



NOTICE OF COUNCIL MEETING

TO: Mayor Karen Redman
Deputy Mayor David Hughes
Councillors Cody Davies
Diane Fraser
Kelvin Goldstone
Paul Koch
Paul Little
Brian Sambell
Nathan Shanks
Jim Vallelonga

NOTICE is hereby given pursuant to the provisions of Section 83(1) of the Local Government Act 1999, that the next Ordinary Meeting of the **Council** for the **Town of Gawler** will be held in the Council Chambers, Gawler Civic Centre, 89-91 Murray St, Gawler SA 5118, viewing via video streaming at <https://www.youtube.com/user/TownofGawler>, on **Tuesday 24 May 2022**, commencing at 7.00pm.

A copy of the Agenda for the above meeting is supplied as prescribed by Section 83(3) of the said Act.

A handwritten signature in black ink, appearing to read "Henry Inat".

Henry Inat
Chief Executive Officer
20 May 2022

Order Of Business

| | | |
|-----------|--|------------|
| 1 | Statement of Acknowledgement..... | 4 |
| 2 | Attendance Record | 4 |
| 3 | Public Open Forum..... | 4 |
| 4 | Deputations..... | 4 |
| 4.1 | Mr Ian Tooley - Rural Zone..... | 4 |
| 5 | Declarations of Interest | 4 |
| 6 | Confirmation of Minutes..... | 4 |
| 7 | Business Arising from Minutes | 4 |
| | Nil | |
| 8 | Decision Reports | 5 |
| 8.1 | Gawler Business Development Group Annual Business Plan FY 2022/2023 and Quarterly Report..... | 5 |
| 8.2 | Boundary Reform Update..... | 11 |
| 8.3 | 2021/22 3rd Quarter Budget Review (as at March 2022)..... | 19 |
| 8.4 | Dog and Cat Management Act Fees and Charges 2022/23 | 27 |
| 8.5 | Participatory Budgeting Initiative - Preferred Projects for Community Voting | 30 |
| 8.6 | Funding Opportunities Resulting from State Election Outcome | 33 |
| 8.7 | Essex Park and Gawler Showgrounds Regional Sporting Precinct Master Plan Update - Princes Park | 40 |
| 8.8 | Gawler Caravan Park - Assignment of Lease..... | 50 |
| 8.9 | Complaints Handling Procedure Under the Code of Conduct for Council Members | 54 |
| 8.10 | 2022 Federal Election - Australian Local Government Association Advocacy | 56 |
| 8.11 | LGA Policy Manual - Review of Statement on Climate Change..... | 61 |
| 8.12 | Head Agreement For Public Use of Pathways..... | 65 |
| 8.13 | Business Innovation Hub Operating Model..... | 68 |
| 8.14 | Appointment of Independent Member to Audit and Risk Committee..... | 74 |
| 9 | Information Reports..... | 76 |
| 9.1 | Place of Courage Memorialisation Project..... | 76 |
| 9.2 | Grants Update..... | 82 |
| 10 | Recommendations from Committees..... | 95 |
| 10.1 | Recommendations from Gawler Youth Advisory Committee Meeting held on 2 May 2022 | 95 |
| 10.2 | Recommendations from Infrastructure & Environmental Services Committee Meeting held on 3 May 2022 | 96 |
| 10.3 | Recommendations from Audit and Risk Committee Meeting held on 17 May 2022..... | 100 |
| 11 | External Bodies Reports | 105 |
| 11.1 | Meetings of External Bodies..... | 105 |

| | | |
|-----------|---|------------|
| 12 | Questions on Notice | 105 |
| | Nil | |
| 13 | Questions without Notice..... | 105 |
| 14 | Motions on Notice..... | 106 |
| | 14.1 Notice of Motion - Cr Shanks - Employee Code of Conduct | 106 |
| 15 | Motions without Notice..... | 106 |
| 16 | Council Member Attendances & Activities..... | 107 |
| | 16.1 Cr Hughes - Gawler & District Health Advisory Council Minutes 24 March 2022 .. | 107 |
| 17 | Confidential Reports..... | 108 |
| | 17.1 Proposal to Purchase Land - Cowan Street, Gawler | 108 |
| | 17.2 Land Division Status of Aspire Estate, Evanston South..... | 109 |
| 18 | Close..... | 110 |
| 19 | Next Ordinary Meeting..... | 110 |
| | Tuesday 28 June 2022 commencing at 7.00pm | 110 |

1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence

- 2.5 Non-attendance

3 PUBLIC OPEN FORUM

(Limited to a total time of up to 20 minutes)

4 DEPUTATIONS

- 4.1 Mr Ian Tooley - Rural Zone

5 DECLARATIONS OF INTEREST**6 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 26 April 2022

Special Council Meeting - 10 May 2022

7 BUSINESS ARISING FROM MINUTES

Nil

8 DECISION REPORTS

8.1 GAWLER BUSINESS DEVELOPMENT GROUP ANNUAL BUSINESS PLAN FY 2022/2023 AND QUARTERLY REPORT

Record Number: CC22/188;IC22/298

Author(s): Kirsty Dudley, Special Projects Officer

Previous Motions: Council 19 March 2019, RESOLUTION: 2019:03:COU077
Council 15 December 2020, RESOLUTION 2020:12:COU564

Attachments:

1. **Gawler Business Development Group Quarterly Report CR22/29650** 
2. **Gawler Business Development Group Annual Business Plan** 

PRESENTATION

Gawler Business Development Groups (GBDG) Executive Officer, Caren Brougham will give a brief presentation to the Council on this matter.

OFFICER'S RECOMMENDATION

That Council:

1. **Receives the Gawler Business Development Group's Quarterly Report for January to March 2022 and consequently notes that the Gawler Business Development Group has met its quarterly reporting requirement under item 10.2 of the funding agreement.**
2. **Notes that a formal funding extension of 1-year has been provided to the Gawler Business Development Group as per Council resolution 2020:12:COU564 with the term of this extension expiring on the 30 June 2022.**
3. **Receives the Gawler Business Development Group's Annual Business Plan 2022/23 seeking funding support of \$188,096 plus GST for the FY2022/23.**
4. **Notes that a draft funding agreement between the Town of Gawler and the Gawler Business Development Group regarding future funding (beyond 30 June 2022) is included within this agenda for Council's consideration by recommendation of the Corporate and Community Services Committee.**

SUMMARY

According to the funding agreement between Council and the Gawler Business Development Group (GBDG), the GBDG is required to provide Council with regular quarterly reports and an Annual Business Plan.

This report provides Council with the opportunity to receive and note the quarterly report for the third quarter of the 2021/22 Financial Year and review the organisation's Annual Business Plan for FY2022/2023.

The GBDG has met its quarterly reporting requirement under item 10.2 of the funding agreement by providing Council with a quarterly report for the third quarter of the 2021/22 financial year.

The next quarterly report is due to be provided to Council on 21 July 2022 covering activities undertaken by the GBDG in April, May and June of 2022. Council Staff intend to present this report to Council at its August 2022 Ordinary Meeting.

The GBDG have also provided Council with its Annual Business Plan for the 2022/2023 financial year within the stipulated timeframe.

The current funding agreement with GBDG is in The Extended Term of the agreement, exercising the clause allowing a 1-year extension to the funding agreement to 30 June 2022. A draft funding agreement has been developed and is separately presented for Council's consideration via a recommendation from the Corporate and Community Services Committee within this agenda.

BACKGROUND

The GBDG is contracted under a funding agreement with Council to assist with promoting and marketing the businesses within the Town of Gawler. At the Special Council Meeting held on 19 March 2019, Council delegated authority to the Chief Executive Officer to enter into the funding agreement in accordance with the below resolution:

RESOLUTION: 2019:03:COU077

Moved: Cr D Hughes

Seconded: Cr D Fraser

That Council:-

1. *Notes the feedback received from Gawler businesses from the Business Survey.*
2. *Receives and notes the Gawler Business Development Group 2019/20 Business Plan which incorporates the following:*
 - a) *A request for funding in the amount of \$175,870 (exc. GST), funded from the application of a Separate Rate, increased annually by CPI for a preferred minimum period of two years (2019/20, 2020/21), with the option to extend the agreement for a further 12 months to 30 June 2022; and*
 - b) *Distribution of a Gawler Business Development Group membership and benefits flyer within Council's First Quarter Rates Notices of each Financial Year.*
3. *Delegates authority to the Chief Executive Officer to enter into a new funding agreement with the Gawler Business Development Group from July 2019.*

The funding agreement was fully executed on 3 June 2019 and requires the GBDG to provide Council with quarterly reports that include:

1. Contact reports – (sourced from customer relationship management database).
2. Facebook Statistics
3. Google Analytics
4. Details of Activities run in addition as well as the results of their corresponding Activity Survey.
5. Sponsorships and details of any sponsorship activities
6. Financial reports of the GBDG for that Quarter including but not limited to Profit and Loss and Balance Sheet and budget vs actual expenditure report.

Council resolved to extend the funding agreement with Gawler Business Development Group for a 12 month period at the Ordinary Council Meeting held on 15 December 2020:

RESOLUTION 2020:12:COU564

Moved: Cr I Tooley

Seconded: Cr P Koch

That Council:

1. *Notes the Gawler Business Development Group's Annual Report for the 2019/2020 Financial Year.*
2. *Grants the Gawler Business Development Group the Extended Term as provided for within clause 5.2 of the Funding Agreement between Council and the Gawler Business Development Group dated 3 June 2019.*
3. *Notes that the Extended Term provides the Gawler Business Development Group with funding under the Agreement through to 30 June 2022.*

The purpose of this report is to provide Council with the GBDG Quarterly Report for the third quarter of the 2021/2022 financial year, and provide Council with the GBDG Annual Business Plan for the 2022/2023 financial year.

COMMENTS/DISCUSSION

Quarterly Report

The GBDG's current funding agreement with Council commenced on 1 July 2019. The obligation to provide a quarterly report to Council was included as part of this funding arrangement ensuring that Council received more information regarding GBDG activities throughout the year.

The GBDG Quarterly Report January to March 2021 (**Attachment 1**) was received by Council on 4 April 2022. The reporting format being utilised is an agreed format that satisfies the terms of the funding agreement.

The GBDG's Quarterly Report contains a summary of the Organisation's:

1. Contact reports
2. Facebook Statistics
3. Google Analytics
4. Programs/Activities held
5. Sponsorship activities
6. Financial statements
7. Statistics detailing the specific areas of advice, engagement, assistance and support provided to local businesses.

The Quarterly Report indicates that the GBDG:

- a) Recorded 463 assists/engagements with local businesses
- b) Has provided 1 business referral to Regional Development Australia's (RDA) B2B program or other advisory services.

The report highlights seven new businesses opening in Gawler being: Rudeiger Construction returning to the region, Studio Pilates, Shorter Legal, Lucky Stars Early Learning Centre, Coffee with Canines, Spoggy and Sage and JT Heating.

The report also advises of several businesses relocating, commercial properties changing ownership or changing management including Gawler Green Shopping Centre being sold to Adelaide investor Tony Scaffidi and new General Manager and co-owner for Wintulichs and new Store Manager for Target. New business members to GBDG are also listed as being Mind Perception, Zen Equine and Susan Cook Virtual Assistant.

GBDG have continued to support the Business Coaching and Support program called Tammy's Table and positive feedback that has been received about the program. Feedback is also provided from the International Women's Day Event and the Social Media Choices workshop held within the quarter.

The Market Research Project has been completed with a report being provided to GBDG in February 2022. The Market Research Report, is attached for Council's information (**Attachment 2**). The research project was undertaken to assist GBDG in identifying what projects and initiatives that the business members would like GBDG to focus on in coming months and years. GBDG have indicated that the report would also form the basis for the Strategic Plan and Marketing Plan to guide the delivery of future marketing campaigns to assisting in the promotion of Gawler and its business sector.

The Quarterly Report also provides Council with a list of Governance matters that are in progress, such as;

- a) policies and procedures being reviewed, with changes drafted and awaiting the Board's consideration;
- b) Preparation for the 2022 SA Business Conference underway with registrations now open; and

- c) The “live, work, play and do business in Gawler” and video posts continuing to attract regular engagement on the groups Social Media Platforms.

The financial reports provided in the quarterly report are the Balance Sheet for GBDG to 31 March 2022, a Profit and Loss Report for the month of March 2022 and a Profit and Loss Statement for 1 July 2021 - 31 March 2022.

The Balance Sheet reported a total equity at 31 March 2022 of \$86,625 and total retained earnings of \$123,848.

The Year to Date Profit and Loss Statement closing 31 March 2022 shows that the GBDG had received \$136,962 in funding from the Separate Rate levied by Council and also \$3,476 in memberships providing for a total income for the year to date of \$141,634.

Total Year to Date Expenditure is shown as \$182,010 providing for a Net Operating Loss for the year to date of \$37,223. Council Staff asked from some clarity on some of the line items where expenditure was not in line with the budget estimates and was provided with the following information:

- a) Line 6-1670 Advertising and Marketing General Promos/Campaigns where the report shows no expenditure for the year, GBDG advised the decision was made to more accurately reflect where the money is spent. There has been expenditure in this regards but as it has been on advertising for events, each amount has been allocated to each event e.g. in the Networking events.
- b) Line 6-1600 Business Services- B2B, Coaching – overspend – as explained above.
- c) Line 6-1520 Networking events – overspend of \$5000 – as explained above.
- d) Line 6-1131 Membership Member Liaison C Brougham – an overspend of \$3,906, GBDG has advised that this is merely as a result of late payment of invoices making the payment occur in the next quarter.

Since this financial report was received the GBDG has been paid the final allocation of funding for the 2021/2022 financial year making the funding paid to the group \$182,616 (excl. GST) this financial year.

The GBDG has met its quarterly reporting requirement under item 10.2 of the funding agreement by providing Council with a quarterly report for the third quarter of the 2021/2022 financial year.

The next quarterly report is due to be provided to Council on 21 July 2022 covering activities undertaken by the GBDG in April, May, June 2022. Council Staff intend to present this report to Council at its August 2022 Ordinary Meeting.

GBDG Annual Business Plan

GBDG Annual Business Plan 2022/23 (**Attachment 2**) was provided to Council on 8 April 2022. Under the funding agreement GBDG are required to provide their Annual Business Plan to Council by the end of April each year.

It identifies major initiatives for the upcoming 2022/2023 Financial Year as being:

- Implementation of a Strategic Plan (this document is under development; completion expected by 30 June 2022)
- Delivery of a Marketing Plan
- Increase Foot Traffic in the Gawler Centre Business District
- SA Business Conference (which may become a biennial event due to cost increases)
- 3 Networking Events – being International Women’s Day Business Event, International Men’s Day Business Event and Christmas Networking Event

The Annual Business Plan indicates that GBDG will be focussing on supporting businesses with workshops, business advice and coaching around adopting Survive and Thrive Strategies as a key focus for the 2022/2023 financial year as part of the Increasing Foot Traffic in the Gawler Central Business District. The budget allocation for this project is not clear but GBDG have advised that the budget for this project is split across the budget lines for Advertising, Marketing and New Business Attraction.

The GBDG's Annual Business Plan seeks funding from Council of \$188,096 plus GST for the FY2022/2023, the slight increase in funding requested is below CPI, but will still allow the Group to return a surplus on their proposed budget.

The Annual Business Plan for the FY2022/23 indicates:

- A. the organisation expects to carry over \$96,000 in funding from this financial year;
- B. the expected income of \$346,096
- C. forecast expenditure of \$329,273
- D. a net profit of \$16,823.

An amount of \$10,000 is allocated within the budget to the Marketing Plan/Strategy and Council has been advised by Caren Brougham, Executive Officer of GBDG that this is for the Plan's development, not for implementation of the Marketing Plan/Strategy.

The GBDG has met its obligations under the funding agreement by providing an Annual Business Plan for the 2022/23 FY.

COMMUNICATION (INTERNAL TO COUNCIL)

Chief Executive Officer
Manager Business Enterprises and Communications

CONSULTATION (EXTERNAL TO COUNCIL)

Caren Brougham, Executive Officer, Gawler Business Development Group

POLICY IMPLICATIONS

Strategic Rating Policy

RISK EVALUATION

Council contracts the Gawler Business Development Group through a funding agreement to assist with promoting and marketing the businesses within the Town of Gawler. The funds are collected by Council through a levy on commercial properties within the Local Government Area. Council needs to ensure that the public funds provided under the funding agreement are being administered and expended appropriately and must provide a level of oversight and accountability in this process.

| Risk | |
|--|---|
| Identify | Mitigation |
| GBDG do not meet its requirements under the Funding Agreement. | Council meets regularly with GBDG and has established regular reporting requirements within the funding agreement. Regular feedback is provided on reports received. |
| GBDG – value for money proposition. | Ongoing monitoring of funding expenditure and requirement for annual business survey conducted by GBDG is established through the funding agreement. |

| Opportunity | |
|--|--|
| Identify | Maximising the Opportunity |
| Collaboration between GBDG and Council in delivering strategic outcomes in line with Council's strategic documents & GBDG aims and objectives. | Regularly Liaison meetings with GBDG to include discussion of strategic synergies and areas where collaboration benefits both organisations. Provision of Council strategic documents, Tourism Plan and Gawler Economic Development Strategy and Action Plan to GBDG. |
| Council work with GBDG to improve reporting standards. | Council staff assist the GBDG in providing reports which provide an appropriate level of information that will identify the value of GBDG to the Gawler Business Sector. Continuous improvement in governance standards for GBDG. |

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

Council provides the GDBG with annual funding through the Separate Rate levied against commercial and industrial properties in accordance with Council's Strategic Rating Policy. In 2021/2022 the funding amount allocated to the GDBG is \$182,616 (excl. GST).

This funding is paid in quarterly instalments, at the beginning of the quarter, provided that the GDBG is not in breach of the funding agreement with Council. The GDBG is not in breach of the funding agreement, consequently Council has provided the Group with the final instalment for the 2021/2022.

The draft Funding Agreement between Town of Gawler and the GDBG and recommendation from the Corporate and Community Services Committee currently under consideration by Council provides for a funding allocation of the monies raised by the Separate Rate in 2022/23 indexed annually by CPI for the term of the agreement. GDBG, through their Annual Business Plan, have requested funding for FY 2022/23 of \$188,096 plus GST, which still allows the Group to achieve a small budget surplus for the financial year. To meet this request the current Separate Rate levied will require indexing by approximately 3% in 2022/23 (which is below current CPI).

COMMUNITY PLAN





- 2.4 Local economic activity to create local job opportunities and generate increased local wealth
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.2 Foster and encourage community teamwork

8.2 BOUNDARY REFORM UPDATE

Record Number: CC22/232;IC22/182

Author(s): Kirsty Dudley, Special Projects Officer

Previous Motions: Council, 26 November 2019, Resolution 2019:11:COU421; Council 15 December 2020, Resolution 2020:12:COU567; Council 22 February 2022, Resolution 2022:02:COU031

- Attachments:**
1. **Letter from Local Government Boundaries Commission to Mayor Redman Town of Gawler - Response to 31 January 2022 letter - 8 March 2022 CR22/21987** 
 2. **Local Government Boundaries Commission - Town of Gawler - Timeline for Stage 3 Boundary Reform investigation CR22/21989** 
 3. **Local Government Boundaries Commission - Town of Gawler - Outline of matters to be investigated - Stage 3 CR22/21990** 
 4. **Letter from Local Government Boundaries Commission to Town of Gawler - Cost Estimate for Stage 3 Inquiry CR22/29059** 

OFFICER'S RECOMMENDATION

That Council:

1. **Notes the correspondence for the Local Government Boundaries Commission (Commission), providing a cost estimate of \$379,500 (excl. GST) for undertaking the Stage 3 Investigation/Inquiry into the Town of Gawler's General Proposal for Boundary Change. The price is only a cost estimate, therefore the final cost to Council may be higher or lower, however the figure provided includes a 15% contingency.**
2. **Notes that under the Boundary Change process, as outlined in this report, agreeing to fund the Investigation/Inquiry on the cost estimate provided and proceeding to Stage 3 is the final decision point for Council before the process becomes managed independently by the Commission and the State Government.**
3. **Authorises the Mayor to advise the Commission that Council agrees to fund the Stage 3 Investigation/Inquiry that has an estimated cost of \$379,500 (excl. GST) with such funding to be included within Council's 2022/23 Annual Budget and Business Plan.**
4. **Formally requests that the Commission consider that if the final price obtained for the Stage 3 Inquiry/Investigation through the Commission's procurement process exceeds the \$379,500 (excl. GST) cost estimate, that Council has an opportunity to prioritise the Areas of Interest to be investigated or withdraw from the Inquiry stage.**
5. **Notes that the investigations to be undertaken will not involve any public consultation process until after the November 2022 Local Government Elections.**

SUMMARY

Council submitted a Stage 2 General Proposal for Boundary Change to the South Australian Local Government Boundaries Commission (Commission) in December 2020 for consideration.

The Commission completed its assessment of the Proposal and advised Council in November 2021, that the Proposal has been found to merit further inquiry and can proceed to Stage 3, Independent Investigation. The Initiating Council is obligated to fund the Commission's investigation as part of the process under Section 32B of the Local Government Act 1999 (the Act), which states that the

Commission may recover reasonable costs of an inquiry into a General Proposal, from the initiating Council.

This report provides the cost estimate for the Independent Investigation to be undertaken by the Commission as Stage 3 of the Boundary Change Process, for Council's consideration. Council may choose to proceed to Stage 3 and fund the investigation into the proposed boundary changes or it can choose not to invest in this process and thereby not continue with its strategic pursuit for boundary change.

BACKGROUND

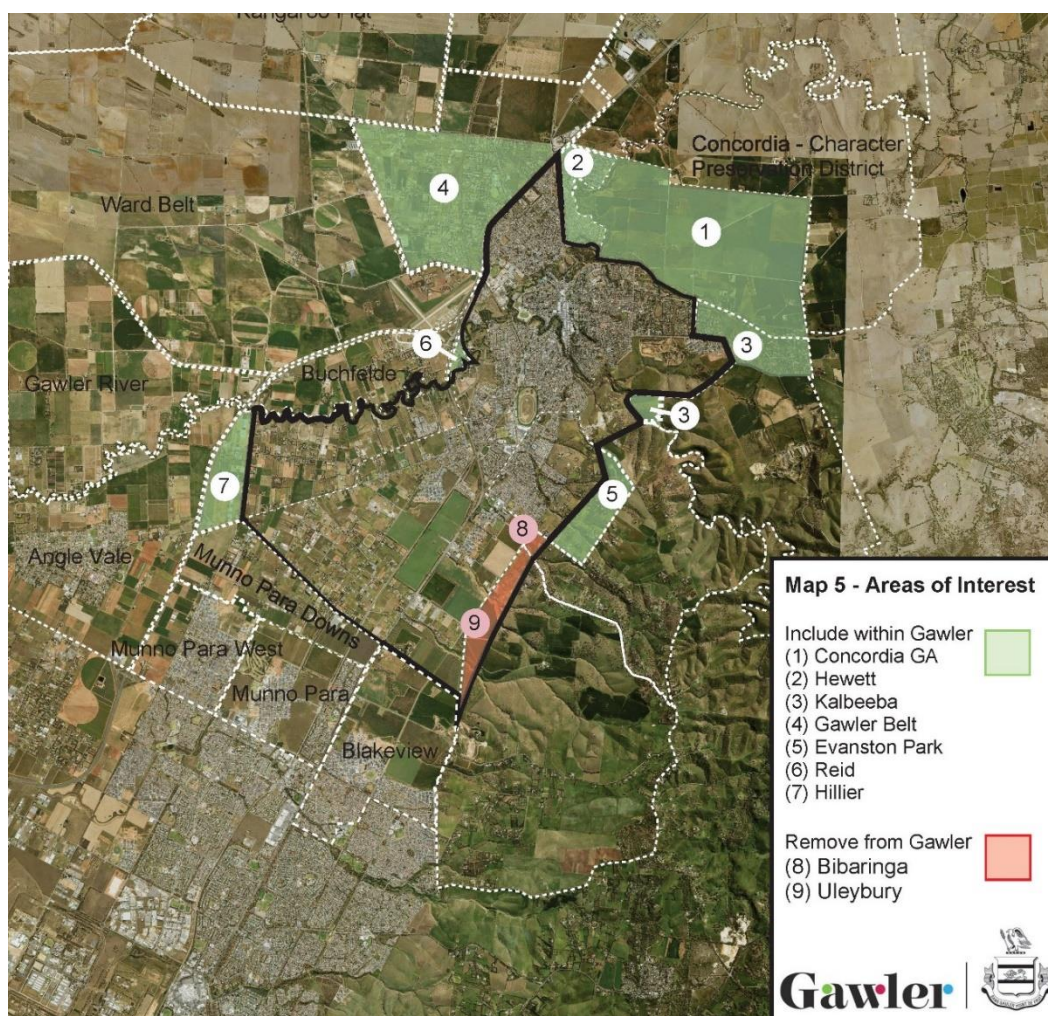
Town of Gawler submitted a Stage 1 Proposal for Boundary Change to the Commission in December 2019. The following council boundary adjustments form the basis of Council's Stage 1 Proposal.

Areas to be included in the Town of Gawler

- a. Area 1- Concordia Growth Area
- b. Area 2 - Hewett
- c. Area 3 – Portion of Kalbeeba (including portion of Springwood)
- d. Area 4 – Portion of Gawler Belt
- e. Area 5 - Evanston Park
- f. Area 6 - Reid
- g. Area 7 – Hillier

Areas to be removed from the Town of Gawler;

- h. Area 8 – Portion of Bibaringa
- i. Area 9 – Portion of Uleybury



At the 26 November 2019 Special Council Meeting, the following motion was resolved:

RESOLUTION 2019:11:COU421

Moved: Cr C Davies

Seconded: Cr D Fraser

That Council:-

1. *Notes the Council Change Proposal – Further Analysis and Stage 1 Proposal Report.*
2. *Notes the correspondence received from the Boundaries Commission and neighbouring Councils as provided in Attachments 1 and 3.*
3. *Notes that the staged approach to Boundary Reform includes a number of hold points requiring Council decision.*
4. *Approves the submission of a Stage 1 Proposal as provided as Attachment 6 to the Boundaries Commission for feedback.*
5. *Notes that feedback received from the Boundaries Commission on the Stage 1 Proposal will be presented to Council for consideration prior to proceeding to the development of a Stage 2 Proposal.*
6. *Adopts, in principle, the proposed communication and consultation plan for Stages 1 and 2 of the Boundary Reform Process.*
7. *Notes that the potential costs for further progressing its boundary reform deliberations forming the Stage 2 process is estimated at \$10,000. This cost will be sought to be allocated as part of the 2nd Quarter Budget Review. Should Council decide to proceed with the Stage 3 Investigation of a General Proposal to be conducted by the Boundaries Commission, a budget allocation will be prepared as part of the 2020/21 Budget.*

In accordance with the above resolution a Stage 1 Proposal for Boundary Change was submitted to the Commission on 4 December 2019.

The Commission met on 20 January 2020 to review submissions to the boundary change process. As a result, the Commission responded to Council providing approval to proceed to Stage 2 – the development and submission of a General Proposal.

The project progressed to the initial Public Consultation phase of the process, with a 6-week Public Consultation which opened on 26 August 2020 and closed on 7 October 2020.

The results of the Consultation were received by Council at a Special Council Meeting held on 3 November 2020 and Council resolved once again to continue to strategically pursue boundary reform and continue to finalise a Stage 2 General Proposal for Boundary Change.

The draft Stage 2 General Proposal was provided for Council's consideration at its 15 December 2020 Meeting and was approved for submission as per the resolution below:

RESOLUTION 2020:12:COU567

Moved: Cr D Hughes

Seconded: Cr P Little

That Council :-

1. *Notes that the staged approach to Boundary Reform includes a number of hold points requiring Council decisions.*
2. *Approves the submission of the Stage 2 General Proposal as provided as Attachment 1 to the Boundaries Commission for consideration with the Areas to be included in the Town of Gawler being:*
 - a. *Area 1- Concordia Growth Area*
 - b. *Area 2 – Hewett*
 - c. *Area 3 – Portion of Kalbeeba (including portion of Springwood)*
 - d. *Area 4 – Portion of Gawler Belt*
 - e. *Area 5 – Evanston Park*

f. Area 6 – Reid

g. Area 7 – Hillier

and the Areas to be removed from the Town of Gawler being:

h. Area 8 – Portion of Bibaringa

i. Area 9 – Portion of Uleybury

3. *Notes that a further report will be presented to Council when the Commission provides its assessment of Council's Stage 2 General Proposal and that this report will include the indicative costs of proceeding with the Stage 3 Investigation if the Commission determines that Council's Stage 2 Proposal for Boundary Change warrants investigation.*
4. *Notes that Council Staff have previously communicated an indicative \$250,000 for the Stage*
- 3 *Investigation however, this cost can only be determined by the Commission and will, if notified by the Boundaries Commission that Council's Stage 2 General Proposal warrants investigation, be further considered by Council as part of Council's 2021/22 Annual Budget deliberations.*

The Stage 2 General Proposal was submitted to the Commission for consideration on 23 December 2020. The Commission then sought further information from Council in regard to the impact in specific matters pertaining mostly to the affected councils. The Commission's request for further information in support of Council's General Proposal was responded to on 16 August 2021 and subsequently was considered by the Commission at its meetings held on 15 September and 20 October 2021.

Council then received correspondence from the Commission, dated 10 November 2021, advising the Commission had formed the view that the Proposal meets the requirements of Guideline 3 and generally aligns with the section 26 principles, meaning the Commission has determined that an inquiry into the Proposal may proceed in accordance with Section 31 of the Act and Guideline 4 – Investigations of General Proposals Initiated by Councils.

At the Ordinary Meeting of Council held on 22 February 2022 the following was resolved:

RESOLUTION 2022:02:COU031

Moved: Cr C Davies

Seconded: Cr K Goldstone

That Council notes:

1. *The correspondence received from the South Australian Local Government Boundaries Commission dated 10 December 2021 advising that if Council proceed to the next stage and fund an Inquiry, the resultant investigation would commence in January 2023 due to the timing of the Local Government Elections in November 2022.*
2. *That Council have indicated to the Commission, in recent correspondence, that Council still wants to be provided with a cost estimate for the Inquiry stage at the earliest possible opportunity and have requested that the Commission reconsider its decision to delay the Inquiry until 2023.*
3. *The correspondence received via email from Alex Hart, Director of the Office of Local Government, dated 17 January 2022, summarising the process followed by the Commission once the investigation is complete.*
4. *That a report will be presented to Council that provides the cost for proceeding to the Inquiry phase, Stage 3, once the Commission has provided the relevant cost estimate to Council, and that this report will seek Council's decision as to fund the Stage 3 investigations that would then proceed in the 2022/23 Financial Year.*
5. *That the decision to progress to the Inquiry phase, Stage 3, is the final hold point in the Boundary Reform process for Council as, based on the findings of the Inquiry, the Commission will make recommendations to the Minister via a report.*

In line with item 4 of the above resolution the purpose of this report is to provide Council with the cost estimate for consideration and an update on the progress of the Boundary Reform General Proposal.

COMMENTS/DISCUSSION

As previously presented to Council, correspondence from the Commission, dated 10 November 2021, advised the Commission had formed the view that the Proposal meets the requirements of Guideline 3 and generally aligns with the section 26 principles.

This means the Commission has determined that an inquiry into the Proposal may proceed in accordance with Section 31 of the Act and Guideline 4 – Investigations of General Proposals Initiated by Councils.

Also, as noted in a previous report to Council, on 10 December 2021 Council received further correspondence from the Commission indicating that:

- a) All three affected councils raised concerns regarding the possibility that an inquiry into the Proposal would begin relatively close to the 2022 local government periodic elections, and not be completed before the start of the election period.
- b) The Commission had formed the view that an inquiry into the Proposal would not be able to be completed prior to the 2022 local government periodic elections, and that if an inquiry does proceed, it would not commence until January 2023.
- c) Noting this, the Commission sought Council's direction as to whether it wanted to receive a cost estimate for the inquiry in early 2022, as Guideline 8 requires, or if it would prefer that any further action to progress the Proposal be postponed until the completion of the 2022 local government periodic elections.

Council provided a response to the Commission on 31 January 2022, advising its disappointment in the chosen timing and requesting the Commission reconsider this due to Council having an allocation for funding and resourcing in the current financial year for the investigation, as well as voicing concerns about the loss of momentum that is likely to occur.

This last correspondence to the Commission from Council was considered by the Commission at its meeting held on 23 February 2022. Council has since received correspondence from the Commission dated 8 March 2022 (**Attachment 1**) advising that it has reconsidered the timing of any prospective investigation if Council decides to proceed. Included with this correspondence was the proposed timeline for Stage 3 (**Attachment 2**) and an outline of matters to be investigated (**Attachment 3**).

The new timing provides for the technical aspects of the investigation (financial, governance, human resources etc) to commence in August 2022, however, any community consultation would be delayed until after the Local Government Periodic Election and would only commence in early 2023. The correspondence also indicated that the Commission would provide the cost estimate for Stage 3 of the process to Council for its consideration in due course.

Council received correspondence from the Commission, dated 26 April 2022, (**Attachment 4**) providing a cost estimate for the investigation of \$379,500 excluding GST. This estimate includes a 15% contingency for any unforeseen expenses.

The letter further states that *"Whilst the Commission has made every effort to ensure the cost estimate is as accurate as possible, it is important to emphasise that this is an estimate of the expected costs of the inquiry. The final cost of the inquiry, which will be recovered from the Council in accordance with s 32B of the Act, will be determined through an appropriate procurement process and may vary from the current estimate."*

Council, as the initiating body, must fund the Independent Investigation for the General Proposal it has submitted if it wishes to proceed. Council has already recognised Boundary Reform to be of significant strategic importance and has invested significantly in progressing through the process thus far and developing the submission to the Commission. Council has included \$250,000 in the draft 2022/2023 Annual Budget to continue to seek boundary reform and fund the Stage 3 of the process.

Despite the cost estimate being higher than budgeted, which would cause an increase in short term expenditure in the FY2022/23, the costs of not proceeding would be significant when considered over future years and decades with large developments along Council's boundary continuing to put increased pressure on future infrastructure and service delivery.

Proceeding to fund the investigation aligns with Council's strategic plan and is the next logical step towards uniting what Council has indicated is considered the true Gawler Community.

Mayor Redman and Council's Chief Executive Officer (CEO), Henry Inat, have discussed with the Chair of the Commission the matter of the cost estimate not providing Council with a clear cap on the expenditure for this investigation, and how this is not the normal practice for how Council would procure services as this approach provides a greater financial risk to Council. The question has been asked whether if when tenders are received it becomes clear that the cost will exceed the estimate provided by a significant sum that Council can have the opportunity to prioritise the Areas of Interest to proceed with a reduced scope in an effort to reduce the cost.

In this regard if Council choose to approve proceeding on the cost estimate provided it is recommended that Council seek to include in the procurement process of the Commission's Inquiry that should the tenders indicate that the cost estimate will be exceeded then Council be provided with an opportunity to prioritise the Areas of Interest or withdraw its approval to commence the investigation.

It should also be noted that once Council agrees to proceed and fund an investigation there are no further critical decision or hold points for Council. The steps to follow, as laid out by *section 31 of the Local Government Act* – essentially s 31(5) to (11), are:

1. The Commission completes its inquiry / receives a report from investigator/s
2. The Commission then prepares a report including recommendations that they must publish on a website and provide to the Minister (s 31(5)). S 31(6) states that the general proposal recommended by the Commission 'may involve such variations as the Commission thinks fit to the general proposal referred to the Commission'.
3. Once the Minister has received the report, the Minister may request specified amendments (s 31(8)) – which the Commission may make (but is not required to). Any amended report that may arise from this process must be published (s 31(9)).
4. Whether this happens or not, the Minister must then make a determination that the general proposal proceed (and be forwarded to the Governor) or not proceed (s10)(c)

There is no requirement for the Commission to provide the report to the initiating (or other affected) Council(s) and receiving comments / approval before publishing the report and providing to the Minister – or for the Minister to receive comments / approval from the council/s before making his/her determination. This reflects the intent to make the Commission's process as independent as possible.

There is an obligation under s 31(3) for the Commission's inquiry to explicitly 'consider the extent of support for the general proposal of any council affected by the general proposal.' The report is made publicly available when it is given to the Minister, there is also an opportunity for any Council to make their views known to the Minister as the Minister considers the report and his/her determination.

Also, s 31(10)(c) enables Councils to request that the Minister consult with them if the Commission's report recommends that a general proposal referred by a Council not proceed.

Therefore, as per the process referenced above, it needs to be recognised by Council that if an Inquiry is funded, Council then has limited influence if the outcome is not what Council has suggested. The Commission may recommend part, or all, of a proposal to proceed or it may recommend actions that were not identified in a proposal or even recommend that the proposal does not proceed from that point on.

At that point Council will only be able to advocate and lobby through a consultation process with the Minister for its preferred outcome.

COMMUNICATION (INTERNAL TO COUNCIL)

Mayor Redman
Executive Management Team
Team Leader Development Services
Senior Strategic Planner
Senior Rates Officer
Coordinator Marketing and Communications

CONSULTATION (EXTERNAL TO COUNCIL)

SA Local Government Boundaries Commission
Office of Local Government

POLICY IMPLICATIONS

Nil

RISK EVALUATION

| RISK | |
|---|--|
| Identify | Mitigation |
| If Council does not proceed to Stage 3 for its Proposal – Reputational. | Progressing to Stage 3 of the Investigation of the General Proposal is in keeping with previous Council Resolutions and is supported by the majority of Town of Gawler participants in the open public consultation. |
| If Council proceeds to investigation, there are no hold points for Council from that point. | Council will be responsive to the investigation, providing as much supportive information to support its Proposal. Once the recommendations are provided to the Minister Council will lobby the Minister if the recommendations are not in line with Council's vision for Boundary Reform. |
| OPPORTUNITY | |
| Identify | Maximising the Opportunity |
| Defining Gawler according to Community of Interest. | Ensuring Community of Interest is provided with an opportunity to be heard and provided with accurate information. Providing the communities of interest with an opportunity to define, support and set their "hometowns" strategic direction and future investments. |

STATUTORY REQUIREMENTS

Local Government Act 1999
Local Government (Boundary Adjustment) Amendment Act 2017

FINANCIAL/BUDGET IMPLICATIONS

The Commission has advised that the cost of undertaking Stage 3 – Inquiry/Investigation - associated with Council's General Proposal for Boundary Change is estimated at \$379,500 excl. GST.

Council has allocated \$250,000 for Stage 3 within its Draft 2022/23 Annual Budget, which is \$129,500 less than the cost estimate. The cost estimate does include a 15% contingency for unforeseen expenses, however it is only an estimate and if Council proceeds it may incur a cost above that of the estimate, or conversely the cost may be lower than the estimate provided.

The draft 2022/23 Budget will ultimately be amended, as informed by Council's determination in this regard.

COMMUNITY PLAN

- 1.1 Gawler remains unique and distinct from its neighbouring areas
- 1.2 Foster a vibrant and active local community that is proud of Gawler
- 1.3 Protect and promote Gawler's unique history
- 2.1 Physical and social infrastructure to service our growing population and economy
- 2.2 Growth to be sustainable and respectful of cultural and built heritage
- 2.3 Manage growth through the real connection of people and places
- 3.1 Gawler to be an inclusive community with quality health and social wellbeing services to meet the needs of our growing community
- 3.2 Provide sporting and recreational facilities to meet local and regional community needs
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.3 Continue to deliver effective services and refine management processes

8.3 2021/22 3RD QUARTER BUDGET REVIEW (AS AT MARCH 2022)**Record Number:** CC22/232;IC21/669**Author(s):** Lokesh Anand, Team Leader Finance**Previous Motions:** Audit Committee, 17/05/22, Motion No: 2022:05:AC027**Attachments:** 1. **3rd Quarter Budget Review Final Council Report as at 31-03-2022**
CR22/29798 

OFFICER'S RECOMMENDATION**That Council:**

1. **Adopts the 2021/22 3rd Quarter Budget Review (as at 31 March 2022), which estimates a revised 2021/22 operating surplus of \$379k (compared to 2nd Quarter Budget Review surplus of \$145k).**
2. **Notes the material change in the estimated end of financial year operating result as detailed is noted to be predominantly due to the \$572,000 increase in the advance Financial Assistance / Local Roads grant from the Federal Government (from 50% to 75% of the 2022/23 grant funding allocation).**
3. **Notes that the revised 2021/22 budget position is further informed by a decrease of \$5.26m in capital expenditure (\$4.824m of which is deferred to the 2022/23 financial year) and a deferment in capital grant funding (\$1.24m).**

SUMMARY

In accordance with Section 123 of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, this report comprises the last of three quarterly budget reviews for the 2021/22 financial year. This review covers the first nine months of actual operation for the 2021/22 financial year and the proposed adjustment of existing 2021/22 budgets based on year to date results.

The major focus of this review is:

- To ensure that the projected end of year position as per this budget review is ultimately as consistent as possible to the final actual end of year position as at 30 June 2022.
- Comparison of actual results with the YTD budgeted figures, and adjusting budget, where appropriate, in consideration of actual results;
- Detailed analysis of actual Capital expenditure, including determination of any carried forward expenditure to 2022/23 (based on indicative timing of completion of works).

BACKGROUND

Consideration of the third quarter budget review for 2021/22, in accordance with the provisions of the *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011* and Council's Budget Management Policy.

The 2021/22 3rd Quarter Budget Review (as at 31 March 2022) was tabled to the Audit Committee on 17 May 2022, at which the following resolution was adopted:

COMMITTEE RESOLUTION 2022:05:AC027

Moved: Mr P Brass

Seconded: Mr P Fairlie-Jones

That the Audit and Risk Committee recommends to Council that:

1. *The 2021/22 3rd Quarter Budget Review (as at 31 March 2022) be adopted, which estimates a revised 2021/22 operating surplus of \$379k (compared to 2nd Quarter Budget Review surplus of \$145k).*
2. *That the material change in the estimated end of financial year operating result as detailed is noted to be predominantly due to the \$572,000 increase in the advance Financial Assistance / Local Roads grant from the Federal Government (from 50% to 75% of the 2022/23 grant funding allocation).*
3. *The revised 2021/22 budget position is further informed by a decrease of \$5.26m in capital expenditure (\$4.824m of which is deferred to the 2022/23 financial year) and a deferment in capital grant funding (\$1.24m).*

COMMENTS/DISCUSSION

All budget variations have been processed by staff in accordance with the Budget Management Policy. **Appendix 2** summarises the budget review variances as follows:

- **Section A** lists budget *transfers* approved by Managers/CEO in accordance with the policy thresholds (net total of \$0);
- **Section B** lists various capital project funds to be carried forward for completion during the 2022/23 financial year (net total of \$3.22m);
- **Section C** lists budget variations previously approved by Council (net total of \$86k); and
- **Section D** lists recommended budget variations requiring the authorisation of Council (net total of (\$2.5m)), which is predominantly informed by an estimated reduction in the value of land and infrastructure assets to be received from developers of \$3m (from \$7.2m to \$4.2m).

The budget variations incorporated within this review provide for a \$234k increase in the estimated 2021/2022 operating surplus (from \$145k surplus within 2nd Quarter Budget Review to \$379k surplus), a reduction/deferral of \$5.26m in capital expenditure, and deferred capital grants received (\$1.24m). The decrease in Capital Grants is not revenue lost, it is only delayed due to the timing of achieving various project milestones. For some projects the actual grant funding has already been received, but will be accounted for in the 2022/23 financial year based on the timing of associated capital works being completed.










Summary of proposed key Budget variations

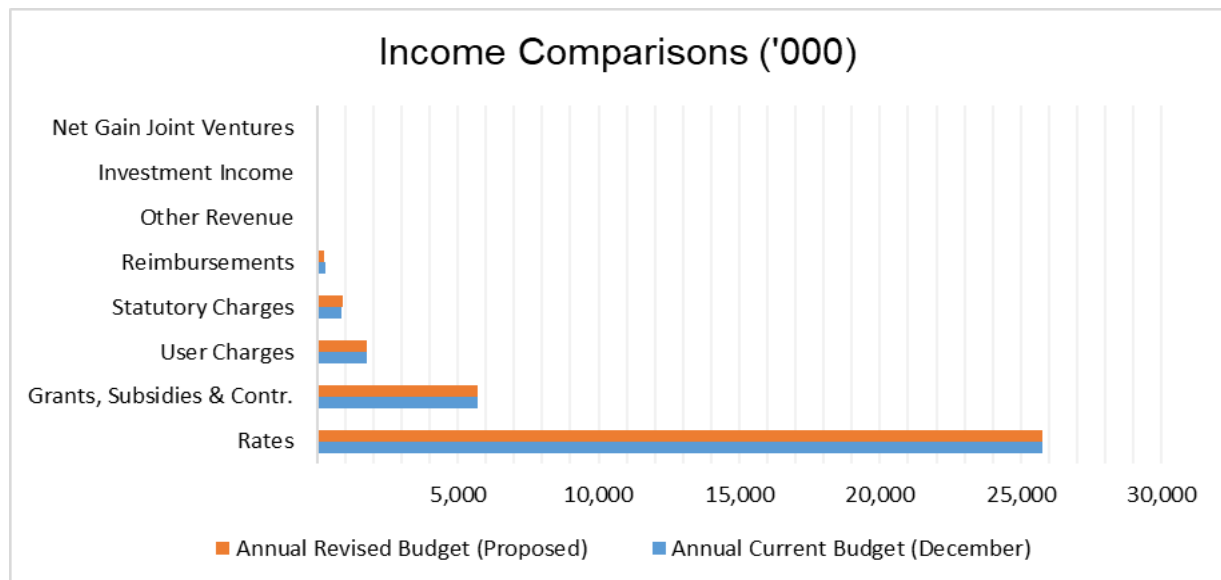
An overview of the budget variations included in this review is detailed below.

a) Operating Budget

A summary of the budget variations (net \$234k expenditure decrease) included in this review is as follows:

i) \$20k net decrease in operating revenue due to:

| Account Category | Annual Current Budget (December) | Annual Revised Budget (Proposed) | Variance | Trend |
|---|----------------------------------|----------------------------------|------------|---|
| Rates | 25,788 | 25,788 | 0 |  |
| Grants, Subsidies & Contr. ¹ | 5,712 | 5,699 | -13 |  |
| User Charges ² | 1,755 | 1,758 | 3 |  |
| Statutory Charges ³ | 866 | 912 | 46 |  |
| Reimbursements ⁴ | 291 | 253 | -38 |  |
| Other Revenue ⁵ | 71 | 58 | -13 |  |
| Investment Income | 27 | 27 | 0 |  |
| Net Gain Joint Ventures ⁶ | 10 | 5 | -5 |  |
| Total | 34,520 | 34,500 | -20 |  |



¹ Minor decrease in this category is a combination of \$444k received as additional 25% of the Financial Assistance / Local Roads Grant advance payment offset by deferred income for Local Roads and Community Infrastructure program income \$458 carried to 2022-23 year.

² \$3k increase in user charges relating to increased usage of Civic Centre;

³ Additional income from development application fees.

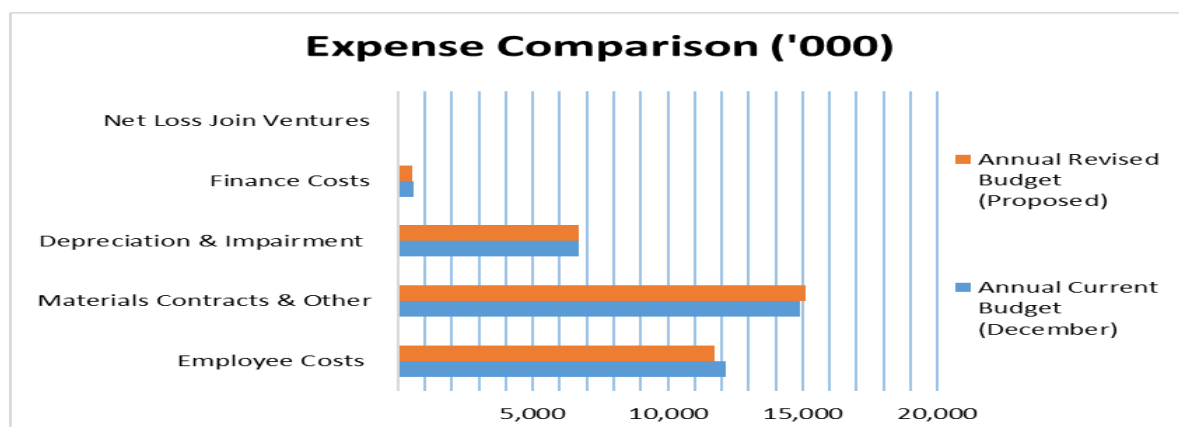
⁴ Decrease in reimbursements income primarily driven by dissolution of Gawler Produce market (\$5k) and reduced distribution payments from Local Government Risk Services (\$30K)

⁵ Reduction in general administration revenue.

⁶ Reduction of \$5k informed by revised budget data provided by NAWMA.

ii) **\$254k net decrease in operating expenses as outlined below:**

| Account Category | Annual Current Budget (September) | Annual Revised Budget (Proposed) | Variance | Trend |
|--|-----------------------------------|----------------------------------|-------------|-------|
| Employee Costs ¹ | 12,155 | 11,753 | -402 | ↓ |
| Materials Contracts & Other ² | 14,911 | 15,099 | 188 | ↑ |
| Depreciation & Impairment | 6,680 | 6,680 | 0 | ↔ |
| Finance Costs ³ | 573 | 533 | -40 | ↓ |
| Net Loss Join Ventures | 56 | 56 | 0 | ↔ |
| Total | 34,375 | 34,121 | -254 | ↓ |



¹ Employee Costs – The net savings of \$402k in employee costs is predominantly informed by savings from positions vacant across the organisation.










² *Materials, Contracts & Other Expenses* - There is a net increase of \$188k in this category. The majority of this increase relates to electricity costs (\$120k) as the initial budget was based on savings from the conversion of street lights to LED, however this project has not yet occurred. Other increases relate to the increased short-term usage of external agency staff due to vacant positions, and an increase in unplanned breakdown maintenance and repair costs across various council facilities, and therefore an increase of budget is required to cater for such costs.




³ A saving of \$40k in finance costs is directly attributable to the deferred capital expenditure and the increase in the advance Financial Assistance / Local Roads grant funding received from the Federal Government.

b) Capital Expenditure / Revenue Budget

A summary of the capital budget variations (*net* \$1.025m decrease) incorporated in this review is presented below. This comprises a reduction/deferral in capital expenditure of \$5.26m and deferral of capital revenue of \$1.24m. There is also an estimated decrease in contributed assets received free of charge (from Developers) of \$3m from the initial budgeted amount of \$7.2m.

i) Reduction/Deferral of Capital Expenditure by \$5.26m

| Asset Class | Budget (Dec) | Budget (March) | Proposed Variation | |
|----------------------------|---------------------|-----------------------|---------------------------|---|
| Roads & Bridges | 3,919 | 3,343 | (576) |  |
| Footpaths | 3,304 | 1,345 | (1,959) |  |
| Kerb & Gutter & Stormwater | 481 | 395 | (86) |  |
| Recreation & Sports | 2,810 | 887 | (1,924) |  |
| Building & Property | 1,861 | 1,845 | (16) |  |
| Open Space & Street Assets | 1,579 | 1,345 | (234) |  |
| Fleet, Plant & Equipment | 1,021 | 848 | (173) |  |
| IT & Others | 871 | 575 | (296) |  |
| | 15,848 | 10,584 | (5,264) |  |

| Resource Group | Revised Budget (Dec) | Proposed Budget (March) | Proposed Variation | |
|---|-----------------------------|--------------------------------|---------------------------|---|
| Material Contracts & Other ¹ | 14,567 | 9,484 | (5,083) |  |
| Employee Cost ² | 1,281 | 1,100 | (181) |  |
| Overall | 15,848 | 10,584 | (5,264) |  |

¹ This reduction is predominantly informed by the deferral of various capital expenditure projects to the 2022-23 financial year (\$4.824m). The more significant projects that are proposed to be deferred to 2022/23 are \$1.3m for the streetlights LED conversion program; \$1.23m for the Karbeethan Reserve Redevelopment; \$648k for the Princes Park community hub; \$419k for the Greater Adelaide cycleway; \$343k for Murray Street Stage 7; \$218k for the Renew Footpath program; \$200k of Light fleet purchases; \$190k for remedial works following completion of Buildings Condition audit; \$120k of the economic stimulus funding projects; and \$100k for Murray street stage 6.

² Savings realised due to various positions vacant in engineering team which were budgeted to be working on the capital projects.





Please note:

The deferred Capital expenditure is mainly a result of the engineering design and construction sectors being over-saturated due to the highly stimulated economy. There have also been real-time project delivery delays due to lost contractor time as a result of Covid isolation requirements. The majority of the carry forward budget items are under contract or in the final stages of procurement with a contract to be awarded prior to end of financial year.

The largest carry-forwards are related to the Karbeethan Reserve, Princes Park Recreation Hub and Gawler Cycleway projects, which were always intended to be partially delivered in 2022/23, noting that there have been some delays in the design and procurement process due to market demand.

The smaller project carry forwards are generally related to design and procurement delays, or related to internal resourcing having to prioritise their workload to the higher priority or higher risk projects due to staffing shortages and staffing interruptions due to Covid isolation requirements.

ii) Deferral of Capital Revenue by \$1.24m



| Asset Class | Budget (Dec) | Budget (March) | Proposed Variation | |
|----------------------------------|---------------------|-----------------------|---------------------------|---|
| Recreation & Sports ¹ | 1,521 | 612 | -909 |  |
| Footpaths ² | 1,451 | 1,180 | -270 |  |
| Bridges ³ | 60 | | -60 |  |
| | 3,032 | 1,792 | -1,239 |  |

¹ Deferral of the capital grant for Karbeethan Reserve Redevelopment (\$615k) and Princes Park community hub (\$294k), consistent with timing of associated capital works (grant funding for the Princes Park community hub was actually received in late 2020/21, but in accordance with Accounting Standards needs to be accounted for at the same time that associated works occur);





² Deferral of capital grants for Murray Street Stage 7 (\$171k) and Greater Adelaide cycleway project (\$99k);

³ Deferral of \$60k for King street bridge mural project to 2022-23.

iii) Reduction in Contributed Assets by \$3m

| Resource Group | Revised Budget (Dec) | Proposed Budget (March) | Proposed Variation | |
|--|-----------------------------|--------------------------------|---------------------------|---|
| Resources received free of charge ¹ | 7,200 | 4,200 | (3,000) |  |
| Overall | 7,200 | 4,200 | (3,000) |  |

¹ \$3m reduction in the estimated value of contributed assets received free of charge from the developers.

| | |
|---|-------------------------------------|
|  | Where there have been no variances |
|  | Variance less than \$50,000 |
|  | Unfavourable Variance over \$50,000 |
|  | Favourable Variance over \$50,000 |

Balance Sheet

The revised total annual comprehensive income incorporated within the Statement of Comprehensive Income (\$6.8m) reconciles to the projected increase in net assets for the year disclosed in the Budgeted Balance Sheet (i.e. from \$295.001m to \$301.845m).

The revised estimated value of *Infrastructure, Property, Plant & Equipment* (from \$332.255m to \$323.971m) is predominantly informed by an estimated \$3.0m decrease in the value of fixed assets received free of charge from property developers and reduced capital expenditure of \$5.264m (including \$4.824m deferred to 2022/23).

The \$671k estimated increase in *Current Liabilities: Trade & Other Payables* (from \$4.315m to \$4.986m) is predominantly informed by an increase in Amounts Received in Advance (relating to various Capital grant funding previously received but to be accounted for in 2022/23).

As informed by estimated variations in Council's Cashflow Statement (refer below), the increase in Council's debt as at 30 June 2022 is estimated to reduce by \$5.046m (from \$25.413m to \$20.367m).

Cashflow Statement**(a) Cashflow from Operating Activities**

The \$723k estimated increase in Cashflow from Operating Activities (from \$7.384m to \$8.107m) is predominantly informed by a \$572k increase in Financial Assistance / Local Roads grant funding from the Federal Government and a reduction in Employee Costs of \$507k (predominantly due to positions vacant).

(b) Cashflow from Investing Activities

The \$4.323m reduction in Cashflow from Investing Activities is informed by a \$5.3m reduction in Capital Expenditure (including \$4.824m deferred to 2022/23) and \$880k reduction in Capital grant funding received (deferred to 2022/23, consistent with timing of associated capital works).

(c) Cashflow from Financing Activities

The net consequence of the increased Cashflows from Operating Activities (\$723k) and the net reduction in Cashflows from Investing Activities (\$4.323m) is an estimated reduction in net loan borrowings of \$5.046m (from \$6.618m to \$1.122m).

Financial Indicators

- The **Operating Surplus / (Deficit) ratio**, being the key indicator of Council's recurrent performance, is projected to increase from 0.4% to 1.10% due to the various revenue and expenditure budget adjustments identified in **Appendix 2**. The adjusted Operating Ratio, which removes the distortion as a consequence of the advance Financial Assistance / Local Roads Grant funding, is estimated to decrease from 0.42% to -0.63%.
- The **Net Financial Liabilities ratio**, being the key indicator of Council's overall financial position, is projected to substantially decrease (from 89.9% to 77.5%), which continues to be within Council's Treasury Management Policy threshold of 100%. The temporary reduction is predominantly informed by deferred net capital expenditure of \$3.22m, without which the estimated result as at 30 June 2022 would be 86.8%.
- The **Asset Renewal Funding ratio** is projected to decrease from 137% to 113% (due to deferred capital expenditure). The ratio reflects the estimated expenditure on asset renewal and replacement as a percentage of the associated optimum expenditure disclosed for 2021/22 within the Long Term Asset Management Plan. This estimate is above Council's policy target of 90-100%.

Non-Financial Statistics (Appendix 1)

Staff continue to focus on various non-financial indicators, which provide useful and alternative indicators of performance across various functional areas. Commentary regarding the YTD results for the various non-financial statistics is included within **Appendix 1**.

COMMUNICATION (INTERNAL TO COUNCIL)

Executive Management Team
Team Leader Finance
Financial Accountant

CONSULTATION (EXTERNAL TO COUNCIL)

Nil

POLICY IMPLICATIONS

Budget Management Policy
Treasury Management Policy

RISK EVALUATION

| Risk | |
|---|---|
| Identification of Risk | Mitigation of Risk |
| Failure to comply with legislation and Council's policies and procedures. | Quarterly budget reviews are undertaken and are re-occurring actions within the annual Audit Committee work plan. |
| Failure to effectively manage Council's financial resources in the short, medium and/or long term has the potential to impair Council's financial sustainability and/or reputation. | The financial / budget implications of recommendations to Council and/or Committees are outlined in each agenda report to these respective statutory bodies. In addition, the financial planning, budgetary process and quarterly budget reviews provide appropriate financial analysis for consideration by Council to ensure financial resources are effectively managed in the short, medium and long term to ensure financial sustainability |
| Failure to comply with timelines specified in Section 9 of the Financial Management Regulations. | Budget reviews for 2021/22 have been scheduled for Council consideration to ensure compliance in accordance with the requirements of the Financial Management Regulations. |
| Opportunity | |
| Identification of Opportunity | Maximisation of Opportunity |
| Improve transparency and public accountability to our community. | Policies and procedures publicly document the Council's position on which it will base its decisions. They demonstrate the Council's commitment to sound financial management and establish transparency for audit purposes. |
| Appropriate analysis of both favourable and unfavourable actual to budget variances for recurrent and capital items. | Appropriate corrective action and recording is undertaken for cost over-runs and/or savings and revenue shortfalls and/or gains to maintain financial sustainability. |

STATUTORY REQUIREMENTS

Local Government Act 1999 - Section 123 Annual business plans and budgets

Local Government (Financial Management) Regulations 2011 Part 2 (9)

FINANCIAL/BUDGET IMPLICATIONS

The budget variations incorporated within this review provide for a \$234k increase in the estimated 2021/2022 operating surplus (from \$145k surplus within 2nd Quarter Budget Review to \$379k surplus), a reduction/deferral of \$5.26m in capital expenditure, and deferred capital grants received (\$1.24m).

Financial Indicators

The key financial indicators (i.e. Operating Surplus Ratio, Net Financial Liabilities Ratio and the Asset Sustainability Ratio) have been impacted as per Table 1 below.

Table 1 – Financial Indicators 2021/22

| Financial Indicators | 2021/22 Adopted Budget | 2021/22 1st Quarter Review | 2021/22 2nd Quarter Review | 2021/22 3rd Quarter Review | Council Policy Target | Estimate within Policy Target |
|------------------------------------|------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------|--|
| Operating Ratio | 0.87% | 0.43% | 0.4% | 1.10% | 0-10% | ✓ |
| Adjusted Operating Ratio | 0.87% | 0.43% | 0.42% | -0.63% | 0-10% | x |
| Net Financial Liabilities Ratio | 93.2% | 91.4% | 89.9% | 77.5% | 0-100% | ✓ |
| Asset Sustainability Ratio | 139% | 135% | 137% | 113% | 90-100% | ✓ (<i>exceeds Policy target</i>) |

COMMUNITY PLAN

- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally

8.4 DOG AND CAT MANAGEMENT ACT FEES AND CHARGES 2022/23

Record Number: CC22/232;IC22/305

Author(s): Louise Hollowell, Team Leader Community Safety

Previous Motions: Nil

Attachments: Nil

OFFICER'S RECOMMENDATION

That Council adopts the Animal Management Fees and Charges for 2022/23 as detailed.

SUMMARY

Since July 2018, dog registrations have been managed by the Dog and Cat Management Board via the Dogs and Cats Online Application (DACO). Councils' set fees each year for the various registration types, and are required to upload the relevant fees to DACO prior to the first week of June.

Therefore, approval of the relevant fees is required by Council to ensure that DACO administrative deadlines can be met before the end of May.

BACKGROUND

The *Dog and Cat Management Act 1995* states:

Division 2—Council responsibility for administration and enforcement**26—Council responsibility for management of dogs and cats**

(6) *Councils may charge—*

- (a) *fees for the provision of extracts from registers kept under this Act; and*
- (ab) *fees for the receipt and management of information relating to a register contemplated by subsection (1)(ac); and*
- (b) *fees (which may be differential but which must not exceed an amount prescribed by the regulations for the purposes of this paragraph)—*
 - (i) *for the registration of dogs or businesses under Part 4; and*
 - (ii) *for late payment of registration fees; and (iii) for meeting any other requirement imposed on councils under this Act.*

(7) *Without otherwise limiting a Council's ability to set registration fees, a Council must, in the case of a standard dog or cat, provide for a percentage rebate of a fee that would otherwise be charged for the registration of a dog or cat under this Act.*

The *Dog and Cat Management Regulations 2017* states:

22—Fees and charges

- (1) *For the purposes of section 26(6)(b) of the Act, the registration fee charged by a Council for a dog or cat (not being a standard dog or cat) must not exceed the amount fixed by the Board by notice in the Gazette in relation to the relevant year.*
- (2) *Unless the contrary intention appears, any other fees and charges payable for the purposes of the Act or these regulations are—*

- (a) if a fee in relation to a matter of a particular kind has been fixed by the Board—that fee;
or
- (b) if no such fee has been fixed by the Board—the fee in relation to matters of the relevant kind determined by the Council within whose area the fee is incurred or to be paid (not exceeding the maximum amount determined by the Board by notice in the Gazette for such a fee).

COMMENTS/DISCUSSION

The proposed fees and charges have been based on, and are consistent with, associated revenue targets identified in the draft 2022/23 budget.

The fees and charges aspect of Council operations and revenue raising requirements are separate to the issue of General / Separate Rates to be applied. The fees and charges applicable to the services offered and activities provided overall by Council equate to approx. 3.5% of Council's total operating revenue.

Council's Animal Management fees are normally presented to Council for consideration in line with the annual overall Fees and Charges Schedule. However, it has been necessary to present dog registration fees to Council's May meeting in order to meet the deadline for publishing fees within the Dogs and Cats Online (DACO) platform.

As Council's existing dog registration fees are comparatively high when compared to adjoining Councils' (Gawler \$96, Barossa \$84, Light \$75, and Playford \$75 for a "non-standard dog".)

A nominal 2% increase is proposed for the 2022/2023 financial year. (*Fee range displayed within the below extract from the draft 2022/2023 Fees and Charges Schedule.*)

In accordance with Section 26 of the Dog and Cat Management Act 1995, monies received by Council from Dog and Cat Management activities must be expended in the administration or enforcement of the provisions of the Act relating to dogs and cats.

REGULATORY SERVICES

| Animal Management | | | | | | |
|---|---|-------------------------|-----------------------|--------|-----------------------|-------|
| Bylaw 5 Permit Fee for additional dogs (more than 2) | N | | \$ 70.00 | 25.00% | \$ 71.50 | 2.14% |
| Standard Dog | N | | \$ 48.00 | 2.13% | \$ 49.00 | 2.08% |
| Standard Dog - Working | N | | \$ 48.00 | 2.13% | \$ 49.00 | 2.08% |
| Standard Dog - Concession | N | | \$ 25.00 | 4.17% | \$ 25.50 | 2.00% |
| Non Standard Dog | N | | \$ 96.00 | 2.13% | \$ 98.00 | 2.08% |
| Non Standard Dog - Working | N | | \$ 96.00 | 2.13% | \$ 98.00 | 2.08% |
| Non Standard Dog - Concession | N | | \$ 48.00 | 2.13% | \$ 49.00 | 2.08% |
| Non Standard Dog - Age Exemption | N | | \$ 48.00 | 2.13% | \$ 49.00 | 2.08% |
| Assistance Dog | N | | FREE | | FREE | |
| Registration fee for puppies up to 12 weeks old as at 1 January each year | N | | 50% of applicable fee | | 50% of applicable fee | |
| Registration fee for new dogs not previously registered in the area after 1 April each year | N | | 50% of applicable fee | | 50% of applicable fee | |
| Late registration penalty - applicable after 3 clear business days from final registration due date | N | | \$ 20.00 | 17.65% | \$ 20.50 | 2.50% |
| Transfer of registration | N | | FREE | | FREE | |
| Replacement disc fee - refer to Dog & Cat Management Board | N | | Refer D&CMB | | Refer D&CMB | |
| Certified extract from register - refer to Dog & Cat Management Board | N | | Refer D&CMB | | Refer D&CMB | |
| Business Registrations: | | | | | | |
| 1-10 dogs | N | | \$ 267.00 | 2.30% | \$ 272.50 | 2.06% |
| 11-20 dogs | N | | \$ 373.00 | 2.19% | \$ 380.50 | 2.01% |
| 21-30 dogs | N | | \$ 479.00 | 2.13% | \$ 489.00 | 2.09% |
| More than 30 dogs | N | | \$ 585.00 | 2.09% | \$ 597.00 | 2.05% |
| Animal Impound Fee | E | | \$ 107.00 | 2.88% | \$ 109.00 | 1.87% |
| Dog Surrender Fee | E | | \$ 170.00 | | \$ 173.50 | 2.06% |
| Cat / Other Animal Surrender Fee | E | | \$ 70.00 | | \$ 71.50 | 2.14% |
| Daily Holding Fee - Weekdays | E | Per Day or Part Thereof | \$ 22.00 | 4.76% | \$ 22.50 | 2.27% |
| Daily Holding Fee - Weekends | E | Per Day or Part Thereof | \$ 40.00 | | \$ 41.00 | 2.50% |

COMMUNICATION (INTERNAL TO COUNCIL)

Acting Manager, Environment, Development and Regulatory Services
Manager Finance & Corporate Services

CONSULTATION (EXTERNAL TO COUNCIL)

Nil.

POLICY IMPLICATIONS

Nil.

RISK EVALUATION

| Risk | |
|---|---|
| Identify | Mitigation |
| Failure to adopt the Fees and Charges in a timely manner will result in a delay to state wide DACO processes. | By adopting the relevant fees and charges, we are able to maintain our obligations with respect to the DACO deadlines for timely processing of state wide dog registration notices. |

STATUTORY REQUIREMENTS

Dog and Cat Management Act 1995

FINANCIAL/BUDGET IMPLICATIONS

The proposed fees and charges have been determined consistent, to the extent possible, with related revenue targets contained within the 2022/23 draft budget.

COMMUNITY PLAN

- 3.1 Gawler to be an inclusive community with quality health and social wellbeing services to meet the needs of our growing community
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.3 Continue to deliver effective services and refine management processes

8.5 PARTICIPATORY BUDGETING INITIATIVE - PREFERRED PROJECTS FOR COMMUNITY VOTING

Record Number: CC22/232;IC22/289

Author(s): Paul Horwood, Manager Finance & Corporate Services

Previous Motions: Council, 26/04/2022, RESOLUTION 2022:04:COU122

Attachments: 1. **Summary of Participatory Budgeting project nominations CR22/31160** 

OFFICER'S RECOMMENDATION

That Council:

1. **Notes the Participatory Budgeting Initiative - Preferred Projects for Community Voting report.**
2. **Approves the following Participatory Budgeting Initiative nominations for community voting:**
 - a) **Drinking fountains in Playgrounds**
 - b) **Solar lights at Apex Park, Gawler**
 - c) **Installation of Electric BBQ, Hemafood Grove Reserve, Gawler East**
 - d) **Drink container recycling shelf attached to outside of existing waste bins along Murray Street, Walker Place, and local parks**
 - e) **Small shelter and picnic setting Humphrey George Reserve, Evanston Park**
3. **Notes a further report following the community voting period will be tabled to the 28 June 2022 Council meeting, at which the projects ultimately approved for funding in the 2022/23 financial year will be determined.**
4. **Thanks all persons who provided nominations for this Initiative and, as informed by Council's decision in regard to this report, advises each person of the status of their project nominations.**

SUMMARY

Council consideration of project nominations for community voting received under the new Participatory Budgeting Initiative.

BACKGROUND

At the Council meeting held on 26 April 2022 the following motion was adopted.

RESOLUTION 2022:04:COU122

Moved: Cr C Davies

Seconded: Deputy Mayor D Hughes

That:

1. *The Participatory Budgeting Initiative – Establishment of Council Working Group report be received and noted.*
2. *The following persons be appointed as the Council Participatory Budgeting Working Group relating to the Participatory Budgeting Initiative:*

1. *Mayor Karen Redman*
 2. *Cr Davies*
 3. *Deputy Mayor Hughes*
 4. *Cr Koch*
3. *A further report be tabled to the 24 May 2022 Council meeting regarding the Council Participatory Working Group's assessment of preferred projects for community voting for consideration and determination by Council*

The purpose of this report is for Council to consider the Participatory Working Group's assessment of the preferred projects for community voting.

COMMENTS/DISCUSSION

In total, 18 nominations under the initial Participatory Budgeting initiative were received. A summary of the nominations received is provided as **Attachment 1** to this report.

The Participatory Budgeting Working Group considered the nominations against the various eligibility criteria at a meeting held on Monday, 16 May 2022.

The projects that the Participatory Budgeting Working Group have recommended for community voting are as follows:

- a) Drinking fountains in Playgrounds
- b) Solar lights at Apex Park, Gawler
- c) Installation of Electric BBQ, Hemaforde Grove Reserve, Gawler East
- d) Drink container recycling shelf attached to outside of existing waste bins along Murray Street, Walker Place, and local parks
- e) Small shelter and picnic setting Humphrey George Reserve, Evanston Park

Community voting will be undertaken from 25 May to 14 June 2022, following which a report will be tabled to the 28 June 2022 meeting, at which the community voting outcomes will be tabled and Council will determine the projects ultimately approved within the \$40,000 funding pool.

COMMUNICATION (INTERNAL TO COUNCIL)

Participatory Budgeting Working Group

CONSULTATION (EXTERNAL TO COUNCIL)

The initiative was extensively promoted and advertised during the consultation period.

This included:

- Promotional video on social media with Mayor Karen Redman and the report author
- Social media posts
- 2 Community Engagement sessions held in the Gawler Civic Centre
- Promotional advert on Council's website
- 2 page promotional spread in The Bunyip

POLICY IMPLICATIONS

Budget Management Policy

RISK EVALUATION

| Risk | |
|--|---|
| Identify | Mitigation |
| Lack of promotion of the initiative, leading to only a very small number of nominations being received | The Participatory Budgeting Initiative has been extensively advertised in social and hard-copy print media. |

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

The draft 2022/23 Budget provides \$40,000 for projects ultimately approved under the Participatory Budgeting Initiative.

The considerable staff time involved in this new initiative has been absorbed within existing staff resources and budgets.

COMMUNITY PLAN

- 1.2 Foster a vibrant and active local community that is proud of Gawler
- 2.1 Physical and social infrastructure to service our growing population and economy
- 2.3 Manage growth through the real connection of people and places
- 3.2 Provide sporting and recreational facilities to meet local and regional community needs
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.2 Foster and encourage community teamwork

8.6 FUNDING OPPORTUNITIES RESULTING FROM STATE ELECTION OUTCOME

Record Number: CC22/232;IC22/295

Author(s): David Barrett, Manager Business Enterprises and Communications

Previous Motions: Nil

Attachments: Nil

OFFICER'S RECOMMENDATION**That Council:**

1. **Notes the Funding Opportunities resulting from the State Election Outcome report and that additional update reports will be provided for Council's consideration when more information regarding these opportunities becomes available.**
2. **Authorises the Chief Executive Officer, or delegate, to submit the relevant forms to the Office for Recreation Sport and Racing that will be used to develop a grant agreement for the delivery of the Gawler and District Netball Association Courts project that has a total estimated cost of \$4.8M with the State Government providing 100% of funding required to deliver the project.**
3. **Notes that a further report will be provided for Council's consideration when the grant agreement for the Gawler and District Netball Association Courts project is received.**
4. **Authorises the Chief Executive Officer, or delegate, to submit the relevant forms to the Office for Recreation Sport and Racing that will be used to develop a grant agreement for the delivery of the Karbeethan Reserve Synthetic Soccer Pitch project that has a total estimated cost of \$2.4M with the State Government providing a contribution of \$1M towards delivery of the project and the shortfall (estimated at \$1.4M) to be funded by any other funding partners that Council can secure (if not Council will consider its capacity to fund) prior to the project's delivery.**
5. **Requests Council Staff to seek additional funding contributions towards the delivery of the Karbeethan Reserve Synthetic Soccer Pitch by way of grant applications to relevant funding bodies, private investment, sponsorship and / or donations.**
6. **Notes that a further report will be provided for Council's consideration when the grant agreement for the Karbeethan Reserve Synthetic Soccer Pitch project is received.**

SUMMARY

Council has been contacted by the Office for Recreation Sport and Racing (ORSR) requesting Council to submit information forms that will be used to develop grant agreements for the following projects resulting from election promises made by the Labor Party prior to the State Government election:

- A. Gawler and District Netball Association Courts creating 10 new netball courts and a carpark area (\$4.8M)
- B. Karbeethan Reserve Synthetic Soccer Pitch partial funding (\$1M)

This report seeks approval from Council to submit the forms that will then be used to generate the relevant grant agreements. Further reports will be presented to Council when the grant agreements for the above projects are provided for Council's consideration.

BACKGROUND

During the State Election Campaign local Labor candidate and now Local Member, The Hon. Tony Piccolo MP, made multiple election promises to support projects within the Gawler Local Government Area (LGA).

On 28 March 2022 Mayor Redman wrote to the Hon. Tony Piccolo MP congratulating him on being re-elected as the Member for Light and seeking a meeting to discuss the election promises made by the State Labor Government in the Gawler LGA.

The election commitments referenced in that letter which pertain to Council assets or land ownership include:

- A. Gawler and District Netball Association Courts creating 10 new netball courts and a carpark area (\$4.8M)
- B. Karbeethan Reserve Synthetic Soccer Pitch partial funding (\$1M)
- C. Reid Reserve Playground and Amenities – develop a new playground and amenities at Reid Reserve (\$600,000)
- D. Tambelin Railway Station Carpark Renewal (\$530,000)
- E. Redbanks Road Roundabout Safety Upgrades (\$380,000)
- F. Veterans Black Ops Shed – fully funding the purchase and construction of a shed to be used for a Defence Veterans Workshop and meeting space in Willaston on the same site and Willo's Men's Shed- (\$250,000)
- G. Apex Park Inclusivity Upgrade to funding to include water sensory and acoustic features at the park (\$60,000)
- H. Local Playground Safety Upgrades - Playground Lighting and Shade installation at Bacton Reserve (\$66,000) and Playground Lighting at Gawler West Reserve (\$15,000)

Council has been contacted by the Office for Recreation Sport and Racing (ORSR) requesting Council to submit information forms that will be used to develop grant agreements for the following projects resulting from election promises made by the Labor Party prior to the State Government election:

- A. Gawler and District Netball Association Courts creating 10 new netball courts and a carpark area (\$4.8M)
- B. Karbeethan Reserve Synthetic Soccer Pitch partial funding (\$1M)

This report seeks approval from Council to submit the forms that will then be used to generate the relevant grant agreements. Further reports will be presented to Council when the grant agreements for the above projects are provided for Council's consideration.

Council has also been contacted by the Department of Infrastructure and Transport (DIT) with respect to preparing a grant agreement for the Tambelin Railway Station Carpark Redevelopment (\$530,000) being delivered by the Council. At the time of writing this report, no further details had been provided by DIT beyond the initial contact identifying that the project was to be funded by the State Government.

Additional reports will be presented to Council when information regarding the other South Australian Labor Government election commitments relating to the Gawler LGA are provided by the State Government.

COMMENTS/DISCUSSION

As part of the Labor Party campaign in the recently held South Australian State Government Elections there were several election promises made by the Local Labor Candidate Mr Tony Piccolo, committing financial support to local projects should Labor win the election and form Government.

The Election was held on 19 March 2022 and as a result Labor has been able to form Government and the Local Member for the Light Electorate is once again The Hon. Mr Tony Piccolo MP.

The election commitments that Council Staff are aware of, which pertain to Council assets or land ownership include:

- A. Gawler and District Netball Association Courts (Netball Courts) creating 10 new netball courts and a carpark area (\$4.8M)
- B. Karbeethan Reserve Synthetic Soccer Pitch (Soccer Pitch) partial funding (\$1M)
- C. Reid Reserve Playground and Amenities – develop a new playground and amenities at Reid Reserve (\$600,000)
- D. Tambelin Railway Station Carpark Renewal (\$530,000)
- E. Redbanks Road Roundabout Safety Upgrades (\$380,000)
- F. Veterans Black Ops Shed – fully funding the purchase and construction of a shed to be used for a Defence Veterans Workshop and meeting space in Willaston on the same site and Willo's Men's Shed- (\$250,000)
- G. Apex Park Inclusivity Upgrade to provide 60% of the funding to include water sensory and acoustic features at the park (\$60,000)
- H. Local Playground Safety Upgrades - Playground Lighting and Shade installation at Bacton Reserve (\$66,000) and Playground Lighting at Gawler West Reserve (\$15,000)

Council Staff have spoken with Tony Piccolo MP regarding the funding promises and have been advised that the State Government has engaged a Director to manage all of the pre-election funding promises. Unfortunately, Mr Piccolo was not at liberty to advise who this Director is as the State Government is wanting to coordinate communications with Councils and other funding recipients with State Government staff intending to contact all recipients prior to 30 June 2022.

Council Staff met with representatives from ORSR on Wednesday 6 April 2022 to discuss funding opportunities and project delivery timeframes with respect to projects A, B, C and H from the above list. ORSR's intention was to develop grant agreements for these projects by 30 June 2022 and a commitment was made that ORSR Staff would contact Council Staff with links to online forms and submissions in the coming months to develop such agreements.

Council Staff provided some indicative delivery timelines to ORSR and advised that these projects were not at a shovel ready stage, so would require a scoping and design phase.

ORSR advised that the grant agreements for the projects would be under standard ORSR funding terms where the funding would be paid in full upon the approval by the Department of a scope and design for the project in question, except for the Netball Courts project as the value of this project would require it to be overseen by the State Government's Public Works Committee. The financial payments of the grant for the Netball Courts project would be subject to the achievement of milestones and levels of expenditure achieved throughout the project.

Council Staff were contacted by ORSR on Friday 13 May 2022 with links to the submission forms relating to the Gawler and District Netball Association Courts and Karbeethan Reserve Synthetic Soccer Pitch projects only. These forms need to be submitted by 31 May 2022 to ensure that the funding opportunities are not lost.

Council Staff contacted ORSR to seek clarification regarding the other projects that had been discussed and ORSR stated that those projects were no longer being administered by ORSR and that staff from the relevant department(s) administering the other election commitment projects would be contacting Council in due course.

Gawler and District Netball Association Courts

The Netball Courts project is identified within the Essex Park and Gawler Showgrounds Regional Sporting Precinct Master Plan and involves the construction of ten new netball courts, carparking and lighting. The new netball courts are to be constructed where the existing twelve courts are located with the reduction in the number of courts delivering appropriate run off allowances to make the courts compliant with current netball regulations and a carparking area.

High level cost estimates were obtained when the Essex Park and Gawler Showgrounds Regional Sporting Precinct Master Plan was completed identifying that \$4.8M would be required to deliver the Netball Courts project. The South Australian Labor Government has committed to provide the full funding required for the project and has requested Council to submit the relevant forms that will be used to develop the grant agreement for the project.

The forms require the following:

- Detailed Project Purpose – provide a clear description of the deliverables of the project.
- Landowner Consent - provide evidence either that you own the land or evidence that consent to construct on, develop, or redevelop the land given.
- Plans - provide a plan of the redevelopment or construction site of the facility indicating the works to be conducted.
- Other Funding - where relevant, provide evidence that any required matched funding is confirmed.

Design for the Netball Courts project has only been developed at the Master Plan level. Significant additional design development needs to be undertaken to get the project construction ready. Council Staff have indicated to ORSR that given existing project delivery requirements and resourcing constraints, planning and design could occur during the 2023/24 financial year with construction to occur across the 2024/25 and 2025/26 financial years.

As noted above, the value of this project requires it to be overseen by the State Government's Public Works Committee. Consequently, the financial payments of the grant for the Netball Courts project would be subject to the achievement of milestones and levels of expenditure achieved throughout the project. This provides Council with the ability to recover costs for each phase of the project as it is being delivered.

Council previously applied for funding from ORSR to deliver this project with a greater than 50% commitment from Council towards its delivery. The commitment from the Labor Government to provide the full \$4.8M for the project enables it to be delivered without there necessarily being financial contribution from Council. However, it should be noted that whilst the high level cost estimate for the project includes some escalation and contingency, recent unit rate increases within the construction industry and high consumer price index may mean that the actual project cost when contracted is higher than the \$4.8M being committed. If this occurs, Council can negotiate a reduced scope of work with the State Government that brings the total project cost within budget, or Council can consider providing additional funding to deliver the full scope of works.

Council Staff recommend that Council provide its support for this project by authorising the Chief Executive Officer, or delegate, to submit the relevant forms to ORSR that will be used to develop the grant agreement. A further report will be provided for Council's consideration when the grant agreement is received.

Karbeethan Reserve Synthetic Soccer Pitch

As Council is aware, Stage One of the Karbeethan Reserve redevelopment has recently been split into two parts enabling Council to procure the redevelopment of the Baseball and Softball diamonds and associated infrastructure whilst it considers the implications of the \$1M funding commitment from the State Government for the construction of a synthetic soccer pitch at Karbeethan Reserve.

The Soccer Pitch project is identified within the Karbeethan Reserve Master Plan as was anticipated to be delivered in future years. Bringing delivery of this project forward is possible however it requires the location of the synthetic pitch to be swapped with the proposed turf pitch on the Master Plan so that existing use of the Reserve by Softball and Junior Baseball and Soccer can be maintained. The Gawler Eagles Football Club has provided its support to this change in pitch location as it sees the opportunity to have a synthetic pitch constructed at the Reserve earlier than anticipated as a significant benefit.

Council Staff have recently obtained a high level cost estimate for the Soccer Pitch project identifying that \$2.4M would be required for it to be delivered. The \$1M commitment from the State Government is sufficient to fund the physical synthetic pitch however, it does not provide for site preparation, drainage, fencing, lighting and ancillary items that are required for the pitch to be used as intended.

Further detailed design needs to be undertaken before the Soccer Pitch project is construction ready and Council also needs to consider the financial implications of the project given that there is an estimated funding shortfall of \$1.4M.

By splitting the delivery of Stage One of the Reserve redevelopment that is currently funded by Council and the Local Government Infrastructure Partnership Program, approximately \$350k can be diverted from the original turf pitch regeneration works to the synthetic pitch project. Council can also consider allocating future Local Roads and Community Infrastructure Program funds committed from the Federal Government (approx. \$405K) towards this project, seek other grant contributions from relevant funding bodies, and seek private investment, sponsorship and / or donations to reduce Council's cash contribution to the project.

If Council commits to delivering the Soccer Pitch project then detailed design could occur during the 2022/23 financial year with project delivery to follow shortly after the design phase is completed. Noting that ORSR has indicated that project funding would only be released for the project at the completion of the detailed design phase, Council would either have to cashflow the design phase with reimbursement to occur once construction is approved, or seek a variation to the standard ORSR funding terms to enable receipt of a payment for the design phase and a subsequent payment for the construction phase.

ORSR has requested Council to submit the relevant forms that will be used to develop the grant agreement for the project. The forms require the following:

- Detailed Project Purpose – provide a clear description of the deliverables of the project.
- Landowner Consent - provide evidence either that you own the land or evidence that consent to construct on, develop, or redevelop the land given.
- Plans - provide a plan of the redevelopment or construction site of the facility indicating the works to be conducted.
- Other Funding - where relevant, provide evidence that any required matched funding is confirmed.

The commitment from the Labor Government to provide only partial funding for the project requires Council to source additional financial contributions for the project to be viable. These contributions may be from Council itself or from other funding bodies, private investors, sponsors or donors that Council can secure prior to the project's construction. It should also be noted that whilst the high level cost estimate for the project includes some escalation and contingency, recent unit rate increases within the construction industry and high consumer price index may mean that the actual project cost when contracted is higher than the \$2.4M estimate. If this occurs, Council can negotiate a reduced scope of work with the State Government that brings the total project cost within budget, or Council can consider providing additional funding to deliver the full scope of works

Council Staff recommend that Council provide its support for this project by authorising the Chief Executive Officer, or delegate, to submit the relevant forms to ORSR that will be used to develop the grant agreement. A further report will be provided for Council's consideration when the grant agreement is received.

COMMUNICATION (INTERNAL TO COUNCIL)

Mayor Redman
Chief Executive Officer
Manager Infrastructure and Engineering Services
Manager Finance and Corporate Services
Team Leader Recreation and Community Strategy
Team Leader Asset Delivery
Special Project Officer

CONSULTATION (EXTERNAL TO COUNCIL)

Tony Piccolo MP
Office for Recreation Sport and Racing
Department of Infrastructure and Transport
Gawler Eagles Football Club

POLICY IMPLICATIONS

Public Consultation Policy
Procurement Policy

RISK EVALUATION

| Risk | |
|--|--|
| Identify | Mitigation |
| New assets will be vested in Council impacting depreciation, maintenance budgets and resourcing for regular maintenance and management, impacting Council's budget and LTFP projections. | Incorporate the financial implications within Council's Annual Budgets and Long Term Financial Plan accordingly. |
| Netball Courts project will need to be a collaboration with the Gawler and District Netball Club. | Ongoing discussions with the Gawler and District Netball Association. |
| Soccer Pitch project will need to be a collaboration with the Gawler Eagles Football Club and Karbeethan Sporting Association. | Ongoing discussions with the Gawler Eagles Football Club and Karbeethan Sporting Association. |
| Community and stakeholder expectations that projects will be delivered and possibly in the immediate term, adding pressure to Council to support the projects and accept the funding. | <p>Ongoing communication with the Community and key stakeholders to manage expectations. The communications will reinforce that:</p> <ol style="list-style-type: none"> 1. The future improvements were not programmed into Council's project work program for FY 2022/2023. These projects need considerable work to progress them to shovel ready. 2. Some of the projects will impact Council's future budgets and some require consideration of co-funding amounts also. 3. Implementation of these projects are subject to: <ol style="list-style-type: none"> (a) Council decisions as part of the annual budget process including financial capacity and broader resource pressures <ol style="list-style-type: none"> (i) potential external funding sources (ii) further feasibility studies, technical investigations and/or recommendations for facilities. |
| Opportunity | |
| Identify | Maximising the Opportunity |
| Development of new assets for the Community | Ensure consultation phase allows for the Community to have input into the new infrastructure at the design phase |

STATUTORY REQUIREMENTS

Nil

FINANCIAL/BUDGET IMPLICATIONS

The financial impacts and budget implications need to be considered with regards to timing for delivery, effects on the long term financial plan, impacts of depreciation as well as ongoing maintenance and whole of life costs however, some of that information will not be available until the projects have undertaken detailed design and are construction ready. Council will be provided with updates regarding these financial implications as and when they are available.

The Gawler and District Netball Association Courts project has a high level cost estimate of \$4.8M with the State Government committing to provide the full cost for this project's delivery. The Karbeethan Reserve Synthetic Soccer Pitch has a high level cost estimate of \$2.4M with the State Government providing a contribution of \$1M towards delivery of the project and the shortfall (estimated at \$1.4M) to be funded by Council and any other funding partners that Council can secure prior to the project's delivery.

It should be noted that whilst the high level cost estimates for the projects includes some escalation and contingency, recent unit rate increases within the construction industry and high consumer price index may mean that the actual project costs when contracted are higher than the current cost estimates. If this occurs, Council can negotiate a reduced scope of work with the State Government that brings the total project costs within budget, or Council can consider providing additional funding to deliver the full scope of works.

COMMUNITY PLAN

- 1.2 Foster a vibrant and active local community that is proud of Gawler
- 2.1 Physical and social infrastructure to service our growing population and economy
- 2.3 Manage growth through the real connection of people and places
- 2.4 Local economic activity to create local job opportunities and generate increased local wealth
- 3.1 Gawler to be an inclusive community with quality health and social wellbeing services to meet the needs of our growing community
- 3.2 Provide sporting and recreational facilities to meet local and regional community needs
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.2 Foster and encourage community teamwork
- 5.3 Continue to deliver effective services and refine management processes

8.7 ESSEX PARK AND GAWLER SHOWGROUNDS REGIONAL SPORTING PRECINCT MASTER PLAN UPDATE - PRINCES PARK

Record Number: CC22/232;IC22/44

Author(s): Bryce Norton, Team Leader Recreation and Community Strategy

Previous Motions: Council, 25/01/2022, RESOLUTION 2022:01:COU006; Council 26/10/2021, RESOLUTION 2021:10:COU394

Attachments: 1. **Princes Park Future Structure Planning - Initial Sitting Arrangement CR22/27746** 

OFFICER'S RECOMMENDATION

That Council:

1. **Notes the shared (Gawler Greyhound Club and Gawler Show Society) storage structure adjacent to Gawler Oval and previously supported in principle by Council is no longer being progressed as determined by the project community stakeholders.**
2. **In principle supports to proposed development of a storage shed at the rear of the existing Sport and Community Centre.**
3. **Notes the indicative cost estimate (\$90,000) of a new 12m x 18m storage structure behind Gawler Sport & Community Centre as outlined within this report.**
4. **Notes the funding currently committed to the development of a new storage structure (\$10,000) and the estimated resultant project shortfall (\$80,000), relative to the indicative cost estimate for the construction of a new 12m x 18m storage structure behind Gawler Sport & Community Centre.**
5. **Notes that without additional funding, whether that be from Council or any other source, the initiative as outlined within this report is not able to progress further at this time.**
6. **Agrees in principle and further considers as part of the draft 2022/23 budget, the possible allocation of \$80,000 for the construction of a storage structure attached to, or immediately adjacent Sport & Community Centre to be utilised by the Gawler Show Society (and potentially other) precinct users.**
7. **Notes staff will continue to engage with relevant community stakeholder groups to progress various elements of the initiative as detailed within this report, such that collective positive community outcomes can be achieved.**

SUMMARY

Stakeholders have continued to meet monthly to discuss the future Master Plan vision of active, redeveloped community structures across the northern boundary of Princes Park. These meetings have focused upon the immediate, short-term proposal from the Gawler Veteran, Vintage & Classic Vehicle Club to utilise the existing Gawler Show Society storage structure as a permanent home for the club and its more than 700 members and so commence the realisation of this vision.

As outlined previously this proposal is fully dependent on a suitable comparable storage solution being established for the Show Society (at no cost to the Society).

This report provides Council with the opportunity to consider the current status of the project, its funding limitations, and the next steps with regard to progressing this initiative and the future redevelopment of the northern part of Princes Park.

BACKGROUND

The Essex Park & Gawler Showgrounds Regional Sporting Precinct is a large physical area, running along the North and South Para rivers. The recent development and now implementation of a Master Plan for this key civic asset will ultimately increase community participation in sport and recreation, both active and passive.

The Plan will provide strategic direction to enable precinct facilities to accommodate population growth, be adaptable and flexible to the changing needs of current and new community members, and to enable Gawler to host high level sporting competitions and events.

This report is focused upon the area located south of the Adelaide-Gawler railway corridor, the Master Plan precincts of Princes Park & Gawler Showgrounds and Gawler Oval, as indicated in the below image.



The report specifically provides commentary related to the Gawler Veteran, Vintage & Classic Vehicle Club proposal for the development of clubroom and workshop facilities within the Princes Park & Gawler Showgrounds precinct and the requirements needed for this to be achieved.

The Gawler Veteran, Vintage & Classic Vehicle Club, following confirmation that they were no longer interested in pursuing use of Allotment 101 Little Paxton Street, Willaston, identified the Essex Park & Gawler Showgrounds Regional Sporting Precinct as a potential site for the development of clubroom and workshop facilities.

The establishment of a physical presence by the Gawler Veteran, Vintage & Classic Vehicle Club in a timely fashion is of utmost importance to the Club, its Committee, and members. The Club has been looking for a location within Gawler to develop and call home in recent years, with this search becoming increasingly important for the Club and its ongoing successful operation. It became evident during discussions between the Club and Council that there are not feasible and available vacant locations within the Princes Park & Gawler Showgrounds or Gawler Oval Master Plan precincts suitable for the immediate development/construction of a permanent long-term facility for the Gawler Veteran, Vintage & Classic Vehicle Club.

Following this collective realisation and acceptance, a change of focus occurred, with the potential of the Club utilising an existing structure as a short-term way to achieve their priority goal of having a Club facility. The Gawler Veteran, Vintage & Classic Vehicle Club, has identified the existing Gawler Show Society storage shed as a suitable interim short-term solution for use as a workshop with both parties providing In Principle support to this concept.

To realise this opportunity the development of a new storage solution for the Show Society is required to be facilitated, with an initial report presented to Council at its October 2021 meeting in this regard. This report outlined an opportunity to develop a new storage structure adjacent to Gawler Oval that could be shared by the Gawler Show Society and the Gawler Greyhound Racing Club with Council adopting the following resolution:

RESOLUTION 2021:10:COU394

Moved: Cr J Vallelonga

Seconded: Cr K Goldstone

That Council:

1. *Provides in principle support for the development of a shared (Gawler Greyhound Racing Club and Gawler Agricultural, Horticultural & Floricultural Society Inc.) storage structure as outlined within the report.*
2. *Requests a further report be presented to the December 2021 Council meeting providing the additional detail in relation to the following aspects of the proposed shared storage structure:*
 - 2.1 *A costed plan for the development of the shared storage structure.*
 - 2.2 *The funding model for the development of the shared storage structure, including quantification of stakeholder financial contributions and the funding shortfall and potential grant opportunities to be provided.*
 - 2.3 *Further information relative to identifying a suitable location for the future redevelopment of the Gawler Central Cricket Club practice nets.*
3. *Notes the Gawler Veteran Vintage & Classic Vehicle Club proposal including a financial contribution of \$10,000 towards the development of a new storage shed.*
4. *Notes the project update, and the impending design and planning works to be undertaken during the next six months relative to the northern area of the Princes Park and Gawler Showgrounds Master Plan Precinct, including the Princes Park Community Recreation Hub and proposed future development of facilities for the Gawler & Districts Racing Pigeon Club, Gawler Agricultural, Horticultural & Floricultural Society Inc. and Gawler Veteran Vintage & Classic Vehicle Club.*

A report was presented to Council at its January 2022 meeting providing Members with additional detail in relation to the proposed shared storage structure, notably a costed plan and project funding model that highlighted a significant funding short fall relative to committed project funding and an estimated \$200,000 construction cost estimate. Council resolved the following at its 25 January 2022 meeting:

RESOLUTION 2022:01:COU006

Moved: Deputy Mayor D Hughes

Seconded: Cr D Fraser

That Council:

1. *Notes the estimated total cost for the development of the shared (Gawler Greyhound Racing Club and Gawler Agricultural, Horticultural & Floricultural Society Inc.) storage structure as outlined within this report.*
2. *Notes the funding currently committed by project stakeholders to the development of the shared storage structure (\$50,000) and the presently estimated resultant project shortfall (\$150,000).*

3. *Does not progress an application for Round 6 of the Building Better Regions Fund program for the development of the shared storage structure as the project is not yet investment ready and feedback from the funding body has indicated that it is unlikely that the project will score well through the assessment process, consequently it is unlikely to be successful in obtaining funding without being investment ready.*
4. *Request Council Staff continue to work with project stakeholders to develop a shared or otherwise storage structure project to an investment ready state and subsequently identify and pursue suitable external funding opportunities towards the project's delivery.*
5. *Notes that the Expression of Interest submitted by the Gawler Veteran, Vintage & Classic Vehicle Club to the Stronger Communities Grant Program was unsuccessful.*
6. *Notes Princes Park as the preferred location of Gawler Central Cricket Club for the future redevelopment of practice cricket nets.*
7. *Notes that a further report will be presented to a future Council meeting providing an update relative to the development of the shared storage structure adjacent to Gawler Oval and a permanent location for the Gawler Veteran, Vintage & Classic Vehicle Club.*

This report is presented to Council in response to point 7 of the above resolution. It provides Council with the opportunity to consider the current status of the project, and potential next steps with respect to progressing the various project elements with the aim of achieving a collective positive community outcome, in particular in the context of 2022/23 Council budget deliberations.

COMMENTS/DISCUSSION

A permanent home of the Gawler Veteran, Vintage & Classic Vehicle Club and their more than 700 members has been an ongoing matter for the club for many years, with numerous locations around Gawler being identified and considered. The Gawler Veteran, Vintage & Classic Vehicle Club have an ongoing connection to Princes Park and the Gawler Showgrounds, utilising the precinct for their annual Swap Meet – the largest such event in South Australia, hosting their monthly club meetings at the Gawler Sport & Community Centre, while also commencing many of their car runs from the location. This existing and ongoing connection and Council's Master Plan for the site has seen the club look at Princes Park and Gawler Showgrounds as a desirable location for the Club to establish a home.

The redevelopment of the existing Gawler Show Society and Gawler & Districts Racing Pigeon Club sheds at the northern end of Princes Park has been identified within the Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan.

The planning and construction of purpose built structures running parallel to the site boundary with the Adelaide - Gawler railway corridor is seen as a key component to the uplift of the Gawler Showgrounds. Council has commenced initial stakeholder engagement in relation to the development of these structures, incorporating space for the Gawler & Districts Racing Pigeon Club, Gawler Show Society, and the Gawler Veteran, Vintage & Classic Vehicle Club. An initial Concept Sitting Arrangement for the Princes Park Future Structure Planning is included within this report for context as **Attachment 1**.

It is intended that Council staff will continue this year to engage with the various community stakeholders and progress this planning. The intention of this ongoing planning is to develop a project and structure plan that can be used by Council and/or the various groups to directly apply and advocate for external funding for the construction of these community facilities.

It is important to note that while Council does not have any funding allocated for capital works within Princes Park in the draft 2022/23 Council budget (excluding the completion of the Community Recreation Hub Stage 1 project), the Gawler Veteran, Vintage & Classic Vehicle Club do have funds available for future construction of workshop and clubroom infrastructure when a suitable location is secured.

There are opportunities for the vision of active, redeveloped community structures across the north of Princes Park to commence with the Gawler Veteran, Vintage & Classic Vehicle Club. The Gawler Veteran, Vintage & Classic Vehicle Club presented a proposal identifying the existing Gawler Show Society storage shed as a suitable interim location for the Club to develop a workshop, so providing their own physical home.

This intervening locale could be utilised by the Club until such time as the surrounding existing structures are to be redeveloped, with the construction of new purpose built and shared community facilities. There has been In Principle support provided by the Gawler Show Society for the proposal, although to realise this opportunity a comparable storage solution for the Gawler Show Society is required to be facilitated.

The concept of a shared (Gawler Greyhound Club and Gawler Show Society) storage structure being constructed adjacent to Gawler Oval, was considered by stakeholders, with the project being presented to Council within two separate reports – October 2021 and January 2022. The shared Gawler Oval storage concept has, following numerous discussions with the community stakeholders – Gawler Greyhound Club, Gawler Show Society, and Gawler Veteran, Vintage & Classic Vehicle Club, been unanimously determined as no longer suitable.

The most significant factors influencing this collective determination were the uncertainty of project funding and the desired construction timelines for the Gawler Greyhound Club. The Greyhound Club had approached Council staff prior to the shared concept being considered in regard to the construction of a facility for their own storage needs to be undertaken during the 2022 calendar year. Given all these factors, the Gawler Greyhound Club is pursuing the funding and construction of a facility for their own individual club requirements.

In light of the shared Greyhound Club and Show Society storage facility being thought unsuitable, alternative considerations have been had relative to a comparable storage outcome for the Show Society within Princes Park/Gawler Showgrounds, noting the following two alternative storage solutions have been collectively discussed by stakeholders:

1. Use of shipping containers.
2. Construction of a storage structure behind Gawler Sport & Community Centre.

The use of shipping containers is seen as a short to medium term solution that could allow for shipping containers to be located behind Gawler Sport & Community Centre (noting there is an existing container in this location utilised by the Centre) and depending on need adjacent to Gawler Oval, its scoreboard, or the Gawler Central Cricket practice nets. This could see items stored by the Society in locations proximal to their use during Show weekend – e.g. trestle tables used for the display of exhibitions stored behind the Sport & Community Centre close to the Stadium.

There has been an initial conversation about the ability of the Gawler Veteran, Vintage & Classic Vehicle Club to competitively source shipping containers that may be able to be utilised for storage by the Show Society. These discussions did not progress beyond their initial nature, as stakeholders confirmed their preference to progress investigations for the construction of a storage structure behind Gawler Sport & Community Centre.

Council staff met with representatives of the Gawler Show Society and Gawler Veteran, Vintage & Classic Vehicle Club in early May, as part of regularly scheduled monthly meetings in relation to the establishment of a permanent location for the Club. At this meeting, an initial cost estimate of \$71,095 (ex. GST) for the construction of a 12m x 15m storage structure was presented.

It was noted that this was at the time a recently sourced cost estimate, in which a number of elements had been identified as potentially excessive and/or not required, which may with review decrease this cost. The Gawler Veteran, Vintage & Classic Vehicle Club also advised that they might be able to contribute to the reduction in various project cost elements through their existing networks.

The quote for the construction of the 12m x 15m structure was provided with the following included as project scope elements:

1. Preliminaries (Drafting and engineering design).
2. Temporary hire items (Fencing).

3. Site preparation.
4. Concreting.
5. Supply and install of structure steel, cladding, external doors (personal access and roller).
6. Roof plumber (Labour and materials).
7. Electrician.

Following this meeting Council staff sought to review and refine the initial cost estimate, noting that the construction of a new storage structure behind Gawler Sport & Community Centre could have the capacity to provide storage for not only the Show Society, but also it could be utilised by the Sport & Community Centre, replacing the existing storage capacity provided by the shipping container. A 12m x 18m (216m²) structure has been identified as a simple and practical option, based on the available space, building configuration, stormwater infrastructure, stadium roller door and the internal roadway that traverses the Showgrounds, bisecting the Centre and site boundary – for context the existing Show Society storage shed is 15m x 18m (270m²), 25% larger than can be easily accommodated behind the Sport & Community Centre.

The indicative location of the proposed 12m x 18m structure is shown in the below image:



Council staff have sought an updated quote from a local building contractor for the full design, supply and construction of the larger 12m x 18m structure, while also having consideration to any scope elements that could be refined, reduced, or eliminated to assist in managing the overall project cost.

At the time of writing this report, unfortunately due to unforeseen circumstance, the quote had not been provided to Council. In the absence of the updated quote, an indicative cost estimate of \$90,000 could be considered appropriate. This estimate is based on the methodology of the total size of the 12m x 18m structure being 20% larger than the previously quoted 12m x 15m structure, with the cost being rounded up as a contingency.

| | |
|---|---------------------------|
| Previous quote (12m x 15m – 180m ²) | \$71,095 |
| Proposed structure (12m x 18m – 216m ²) | \$85,314 (\$71,095 + 20%) |

It is noted that the proposed larger 12m x 18m structure does still provide for a reduced total floor space (25% - 54m²) when compared with the existing Show Society storage structure (15m x 18m) within the northern area of Princes Park. It is possible there may be opportunities for Council staff to collaborate with the Gawler Show Society and establish more efficient and/or effective storage outcomes that could counteract the reduction in floor space of the proposed new structure.

The following outlines the current confirmed funding scenario for this project, with this remaining consistent with the previous advice to Council in January 2022:

1. The Gawler Veteran, Vintage & Classic Vehicle Club have, as outlined within the October 2021 report to Council, proposed a financial contribution of \$10,000 towards the development of a new storage structure for the Gawler Show Society.
2. The Gawler Show Society, based on the organisation's immediate short term organisational requirements and longer term strategic objectives to which this project does not align as a priority, will not provide a financial commitment to the development of the new storage structure. The Show Society have provided their In principle support to the proposal from the Gawler Veteran, Vintage & Classic Vehicle Club to utilise their existing storage shed, predicated on the premise that there is not financial cost to the Society.
3. There is no allocation within the 2021/22 Council budget of any funds for the design or construction of a storage structure. (It should be noted that the draft 2022/23 Council budget, recently the subject of community consultation and due to be finalised and formally adopted by Council next month does not allocate any funds for the construction of a storage shed.)

The above highlights that there is only \$10,000 of funding currently committed to this project – an \$80,000 cash shortfall on the indicative estimated project cost for the construction of the 12m x 18m storage structure behind Gawler Sport & Community Centre.

The development of a new comparable storage facility for the Gawler Show Society is the 'initial domino' required to fall that will allow for the Gawler Veteran, Vintage & Classic Vehicle Club to establish a permanent home for the Club and its hundreds of members.

It has been envisaged that the Club would immediately utilise the existing Show Society storage shed for a car workshop and storage facility that would allow members a club facility to meet and work collectively. This would see the vision for active utilisation of the northern Princes Park area of the Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan commence.

Council staff, including Senior Building Officer and Development Assessment Planner, have met on site recently with various representatives from the Gawler Veteran, Vintage & Classic Vehicle Club. These discussions have been to identify all building and planning requirements that would be needed in the transformation of the existing Show Society structure to that being utilised by the Club, with the dialogue also outlining how these differ from those that would be in place if a new structure was being constructed in this location.

It is evident that without additional project funding, whether that be from Council or any other source, the proposal for the Gawler Veteran, Vintage & Classic Vehicle Club to utilise the existing Gawler Show Society storage structure as an immediate club home and workshop is not able to progress.

COMMUNICATION (INTERNAL TO COUNCIL)

Mayor Karen Redman
Chief Executive Officer
Acting Manager Library & Community Services
Team Leader Property and Facilities

The development and now implementation of the Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan continues to be influenced by and contributed to by a diverse contingent of Council teams, including:

1. Aquatic and Recreation Services.
2. Engineering.
3. Environmental Services.

4. Planning.
5. Property and Facilities.
6. Special Projects.
7. Town Services.

CONSULTATION (EXTERNAL TO COUNCIL)

Gawler & Districts Racing Pigeon Club.
 Gawler Agricultural, Horticultural & Floricultural Society Inc.
 Gawler Veteran, Vintage & Classic Vehicle Club.

POLICY IMPLICATIONS

Sport & Community Clubs/organisations Agreement Schedule for Ground Leases (Exclusive Rights of Possession).

RISK EVALUATION

| Risk | |
|---|--|
| Identify | Mitigation |
| Community and stakeholder expectations that projects will be delivered in the immediate term. | <p>Ongoing communication with key stakeholders to manage expectations. The communications will reinforce that the Master Plan is a guide to future improvements and does not represent a commitment of funding by Council.</p> <p>The implementation of the Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan is subject to:</p> <ul style="list-style-type: none"> • Council decisions as part of the annual budget process including financial capacity and broader resource pressures. • Potential external funding sources. • Further feasibility studies, technical investigations, and/or recommendations for facilities reaching the end of their life cycle. • Ongoing economic impacts of the COVID-19 pandemic. |
| Inability to secure external funding required for the implementation of the Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan. | <p>Ongoing communication with key project stakeholders (e.g. State Sporting Organisations) and external funding organisations (e.g. Federal and State Governments) to ensure the Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan aligns with the priorities of stakeholders and external funding organisations.</p> <p>Utilisation of Council Grant Writer to develop funding submissions.</p> <p>Awareness of external funding environment and ability to adapt and be flexible in response.</p> |

| Opportunity | |
|---------------------------------|--|
| Identify | Maximising the Opportunity |
| Budget and facilities planning. | Strategic sporting and active recreation planning will assist Council and sporting/community organisations to identify improvement priorities in the short, medium, and longer term. |
| Partnerships and funding. | Strategic sporting and active recreation planning will assist in identifying potential partnerships and funding opportunities to support project delivery. |

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

The implementation of the \$130 million Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan is foreseen to stretch over the coming decades with capital initiatives occurring across the precincts as priorities are identified and funding becomes available. The financial capacity of Council to deliver various capital projects towards incrementally implementing the Master Plan will be informed by future updates to the Long Term Financial Plan, Council's annual capital works budget deliberations, and consideration to the impact on Council's core financial indicators.

The 2021/22 Council budget has provision for the following initiatives:

1. Princes Park Community Recreation Hub Stage 1*.
2. Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan – savings realised from the development of the Master Plan document to be utilised for delivery of concept designs and planning for the proposed construction of new facilities for the Gawler & Districts Racing Pigeon Club, Gawler Show Society, and Gawler Veteran, Vintage & Classic Vehicle Club.

*The Princes Park Community Recreation Hub Stage 1 project is a multi-year (2021/22 and 2022/23) project and as such there is provision within the draft 2022/23 Council budget.

The draft 2022/23 Council budget, as released for community consultation has provision for the following Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan initiatives 'Above The Line':

1. Modular change room development (Gawler Oval) – investment ready (\$66,700).
2. Gawler Aquatic Centre infrastructure (\$474,800).

The draft 2022/23 Council budget, as released for community consultation has provision for the following Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan initiatives 'Below The Line':

1. Netball courts redevelopment (Gawler & District Netball Association) – investment ready (\$125,000)*.
2. Upgrade Gawler Oval Car Park (\$780,000).

*The Gawler & District Netball Association netball courts redevelopment project was an election promise of the Labor party in the recent State election and is included within the 'Funding Opportunities Resulting from State Election Outcome' report within this agenda.

As outlined above there is currently no identified Council funding with the 2021/22 or draft 2022/23 budgets towards the development of a suitable storage solution for the Gawler Show Society. It is important to note again that the establishment of this storage solution (at no financial cost to the Show Society) is the prerequisite for the Gawler Veteran, Vintage & Classic Vehicle Club to be able to utilise the Show Society's existing storage structure and establish a permanent home for the Club and its members. This would see the vision of active utilisation of the northern Princes Park area of the Essex Park & Gawler Showgrounds Regional Sporting Precinct Master Plan commence.

As outlined earlier in this report, Council staff have sourced an initial quote (\$71,095) for the construction of a 12m x 15m storage structure, with this being presented to project stakeholders.

Council staff have sought an updated quote from a local builder for the full design, supply, and construction of a larger 12m x 18m structure (following engagement with stakeholders), while also having consideration to any scope elements that could be refined, reduced, or eliminated to assist in reducing the overall project cost. At the time of writing this report, unfortunately due to unforeseen circumstance, the quote had not been provided to Council.

In the absence of the updated quote, an indicative cost estimate of \$90,000 could be considered appropriate. This estimate is based on the indicative methodology of the total size of the 12m x 18m structure being 20% larger than the previously quoted 12m x 15m structure, with the cost being rounded up as a contingency.

| | |
|---|---------------------------|
| Previous quote (12m x 15m – 180m ²) | \$71,095 |
| Proposed structure (12m x 18m – 216m ²) | \$85,314 (\$71,095 + 20%) |

Commentary provided within this report outlines that there is currently only \$10,000 of funding committed to this project – an \$80,000 cash shortfall on the indicative estimated project cost for the construction of the 12m x 18m storage structure behind Gawler Sport & Community Centre.

COMMUNITY PLAN

- 1.2 Foster a vibrant and active local community that is proud of Gawler
- 2.1 Physical and social infrastructure to service our growing population and economy
- 2.2 Growth to be sustainable and respectful of cultural and built heritage
- 3.2 Provide sporting and recreational facilities to meet local and regional community needs
- 3.3 Recognise, respect, support and advocate on behalf of volunteers
- 5.2 Foster and encourage community teamwork









8.8 GAWLER CARAVAN PARK - ASSIGNMENT OF LEASE

Record Number: CC22/232;IC22/293

Author(s): Chris Parish, Team Leader Property & Facilities

Previous Motions: Nil

Attachments:

1. **Gawler Caravan Park Lease Deed of Assignment CR22/30930** 
2. **Capital Improvement Plan for the Gawler Caravan Park as of February 2022 CR22/30617** 
3. **Letter of Financial Support & Bank Guarantee from ANZ – Kadina Branch CR22/30618** 
4. **ASIC – Current Extract Gawler Caravan Park SA Pty Ltd – ACN : 658 371 316 CR22/30620** 
5. **Gawler Caravan Park - Right of Entry to ANZ CR22/30622** 
6. **GCP SA Public Liability Ins. May 2022 CR22/30623** 
7. **ANZ Mortgage over Lease - (CT 6182-891) CR22/30624** 
8. **Deed of Guarantee and Indemnity CR22/30931** 

OFFICER'S RECOMMENDATION

That Council:

1. **Authorises the assignment of the Gawler Caravan Park Lease (Portion of Certificate of Title Volume 5782 Folio 648 Main North Road, Gawler) under the same terms, conditions and rent, to Gawler Caravan Park SA Pty Ltd 658 371 316.**
2. **Approves registration of a Mortgage in favour of The Australia and New Zealand Banking Group Limited (ANZ) by Gawler Caravan Park SA Pty Ltd.**
3. **Authorises the Mayor and Chief Executive Officer to sign and apply the common seal of the Council to all relevant documents, within Thirty (30) business days, in order to execute the documents pertaining to Gawler Caravan Park Assignment of Lease.**

SUMMARY

The purpose of this report is to seek the Council's consideration of a proposed assignment of the Gawler Caravan Park lease.

BACKGROUND

The Gawler Caravan Park is currently leased to GCP (SA) Pty Ltd, Mr Simon and Mrs Alison Eberhard for a period of 42 years. The Eberhard's purchased the lease from Scalaire Pty Ltd, Mr. David & Mrs Mary Axon with the consent of Council in September 2016.

The current lessees, Mr Simon and Mrs Alison Eberhard, have indicated an intent to sell their interest in the current Gawler Caravan Park Lease held with the Town of Gawler and as such have requested that the balance of the lease be assigned to GCP SA Pty Ltd (Jennine Patricia Sinclair, Miles Cockington and Jo-Anne Davinia Goodwin).

Negotiations have been undertaken with GCP SA Pty Ltd to finalise the Assignment as required under Clause 3.14 of the Lease.

GCP (SA) Pty Ltd has subsequently entered into a contract for sale of the business, subject to Council approval of lease assignment, with GCP SA Pty Ltd. With settlement scheduled for June 2022.

A copy of the draft Lease Deed of Assignment is provide as **Attachment 1**.

COMMENTS/DISCUSSION

The current Gawler Caravan Park Lease provides the following clause in respect of assignment:

3.14 Assignment

- 3.14.1 *The Lessee must not assign its interests in this lease without the Council's consent. The Council may withhold such consent on any reasonable grounds or grant consent subject to any reasonable conditions which it considers necessary.*
- 3.14.2 *If the Act applies to this lease the Council may not withhold consent to any proposed assignment except in any of the following circumstances: In addition to the requirements of the lease, the Retail and Commercial Leases Act 1995 provides that there are minimal reasons to withhold consent of assignment of a lease, lease assignments must be actioned expeditiously, and no premium can be paid for consent to assignment.*
 - 3.14.2.1 *if the proposed assignee proposes to change the use to which the Premises are put;*
 - 3.14.2.2 *if the proposed assignee is unlikely to be able to meet financial obligations of the Lessee under this lease;*
 - 3.14.2.3 *if the proposed assignee's retailing skills (as referred to in the Act – insofar as they are relevant to the carrying out of a business of the type permitted under this lease) are inferior to those of the lessee; or*
 - 3.14.2.4 *if the lessee has not complied with the procedural requirements set out in this lease (or as required under the Act) for obtaining the Council's consent to the proposed assignment.*
- 3.14.3 *The Lessee will be responsible to satisfy the Council that any proposed new Lessee will be a suitable person or a suitable body to lease the Premises.*
- 3.14.4 *For the period that the Act or any replacement Act of Parliament applies the provisions relating to assignment referred to in the Act apply to this clause.*
- 3.14.5 *The granting of site permits or long-term residency agreements within the Caravan Park does not amount to an assignment.*
- 3.14.6 *The Lessee shall comply with the objects and provisions of the Residential Parks Act 2007 when granting a right of occupancy under that legislation.*

In addition to the requirements of the lease, the *Retail and Commercial Leases Act 1995* provides that there are minimal reasons to withhold consent of assignment of a lease, lease assignments must be actioned expeditiously and no premium can be paid for consent to assignment.

In this instance, the proposed lessee has provided the following documents to support assignment of the lease, for the purposes of satisfying Council that the proposed lessee is a suitable person or body to lease the premises:

- a) Police Clearances for Jennine Patricia Sinclair, Miles Cockington and Jo-Anne Davinia Goodwin
- b) Capital Improvement Plan for the Gawler Caravan Park as of February 2022 (**Attachment 2**)
- c) Letter of Financial Support & Bank Guarantee from ANZ – Kadina Branch (**Attachment 3**)
- d) ASIC – Current Extract Gawler Caravan Park SA Pty Ltd – ACN : 658 371 316 (**Attachment 4**)
- e) Letter of Confirmation of Business Viability from GCP SA Pty Ltd Accountant - Hood Sweeney Accounting & Business Advisory
- f) Gawler Caravan Park - Right of Entry to ANZ (**Attachment 5**)
- g) GCP SA Public Liability Ins. May 2022 (**Attachment 6**)
- h) ANZ Mortgage over Lease - (CT 6182-891) (**Attachment 7**)
- i) Deed of Guarantee and Indemnity (**Attachment 8**)

Council staff has reviewed these documents and have met with Jennine Patricia Sinclair, Miles Cockington and Jo-Anne Davinia Goodwin to discuss the assignment process and their future plans for the park.

GCP SA Pty Ltd accepts the lease in its entirety, without variation and has no plans to change the business model in the immediate future. Although new to caravan park management, Jennine Patricia Sinclair, Miles Cockington and Jo-Anne Davinia Goodwin will be receiving training and instruction from the current lessee's, Simon and Alison Eberhard for a minimum period of one (1) month. Jo-Anne Davinia Goodwin is a Fellow of the Institute of Professional Accountants as well as being a member of the Tax Institute and a registered Tax Advisor. She is currently an associate at Hood Sweeney Accountants located in Clare SA.

The current lease includes a number of capital improvements to the park which includes a new entrance statement along with installation of a camp kitchen, solar power generation, laundry refurbishments and numerous other improvements over a number of years. GCP SA Pty Ltd accept the programmed list of capital improvements.

A mortgage will be registered over the Lease in favour of the ANZ Bank. Part 7, Section 46 of the *Retail and Commercial Leases Act 1995* provides that the Lessor (Council) may include a provision within the lease which provides the Lessor absolute discretion to withhold consent to mortgage. As a mortgage currently exists over the lease, consideration should be given to consent of a mortgage for GCP SA Pty Ltd.

GCP SA Pty Ltd have accepted the provision of both a Directors Guarantee and a Bank Guarantee (of \$53,000) being provided to Council. These guarantees provide additional protection to the Council in the event of breach of lease through failure to meet monetary or maintenance requirements.

The existing caravan park lease is written in Council's favour, with the majority of maintenance and capital improvement clauses obligating the Lessee. In addition, the current rent received from the Caravan Park is, at minimum, market rent and provides an appropriate return to the Council. GCP SA Pty Ltd have confirmed their acceptance of the existing lease under the same terms and conditions, with the rent remaining as per the current payments, increasing by CPI annually.

As part of their due diligence requirements, the GCP SA Pty Ltd have had an independent accountant review the financial viability of the Caravan Park business. The review indicates that the business is sound and therefore the new lessees will have the ability to meet the monetary and maintenance obligations of the lease.

Although not required by the existing lease, it is recommended Council acknowledge and authorise that a mortgage will be registered using the Lease as part security. The Lease will be registered against the Certificate of Title in accordance with the request from the ANZ Bank.

Investigations have indicated that the GCP SA Pty Ltd have undertaken all due diligence requirements and are fit and proper persons to hold the lease over the Gawler Caravan Park. It is recommended that the lease be assigned to GCP SA Pty Ltd.

COMMUNICATION (INTERNAL TO COUNCIL)

Chief Executive Officer
Manager Finance & Corporate Services

CONSULTATION (EXTERNAL TO COUNCIL)

Gawler Caravan Park SA Pty Ltd (Proposed Lessees)
Norman Waterhouse Lawyers
JL Lawyers (lawyers acting on behalf of GCP SA Pty Ltd)
Wayne-Harris Lawyers (lawyers acting on behalf of Simon and Ali Eberhard)

POLICY IMPLICATIONS

Budget Management Policy

RISK EVALUATION

| Risk | |
|--|---|
| Identify | Mitigation |
| Annual CPI reading exceeds the 5% rental adjustment cap provided for in the lease agreement. | <p>The Administration has researched the last 42-year Adelaide CPI readings, to ascertain the level of risk of the Adelaide CPI reading exceeding 5%. The March 2022 Adelaide CPI reading was 4.7%.</p> <p>The Reserve Bank of Australia is forecasting the national CPI rate to peak at 5.5% as at June 2022 and 6% as at 31 December 2022, before reducing to 4.25% as at 30 June 2023, and then incrementally reducing to its target inflation rate of 2-3%.</p> <p>Thus, there is a nominal short-term risk of the Adelaide CPI temporarily exceeding the 5% cap provided for in the Lease.</p> <p>Legal advice has indicated it is not uncommon to have a rental adjustment cap provided for in a commercial lease agreement, and that a 5% cap is not necessarily unreasonable.</p> |
| Opportunity | |
| Identify | Maximising the Opportunity |
| Negotiate assignment of long-term lease with the Gawler Caravan Park to secure Council's ongoing return on investment and to provide long term surety of a lease for the Gawler Caravan Park Managers so as to facilitate future capital improvements at the Park. | Negotiation of the assignment of the Gawler Caravan Park long-term lease between both parties. |

STATUTORY REQUIREMENTS

Residential and Commercial Leases Act 1995

FINANCIAL/BUDGET IMPLICATIONS

The existing Lessee and incoming Lessee have prepared a Deed of Assignment at their cost. It is anticipated that no costs will be incurred by Council for the assignment of the lease. All lease execution, registration and stamp duty costs will be borne by the existing and incoming lessee's.

COMMUNITY PLAN

- 2.1 Physical and social infrastructure to service our growing population and economy
- 2.4 Local economic activity to create local job opportunities and generate increased local wealth
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.3 Continue to deliver effective services and refine management processes

8.9 COMPLAINTS HANDLING PROCEDURE UNDER THE CODE OF CONDUCT FOR COUNCIL MEMBERS

Record Number: CC22/232;IC22/318

Author(s): Chris Haynes, Governance Support Officer

Previous Motions: Nil

Attachments: 1. **Complaints Handling Procedure Under the Code of Conduct for Council Members CR22/1766** 

OFFICER'S RECOMMENDATION

That Council adopt the Complaints Handling Procedure Under the Code of Conduct for Council Members, as attached.

SUMMARY

In November 2021 Council adopted a resolution to enhance the Complaints Handling Procedure Under the Code of Conduct for Council Members. The attached Procedure is submitted for consideration.

BACKGROUND

At the meeting held on 23 November 2021 Council resolved (RESOLUTION 2021:11:COU357 (confidential)) that the Complaints Handlings Procedure Under the Code of Conduct for Council Members (the Procedure) be reviewed. More specifically, that changes be made in respect to developing Member Communications Protocols and the number of times a breach of the Code of Conduct for Council Members in respect to such communication requirements during a single term of a Member before automatically being referred to the Ombudsman for investigation under Part 3.

COMMENTS/DISCUSSION

The Procedure (**Attachment 1**) is presented to Members for consideration having been amended to include a draft protocol for communication between Council Members, Council staff and members of the public.

The introduced paragraph at clause 9.6 makes it mandatory for the Principal Member to refer to the Ombudsman for investigation as a breach of Part 3 of the Code, without need of a resolution of the Council, where there are three findings of breaches of Part 2 of the Code by the same Council Member during a single term of office.

At the 25 January 2022 Council meeting Members received an information report on the proposed Behavioural Standards for Council Members Public Consultation.

Part of the suite of Local Government reforms introduced as part of the *Statutes Amendment (Local Government Review) Act 2021*, includes a new Conduct Management Framework for Council Members.

This will provide the basis of other parts of the new conduct management framework, including the policies that Councils' will put in place for managing breaches of the standards and how the new Behavioural Standards Panel will deal with repeated breaches.

The standards of expected behaviour and values, known as Behavioural Standards, will be introduced and replace the current Code of Conduct for Council Members.

The Local Government Association (LGA) will prepare a model Behavioural Management Policy and guidance materials to assist councils. The Minister for Local Government has agreed the LGA's model policy will initially apply to all councils after the periodic elections. Councils can adopt their own Behavioural Management Policy at any time after this. Community consultation must be completed before a new Behavioural Management Policy is adopted.

A Behavioural Support Policy can be adopted by councils to supplement the Behavioural Standards. Councils will have 6 months after the periodic elections to decide whether they intend to adopt a Behavioural Support Policy.

COMMUNICATION (INTERNAL TO COUNCIL)

Chief Executive Officer

CONSULTATION (EXTERNAL TO COUNCIL)

Norman Waterhouse Lawyers have reviewed the Council Member Communications Protocols to ensure its legislative compliance.

POLICY IMPLICATIONS

Council may in future consider the implementation of a Behavioural Support Policy.

RISK EVALUATION

| Risk | |
|--|---|
| Identify | Mitigation |
| Not meeting legislated requirements and/or service standards adopted by Council. | Review regularly to ensure codes and policies reflect current expectations and practices of Council and clearly guide decision making processes that reflect community needs. |
| Opportunity | |
| Identify | Maximising the Opportunity |
| Community awareness | Codes and policies that are legislated or have been introduced at Council's discretion, will assist in community understanding of the services standards of Council. |

STATUTORY REQUIREMENTS

Local Government Act 1999

FINANCIAL/BUDGET IMPLICATIONS

Implementation and application of the Policies and Codes of Practice will, to varying degrees, have financial consequences on the Council.

COMMUNITY PLAN

- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally

8.10 2022 FEDERAL ELECTION - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ADVOCACY

Record Number: CC22/232;IC22/325
Author(s): Chris Haynes, Governance Support Officer
Previous Motions: Nil
Attachments: Nil

OFFICER'S RECOMMENDATION

That Council:

- 1. Notes the 2022 Federal Election Campaign – Australian Local Government Association Advocacy report.**
- 2. Supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and**
- 3. Agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, the President of the Australian Local Government Association to:**
 - a. express support for ALGA's funding priorities;**
 - b. identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and**
 - c. seek funding commitments from the members, and their parties for these identified local projects and programs.**
- 4. The Mayor and CEO will advocate for Sport and Recreation, Health, Housing Affordability, Supporting Local Business and National Greenhouse and Energy Reporting Framework, when attending the ALGA National General Assembly in June 2022.**

SUMMARY

The Local Government Association of SA contacted Council in regards to supporting the Australian Local Government Association's communication and advocacy priorities.

BACKGROUND

The Australian Federal Election was held on 21 May 2022.

Working in conjunction with its member State and Territory associations, the Australian Local Government Association (ALGA) developed a framework and resources for a national advocacy campaign that was run in the lead up to this election.

Based around the tagline of "Don't Leave Local Communities Behind", the goal was to secure funding and policy commitments that would support every Australian council and community, and ensure all Australians have an equal opportunity to share in the benefits of Australia's post-pandemic recovery.

All Australian councils were asked, at late notice, to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

Equally importantly, the ALGA has asked that Council pass appropriate resolutions such that it can reference such endorsements in its ongoing advocacy with the newly elected Government.

COMMENTS/DISCUSSION

The “Don’t Leave Local Communities Behind” campaign promoted 17 priority asks in the portfolios of economic recovery, transport, and community infrastructure, building resilience, circular economy and intergovernmental relations.

These priorities were based on motions passed by councils at ALGA’s annual National General Assembly and have been endorsed by ALGA’s Board which is comprised of representatives from all state and territory Local Government Associations.

They have been assessed by independent economists and would add around \$6.46 billion per year to Australia’s Gross Domestic Product while creating 43,444 jobs.

The “Don’t Leave Local Communities Behind” campaign ran for five weeks, with each week focussing on one of the five portfolio areas.

The full list of national Federal Election priorities promoted through this campaign is outlined below:

Economic recovery

1. An initial injection of Financial Assistance Grants to local government of \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.
2. A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue via a phased approach.

Transport and community infrastructure

3. \$500 million per annum for a four-year continuation of the Local Roads and Community Infrastructure Program.
4. A strategic local roads investment program of \$300 million per annum over four years to address road transport first and last mile issues and congestion on local roads.
5. An increase in Roads to Recovery to \$800 million per annum (an additional \$300 million per annum) and the Black Spot Program to \$200 million per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20 million per annum to SA in 2021-22 and 2022-23 permanent.
6. Continuing the Stronger Regional Digital Connectivity Package at \$55 million over four years.
7. \$200 million over four years to assist councils to develop and implement innovative housing partnerships.

Building resilience

8. A targeted disaster mitigation program of \$200 million per annum for four years which will reduce the costs of response and recovery and strengthen community resilience.
9. A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.
10. A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under Disaster Recovery Funding Arrangements.
11. A Local Government Climate Response Partnership Fund of \$200 million over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.

12. \$100 million per annum over four years provided directly to local governments to support the capabilities of Indigenous councils and the implementation of the Closing the Gap local/regional voice.

Circular economy

13. Support to provide guidance and advice to councils on how to unlock the circular economy locally, particularly in rural, regional, and remote areas.
14. Support to investigate and, if feasible, implement a national bin harmonisation program that will improve kerbside recycling, reduce contamination, and maximise opportunities for reuse.
15. \$100 million per annum over four years to fund local government circular waste innovation projects.

Intergovernmental relations

16. Reinstating local government representation to the primary intergovernmental forum in Australia, the National Cabinet.
17. Ensuring local government's ongoing voting membership of other relevant Ministerial forums.

Town of Gawler Advocacy

Council is supportive of the national "Don't Leave Local Communities Behind" campaign outlined above noting that participating in such national advocacy does not preclude Council from advocating on additional local needs and issues but strengthens the national campaign and support to all 537 Australian local governments.

Council has been advocating a range of local priorities with the Federal Government and will continue this advocacy when both Mayor Redman and Council's Chief Executive Officer, Henry Inat, attend ALGA's National General Assembly in June 2022. Areas of focus for Council's advocacy to the Federal Government include:

Sport and Recreation

Gawler is one of the fastest growing communities in South Australia and new communities need access to appropriate sporting and recreational infrastructure. Sport and recreation are known to improve mental and physical health, crime prevention and social development. Recreation facilities are effective in reducing rising rates of obesity, lack of fitness and chronic illness. Council has identified upgrade works and new sport hubs in Gawler that will accommodate the growing needs of our community and deliver positive health and social outcomes for the entire region. Local, Regional and State Plans support the need for upgraded regional sport and recreation facilities in our area. Delivering these facilities requires millions of dollars of priority investment from the Federal Government, not irregular amounts in the thousands.

Health

Rapid population growth is occurring in Gawler however, current plans for investment in health are not matching our needs. Increased capacity and improved facilities should be delivered near where the population growth is occurring – Gawler - not the Barossa Valley. Demand for health services in Gawler and surrounds is evident with significant private sector investment already occurring but more public funding is required sooner rather than later. The Federal Government plays a vital role in supporting the State Government in bringing new investment to health within Gawler focusing on essential services such as obstetrics and gynaecology, care for the older person and delivering much needed subsidies for Magnetic Resonance Imaging (MRI).

Housing Affordability

Council is tackling the issue of housing affordability and homelessness through collaborations with some of South Australia's leading advocates in the sector. Council has recently become a Member of Shelter SA and has been a key contributor to the Gawler Housing Action Plan, advocating for improved outcomes for all. Council is becoming increasingly concerned with the increase in rough sleeper numbers in our community and more support from the Federal Government is required. Investigations are underway regarding the provision of a secure locker system for rough sleepers

with Council seeking sector-wide support for the initiative which would also greatly benefit from Federal Government funding.

Supporting Local Business

Economic development is intrinsically connected to our local business community. Council contributes to economic development in a variety of ways. Be it through our innovative business Covid support package, events, improvements to roads and streetscape, and of course climate action and greening of our town. Most of these measures have had some support of either State or Federal funding. As we grow, Federal Government grants such as financial assistance grants need to be increasingly invested in local communities that then contribute to economic development. We welcome discussions with our Federal Government partners to invest in Gawler and support our business sector both large and small.

National Greenhouse and Energy Reporting Framework

Council presented a successful Motion to ALGA's National General Assembly in 2021 calling on the Federal Government to amend the National Greenhouse and Energy Reporting Framework to establish a legal definition of what is required to buy renewable electricity via the electricity grid and claim 100% renewable electricity use and zero emissions. This will establish market-based accounting for renewable electricity that is consistent with the internationally respected Greenhouse Gas Protocol Scope 2 Accounting Guidelines. It will create a single nationally consistent method that applies to electricity and renewable electricity consumption and prevent double counting for all customers including for councils, households, and small to medium businesses seeking legally assured, clearly defined and fairly priced renewable electricity. Additional support from the South Australian Local Government Association on this issue has been garnered and Council continues to advocate directly with the Federal Government on this issue as the Framework is yet to be amended.

COMMUNICATION (INTERNAL TO COUNCIL)

Mayor Redman
Chief Executive Officer
Manager Business Enterprises and Communications
Team Leader Community and Recreation Strategy
Special Projects Officer

CONSULTATION (EXTERNAL TO COUNCIL)

Local Government Association of SA

POLICY IMPLICATIONS

Nil.

RISK EVALUATION

Nil.

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS



Advocacy to Government is a standard operating function of Council and is funded from Council's recurrent budget.

COMMUNITY PLAN

- 1.2 Foster a vibrant and active local community that is proud of Gawler
- 2.1 Physical and social infrastructure to service our growing population and economy
- 2.2 Growth to be sustainable and respectful of cultural and built heritage

- 2.3 Manage growth through the real connection of people and places
- 2.4 Local economic activity to create local job opportunities and generate increased local wealth
- 3.1 Gawler to be an inclusive community with quality health and social wellbeing services to meet the needs of our growing community
- 3.2 Provide sporting and recreational facilities to meet local and regional community needs
- 4.1 Act on climate change
- 4.4 Support sustainable use of natural resources and minimise waste
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.2 Foster and encourage community teamwork
- 5.3 Continue to deliver effective services and refine management processes

8.11 LGA POLICY MANUAL - REVIEW OF STATEMENT ON CLIMATE CHANGE**Record Number:** CC22/232;IC22/334**Author(s):** Tim Kelly, Environment & Sustainability Officer**Previous Motions:** Nil**Attachments:**

1. **Issues Paper - LGA Policy Statements, Climate Change Policy Review 13 May 2022 CR22/29966** 
2. **Proposed Town of Gawler Submission to LGA 2022 Climate Policy Statements Review Survey CR22/29937** 

OFFICER'S RECOMMENDATION

That Council authorises the Chief Executive Officer (or his delegate) to submit feedback on the proposed 2022 amendments to the Local Government Association Policy Manual Statement on Climate Change, as per Attachment 1 of this report.

SUMMARY

The Local Government Association (LGA) is seeking Council's input into the review of its Policy Manual by Monday 27 June 2022 (Attachment 1).

The Policy Manual provides the LGA Secretariat with important guidance and a clear mandate to progress issues on behalf of the local government sector. The LGA have advised that it is important to have input from councils (elected members and staff) into any changes to the Policy Manual.

An Issues Paper (Attachment 1) has been prepared to explain the proposed changes prior to completion of a survey.

Council staff have reviewed the current and proposed overarching policy statement, together with current and proposed secondary policy statements that will guide the LGA to progress climate change issues on behalf of the local government sector.

BACKGROUND

Since declaring a climate emergency in early 2019, the Town of Gawler has actively pursued its agenda for urgent action to address climate change and to advocate for reforms across state and national jurisdictions where necessary. This work has included motions to the Greater Adelaide Regional Organisation of Councils (GAROC) and the Australian Local Government Association (ALGA) on particular issues including the need for clear and consistent rules for accredited renewable electricity and carbon offsets.

Collaboration between the Town of Gawler, the LGA and the Electricity Working Group of South Australian Councils has been part of councils' approach to take action and this has opened communication channels and opportunities. For example, the advocacy of councils over the past 18 months has contributed to the ACCC to list "*Consumer and fair trading issues in relation to environmental claims and sustainability*" as their top priority for 2022-23, with growing recognition that these matters need to be addressed.

At the meeting on 10 May 2022 the Infrastructure and Environmental Services Committee adopted the following recommendation.

RESOLUTION 2022:05:IES013

Moved: Cr C Davies

Seconded: Cr N Shanks

That the Infrastructure & Environmental Services Committee recommends to Council

1. *That it provides in principle support for the proposed GAROC Business Plan.*
2. *That it suggests the following amendment to the proposed GAROC Business Plan under Theme 3, Environmental Reform:*

Market based renewables and Greenhouse Gas Accounting

Support the ongoing advocacy of the LGA and Councils to the Federal Government on establishing legislated market-based accounting and trading rules for renewable electricity and carbon offsets towards providing the certainty, integrity and fair pricing for councils and their communities to access these products.

At the meeting held on 27 July 2021 Council adopted the following motion.

RESOLUTION 2021:07:COU272

Moved: Cr C Davies

Seconded: Cr D Hughes

That Council submit the following Items of Business for consideration to the Local Governments Association of South Australia, for inclusion in the 2021 LGA Annual General Meeting Business Papers:

1. *That the LGA work in collaboration with the Australian Local Government Association to lobby the Federal Government to amend the National Greenhouse and Energy Reporting (NGER) Framework (further to the successful motion passed at the recent ALGA National General Assembly to establish a legal definition of what is required to buy renewable electricity via the electricity grid and claim 100% renewable electricity use and zero emissions. This will establish market based accounting for renewable electricity that is consistent with the internationally respected Greenhouse Gas Protocol Scope 2 Accounting Guidelines. It will create a single nationally consistent method that applies to electricity and renewable electricity consumption and prevent double counting for all customers including for councils, households, and small to medium businesses seeking legally assured, clearly defined and fairly priced renewable electricity.*
2. *That the LGA explore ways to reduce the cost to Councils associated with adjustment of telecommunication service pits in road reserves. Introduction, context, what has gone before.*

At the meeting held on 23 March 2021 Council adopted the following motion.

RESOLUTION 2021:03:COU095

Moved: Cr D Fraser

Seconded: Cr D Hughes

That Council:

1. *Notes the call for Motion by the National General Assembly. 2. Notes the attendance of the Mayor and the Chief Executive Officer to the National General Assembly 2021 from 20-23 June 2021 (as per resolution 2020:11:COU517).*
2. *Notes that the Mayor and CEO will, while attending the Assembly, will hold meetings with relevant Federal Government Agencies and Ministers advocating on initiatives and funding opportunities, particularly recreation and sporting outcomes for the community.*
3. *Submit the following Motion on Notice: The National General Assembly calls on the Federal Government to amend the National Greenhouse and Energy Reporting (NGER) Framework to establish a legal definition of what is required to buy renewable electricity via the electricity grid and claim 100% renewable electricity use and zero emissions. This will establish market based accounting for renewable electricity that is consistent with the internationally respected Greenhouse Gas Protocol Scope 2 electricity and renewable electricity consumption and prevent double counting for all customers including for councils, households, and small to medium businesses seeking legally assured, clearly defined and fairly priced renewable electricity.*

This briefing paper is to inform Council that the consultation provides another important opportunity to ensure that the LGA has the best guidance to support and progress climate change issues on behalf of the local government sector. The briefing also proposes suggestions to strengthen the proposed LGA climate change policy, including supporting the reforms that will better enable councils and their communities to take action to reduce emissions and adapt to climate change.

COMMENTS/DISCUSSION

The LGA has asked for feedback on the proposed overarching and secondary climate policy statements described in the Issues Paper via an online survey. Proposed responses to the questions have been drafted (Attachment 2) with the feedback shown as blue text in italics.

The responses are supportive of the general intent of the Policy Statements, but suggest some editing and additions to:

- Include a policy statement that captures the advocacy work that councils and the LGA are already collaborating on, for clear and consistent guidance for renewable electricity and carbon offsets;
- Support for a higher level of national ambition towards achieving net zero emissions
- Include a statement for the State Government to subsidise the majority of expenditure required for permanent administrative and coordination roles to support regional climate action partnerships;
- Include a statement that recognises the role of the State Government in providing key data that is to be collected across regions and the state, such as spatial data and services;
- Broaden the statement regarding the support for improved knowledge to support decision making to cover emissions reduction as well as climate adaptation;
- Include a statement for the State Government to ensure good communication pathways and forums with local government on climate adaptation and mitigation policy and issues; and
- Other feedback and context as shown in the proposed response.

The inclusion of the suggestions above in the LGA Climate Change Policy Statements will assist in guiding the LGA to support this continued work and advocacy of councils to make a meaningful difference that enables councils and communities with better options to take action.

COMMUNICATION (INTERNAL TO COUNCIL)

Chief Executive Officer

Acting Manager Development, Environment and Regulatory Services

CONSULTATION (EXTERNAL TO COUNCIL)

Local Government Association of SA

POLICY IMPLICATIONS

Nil.

RISK EVALUATION

| Risk | |
|--|---|
| Identify | Mitigation |
| Failure to actively participate in this consultation opportunity would mean that the LGA guidance would not adequately address the climate change issues on behalf of the local government sector. | The proposed submission enhances the voice of local government to address the complex issues in relation to taking action on climate change |

| | |
|---|---|
| Without reform, the Town of Gawler will not be confident in making claims relating to its renewable electricity use and related emissions reduction achievements. | The submission improves the overarching and adds to the secondary climate change statements. |
| Opportunity | |
| Identify | Maximising the Opportunity |
| Demonstrating Climate Change Leadership. | Ongoing participation and engagement through this consultation process will enable the Town of Gawler, the LGA and the local govern sector to address issues and continue to demonstrate leadership on climate change action for the interests of the sector and broader community. |

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS



There are no direct impacts that will result from this submission. However, policy reforms may result in the ability to claim a higher percentage of renewable electricity with no additional cost, and potentially lead to fairer pricing structures for renewable electricity in future contracts.

COMMUNITY PLAN

- 4.1 Act on climate change
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally

8.12 HEAD AGREEMENT FOR PUBLIC USE OF PATHWAYS**Record Number:** CC22/232;IC22/310**Author(s):** Whendee Young, Team Leader Asset Delivery**Previous Motions:** RESOLUTION 2022:02:COU054, RESOLUTION 2022:03:COU073

Attachments:

1. **Gawler Cycleway - Heads of Agreement between Minister of Infrastructure and Transport and the Town of Gawler - Draft cr22/15643** 
2. **Shared Use Path Heads of Agreement - Sites for inclusion under licence** 

OFFICER'S RECOMMENDATION**That Council:**

1. Delegates to the Chief Executive Officer to finalise the Head of Agreement as it relates to five (5) additional land parcels that cover Council's shared use path within Department for Infrastructure and Transport's land.
2. Authorises the Mayor and Chief Executive Officer to sign and apply the common seal of Council to all relevant documents once finalised, in order to execute the documents pertaining to the Shared Use Path Head Agreement (including required Licence Agreements) with the Minister for Infrastructure and Transport over all parcels of land the Council's shared use pathway is located on.
3. Notes that further to RESOLUTION 2022:03:COU073, only a Heads of Agreement with the Minister for Infrastructure and Transport will be required for the Warren Street Crossing.

SUMMARY

This report provides an update regarding additional locations to be included under Shared Use Path Heads of Agreement to be signed under the Common Seal of Council.

BACKGROUND

At the 22 March 2022 Council Meeting the following was resolved relating to the Department for Infrastructure and Transport's proposed Heads of Agreement as it related to the proposed Warren Street crossing for the Gawler Cycleway:

RESOLUTION 2022:03:COU073

Moved: Deputy Mayor D Hughes

Seconded: Cr P Koch

That Council:

1. *Notes the Gawler Cycleway route alignment crosses an existing dormant rail track owned by the Department for Infrastructure and Transport at Warren Street, Gawler.*
2. *Notes the Department for Infrastructure and Transport provided an in-principle approval to the Town of Gawler prior to the Regional Growth Fund Deed being fully executed in July 2020.*
3. *Notes the condition for Department for Infrastructure and Transport's in-principle approval was to have a formal arrangement that sets out Council is wholly responsible for the installation, maintenance, upgrade and/or removal of the crossing in the future.*

4. *Notes Department for Infrastructure and Transport has recently proposed to Council to enter two separate Shared Use Path Head Agreements with both Commissioner of Highways and Minister for Infrastructure and Transport separately under common seal of the Council.*
5. *Notes a licence agreement forms part of both Heads of Agreement for the Warren Street crossing.*
6. *Delegates to the Chief Executive Officer to finalise the Heads of Agreements required for the construction and operation of this crossing.*
7. *Authorises the Mayor and Chief Executive Officer to sign and apply the common seal of Council to all relevant documents once finalised, in order to execute the documents pertaining to the Shared Use Path Head Agreements with both Commissioner of Highways and Minister for Infrastructure and Transport separately.*
8. *Notes the Department for Infrastructure and Transport has subcontracted the Adelaide Metro train services operating and maintenance in South Australia to Keolis Downer on 31 January 2021.*
9. *Notes once the agreements are signed by all parties and the licence agreement has been issued, the licence agreement will be provided by the Department of Transport and Infrastructure to Keolis Downer for issuing the final approval of this crossing.*

Subsequent to this resolution, the Department for Infrastructure and Transport (DIT) has agreed that only the Shared Use Path Head Agreements with the Minister for Infrastructure and Transport is required and have requested a number of additional sites to be included under this Heads of Agreement. This report outlines the additional sites and seeks Council's support to execute only the Heads of Agreement with the Minister for Transport under the Common Seal of Council. A copy of the draft Heads of Agreement document as previously presented to the Council is contained in **Attachment 1**.

COMMENTS/DISCUSSION

Council have already supported the DIT's Shared Use Path Heads of Agreement as it relates to a License agreement for the Warren Street crossing required for the Gawler Cycleway.

Since the 22 March 2022 Council resolution, DIT requested a further seven additional sites to be included in licences under the Heads of Agreement. These sites have been reviewed by Council staff.

One site has been rejected to be maintained by Town of Gawler as it is not currently within our maintenance zone. Staff have confirmed with DIT that this particular site is within Keolis Downer's (Adelaide Metro train services operating and maintenance subcontractor) zone of maintenance and it will be excluded from the Agreement.

Another site which is an existing footpath, rather than shared use path, and owned by Commissioner of Highways has also been excluded.

The five (5) other sites are shown in **Attachment 2** and have been confirmed to be within the areas of existing shared use path already maintained by Council's Town Services team. These sites therefore present no risk to Council and are recommended to be included under the Shared Use Path Heads of Agreement with DIT.

COMMUNICATION (INTERNAL TO COUNCIL)

Chief Executive Officer
Manager Finance and Corporate Services
Manager Infrastructure and Engineering Services
Executive Team
Team Leader, Asset Delivery
Senior Project Engineer

CONSULTATION (EXTERNAL TO COUNCIL)

Department for Infrastructure and Transport (rail track owner)
Kellady Jones Lawyers for legal advice on the draft agreements

POLICY IMPLICATIONS

Nil

RISK EVALUATION

| Risk | |
|--|---|
| Council do not resolve to sign the DIT's Shared Use Path Heads of Agreement resulting in a risk to the formalisation of the Agreement as it relates to the Warren Street crossing. | Council staff have reviewed all sites and ensured that there is no risk to Council if it agrees to include the additional five sites under the Heads of Agreement. It is formalising existing arrangements. |
| Opportunity | |
| Formalised maintenance responsibility of all sections of the existing shared use path. | The Heads of Agreement provides clear delineation of shared use path maintenance to avoid any dispute about responsibility into the future. |

STATUTORY REQUIREMENTS

Administrative Arrangements Act 1994 (SA)
Local Government Act 1999 (SA)

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications associated with the sites identified by DIT for inclusion under the Head of Agreement. The sites are all within existing shared use paths or footpaths currently maintained by Council.

COMMUNITY PLAN

2.1 Physical and social infrastructure to service our growing population and economy

8.13 BUSINESS INNOVATION HUB OPERATING MODEL

Record Number: CC22/232;IC22/327

Author(s): David Barrett, Manager Business Enterprises and Communications

Previous Motions: Council, 24 August 2021, Resolution 2021:08:COU343; Council, 21 December 2021, Resolution 2021:12:COU420

Attachments: 1. **Gawler Business Development Group (GDBG) Written Offer - Hub Operations - April 2022 CR22/29486** 

OFFICER'S RECOMMENDATION

That Council:

1. **Notes the Business Innovation Hub Operating Model Report.**
2. **Acknowledges that Council will maintain sole responsibility for management of the Business Innovation Hub's co-working environment and membership until the end of the 2022/23 financial year at a minimum.**
3. **Authorises the Chief Executive Officer (or delegate) to enter the necessary arrangements with Regional Development Australia Barossa Gawler Light Adelaide Plains and Gawler Business Development Group to affect the collaborative delivery of Business Innovation Hub incubator programs and services on a trial basis commencing in July 2022 and running throughout the 2022/23 financial year.**
4. **Notes that regular reporting regarding the Business Innovation Hub's operations will be provided through the Gawler Civic Centre reports to Council with a review of the collaborative operating model trial to be undertaken in early 2023 so that a decision regarding the operating model for the Hub beyond 30 June 2023 can be made.**

SUMMARY

This report provides Council with a summary of the stakeholder discussions that have occurred with respect to the Hub's operations and seeks Council's endorsement of a partnership model with RDAB and GDBG to deliver incubator programs and services across the 2022/23 financial year.

BACKGROUND

At the 24 August 2021 Council Meeting, Council requested the Chief Executive Officer to redirect existing Council Staff resources to provide interim management of the Hub, its Members and co-working spaces (Resolution 2021:08:COU343) acknowledging that this interim arrangement would not deliver an incubator program from the Hub.

Council took on management responsibility for the Business Innovation Hub (Hub) on 1 October 2021. The sole focus of Council Staff has been the management of the co-working environment as there is no capacity within existing resources to develop and deliver incubator programs from the Hub.

An update regarding operations and potential future operating models was provided to Council at the 21 December 2021 Council Meeting. This report reiterated that the original concept of the Hub being a revenue-generating facility (for the purpose of cost recovery) that was presented to Council within the United Focus report some 5 years ago has not materialised and outsourced management of the Hub did not realise Council's expectations with respect to the Hub's vision. The report identified three potential operating models for the Hub:

1. Collaboration with Regional Development Australia Barossa Gawler Light Adelaide Plains (RDAB) and Gawler Business Development Group (GBDG)
2. Contracted Staff Role
3. Outsourced Model

When Council considered the December 2021 update report, it was clear that Council Members wanted to further understand the needs of Hub Members before determining what the future operating model for the Hub should be. Consequently, the following was resolved:

Resolution 2021:12:COU420

Moved: Cr N Shanks

Seconded: Cr P Koch

That Council:-

1. *Notes the Business Innovation Hub Update report.*
2. *Hold a workshop in early 2022 between the Gawler Business Development Group and other Business Innovation Hub members, Elected Members and Council staff.*

Responding to the above resolution, a Workshop with Council Members, Council Staff and Members of the Hub was held on Monday 28 February and was well attended. Regular meetings between Council Staff, RDAB and GBDG have also been held to further discuss the potential operating model for the Hub. These meetings culminated in a face-to-face workshop between Council Staff, GBDG and RDAB on Tuesday 19 April 2022 where each organisation was requested to submit in writing what its commitment/offer to the Hub would be.

This report provides Council with a summary of the stakeholder discussions that have occurred with respect to the Hub's operations and seeks Council's endorsement of a partnership model with RDAB and GBDG.

COMMENTS/DISCUSSION

The 28 February 2022 workshop identified a range of operational issues that Hub Members were keen to address such as air-conditioning concerns, improvements to digital screen connectivity in meeting rooms, whether a shared post office box would be beneficial, better signage, and more access to private meeting or office spaces.

With respect to incubator programs, the workshop identified the need to define the criteria for businesses to access the program (eg. what is a start-up business), articulate the benefits of the program and target potential new members.

Council currently has management responsibility for the Hub and is facilitating the co-working environment for Hub Members.

Delivering incubator programs and services requires implementation of a new operating model for the Hub as there is insufficient capacity within existing Council resources to develop and deliver such programs and services.

Council Staff acknowledge that there are many different management options regarding the Hub including:

- 1) Council taking on management of the Hub in its entirety, including management of the co-working environment and delivery of the incubator program. This would require Council to engage additional staff resources (Contracted Staff Role)
- 2) Council takes on management of the co-working environment only and seeks an external party to deliver the incubator program, such party to be engaged via a formal procurement process yet to be conducted and funded from Hub Membership Fees.
- 3) Collaboration with RDAB and GBDG where Council maintains responsibility for management of the co-working environment with incubator programs delivered by RDAB and/or GBDG.
- 4) Commercial leasing of the Hub

- 5) Outsourced management of the Hub with or without Council's financial support. This model was applied in the first instance when the Hub first opened but did not result in outcomes that Council hoped.

Based on experiences since the Hub opened, information presented to Council with respect to outsourced management, commercial rental and operational viability, Council Staff do not believe that commercial leasing or outsourced management of the Hub are viable at the current time.

Council has not allocated additional staff resourcing for the purpose of developing and delivering incubator programs and services from the Hub within its 2022/23 Draft Budget or Long-Term Financial Plan, therefore the Contracted Staff Role option is also not viable at the current time.

This leaves two of the above five options available for Council to consider. Both options have Council retaining management of the co-working environment and membership with incubator programs and services to be either provided by an external contractor engaged via a formal procurement process or delivered in collaboration with RDAB and GBDG.

Regular meetings have been held between Council Staff and RDAB and GBDG. These meetings culminated in a face-to-face workshop on Tuesday 19 April 2022 where each organisation was requested to submit in writing what its commitment/offer to the Hub would be under a collaborative operating model.

RDAB and GBDG Commitments to Collaborative Operating Model

RDAB has committed (via email to Council Staff) to providing staff support in Gawler for up to two days per week. Not all this support will be directly related to the Hub as it is for Gawler more generally. Staff support will be provided as below:

- Zac McCrindle – business support, strategy, grant support, start-up support
- Mark McNamara - Gawler Food Detective (GFD)
- Graeme Cook - horticulture/agriculture support,
- Anita Mariani - business support (tourism speciality)
- Caroline McInnes – explain RDAB services including B2B and referral within RDAB depending on business needs.

Whilst the commitment is that RDAB staff will use the Hub as a base, there may not always be a physical presence at the Hub as support will need to be provided to businesses at their locations. The two days a week support will also include time for assistance with the Hub's incubator programs and services under the collaborative model approach with some of this work being able to occur remotely as well.

Specific Hub support can be provided as below:

- One-to-one meetings between Hub Members and Zac McCrindle on a semi regular basis and based on demand (currently once every 3 weeks).
- Regular topics related to Hub members/Gawler start-ups needs as part of the B2B breakfast sessions.
- Programming support
- Regular information provision on RDAB services provided within the Gawler Civic Centre and Hub itself
- Regular liaison with Council Staff regarding Hub targets, vision and achieving outcomes
- Assistance with defining what success at the Hub looks like for Council.

RDAB presented an overview of the types of offerings it is willing to contribute to the Hub within existing resources including:

- Collaboration on Hub Strategy Development
- Connection to the RDA's Business to Business (B2B) program for Hub Members
- Mentoring to start-up businesses

- Co-curated schedule of business workshops and events, with reference to the needs of Hub Members and potential members
- Focus of B2B breakfasts in Gawler could be aligned with Hub Member requirements
- Increased presence of RDA staff working from the Hub

Other ideas that may require financial contributions from Council that would otherwise involve RDAB include:

- Lunch and Learn Sessions
- Pitch Sessions and the creation of a local/regional investment angels' group
- Creation of a hub and spoke model with the Hub as a centre piece for innovation events across the region
- Accelerator programs
- Local issue think-tanks
- Increased number of events

It is suggested that, where additional financial contributions to deliver the above are required, such contributions could be sourced from Hub Membership Fees or payments to participate from interested parties.

Further it is noted that RDAB's commitment to the collaborative management model for the Hub needs to be formalised and agreed on realistic achievements to meet success measures that will also need to be determined for the Hub.

GBDG has committed to providing staff support based from the Hub across two days per week. It is noted that there is no commitment to specific days and times that GBDG will have a presence at the Hub as the needs of the relevant staff to conduct other functions necessitates flexibility to the arrangement.

The written offer from GBDG with respect to the collaborative model (Model 1 in their response - Attachment 1) does not provide a commitment to supporting incubator programs and services. GBDG notes that its regular programs and services are available to its Members and would be extended to Hub Members if they were to become GBDG Members.

GBDG also notes that should it be successful in gaining funding for a Smart Room for Gawler and such room could not be housed within the Gawler Civic Centre then its capacity to assist with the collaborative model would be limited. Council Staff understand that GBDG has not yet been advised of the outcome of the funding application that it submitted in this regard. Once the outcome of the grant application is known Council Staff will further discuss this aspect of the proposal with GBDG.

GBDG has also suggested a different model for the Hub (Model 2) whereby it takes on the management of the Hub in its entirety. Under this model GBDG would retain all Hub Membership fees, and Council would need to provide the following further financial contributions:

- An annual management fee of \$50,000 payable to GBDG
- Costs to develop social media platforms for the Hub
- Payments for monthly GigCity Internet Connection
- Payments for printing, hardware and other office consumables used by Hub Members
- Insurance Costs for the Hub

The Model 2 proposal fits in the outsourced model with further financial assistance from Council category that Council Staff do not believe is viable at this time. In addition, whilst outsourcing management of the Hub is an option available to Council, the commercial value of this proposition requires Council to undertake a formal procurement process. If Council decides to pursue this operating model then the earliest commencement would likely be in the latter part of 2022 or early 2023.

Conclusion

Council Staff consider the collaborative model with RDAB and GBDG to be the best option available at this time and are recommending that it be implemented as a trial across the 2022/23 financial year.

Implementation of the trial provides the opportunity to address several valid issues/concerns with respect to the Hub's ongoing operations and membership criteria including:

- The appropriate mixture of businesses in the Hub,
- The need to focus on start-up businesses and not mature businesses,
- The potential for Hub members to be transitioned out of the Hub over a defined period and / or because of demand for space by start-ups,
- The Hub's definition of terms such as "innovation" and "start-up business".

Currently the Hub does not have a defined position regarding the mixture of businesses that operate within the co-working environment, tenure of membership or what success for the Hub looks like. The Hub has a vision statement that it will be a commercially focused, flexible working space occupied by businesses that are intent on wealth generation as well as local and regional job creation. There isn't a strategy or framework for the Hub that outlines how this vision will be achieved. Nor are there definitions regarding what innovation and / or start-up business means to the Hub to assist Council Staff with managing membership enquiries and day-to-day operations.

To be sustainable, the Hub needs to balance income generation with achievement of its vision. Whilst it should support start-up businesses and provide incubator services that enable these businesses to move into permanent commercial tenancies, the incubator services need to be funded from membership fees. Therefore, it is crucial to the Hub's viability that membership levels are consistent over time enabling the Hub to continue delivering member benefits.

Working collaboratively with RDAB and GBDG provides Council with the opportunity to further investigate what success for the Hub looks like and establish the Hub's operating framework in this regard.

COMMUNICATION (INTERNAL TO COUNCIL)

Council Members
Chief Executive Officer
Special Projects Officer
Gawler Civic Centre Operations Coordinator
Personal Assistant to Manager Business Enterprises and Communications

CONSULTATION (EXTERNAL TO COUNCIL)

Business Innovation Hub Members
Regional Development Australia Barossa Gawler Light Adelaide Plains
Gawler Business Development Group

POLICY IMPLICATIONS

National Competition Policy

RISK EVALUATION

| Risk | |
|--|--|
| Identify | Mitigation |
| Business Innovation Hub is non-compliant with National Competition Policy. | Current and future arrangements have and will be determined in accordance with the principles of competitive neutrality. |

| Opportunity | |
|---|--|
| Identify | Maximising the Opportunity |
| Business Innovation Hub to be a break-even operation for Council | Revenue received by Council balances cost recovery with commercial viability for the Hub. |
| New management of the Hub could deliver improved Member services that are more aligned with Council's requirements. | New management to provide Council's Administration with more direct oversight of the Hub, enabling Council to receive greater alignment with its objectives. |

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

If the Hub maintained full capacity with respect to co-working, based on current payment rates, total revenue over a twelve-month period would be approximately \$60,000 (20 Permanent Members at \$250 per month). However, it should be noted that the Hub is not currently generating this level of revenue due to RDAB and GBDG receiving complimentary membership and full-time members only accounting for 16 of the remaining 18 seats within the Hub. Based on the past 3 months, Hub revenue has been approximately \$3,500 per month, which if maintained across the year would provide approximately \$42,000.

Management of the co-working space has been absorbed within existing staffing levels however, delivery of any incubator program will require additional resourcing. Consequently, until the future operating model is finalised, such programs have been put on hold.

Under the collaborative model proposed in this report, incubator programs and services would be delivered by RDAB and/or GBDG in collaboration with Council. This model provides the opportunity for Hub Membership Fees received by Council to be used to fund incubator programs and services that require greater financial support than can be absorbed by the delivery partner organisations. Overall, this model provides the intended outcomes of the Hub at no additional cost to Council.

It should be noted that "sunk costs" for the Hub (eg. power, water, cleaning, etc...) are provided for within Council's existing recurrent budget related to the Property Department.

COMMUNITY PLAN

- 2.1 Physical and social infrastructure to service our growing population and economy
- 2.3 Manage growth through the real connection of people and places
- 2.4 Local economic activity to create local job opportunities and generate increased local wealth
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally
- 5.3 Continue to deliver effective services and refine management processes

8.14 APPOINTMENT OF INDEPENDENT MEMBER TO AUDIT AND RISK COMMITTEE

Record Number: CC22/232;IC21/1031

Author(s): Paul Horwood, Manager Finance & Corporate Services

Previous Motions: Council, 21/12/2021, Motion No: 2021:12:COU424; Audit & Risk Committee, 17/5/22, Motion No: 2022:05:AC031

Attachments: Nil

OFFICER'S RECOMMENDATION**That Council:**

1. **Receives the Appointment of Independent Member to Audit & Risk Committee report.**
2. **Acknowledges the recruitment process undertaken in accordance with the resolution from the 21 December 2021 meeting.**
3. **Appoints Ms. Christine Hahn as an Independent Member to the Audit & Risk Committee for a period of 2 years, commencing from 1 July 2022**
4. **Thanks Mr. Peter Brass for his outstanding service to the Audit & Risk Committee since 2007.**

SUMMARY

Seeking Council's appointment of a new Independent Member on Council's Audit & Risk Committee, following the recent recruitment process undertaken pursuant to Council's resolution at the 21 December 2021 meeting.

BACKGROUND

A report was presented to the 21 December 2021 Council meeting regarding the extension of the appointment for Mr Peter Brass, to allow for the commencement of recruitment for an independent Audit and Risk Committee member.

RESOLUTION 2021:12:COU424

Moved: Cr B Sambell

Seconded: Cr D Fraser

That Council:

1. *Extends the term for Mr Peter Brass as an Independent Member to the Audit and Risk Committee for a further 6 months commencing 1 January 2022.*
2. *Commences the recruitment process for an Independent Member for the Audit and Risk Committee.*
3. *Endorses the Independent Member interview panel comprising of Mayor Karen Redman, Mr. Peter Fairlie-Jones (Audit Committee Independent Member), and Mr. Paul Horwood (Manager Finance & Corporate Services).*

The purpose of this report is to seek Council's appointment of Ms. Christine Hahn as an Independent Member of the Audit & Risk Committee, for a 2 year term commencing from 1 July 2022.

COMMENTS/DISCUSSION

21 applications were received for the Independent Member position. In consultation with Mayor Karen Redman and Mr. Peter Fairlie-Jones, an initial short-list of six candidates was further reduced to a short-list of two applicants who were considered for interview.

The Panel considered each candidate interviewed in the context of appropriate experience (including experience sitting on other Local Government Audit Committees), skills, knowledge, and qualifications.

Whilst both the interviewed candidates presented well at interview, the preferred candidate (Ms. Christine Hahn) demonstrated excellent relevant experience, skills, knowledge, and qualifications, together with an excellent understanding and awareness of the key challenges facing not only the Town of Gawler but also the Local Government sector more broadly.

Current Audit & Risk Committee Member Mr. Peter Brass elected to not seek reappointment to the Committee.

Mr. Brass has provided outstanding service and advice to the Committee since 2007, with the majority of this as Chairman of the Committee. His knowledge, expertise, and advice to both staff and Committee members alike, during a period which contained sustained rapid growth of the Council and many major projects and initiatives undertaken by Council, has been greatly appreciated.

COMMUNICATION (INTERNAL TO COUNCIL)

Mayor Karen Redman

Mr. Peter Fairlie-Jones (Independent Member of Audit & Risk Committee)

Audit & Risk Committee (via report tabled to 17 May 2022 Committee meeting)

CONSULTATION (EXTERNAL TO COUNCIL)

Nil.

POLICY IMPLICATIONS

Audit & Risk Committee Terms of Reference

RISK EVALUATION

| Risk | |
|---|--|
| Identify | Mitigation |
| Individuals appointed as Independent Members to the Audit & Risk Committee do not have the necessary qualifications, knowledge, and experience to contribute and add value to the functions of the Committee. | Candidates are carefully considered and assessed by the Interview Panel, to determine whether they have appropriate qualifications, knowledge, and experience to undertake, and value-add to, the role of an Independent Member on the Audit & Risk Committee. |

STATUTORY REQUIREMENTS

Section 126 *Audit Committee* of the Local Government Act 1999

FINANCIAL/BUDGET IMPLICATIONS

The sitting fees payable for Independent Members of the Audit & Risk Committee are provided for in the recurrent operating budget.

COMMUNITY PLAN

5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally

5.3 Continue to deliver effective services and refine management processes

9 INFORMATION REPORTS

9.1 PLACE OF COURAGE MEMORIALISATION PROJECT

Record Number: CC22/232;IC21/401

Author(s): Whendee Young, Team Leader Asset Delivery

Previous Motions: RESOLUTION 202:05:COU182

Attachments: Nil

OFFICER'S RECOMMENDATION

That Council notes:

1. The objectives and design for the six mosaic panels for the Place of Courage memorial, 'Remembering Courageous Women'.
2. The engagement between Council staff, Gawler Domestic Violence Network, and Zonta Club of Gawler.
3. The budget required for the project to be completed is \$25,800, excluding the \$47,000 of in-kind mosaic artist contributions.
4. Currently only \$6,130 of the required budget is secured, and two grant applications have been unsuccessful.
5. The \$10,000 Elected Member bid included in the draft 2022/23 budget, recently out for public consultation, which will be important for the successful completion of this project.
6. That first set of three panels are anticipated to be complete in November 2022 subject to the final allocation of funding to be endorsed as part of the 2022/23 Budget
7. That the second set of three panels are expected to be complete in May 2023, subject to the project securing the remaining \$9,670 required to complete the full project.

SUMMARY

Since early 2021 Council staff have been engaging with representatives from the Gawler Domestic Violence Network and Zonta Club of Gawler about the opportunity to create a commemorative mosaic mural in the newly created Pocket Park in the heart of Gawler. This sustainable public artwork, consisting of six mosaic panels, will be dedicated to the remembrance of the women and children who lost their lives due to domestic violence.

This report provides an update about the engagement, design, cost, and progress of this 'Remembering Courageous Women' mosaic mural project.

It is noted that the current image on the wall at the Pocket Park facing Walker Place is a temporary solution that has been installed in anticipation of a separate project to restore the old ceramic mural.

BACKGROUND

At the Ordinary Council Meeting held on 25 May 2021, Council resolved the following:

RESOLUTION 2021:05:COU182

Moved: Cr D Fraser

Seconded: Cr P Little

That Council notes the adopted Motion from the Corporate & Community Services Committee made under Delegated Authority at the meeting held on 11 May 2021, being:

That Council Staff

1. *Investigate the opportunity to incorporate a Place of Courage/memorialisation area, as part of the new pocket park along Julian Terrace*
2. *Liaise with the Gawler Domestic Violence Network in this regard*
3. *Present an update report to a future Corporate and Community Services Meeting regarding this Place of Courage/memorialisation project.*

COMMENTS/DISCUSSION

During the construction of the new Mural Pocket Park along Julian Terrace, representatives from the Gawler Domestic Violence Network approached Council staff about the possibility of using the river-facing side of the new sandstone wall for a mural mosaic as a memorial for victims of domestic violence. Engagement continued throughout the Pocket Park construction phase, including agreeing the mosaic panel sizes and creating the framed spaces for each panel in the new wall, pending the completed panels for installation.

There is a growing awareness that Domestic Violence and Abuse is a significant issue in our society today. Unfortunately, the impact of Covid has seen the number of incidences rise and showing that many women and children are not safe in their own homes.

The Gawler Domestic Violence Network (GDVN) in partnership with the Zonta Club of Gawler (Gawler Zonta) aims to create a commemorative mosaic mural in the newly created Pocket Park set in the heart of Gawler. The Place of Courage aims to honour the memory of the women who have lost their lives to this tragic and preventable issue, create a place of remembrance and reflection, and assist raise awareness in our community.

The project is titled 'Remembering Courageous Women'. It will be a mosaic mural which consists of 6 large panels, each 1.8 metres high by 1.2 metres wide, together that will span across the two sandstone walls within the Mural Pocket Park.

The mosaic concept, design and production will be led by local, reputable mosaic artist, Sandra Sullivan. Sandra's experience as a mosaic artist spans over 20 years' including designing, creating, teaching, exhibiting and selling mosaic artworks. Local art groups are being encouraged to be part of the mosaic production creating further community networking and awareness of the GDVN.

The panels have been specifically designed to showcase women and their stories using storytelling as a powerful tool for getting the message across. A border designed by local, young indigenous women will surround the mural and be relevant to the First Nations women and children.

Two trees will be present, one at each end of the mural, a Callistemon tree (Gawler bottle brush) and a golden wattle tree (Australian National floral emblem), to represent and surround the women of Gawler and Australia.

There will be a myriad of colourful flowers across the mural to represent the many different cultures and types of women who make up our community. The mural will also feature a rainbow which spans across four of the panels, to represent the LGBTQI+ community.

The design of the proposed panels is shown in Figure 1.



Figure 1: Image of proposed Mural Design, Panels 1 – 6 including both walls

The mosaic panels, landscaping, lighting, and the natural peace and beauty of the South Para will create a special space for the GDVN events during 16 days of activism (November 25th, the International Day for the Elimination of Violence Against Women, through to 10th December Human Rights day) and a place for contemplation for individuals.

A plaque is proposed to be installed in acknowledgement of, and connection to, the Spirit of Women “Ripple Across South Australia” project. The “Ripples across SA” project has been developed by the state-wide and community driven Spirit of Women movement. It aims to encourage Councils across South Australia to install permanent public artworks to create a greater awareness of the issue of domestic and family violence. This has already occurred to date in the Cities of Adelaide, Charles Sturt and Onkaparinga. GDVN’s Project is directly aligned with the Ripples across SA strategy.

The mural will be made of ceramic tile and glass and will be reinforced in steel frames for longevity. The frame dimensions, design and fixings have all been developed in consultation between Council staff and the mural designer during the sandstone wall construction to ensure ease of integration. A simple schematic of the planned panel installation is shown in Figure 2.

The mural panels will be installed by Council and managed into the future by Council, noting that the artwork will not become part of the heritage collection and it will be Council’s decision to deaccession the artwork once it has reached the end of its life.

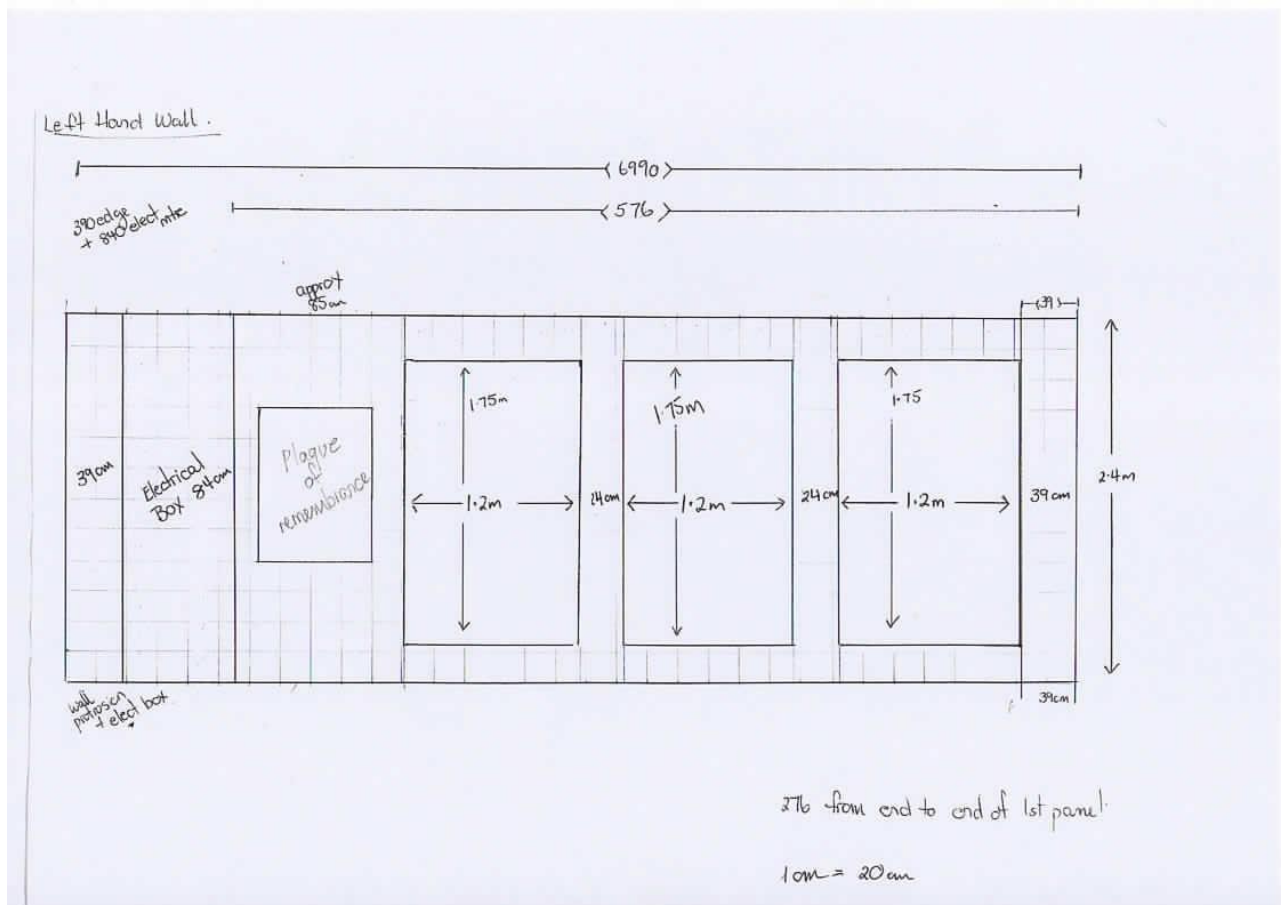


Figure 2: Plan of Mosaic Frames (wall one)

The planning for the mosaic commenced in April 2021 and production started in March 2022. At this stage it is planned for the first three panels to be completed in October 2022 and installed in November 2022. The second set of panels are anticipated to be complete by May 2023.

COMMUNICATION (INTERNAL TO COUNCIL)

Acting Manager Library and Community Services
 Manager Infrastructure and Engineering
 Manager Finance and Corporate Services
 Team Leader Recreation and Community Strategy
 Team Leader Asset Delivery
 Community Development Officer
 Project Engineer

CONSULTATION (EXTERNAL TO COUNCIL)

Zonta Club of Gawler and GDVN have been engaged since April 2021 and are the key driver of this project. The members involved in this project regularly consult with community groups such as:

- The Women's Studio (a women's group for vulnerable women) – facilitated by Zontians
- The Town of Gawler/Mayor Redman – community grants
- The Gawler Art Society
- Rotary Club of Gawler – Springback Gawler project, International Women's Day scholarships for young women
- Rotary Club of Gawler and Districts – Springback Gawler Project
- 2 Barossa Rotary Clubs – Birthing Kits
- Apex – Australia Day Breakfast, Springback Gawler project

- The Lions Club of Gawler – workshop space provided at the Gawler Railway Station
- CWA – International Women's Day Breakfast
- The Gawler Community House
- Women's Information Service – The Gawler Haven – volunteers from Zonta
- The Gawler Business Community – 16 Days of Activism, Banner project...Gawler Says No
- The Vigil during the 16 Days of Activism
- The Gawler Community Services Forum – representative from Zonta, Women's Studio grant
- The Bunyip (local newspaper) several print media stories during planning stage.
- Social Media, Facebook (Remembering Courageous Women), specifically for the project.
- Gawler Facebook page and Website.

Council staff have also received interest from other art groups who are seeking to be involved in the project. These people are being directed to the GDVN to coordinate the production process.

POLICY IMPLICATIONS

Gawler Arts and Culture Strategy

RISK EVALUATION

| Risk | |
|--|--|
| Project cannot generate sufficient funding to complete to mosaic panels resulting in empty panels remaining in the sandstone wall/ | <p>The Zonta Club of Gawler and GDVN continue to seek funding and there is \$10,000 allocated in the draft 2022/23 Council budget recently out for public consultation.</p> <p>Should less panels be created, there is sandstone remaining from the wall construction project to fill in the empty panels and maintain the overall visual aesthetics of the Pocket Park.</p> |
| Opportunity | |
| Zonta Club of Gawler and GDVN are creating a space for remembering victims and improving awareness of the issues of Domestic Violence, this provides an opportunity for Council to build on their existing White Ribbon and Gawler Says No to Domestic Violence campaigns. | Council can develop supporting media as the mosaic panels are being developed and installed to assist awareness building, and possible fund raising support. |

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

Cost projection

| | |
|----------------------------|---------------------------|
| Materials | \$ 7,000.00 |
| Brass Plaque | \$ 2,000.00 |
| Tools | \$ 2,000.00 |
| Consultant fees | \$13,000.00 |
| Cultural Indigenous Design | \$ 1,000.00 |
| Electricity for studio | \$ 800.00 |
| Total | <u>\$25,800.00</u> |

Monies received to date

| | |
|----------------------------|---------------------------|
| Grant from Town of Gawler: | \$ 2,000.00 |
| Donations | \$ 3,470.00 |
| Funding raising | <u>\$ 660.00</u> |
| Total | <u>\$ 6,130.00</u> |

Balance to fund \$19,670.00

Notes

1. The Town of Gawler has designated \$10,000.00 in their 2022-2023 budget towards the 'Remembering Courageous Women' project, which is subject to Council approval, June 2022.
2. Grant applications to GrantSA and the White Ribbon Community Grant were submitted, neither of which were successful.
3. Funding has been sought from Rotary Club of Gawler for \$5,000, a response is still yet to be received.
4. Fundraising activities will continue to be pursued to completely fund the project.
5. In-kind mosaic artist fees of 600 hours: \$47,000
6. In-kind donation from the Lions Club for use of studio.

COMMUNITY PLAN

- 1.2 Foster a vibrant and active local community that is proud of Gawler
- 3.1 Gawler to be an inclusive community with quality health and social wellbeing services to meet the needs of our growing community
- 3.3 Recognise, respect, support and advocate on behalf of volunteers
- 3.4 Encourage the development of the Arts and creative sector
- 5.2 Foster and encourage community teamwork

9.2 GRANTS UPDATE

Record Number: CC22/232;IC22/110

Author(s): Kirsty Dudley, Special Projects Officer

Previous Motions: Council, 23 November 2021, Resolution 2021:11:COU353; Council, 24 August 2021, Resolution 2021:08:COU338; Council, 25 January 2022, Resolution 2022:01:COU006 Council, Resolution 22 February, 2022:02:COU029

Attachments: 1. **Grant Register as at 16 May 2022 CR22/30373** 

OFFICER'S RECOMMENDATION

That Council notes that:

1. As at 16 May 2022, Council has 20 grants that are operational, comprising 18 funding agreements, with an approximate investment of more than \$9.17m from Federal and State Government, external and Town of Gawler sources. The total value of external funds being provided to Council under these operational grants is more than \$5.2M with Council's cash contributions being approximately \$3M.
2. Acquittal reports have been approved for the following Grants:
 - a. Department of Infrastructure, Transport, Regional Development and Communications - Heavy Vehicle Safety and Productivity Program - Murray Street Stage 7 – approved by the Federal Government for the expenditure of \$324,324 (with the final grant payment still to be made via the State Government acquittal which has been lodged).
 - b. Local Government Transport Advisory Panel - Special Local Roads – Murray Street Stage 7 - Council received \$854,000 in funding with a project saving of \$171,351.45. The resultant savings have been applied to a reallocation of funds application to the Nineteenth Street Project and is awaiting confirmation.
 - c. Department of Infrastructure and Transport – Places for People – Walker Place Project - \$1,006,361 expenditure approved for the Walker Place redevelopment project. (It is noted that in May 2022, the Project was acknowledged, being awarded the International Public Works Engineers Australasian 2022 Award for 'Best Public Works Project of the Year under \$2 million').
 - d. Wellbeing SA & Department of Health and Wellbeing - COVID-19 Vaccine Uptake Community Grants and Training – Promoting Vaccine Update in Gawler and Surrounds Project – fully funded at \$35,040 – Acquittal has been lodged, approval yet to be received.
 - e. National Australia Day Council – Council acquitted the \$20,000 received the provision of a Covid-Safe 2022 Australia Day Citizenship and Awards Ceremony.
3. The Work Schedule to be funded by the Local Roads and Community Infrastructure Phase 3 grant has been approved by the Australian Government.
4. It applied to Department of Human Services - South Australian Youth Week seeking \$1,500 for the hosting of youth week events in Gawler. Council was advised it was successful in its application.
5. It applied to the LGA / Department of Education - Local Government Early Childhood Community Innovation Grants seeking \$15,000 for the Gawler Activity Garden program. Council has been advised its application was successful and the funding agreement has been finalised.

6. **The funding agreement has been fully executed for the Greening Adelaide - Greener Neighbourhoods – Getting Gawler Greener project for grant funding of \$150,000 to increase tree canopy coverage and create conditions of continuous shade on walking and cycling routes leading to five Gawler rail stations.**
7. **A further allocation of funding through the Local Roads and Community Infrastructure Program Phase 3 Extension has been announced and Council will receive an allocation of \$405,562. The funding will be available from the 1 July 2023 with projects to be completed by 30 June 2024. The guidelines for this phase and the funding agreements are under development and will be provided when available.**
8. **A separate report within this agenda discusses several grant opportunities in relation to election promises made by the South Australian Labor Party in the lead up to the State Election.**

SUMMARY

This Report provides an update on grants that are operational, as well as the status of grant applications submitted, new funding received and possible grant opportunities for Council's information and discussion.

BACKGROUND

Council was provided with the last quarterly grants update report at the 22 February 2022 Council Meeting, where the following was resolved:

RESOLUTION 2022:02:COU029

Moved: Deputy Mayor D Hughes

Seconded: Cr N Shanks

That Council:

1. *Notes that as at 8 February 2022, Council has 20 grants that are operational, comprising 18 funding agreements, with an approximate investment of more than \$9.18M from Federal and State Government, external and Town of Gawler sources. The total value of external funds being provided to Council under these operational grants is more than \$5.77M with Council's contributions being approximately \$3.3M.*
2. *Notes that acquittal reports have been submitted for the following Grants:*
 - a. *Department of Infrastructure, Transport, Regional Development and Communications - Heavy Vehicle Safety and Productivity Program - Murray Street Stage 7 - \$463,000*
 - b. *Local Government Transport Advisory Panel - Special Local Roads – Murray Street Stage 7 - \$854,000*
 - c. *Department for Planning – Places for People – Walker Place Project - \$1,006,361*
 - d. *Department of Infrastructure, Transport, Regional Development and Communications – Local Roads and Community Infrastructure Program Phase 1 – Upgrade to footpaths and Shade sails in park areas - \$405,562*
 - e. *Department for Human Services – Changing Places – Martins Place Toilet Facility - \$100,000.*
3. *Notes that Council was successful in obtaining \$20,000 in funding support from the National Australia Day Council to deliver a Covid-Safe 2022 Australia Day Citizenship and Awards Ceremony in partnership with the Apex Club of Gawler.*
4. *Notes that Council was successful in its application to the Department for Environment and Water's Greener Neighbourhoods Grant Program seeking a \$150,000 contribution towards the Getting Gawler Greener project that has a total estimated cost of \$305,000 with Council's contribution being sourced from its 2021/22 Adopted Budget for these works.*

5. *Notes that Council applied to Wellbeing SA and the Department of Health COVID-19 Vaccine Uptake Community Grants and Training Program and was successful in obtaining \$35,040 funding to deliver the Promoting COVID-19 Vaccine Uptake in Gawler and Surrounds Project.*
6. *Notes that Council applied to Department of Human Services (State) seeking \$1,500 for the Youth Week Grant Program, fully funding the 2022 Gawler Youth Week Project. The outcome of the application is pending.*
7. *Notes that Council has been advised that its proposal to utilise unspent grant funds from the Special Local Roads Program Grant to upgrade Nineteenth Street has been approved, subject to application documentation being submitted.*
8. *Authorises the Chief Executive Officer, or delegate, to submit an application to the Special Local Roads Program by 1 March 2022 seeking use of the unspent grant funding to fund up to 50% of the total estimated project cost to upgrade Nineteenth Street, with this project having an estimated total project cost of \$344,000, noting that Council's contribution to the project (approx. \$173k) will be included as an adjustment to the Budget Bid titled Reseal Roads Program and Kerbing Renewal Program within Council's 2022/23 Draft Budget.*
9. *Notes that Council was unsuccessful in its applications to the Office for Recreation, Sport and Racing's Infrastructure Projects Grant Program for:*
 - a. *\$416,000 contributory funding towards the installation of a Unisex Change Room at Elliot Goodger Memorial Park;*
 - b. *\$416,000 contributory funding towards the installation of a Unisex Change Room at Eldred Riggs Reserve;*
 - c. *\$416,000 contributory funding towards the installation of a Unisex Change Room at Gawler Oval;*
 - d. *\$1,500,000 contributory funding towards the Gawler and District Netball Association Ten Court Redevelopment in Essex Park.*
10. *Notes that Council was unsuccessful in its application to Wellbeing SA's SA Healthy Towns Challenge for \$235,500 contributory funding towards the establishment of a Community Garden.*
11. *Notes that Council Staff and Council's external grant writing contractor supported the Gawler Veteran, Vintage and Classic Vehicle Club, Black Ops Veterans Garage and Gawler River Floodplain Management Authority in submitting applications to various grant programs as outlined in this report.*
12. *Notes that the following funding agreements/deeds have been fully executed:*
 - a. *National Australia Day Council – Covid-Safe 2022 Australia Day Citizenship and Awards Ceremony - \$20,000.*
 - b. *Australian Government's Building Better Regions Fund Community Investment Stream, Kaurua Cultural Heritage Site Mapping - \$20,000.*
 - c. *Department of Infrastructure, Transport, Regional Development and Communications – Local Roads and Community Infrastructure Program Phase 3 – Project/s yet to be nominated - \$811,124*
 - d. *Department for Planning – Open Space Grant, Karbeethan Reserve Open Space Expansion - \$800,000.*
 - e. *Department for Environment and Water's Greener Neighbourhoods Grant Program - Gawler Railway Electrification Integration Project / Getting Gawler Greener - \$150,000.*

This report provides Council with an update on grant activities undertaken from 1 February 2022 to 16 May 2022.

COMMENTS/DISCUSSION

As at 16 May 2022, Council has 20 grants that are operational, comprising 18 funding agreements, with an approximate investment of more than \$9.17M from Federal and State Government, external and Town of Gawler sources. The total value of external funds being provided to Council under these operational grants is more than 5.2M with Council's cash contribution being approximately \$3M.

Attachment 1 provides a summary of Council's current project grant portfolio as at 16 May 2022.

This Report provides information for Council's consideration on external funding activities for the 1 February 2022 to 16 May 2022 period as per the below table:

| Item | Description | Total |
|------|---|-------|
| 1 | Acquitted Funding Agreements | 4 |
| 2 | Executed Funding Agreements | 4 |
| 3 | Successful Grant Applications | 3 |
| 4 | Submitted Grant Applications/EOI | 2 |
| 5 | Unsuccessful Grant Applications | 0 |
| 6 | Pending Submissions | 0 |
| 7 | Grant Opportunities | 4 |
| 8 | Grant Support to External Organisations | 1 |

1. Acquitted Funding Agreements

Department of Infrastructure, Transport, Regional Development and Communications - Heavy Vehicle Safety and Productivity Program - Murray Street Stage 7

Council was successful in securing a \$463,000 funding contribution through the Heavy Vehicle Safety and Productivity Program towards the delivery of the Murray Street Stage 7 Project. This project has now been completed under budget with a \$138,676 underspend of the grant funds. Council Staff sought approval to nominate further works that could be undertaken with the savings, however, the funding body did not support that proposal. Therefore, Council have provided an acquittal for the expenditure of \$324,324 on eligible grant activities. The Federal Government have approved the final acquittal and the State Government acquittal has been lodged requesting the final grant payment.



Image: Murray Street Stage 7 looking northeast



Image: Murray Street Stage 7 looking south

Department of Infrastructure and Transport – Places for People – Walker Place Project

Council was successful in receiving a funding contribution of \$1,006,361 for the redevelopment of Walker Place. This extensive project has now been completed with the redevelopment of Walker Place to cater for events and for a civic outdoor space for people to gather and enjoy the Main Street atmosphere, new toilets adjacent to Apex Park and a pocket park opposite Walker Place. The final Project Completion Report had been submitted at the time of the last Grants Update Report. Council have now received confirmation that the final report has been approved and the grant acquitted.

In May 2022, the Project was acknowledged by being awarded the International Public Works Engineers Australasian 2022 Award for 'Best Public Works Project of the Year under \$2 million'. This is a great acknowledgement of the project delivered of which Council and the community should be very proud.



Image: Walker Place by night.

Wellbeing SA & Department of Health and Wellbeing - COVID-19 Vaccine Uptake Community Grants and Training – Promoting Vaccine Update in Gawler and Surrounds Project

Council was successful in obtaining \$35,040 towards the “Promoting Vaccine Uptake in Gawler and Surrounds” Project through Wellbeing SA which fully funded the project that enabled Council to work with key partners in the region (The Aboriginal Health Team based at the Gawler Health Service, Council’s Home Assist Team and the Barossa Hills Fleurieu Local Health Network) to actively promote vaccination information through Council’s social media platforms, website, banners and corflute signage. This included advertising in prominent areas such as main street precincts, libraries and community centres and working with key partners to provide mobile vaccination clinics to their local neighbourhoods. Local neighbourhood pop-up vaccination events were supported through a free neighbourhood sausage sizzle by a local service club, entertainment by local musicians and other incentives to encourage people to visit and wait for their vaccination.

The final Project Completion Report and expenditure acquittal has been submitted, pending approval by Wellbeing SA.

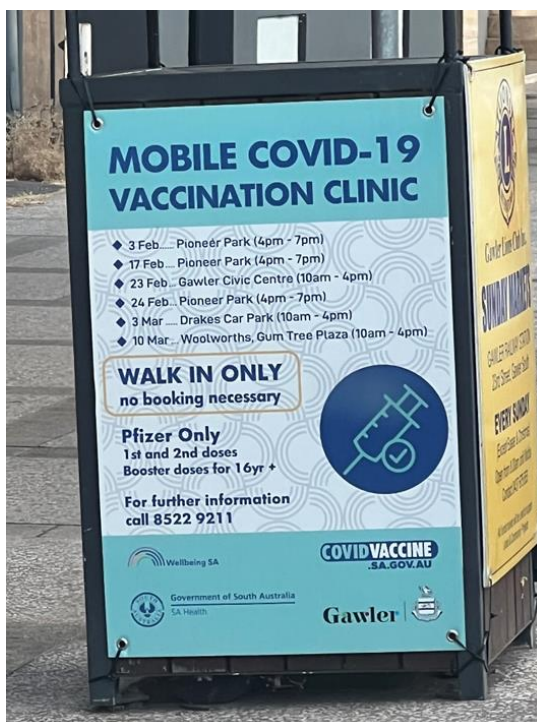


Image: some of the promotional material used for the Covid-19 vaccination clinics



Image: Newspaper clipping from The Bunyip regarding pop-up vaccination clinics

National Australia Day Council - Covid-Safe 2022 Australia Day Citizenship and Awards Ceremony

The National Australia Day Council awarded the Town of Gawler a \$20,000 contribution towards to the 2022 Australia Day Citizenship and Awards Ceremony.

The event was successfully delivered in partnership with the Apex Club of Gawler and provided the community with access to a COVID-Safe event livestreamed from the Gawler Sport and Community Centre, broadcast to a large outdoor screen on the adjacent Princes Park as well as being accessible from the internet. An invitation only Citizenship and Awards Ceremony was held within the Gawler Sport and Community Centre. A free breakfast was also held at Princes Park for community members to participate in the event. With a total cost of \$29,070, council's contribution was \$9,070 and acquittal confirmation for the grant was received 19 April 2022.



Image: Young Citizen of the year Ethan White with Mayor Redman



Image: Australia Day Event 2022

2. Executed Funding Agreements

Department of Human Services - South Australian Youth Week

Council has been successful in its application to the SA Youth Week Grant program seeking \$1,500 for the hosting of youth week events in Gawler.

The project's title is 'Why Gawler' and involves young people developing and producing a song and video about what they believe makes Gawler Special. As part of this grant, workshops were held in the April 2022 school holidays to write and record an original song about Gawler. Funds from the grant and from the Youth Week recurrent budget are being used to engage local artists to assist the young people in producing this song. The film and music created will be presented to friends, family, and the local community at a free community event during Youth Week 2022.

The funding agreement has been received and executed.

Local Roads and Community Infrastructure Phase 3 – Various projects and Extension Funding

As reported previously, Council was allocated \$811,124 from the Federal Government under Phase 3 of the Local Roads and Community Infrastructure Program and the funding deed for this funding was executed on 17 December 2021. Council has now also submitted the proposed work schedule nominating the following projects for this round of funding;

- a. P220587 - Seal Road Shoulders Program- Construct & seal rural road shoulders - Dalkeith Rd - \$185,000
- b. P220675- Apex Park Playground Inclusive Playscape - Design and delivery of additional, inclusive playspace/equipment at Apex Park playground to improve town accessibility - \$40,000
- c. P220546 - Reseal Roads Program - Resealing roads which have reached end of economical life with the purpose of maintaining the integrity of road pavement structure - \$176,124
- d. P220555 - Renew Playgrounds Program - Replace Calton Road Playground to comply with current standards, as existing one has passed its serviceable life. Design includes replacement of existing play equipment and addition of other plantings or infrastructure to create a holistic contemporary park - \$200,000
- e. P220564 - Renew Car Parks Program - Resurface Gawler South Oval car park - \$160,000
- f. P220685 - Shade Sails to playgrounds or other shading options - Install shade sail at Greenslade Boulevard Playground within Aspire Estate - \$50,000

Approval of these projects has been received from the funding body enabling the projects to commence.

Through the latest Federal Budget, the Australian Government announced a further extension to the Local Roads and Community Infrastructure Program which they are calling the Phase 3 Extension. Council's allocation under this phase of the program is \$405,562 and the funding will be available from 1 July 2023 for projects that can be completed by 30 June 2024. The guidelines and funding agreements are currently under development and will be available in coming months. Further information on this grant allocation will be provided in future reports as these key documents become available.

Greening Adelaide - Greener Neighbourhoods – Getting Gawler Greener

Council has been successful in obtaining a \$150,000 funding contribution toward the Getting Gawler Greener project, through the Greener Neighbourhoods Program administered by the Greening Adelaide Board. The funding agreement has now been fully executed.

Council lodged an application to the Greener Neighbourhoods Program in September 2021 to expand the scope of the Gawler Railway Electrification Integration Project. Council's proposal (Getting Gawler Greener) will increase tree canopy coverage and create conditions of continuous shade on walking and cycling routes leading to five Gawler rail stations, thus making sustainable

transit options more appealing and comfortable to Gawler residents, while simultaneously reducing the urban heat island effect.

The project is currently in the procurement phase and Council has 18 months to deliver, with finalisation of the grant required by the end of June 2023.

LGA / Department of Education - Local Government Early Childhood Community Innovation Grants – Gawler Activity Garden

The funding agreement has been executed for \$15,000 grant funding for the abovementioned Project which was lodged, advised successful and executed since the time of the previous Grants Update Report. Project details are detailed later in this report under 'Successful Grant Applications.'

3. Successful Grant Applications

Throughout the reporting period the Town of Gawler was advised it was successful in its funding applications for:

Department of Human Services - South Australian Youth Week

Council was advised successful in its application to the SA Youth Week Grant program seeking \$1,500 for the hosting of youth week events in Gawler.

The 2022 South Australian Youth Week (SAYW) will be held from 13 May to 22 May 2022. SAYW aims to focus on the positive contribution of young people to their communities through;

- showcasing their talents, contributions, and achievements;
- promoting a positive image of young people;
- enabling young people to express their ideas.

As detailed earlier in this report, The Youth Space's proposal for the Youth Week Grant opportunity for SA Youth Week (13 May to 22 May 2022) has been created from ideas that young people that regularly access the Youth Space.

Project proposal:

Gawler Youth produce a video clip / with an original song

Name: WHY Gawler

Outline:

- Produce a Song/Film (original written and made by Gawler Youth Band) about young people in Gawler.
- Filming within Gawler to produce a film clip, with original song about why Gawler is unique and the best place to live, go to school, work, and grow up, visit.
- Planning group of up to 20 young people aged 12-25 years. Possible members from the Gawler Youth Band, Youth Drama group, Youth Volunteers, and young people from Gawler area.
- Grant funds to be used for assistance from Ethan White, local musician Mark Dean, local drama teacher Mikala Woods.
- Grant Funds used to fund a Free Film viewing event at Gawler Civic Centre during Youth Week open to all young people in Gawler, family, friends, and local community members.

Alternatives will be implemented if Covid restrictions do not permit face to face meetings and production or viewing of a film using zoom and live streaming options.

LGA / Department of Education - Local Government Early Childhood Community Innovation Grants – Gawler Activity Garden

In March 2022, Council applied to the abovementioned grant program, seeking \$15,000 financial support with a total project cost of \$18,385. The Gawler Environment Centre has committed \$1,000 cash with Town of Gawler providing \$2,385 in-kind support.

Partnering organisations in this project include the Gawler Environment Centre, Gawler Community Garden and Evanston Gardens Primary School.

The Gawler Activity Garden Project seeks to create an outdoor child-friendly space suitable for story time and other early childhood programs. These programs would foster the development of motor skills through activities such as nature craft, gardening and mud play, communication and language skills with interactive themed story time sessions and opportunities for child-led story creation.

Family wellbeing would be enhanced with nutrition workshops and building community relationships and friendships, as well as building individual emotional and social skills through group activities and opportunities for collaboration with local organisations.

Further the project will establish a native plant butterfly garden trail with Kaurna language counting signage and facilitate an undercover deck area between the Evanston Gardens Library, the Gawler Community Garden and the Evanston Gardens Primary School to run nature-based activities and programs that would fill the gap made by the loss of the Evanston Gardens Playgroup and the loss of library preschool story time and craft activities in the local area.

Council has received advice it has been successful in its application and the funding agreement has been executed.

4. Submitted Grant Applications

Throughout the reporting period 2 grant applications were submitted by the Town of Gawler, namely:

LGA / Department of Education - Local Government Early Childhood Community Innovation Grants – Gawler Activity Garden

Council staff lodged an application to the Local Government Early Childhood Community Innovation Grant, which was successful in receiving funding and is noted above, Council sought the maximum grant funding available of \$15,000 along with an external Co-contribution and Council in-kind contribution.

Local Government Transport Advisory Panel - Special Local Roads – Murray Street Stage 7

Council received \$854,000 in funding from the Special Local Roads Program towards the delivery of the Murray Street Stage 7 Project. Council completed the project under budget, resulting in a funding saving of \$171,351.45. Therefore, as part of the Final Project Completion Report Council Staff requested the Local Government Transport Advisory Panel consider a proposal to use the project savings to support the upgrade of Nineteenth Street which has been negatively impacted by having increased bus movements along the road due to the State Government's ongoing redevelopment and electrification of the Gawler Rail line and for much longer than was originally envisaged.

Council received confirmation that the final Project Completion Report for the Murray Street Stage 7 Project has been accepted and the request for a reallocation of the funding savings to the Nineteenth Street project was approved, subject to an application being lodged. A full application was completed and submitted in March 2022.

5. Unsuccessful Grant Submissions

Council has not been advised of any unsuccessful Grant Submissions throughout this reporting period.

6. Pending Submissions

There are no grant submissions currently pending a decision.

7. Grant Opportunities

Council Staff regularly receive notifications of various grant opportunities and assess each opportunity for eligibility in the first instance and then for strategic alignment with Council projects and community needs against the grant program objectives, criteria, and the overall strength of a possible application. Capacity of the administration to deliver potential projects is also a factor relative to current and future work programming.

Council was potentially eligible for the grant opportunities listed in the table below. These opportunities were considered by Council's Executive Management Team and other relevant Staff and decisions regarding whether to apply or not were made as outlined in the table below.

| Funding body and Program | Application close | Consideration/decision |
|--|--------------------------|---|
| Period Poverty Grants | 25 March 2022 | This grant opportunity was circulated to community organisations. The turn-around time for submission was extremely tight and resources weren't available. |
| Heritage Conservation Grants | 6 April 2022 | No current projects align |
| State Bicycle Fund | 8 April 2022 | Not lodging application for this round, considering applying for a future round – discussions with Department of Infrastructure and Transport regarding Redbanks Road Joint project |
| Office for Recreation, Sport and Racing (ORSR) - <i>Partnerships Program</i> | 13 April 2022 | Advised by ORSR that the Program has been placed on hold to undertake review of the Program. |

With the Federal Election looming and a new State Government in place the number of grant opportunities being opened is limited. The following grant opportunities have been identified for Council's further consideration:

Office for Recreation, Sport and Racing

Council has been contacted by the Office of Recreation, Sport and Racing to establish grants to deliver some infrastructure projects that formed part of the State Election promises made by the South Australian Labor Party pertaining to the Gawler Local Government Area. Another report within this agenda provides information to Council regarding these opportunities.

8. Grant Support to External Groups/Organisations

Gawler Carnival of Cups

The Town of Gawler was approached by the Gawler Carnival of Cups Coordinator to provide a letter of support to aid their application in the Emerging Events Grant Program offered through the South Australian Tourism Commission. A letter of support was drafted and provided on behalf of Mayor Redman.

COMMUNICATION (INTERNAL TO COUNCIL)

Executive Management Team
 Team Leader Asset Delivery
 Senior Projects Engineer
 Coordinator Marketing and Communications
 Executive Assistant to Mayor and CEO
 Personal Assistant to Manager Business Enterprises and Communications

CONSULTATION (EXTERNAL TO COUNCIL)

Department of Transport, Infrastructure, Regional Development and Communications
 Office for Recreation, Sport and Racing

POLICY IMPLICATIONS

Budget Management Policy

RISK EVALUATION

| Risk | |
|--|--|
| Identify | Mitigation |
| Not meeting milestones/ requirements in reporting or project outcomes resulting in a repayment event. | Manage and monitor project program, resources and milestones to meet objectives. Timely communication with funding body if variations to the project are required and seek approval prior to proceeding to expend funding in this regard. |
| Opportunity | |
| Identify | Maximising the Opportunity |
| Be recognised as a best practice organisation with regards to obtaining funding and delivering related outcomes. | Providing evidence to funding bodies of high value projects and high-quality project outcomes to secure significant funding in the future. |

STATUTORY REQUIREMENTS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

The relevant adjustment to Council's 2021/22 Adopted Budget and/or 2022/23 Draft Budget will be made once advice of funding has been received and in accordance with Council's Budget Management Policy.

The funding profile for projects that have received a grant offer and covered in this report is shown in the table below:

| Project & Funding Program | Funding Amount | Council Contribution (Cash) | Other contributions (In-kind) | Total Estimated Project Cost |
|--|-----------------------|------------------------------------|---|-------------------------------------|
| Local Roads and Community Infrastructure Program Phase 3 Extension – projects yet to be identified and approved. Funding available July 2023 | \$405,562 | \$0 | \$0 | \$405,562 |
| Local Government Association/ Dept. of Education – Early Childhood Learning Community Innovation Grant | \$15,000 | | Gawler Environment Centre - \$1,000 Town of Gawler \$2,385 (in-kind) | \$18,385 |
| Department of Human Services - Youth Week Grant | \$1,500 | | | \$1,500 |

The projects listed within the above table have been included within Council's 2021/22 Current Budget and/or the Long-Term Financial Plan accordingly.

COMMUNITY PLAN

1.2 Foster a vibrant and active local community that is proud of Gawler

1.3 Protect and promote Gawler's unique history

2.1 Physical and social infrastructure to service our growing population and economy

- 2.3 Manage growth through the real connection of people and places
- 2.4 Local economic activity to create local job opportunities and generate increased local wealth
- 3.2 Provide sporting and recreational facilities to meet local and regional community needs
- 4.1 Act on climate change
- 4.2 Create and maintain a riverine environment that reflects the social, cultural and landscape values of the river corridor
- 4.4 Support sustainable use of natural resources and minimise waste
- 4.5 Support the provision of useable public realm that preserves and enhances the environment and biodiversity
- 5.1 Be recognised as a best practice organisation delivering effective services and collaborating regionally

10 RECOMMENDATIONS FROM COMMITTEES**10.1 RECOMMENDATIONS FROM GAWLER YOUTH ADVISORY COMMITTEE MEETING HELD ON 2 MAY 2022**

Record Number: CC22/232;IC22/308

Author(s): Chris Haynes, Governance Support Officer

Previous Motions: Nil

Attachments: Nil

Item 7.1 - Appointment of Members

RECOMMENDATION

That Council adopts the recommendation from the Gawler Youth Advisory Committee made at item 7.1 of the meeting of that Committee meeting held on 2 May 2022, being:

That the Gawler Youth Advisory Committee recommends to Council that:

1. The Expression of Interest for membership to this Committee received from Hannah Lucas is noted.
2. Having considered the nomination of the candidate, Hannah Lucas be appointed to the Gawler Youth Advisory Committee for a period of two years.

Item 7.2 - Youth Development Officer Update

RECOMMENDATION

That Council adopts the recommendation from the Gawler Youth Advisory Committee made at item 7.2 of the meeting of that Committee meeting held on 2 May 2022, being:

That the Gawler Youth Advisory Committee recommends to Council that the Youth Development Officer Update report be noted.

Item 7.3 - Youth Sports Person and Youth Artist Sponsorship Program

RECOMMENDATION

That Council adopts the recommendation from the Gawler Youth Advisory Committee made at item 7.3 of the meeting of that Committee meeting held on 2 May 2022, being:

That the Gawler Youth Advisory Committee recommends to Council that the applications received from the following young people, totalling \$300 be approved:

1. Tahlia Sutton – Softball (Youth Sports Person Sponsorship - \$100).
2. Caitlin Holt – Softball (Youth Sports Person Sponsorship -\$100).
3. Sienna Sutton – Softball (Youth Sports Person Sponsorship - \$100).

10.2 RECOMMENDATIONS FROM INFRASTRUCTURE & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON 3 MAY 2022

Record Number: CC22/232;IC22/307

Author(s): Chris Haynes, Governance Support Officer

Previous Motions: Nil

Attachments: Nil

10.2 Motions Made Under Delegated Authority for Noting

OFFICER'S RECOMMENDATION

That Council notes the adopted Motions from the Infrastructure & Environmental Services Committee made under Delegated Authority at the meeting held on 3 May 2022, being:

Item 7.1 - Hillier Residential Park - Proponent Initiated Code Amendment IC21/802

That the Infrastructure & Environmental Services Committee:

1. Notes the report relative to the Proponent Funded Code Amendment seeking to rezone land located at 52 Hillier Road, Hillier.
2. Notes the presentation provided by the proponent's consultant.
3. Notes that the Proposal to initiate is currently being finalised and is yet to be sent to the Minister for Planning for consideration.
4. Notes the administration's preliminary synopsis of issues needing to be addressed relative to the proposal.
5. Delegates to the CEO authority to prepare a letter to accompany the proponent's Proposal to initiate, confirming that Council have been briefed relative to the proposal and highlighting all matters which Council believe require consideration as part of this process moving forward, including appropriate investigations and infrastructure and a suitable level of engagement for the Council.
6. Seeks for the administration to work collaboratively with the proponent in the best interest of the community.

Item 7.2 - Rural Areas Land Capability Assessment IC22/102

That the Infrastructure & Environmental Services Committee:

1. Notes the update report relative to the Rural Areas Land Capability Assessment
2. Notes the Draft Rural Areas Land Capability Assessment prepared by Arris Pty Ltd
3. Notes the key findings of the Draft Rural Areas Land Capability Assessment which indicate:
 - (a) Water is the main limitation to primary production in the Gawler Rural Zone. There is potentially an opportunity to acquire recycled water from the Barossa New Water project currently in the business case development stage.
 - (b) Soils in general are not a limitation for primary production in the Gawler Rural Zone. Soil carbonate, soil pH, salinity, water holding capacity and percentage of coarse fragments will impact all crop yields depending on crop tolerances. Matching crop to soil conditions and soil management will be required.
 - (c) Analysis of land size shows 90% of the area is composed of landholdings of 5 ha or less. The Gawler Rural Zone will therefore be suited to small intensive annual horticultural or small-scale perennial horticulture

(d) Based on the assumption of adequate water being available, there is the potential for the Gawler Rural Zone to produce niche horticultural enterprises with closeness to Adelaide Markets.

4. Permits the administration to release the Draft Rural Areas Land Capability Assessment for public consultation in line with Council's Public Consultation Policy. Furthermore, notify people who have previously lodged submissions relative to the Rural Land Use Investigation, notifying them of the consultation period.
5. Seeks the administration to prepare a report to be presented to a future Infrastructure and Environmental Services Committee once public consultation has concluded, summarising the outcomes, status of the Barossa New Water project and updating the report accordingly.

Item 7.3 - Proposed Planning and Design Code Amendment - for 550 & 554 Main North Road, Evanston Park - Vadoulis Garden Centre IC22/115

That the Infrastructure & Environmental Services Committee:

1. Notes the report relative to the Proponent Funded Code Amendment seeking to rezone land located a 550&554 Main North Road Evanston Park.
2. Notes the presentation provided by the proponent's consultant.
3. Notes that the Proposal to Initiate is currently being finalised and is yet to be sent to the Minister for Planning for consideration.
4. Notes the administration's preliminary synopsis of issues needing to be addressed relative to the proposal.
5. Delegates to the CEO authority to prepare a letter to accompany the proponent's Proposal to initiate, confirming that Council have been briefed relative to the proposal and highlighting all matters which Council believe require consideration as part of this process moving forward, including appropriate investigations, the importance of legal documents such as deeds and Land Management Agreements, infrastructure and a suitable level of engagement for the Council.
6. Seeks for the administration to work collaboratively with the proponent in the best interest of the community.

Item 7.4 - Flooding Hazards (Stage 1) Code Amendment IC22/64

That the Infrastructure & Environmental Services Committee:

1. Notes the report relative to the Flood Hazards Mapping and Assessment Project and subsequent Planning and Design Code Amendments.
2. Notes that this project will introduce the Smith Creek flooding data into the Planning and Design Code via Phase 1 of the project.
3. Notes that the administration will assist the Attorney General's Department with advertising the consultation period associated with the Planning and Design Code Amendment with the Gawler community.

Item 7.5 - Motion

That the Infrastructure and Environmental Services Committee delegate to the Mayor to write a letter to the LGA (GAROC Chair and Board Chair) regarding Motion 2022:05:IES013 detailing timing issues and also referencing a way forward that would be accepted to both GAROC and the Board for the inclusion of our submission to the current or future updated versions of the Plan.

Item 7.8 - Policy Review IC21/990

That the Infrastructure & Environmental Services Committee:

1. Adopts the following policies:

-
- a) Licensed Premises – Liquor Licence and Gaming
 - b) Naming of Public Places
 - c) Third Party Advertising on Council Reserves
2. Rescinds the Wood Collection from Council Property policy.

10.2.1 Item 7.7 - Electric Vehicle Update - Charging Stations and Transition Plan

RECOMMENDATION

That Council notes the LOST Motion from the Infrastructure & Environmental Services Committee made at item 7.7 of the meeting of that Committee meeting held on 3 May 2022, being:

That the Infrastructure & Environmental Services Committee recommends to Council that:

1. Council owned chargers available for public use, a user pays cost recovery model is recommended for the cost of electricity that would be provided to users.
2. The Tesla proposal for fast chargers to be built, owned, and operated by Tesla on Council property, be supported in principle subject to:
 - (a) Further investigation into a suitable site and a final detailed proposal.
 - (b) A commitment by Tesla to ensure that the chargers are made universally available to all Electric Vehicles makes and models with fast charging capability at the earliest opportunity.
 - (c) A detailed report being brought back to the Infrastructure and Environmental Services Committee and a site specific proposal from Tesla.
3. An Electric Vehicle Transition and Charging Plan be undertaken in 2023-24, with support from an external consultant with experience in electric vehicle operations.

10.2.2 Item 7.5 - GAROC Draft Annual Business Plan 2022-23

RECOMMENDATION

That Council adopts the recommendation from the Infrastructure & Environmental Services Committee made at item 7.5 of the meeting of that Committee meeting held on 3 May 2022, being:

That the Infrastructure & Environmental Services Committee recommends to Council

1. That it provides in principle support for the proposed GAROC Business Plan.
2. That it suggests the following amendment to the proposed GAROC Business Plan under Theme 3, Environmental Reform:

Market based renewables and Greenhouse Gas Accounting

Support the ongoing advocacy of the LGA and Councils to the Federal Government on establishing legislated market based accounting and trading rules for renewable electricity and carbon offsets towards providing the certainty, integrity and fair pricing for councils and their communities to access these products.

10.2.3 Item 7.6 - Hardwaste Collection Service 2021/22 Update

RECOMMENDATION

That Council adopts the recommendation from the Infrastructure & Environmental Services Committee made at item 7.6 of the meeting of that Committee meeting held on 3 May 2022, being:

That the Infrastructure & Environmental Services Committee recommends to Council that:

1. It notes the Hardwaste Collection Service 2021/22 Update report.
2. It continue the Hardwaste Collection service for the duration of the 2021/22 financial year.
3. The revised (increased) potential Hardwaste Collection service cost for the 2021/22 financial year be provided for within the 2021/22 3rd Quarter Budget Review, with the additional funding required (estimated at up to \$40,000) being funded from estimated savings from the 2021/22 standard weekly kerbside waste collection/disposal service.

10.3 RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE MEETING HELD ON 17 MAY 2022

Record Number: CC22/232;IC22/342
Author(s): Chris Haynes, Governance Support Officer
Previous Motions: Nil
Attachments: Nil

10.3 Motions Made Under Delegated Authority for Noting

OFFICER'S RECOMMENDATION

That Council notes the adopted Motions from the Audit and Risk Committee made under Delegated Authority at the meeting held on 17 May 2022, being:

Item 6.5 - 2021/22 Internal Controls Review IC22/220

That the Audit Committee notes the 2021/22 Internal Controls Review report.

Item 6.8 - Appointment of Independent Member to Audit & Risk Committee

That the Audit and Risk Committee:

1. Notes the Appointment of Independent Member to Audit & Risk Committee report.
2. Notes that the recruitment process for the appointment of an Independent Member to the Audit & Risk Committee has been completed.
3. Notes that the preferred candidate will be recommended for appointment by Council at the 24 May 2022 Council meeting
4. Thanks Mr. Peter Brass for his outstanding service to the Audit & Risk Committee since 2007.

Item 6.9 - Draft 2022/23 Audit & Risk Committee Workplan IC22/249

That the Audit & Risk Committee adopt the proposed 2022/23 Audit & Risk Committee Workplan, including inviting Audit & Risk Committee Members to "Setting the Scene" workshop.

Item 7.1 - Audit Committee Workplan - Progress Report IC21/554

That the Audit and Risk Committee notes the 2021/22 Audit Committee Workplan Update report (May 2022).

Item 10.1 - Climate Emergency Action Plan

That the administration present a report to the Audit & Risk Committee providing an overview as to the potential financial and risk implications of the draft Climate Emergency Action Plan.

10.3.1 Item 6.1 - Business Continuity Plan and ICT Disaster Recovery Plan Audit Actions

RECOMMENDATION

That Council adopts the recommendation from the Audit and Risk Committee made at item 6.1 of the meeting of that Committee meeting held on 17 May 2022, being:

That the Audit and Risk Committee recommends to Council that:

1. It notes that Council Staff will undertake the necessary actions to address the findings and recommendations of the recent Internal Audit Report – Business Continuity Plan and ICT Disaster Recovery Plan – as outlined in this report.
2. Recommendation 13 be actioned by 30 June 2022.

10.3.2 Item 6.2 - Review of Annual Update to the Long Term Financial Plan

RECOMMENDATION

That Council adopts the recommendation from the Audit and Risk Committee made at item 6.2 of the meeting of that Committee meeting held on 17 May 2022, being:

That the Audit and Risk Committee recommends to Council that:

1. The Audit and Risk Committee notes the review of annual update to the Long Term Financial Plan report.
2. The Audit and Risk Committee notes the recent and forecasted increases in inflation and interest rates that will impact on Council's future financial performance / position, as outlined in this report.
3. Council, in consideration of such financial impacts on its key financial indicators, review the level of General Rate revenue increases incorporated in the Long Term Financial Plan.
4. The Audit and Risk Committee provides the following feedback to Council regarding the draft Long Term Financial Plan 2021/22 – 2030/31.
 - a) recommend a 3.5% General rate increase as a result of recent economic developments, including interest rates and fuel costs.
 - b) recommend the continued review of service levels.
 - c) recommend the continual review of cost savings.
5. The feedback provided by the Audit and Risk Committee pertaining to the draft Long Term Financial Plan 2021/22 – 2030/31 be considered by Council at the Special Council meeting to be held on 7 June 2022, at which public submissions received during the public consultation period will also be considered.
6. The Audit and Risk Committee notes that an update of the draft Long Term Financial Plan 2021/22 – 2030/31 will be presented to the Special Council meeting to be held on 7 June 2022, as informed by the elements as outlined in this report.

10.3.3 Item 6.3 - Review of Draft 2022/23 Annual Budget / Business Plan

RECOMMENDATION

That Council adopts the recommendation from the Audit and Risk Committee made at item 6.3 of the meeting of that Committee meeting held on 17 May 2022, being:

That the Audit and Risk Committee recommends to Council that:

1. The Audit & Risk Committee notes the 2022/23 Draft Budget / Business Plan Report.
2. The Audit & Risk Committee notes the draft 2022/23 Budget, as endorsed by Council for the purposes of public consultation, represents an estimated end of 2022/23 financial year position of an underlying operating surplus of \$179,000 (estimated actual surplus of \$220,000).
3. The Audit & Risk Committee notes the draft 2022/23 Budget, as endorsed by Council for the purposes of public consultation, estimates the following financial indicator outcomes:
 - a) Adjusted Operating Ratio of 0.51% (Council policy target that the ratio be between 0-10% over any 5 year rolling period.
 - b) Net Financial Liabilities Ratio of 86.7% (Council policy target of between 0-100%)
 - c) Asset Renewal Funding Ratio of 100% (Council policy target of between 90-100%)
4. The Audit & Risk Committee notes the indicative amendments required to the draft 2022/23 Budget, as a direct consequence of the following factors and information that has become available since the draft 2022/23 Budget was endorsed for public consultation, and as outlined in this report:
 - a) Adoption of 2021/22 3rd Quarter Budget Review (incorporating deferred Capital Expenditure of \$4,823,501 and deferred Capital Revenue (Grant funding) of \$1,239,256)
 - b) 2022/23 Federal Budget papers indicating an increase in the 2022/23 advance grants payment received in 2021/22 from 50% to 75% (equating to additional revenue in 2021/22 of \$571,781 and reduced revenue in 2022/23 of the same amount)
 - c) 2022/23 Federal Budget papers indicating no advance payment of the 2023/24 grants payment will be received in the 2022/23 financial year (equating to further estimated reduced revenue in 2022/23 of \$1,062,859)
 - d) Increase in the March 2022 Adelaide CPI reading to 4.7%, which informs Enterprise Bargaining Agreements adjustments for 2022/23, culminating in additional Employee Costs expense of approximately \$160,000 (offset by a provision for savings in Employee Costs from staff positions vacant during the year of the same amount)
 - e) Increase in the March 2022 Adelaide CPI reading to 4.7%, which informs various contractual arrangements from both an operating expenditure and revenue perspective (\$ value impact not yet determined)
 - f) Increased Council Election costs of \$46,000 (from \$114,000 to \$160,000), as informed by recent cost estimates received from the SA Electoral Commission
5. The Audit & Risk Committee notes the updated estimated 2022/23 financial indicators outcomes, as informed by amendments to the draft 2022/23 Budget as outlined in Recommendation 4 above, is as follows:
 - a) Underlying Operating Surplus of \$133,000 (estimated Operating Deficit of \$1.461m)
 - b) Adjusted Operating Ratio of 0.4% (Council policy target that the ratio be between 0-10% over any 5 year rolling period).
 - c) Net Financial Liabilities Ratio of 93.2% (Council policy target of between 0-100%)
 - d) Asset Renewal Funding Ratio of 100% (Council policy target of between 90-100%)
6. The Audit & Risk Committee provides the following feedback to Council regarding the draft updated 2022/23 Budget

- a) the committee notes there has been significant change in the economic conditions including increasing interest rates and inflation
 - b) recommend a 3.5% General rate increase as a result of recent economic developments, including interest rates and fuel costs.
 - c) recommend the continued review of service levels.
 - d) recommend the continual review of cost savings.
 - e) recommend that decision making is not influenced by an election year.
7. The feedback provided by the Audit & Risk Committee pertaining to the draft 2022/23 Budget be considered by Council at the Special Council meeting to be held on 7 June 2022, at which public submissions received during the public consultation period will also be considered.
 8. The Audit & Risk Committee notes that an update of the draft 2022/23 Budget will be presented to the Special Council meeting to be held on 7 June 2022, as informed by the elements as outlined in this report.

10.3.4 Item 6.4 - 2021/22 3rd Quarter Budget Review

RECOMMENDATION

That Council adopts the recommendation from the Audit and Risk Committee made at item 6.4 of the meeting of that Committee meeting held on 17 May 2022, being:

That the Audit and Risk Committee recommends to Council that:

1. The 2021/22 3rd Quarter Budget Review (as at 31 March 2022) be adopted, which estimates a revised 2021/22 operating surplus of \$379k (compared to 2nd Quarter Budget Review surplus of \$145k).
2. That the material change in the estimated end of financial year operating result as detailed is noted to be predominantly due to the \$572,000 increase in the advance Financial Assistance / Local Roads grant from the Federal Government (from 50% to 75% of the 2022/23 grant funding allocation).
3. The revised 2021/22 budget position is further informed by a decrease of \$5.26m in capital expenditure (\$4.824m of which is deferred to the 2022/23 financial year) and a deferment in capital grant funding (\$1.24m).

10.3.5 Item 6.6 - Rates Oversight Scheme - Response to Draft Framework and Approach Consultation Paper

RECOMMENDATION

That Council adopts the recommendation from the Audit and Risk Committee made at item 6.6 of the meeting of that Committee meeting held on 17 May 2022, being:

That the Audit and Risk Committee recommends to Council that:

1. The Rates Oversight Scheme – Response to Draft Framework and Approach Consultation Paper report be received and noted.
2. The draft Council response to the Consultation Paper be endorsed, as amended regarding timing of the submission.
3. The CEO be authorised to submit Council's response to the Consultation Paper to the Essential Services Commission of SA.

10.3.6 Item 6.7 - Policy Review

RECOMMENDATION

That Council adopts the recommendation from the Audit and Risk Committee made at item 6.7 of the meeting of that Committee meeting held on 17 May 2022, being:

That the Audit and Risk Committee recommends to Council that the following policies be adopted:

1. Asset Management Policy.
2. Disposal of Land and Assets.

11 EXTERNAL BODIES REPORTS

11.1 MEETINGS OF EXTERNAL BODIES

Record Number: CC22/232;IC22/316

Author(s): Chris Haynes, Governance Support Officer

Previous Motions: Nil

Attachments:

1. **Gawler River Floodplain Management Authority Minutes 14-04-2022 CR22/28282** 
2. **Gawler Road Safety Group Minutes 28-04-2022 CR22/28272** 

OFFICER'S RECOMMENDATION

That Council notes the:

1. Gawler River Floodplain Management Authority Minutes 14 April 2022.
2. Gawler Road Safety Group Minutes 28 April 2022.

12 QUESTIONS ON NOTICE

Nil

13 QUESTIONS WITHOUT NOTICE

14 MOTIONS ON NOTICE**14.1 NOTICE OF MOTION - CR SHANKS - EMPLOYEE CODE OF CONDUCT****Record Number:** CC22/232;IC22/338**Attachments:** Nil

Councillor Nathan Shanks has given notice that he intends to move the following motion:

MOTION

That Council provide examples of codes of conduct for council employees that other LGAs use with a draft for review on a Town of Gawler code of conduct of council employees.

PREAMBLE

At the time of presenting this motion I was not clear if the ToG Gawler had/has a code of conduct for council employees. It is referenced in one or more of our policies on the Town of Gawler website however not accessible on the website. My motion above is because i believe a code of conduct is very important and provides a policy to follow when doing daily business and interacting with one another on a staffing level and/or an elected member and staff level. Not to dissimilar on how there is an elected member code of conduct that provides a policy to call on when the need arises. This offers the same layer of protection to ToG employees that elected members benefit from and also allows a blanket approach as elected members have a level of interaction with staff which is needed to do their role as an elected member.

This direction aligns with other councils in the state and it's my position it is a proactive way of ensuring no ambiguity of rules some are to follow however don't apply to others.

15 MOTIONS WITHOUT NOTICE

16 COUNCIL MEMBER ATTENDANCES & ACTIVITIES

16.1 CR HUGHES - GAWLER & DISTRICT HEALTH ADVISORY COUNCIL MINUTES 24 MARCH 2022

Record Number: CC22/232;IC22/348

Author(s): Chris Haynes, Governance Support Officer

Previous Motions: Nil

Attachments: 1. **Gawler and District Health Advisory Council minutes March 2022**
CR22/25320 

OFFICER'S RECOMMENDATION

That Council notes the minutes of the Gawler & District Health Advisory Council meeting held on 24 March 2022.

17 CONFIDENTIAL REPORTS

17.1 PROPOSAL TO PURCHASE LAND - COWAN STREET, GAWLER

Reason for Confidentiality

In accordance with Sections 83(5) and 84(6) of the Local Government Act, 1999 – the Chief Executive Officer considers that this item may be considered in confidence by the Council on the grounds set out below (and therefore will remain confidential until the Council resolves how this item is to be classified).

A further written report will be considered by Members at the Meeting after the following recommendation is carried.

OFFICER'S RECOMMENDATION

17.1 Proposal to Purchase Land - Cowan Street, Gawler

That:

1. Pursuant to Section 90(3) (d)(ii) of the Local Government Act 1999 (the Act), the Meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 17.1, excepting the following persons:

- Chief Executive Officer
- Acting Manager Development, Environment & Regulatory Services
- Manager Infrastructure & Engineering Services
- Manager Finance & Corporate Services
- Manager Business Enterprises & Communications
- Acting Manager, Library and Community Services
- Minute Taker

to enable the Meeting to consider Item 17.1 in confidence on the basis that the Meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 17.1:

(d)(ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest

Specifically, the matter relates to potential purchase of property

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

17.2 LAND DIVISION STATUS OF ASPIRE ESTATE, EVANSTON SOUTH

Reason for Confidentiality

In accordance with Sections 83(5) and 84(6) of the Local Government Act, 1999 – the Chief Executive Officer considers that this item may be considered in confidence by the Council on the grounds set out below (and therefore will remain confidential until the Council resolves how this item is to be classified).

A further written report will be considered by Members at the Meeting after the following recommendation is carried.

OFFICER'S RECOMMENDATION

17.2 Land Division Status of Aspire Estate, Evanston South

That:

1. Pursuant to Section 90(3) (b)(i),(h) of the Local Government Act 1999 (the Act), the Meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 17.2, excepting the following persons:

- Chief Executive Officer
- Acting Manager Development, Environment & Regulatory Services
- Manager Infrastructure & Engineering Services
- Manager Finance & Corporate Services
- Manager Business Enterprises & Communications
- Acting Manager, Library and Community Services
- Minute Taker

to enable the Meeting to consider Item 17.2 in confidence on the basis that the Meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 17.2:

(b)(i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council

(h) legal advice

Specifically, the matter relates to legal proceedings being either proposed or currently taken against the Council and advice associated which if made public at this time would prejudice the Council's commercial position.

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

18 CLOSE

19 NEXT ORDINARY MEETING

Tuesday 28 June 2022 commencing at 7.00pm