

**MINUTES OF TOWN OF GAWLER
CLIMATE EMERGENCY ACTION PLAN WORKING GROUP MEETING
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43
HIGH STREET, GAWLER EAST
ON WEDNESDAY, 18 DECEMBER 2019 AT 6:50PM**

PRESENT: Cr Paul Koch, Cr Nathan Shanks, Ms Kathryn Warhurst, Mr Jack Gill, Mr Tom Brdanovic,

STAFF IN ATTENDANCE: Tim Kelly, Jack Dazanos, Meagan Jarmyn

1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies
Mr Darren Cox
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
Cr Cody Davies - 03 December 2019 to 27 January 2020.
- 2.5 Non-attendance
Mr Angus Millikan

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2019:12:CEAP001

Moved: Cr N Shanks

Seconded: Mr J Gill

That the minutes of the Climate Emergency Action Plan Working Group Meeting held on 16 October 2019 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY

4 BUSINESS ARISING FROM MINUTES

- Discussion occurred regarding opening up the working group to seek interest to replace the vacant 2 seats.
- Concerns raised included group dynamics, catching new members up to speed and the size of the group.

- Thoughts included increasing community involvement, there was a good amount of interest when the original group was formed, greater awareness within the community, trying to get people who may not necessarily be aware of issues on board.
- Suggested Jack and Tim to go through original applications and see whether any persons may still be interested, will need to seek governance guidance to see whether need to proceed through Council to fill vacant spots.
- Suggested to look at possibility of getting sporting groups on board so they can filter information back into their group.

RECOMMENDATION

ACTION: Jack and Tim to provide a short report at the next meeting reporting on what the process will entail to fill vacant spots and whether it needs to be presented to Council

5 ITEMS LISTED FOR DISCUSSION

5.1 NATIONAL CLIMATE EMERGENCY SUMMIT

- Being held in Melbourne – February 2020
- Received an email from Cr Tooley, formally requesting Council attend and be involved. Henry Inat recommended this summit be discussed at this working group and if attendance is recommended someone from the working group attend in the first instance subject to Council's approval.
- Tom Brdanovic will be attending in his own right.
- Suggested looking into supporting Tom to attend with working group and perhaps to help contribute costs. Jack Darzanos to look at writing a report for January Council Meeting.
- Tom suggested Jack Gill also attend, Tom to pay his own way.

RECOMMENDATION

ACTION: Council staff to present a report to January 2020 Council meeting recommending Jack Gill to attend on Council's behalf.

5.2 SUSTAINABLE LIVING FESTIVAL FEEDBACK

- Report has been written, IT are currently working through issues to help information to be displayed online.
 - Different Council areas were very excited and offered positive feedback.
 - Lot of interest wanting to do something regarding Green Waste.
 - The CEAP noted a low level of climate understanding/literacy and the need to continue to support engagement with good information in easy to understand formats.
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RECOMMENDATION

Council staff to continue to improve online information.

The Working Group consider topics of greenwaste (plus broader circular economy) and community information and engagement in the development of the CEAP.

5.3 COMMUNITY WORKSHOPS

- **Community workshops to engage and centralise discussion from the perspectives of the wider community.**
 - Breaking down the literacy to simplify to enable greater understanding.
 - Suggesting to run workshops with different groups and targeted information for each group.
 - Use this forum to both gain information and give information.
 - This will then help devise the approach for each group.
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RECOMMENDATION

ACTION: Jack G to gather information on what is available and report back to group. Identifying clear groups inside community – ie footy/sporting groups, service groups.

5.4 COUNCIL COMMUNITY/BUSINESS PARTNERSHIPS

- **Council-community/business partnerships to actively steer and support grass-root level activism/mitigation strategies to reduce demand on Council services/programs/projects following the completion of the CEAP.**
 - Ways for Council to help small businesses who are struggling. What are the impacts, economic impact, why are stores closing early, reasons why?
 - Opportunities to explore business continuity and energy projects.
 - Gawler Business Development Group (GBDG) may be worthwhile to get involved to help rather than the working group.
 - Need to work out how to go about and implement. Need to get community to want change as well.
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RECOMMENDATION

ACTION: Tim and Jack to approach the GBDG to explore opportunities for collaborating on climate risks and mitigation.

5.5 ENERGY AND GREENHOUSE UPDATE

- **Capacity building workshops, electricity and fleet**
 - Capacity building workshops for Council staff and interested people. Flyers have been prepared. Would be worthwhile to have an event in January.
 - \$400 per person, 3 sessions to be held. Further details to be circulated.
 - Dates are required to be set.
 - Electricity and Greenhouse Update. Tim presented findings of the Town of Gawler's Greenhouse Gas Emissions for 2018-2019 and renewable electricity procurement, renewable electricity generation, capability of Trellis and preliminary work relating to vehicle fleet.
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RECOMMENDATION

ACTIONS: Paul Koch to send a case study regarding electric cars

Council Staff to circulate the Capacity Building Workshop Flyer and confirm dates for the workshops.

At the next Working Group meeting, Tim Kelly to show how Trellis can be used to manage energy, resources CHG emissions on screen.

5.6 COMMITMENT STATEMENTS AND PARTNERSHIPS DISCUSSION

- What is the criteria to determine what partnerships to join?
 - Climate Active – National Voluntary program used to make sure accounting is correct – not a bad program to be a part of.
 - City Power Partnerships – large cities have signed up to it. Would enable platform to have a national discussion and establish a national platform. – Very strategic partnership.
 - Tim can prepare a paper to help establish what partnerships to join and describe how these will be strategic in assisting the Town of Gawler to achieve and assure its objectives, share or reduce cost and improve standards and legislation.
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RECOMMENDATION

Council staff to develop a preliminary document which is to be presented back to the next meeting on establishing criteria to help determine which partnerships to join/establish.

5.7 COORDINATING COUNCILS CONSIDERING A CLIMATE EMERGENCY DECLARATION.

- **Coordinating all Councils considering a Climate Emergency Declaration or have declared a Climate Emergency**
 - Early 2020 – Feb/March – look at coordinating councils in SA who have declared a Climate Emergency or are interested.
 - Be good for Gawler to lead on.
 - It was suggested that Jen St Jack, State Government Climate Coordinator to be contacted Great Value to talk to, may be already working on something similar.
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RECOMMENDATION

ACTIONS: Tim Kelly to forward contact details for Jen St Jack to Kathryn

Kathryn to discuss collaboration on a Councils Climate Emergency Forum with Jen St Jack and report back to the Working Group.

5.8 CEAP WORKING GROUP UPDATE

- **Report to Council**
 - Jack Darzanos informed the working Group of the positive feedback provided from Kathryn's presentation and the Progress Report on the CEAP to date.
 - Council would like to see more reports on what group is working on.
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RECOMMENDATION

Nil

5.9 LGA AGM - GAROC

- AGM's held twice year. 2 motions were presented in October. Climate Change was listed in the heading, but not referenced in the body of the motion.
 - New motion has been passed by Council with a new motion to be presented at the last GAROC meeting.
 - Motions are reviewed and LGA review and can alter motions prior to presentation at GAROC
 - Motion that was passed last night, is information that was not accepted at previous meeting.
 - 3 parts to the motion. Staff will be drafting an agenda item for presentation. Motion will go out to all councils and gain greater awareness.
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RECOMMENDATION

Nil

5.10 NEW PROJECT INITIATIVES AND BUDGET BIDS IN DEVELOPMENT

- The Chief Executive is interested in having conversations with us to have broad ranging discussion relating to what is being developed and help create green house gas emissions linking with budget bids – add value to developing bids.
 - Looking for opportunities to work on budget bids to deal with energy use or have relevant use to green house emissions, solar generation.
 - Be beneficial to have a list of possible projects which may influence a better outcome.
 - Tim and Jack have brainstormed a list of possible projects – environment and sustainability. Tim went through the list.
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RECOMMENDATION

ACTION: Kathryn to follow up with Margaret Hender, from Citizens Own Renewable Energy Network Association (CORENA) with regards to accessing funds to spend on community used buildings.

ACTION SUMMARY:

- Jack and Tim to provide a short report at the next meeting reporting on what the process will entail to fill vacant spots and whether it needs to be presented to Council.
- Council staff to present a report to January 2020 Council meeting recommending Jack Gill to attend on Council's behalf.
- Council staff to continue to improve online information.
- The Working Group consider topics of greenwaste (plus broader circular economy) and community information and engagement in the development of the CEAP.
- Jack G to gather information on what is available and report back to group. Identifying clear groups inside community – ie footy/sporting groups, service groups.
- Tim and Jack to approach the GBDG to explore opportunities for collaborating on climate risks and mitigation.
- Paul Koch to send a case study regarding electric cars.
- Council Staff to circulate the Capacity Building Workshop Flyer and confirm dates for the workshops.
- At the next Working Group Meeting, Tim Kelly to show how trellis can be used to manage energy, resources, CHG emissions on screen.
- Council staff to develop a preliminary document which is to be presented back to the next meeting on establishing criteria to help determine which partnerships to join/establish.
- Tim Kelly to forward contact details for Jen St to Kathryn.
- Kathryn to discuss collaboration on a Councils Climate Emergency Forum with Jen St and report back to the Working Group.
- Kathryn to follow up with Margaret Hender, from Citizens Own Renewable Energy Network Association (CORENA) with regards to accessing funds to spend on community used buildings.

6 CLOSE

The Meeting closed at 9:01pm.

7 NEXT ORDINARY MEETING

Wednesday 15 January 2020.

The minutes of this meeting were confirmed at the Climate Emergency Action Plan Working Group Meeting held on 15 January 2020.

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CHAIRPERSON