose.

**Theme 3: Ensure good governance and ongoing financial sustainability**

Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

## Priority Actions 2022/2023

**Finalise preparation of the Gawler River Stormwater Management Plan.**

The Gawler River Stormwater Management Plan will be the key document to assist in determining physical and other works required to reduce the risks and impacts of flooding

**Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits.**

The default policy position of the Authority has been for a 1 in 100 year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

**In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.**

A schedule of works will enable the Authority and Constituent Councils to plan for implementation of the projects and seek funding from the State and Federal Governments.

**Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low cost base for the Authority.**

Identification of partnering opportunities within the capacities of the Councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

### **Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia**

With frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.

The Authority will continue to work with the Department for Environment and Planning, in consultation with Constituent Councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Program.

### **Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.**

Communication with communities is likely to be a joint activity between the Constituent Councils and the Authority. This to include, subject to funding, implementation of the Gawler River Flood Disaster Mitigation Program, Community Flood Resilience Project Plan. The 3 year program seeks to provide information, tools, and assistance for the community to learn about flood risk, be aware of what they can do, know how to receive flood warnings, and be prepared to act in the event of a flood.

### **Implement the agreed outcomes from Charter Review 2 which was finalised in 2020.**

The second stage of reviewing the Authority's Charter was completed late in 2020. Implementation of agreed outcomes from the review will finalise that process.

### **Develop fit for purpose risk management, asset management, and long term financial plans.**

The Charter requires these plans to be prepared and adopted. All three Plans will assist the Board in decision making and show that risk, asset management, and long term financial planning is being addressed.

Maintenance and operations of the scheme during 2022 to 2023 will include:

- Implementation of requirements of the reviewed Operation and Maintenance Manual.
- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2022/2023).
- Completion of identified repairs to the Bruce Eastick North Para Flood Mitigation Dam.

