

# **MINUTES**

## **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD**

**9:45 am Thursday 18 August 2022**  
**Gawler Civic Centre – 89-91 Murray Street, Gawler SA**

### **1. Meeting of the Board**

#### **1.1 Welcome by the GRFMA Chairperson**

Acting Chairperson Mr James Miller formally welcomed Board Members, Deputy Board Members and the Executive Officer and opened the 134<sup>th</sup> meeting of the Board.

#### **1.2 Present**

- Mr James Miller, Adelaide Plains Council, Board Member, Acting Chairperson
- Cr John Lush, Adelaide Plains Council, Deputy Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Lokesh Anand, Town of Gawler, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board Member
- Cr William Close, Light Regional Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

#### **1.3 Apologies**

- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
  - Mr Ashley Curtis, Adelaide Hills Council, Board Member
  - Mayor Bim Lange, The Barossa Council, Board Member
  - Mr Martin McCarthy, The Barossa Council, Board Member
  - Cr Paul Koch, Town of Gawler, Board Member
  - Mr Brian Carr, Light Regional Council, Board member
  - Cr Peter Rentoulis, City of Playford, Board Member
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- Mr Ian Baldwin, Independent Board Member, Chair is on leave of absence

#### **1.4 Appointment of Observers**

Nil

#### **1.5 Declarations of Interest**

Nil

## **2. Confirmation of Minutes**

### **2.1 GRFMA Ordinary Meeting Minutes**

**GB22/35      GRFMA Ordinary Meeting Minutes**  
**Moved:      Mr A Philpott**  
**Seconded:   Cr W Close**

*That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 16/6/2022 be confirmed as a true and accurate record of that meeting.*

**CARRIED UNANIMOUSLY**

### **2.2 Actions on Previous Resolutions**

Nil

### **2.3 Matters Arising from the Minutes**

Members requested the Acting Chairperson and Executive Officer to facilitate a media release or communicate outlining the Authority's achievements for 2021/2022.

## **3. Questions on Notice**

Nil

## **4. Motions on Notice**

Nil

## **5. Presentations**

Nil

## **6. Audit Committee**

**GB22/36      Audit Committee**  
**Moved:      Cr M Herrmann**  
**Seconded: Cr J Lush**

*That the GRFMA:*

- 1. Receives the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 8/8/2022.*
- 2. Endorses the draft Long Term Financial Management Plan and Asset Management Plan documents to include averaging of maintenance costs of \$69,550 pa over the proposed 10 year costed program.*
- 3. Requests the GRFMA Executive Officer to:*
  - a. Implement administrative policies to require clear audit trail of all income and expenditure transactions relating to annual maintenance costs and balance of unspent funds; with summary of activities relating to annual maintenance cost and unspent funds be identified in future GRFMA Annual Reports.*
  - b. Initiate 'Local Government Personal Accident & Corporate Travel' insurance cover for the position of the GRFMA Chair and any other applicable GRFMA committee members.*

4. *Requests the Acting GRFMA Chairperson seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.*
5. *Based on the Authority's limited operations and current internal financial controls, determines crime insurance is not required at this time.*
6. *Endorses extension of the term of existing Audit Committee Members until after the 12 November 2022 periodical Local Government elections.*

**CARRIED UNANIMOUSLY**

## **7. Technical Assessment Panel**

### **7.1 Technical Assessment Panel**

**GB22/37      Technical Assessment Panel**  
**Moved:      Cr J Lush**  
**Seconded:   Mr G Pattinson**

*That the GRFMA appoints Mr Ben Clark, Director Works and Engineering Services, The Barossa Council as a member of the GRFMA Technical Assessment Panel.*

**CARRIED UNANIMOUSLY**

## **8. Reports**

### **8.1 GRFMA Strategic Plan Year 1**

**GB22/38      GRFMA Strategic Plan Year 1**  
**Moved:      Cr M Herrmann**  
**Seconded: Cr J Lush**

*That the GRFMA receives the report.*

**CARRIED UNANIMOUSLY**

Members noted their expectations that the Stormwater Management Plan will be completed by October 2022 and this to be advised to Water Technology.

### **8.2 Gawler River Flood Mitigation.**

**GB22/39      Gawler River Flood Mitigation and Charter Review**  
**Moved:      W Close**  
**Seconded: Cr J Lush**

*That Late Report 8.2a be received.*

**CARRIED UNANIMOUSLY**

**GB22/40      Gawler River Flood Mitigation and Charter Review**  
**Moved:      Cr M Herrmann**  
**Seconded: Cr J Lush**

*That the GRFMA:*

1. *Endorses the project governance arrangements as documented in the Gawler River Flood Management Terms of Reference (dated 4/8/22).*
2. *Notes the intention during development of the full business case to review the governance arrangements for Gawler River Flood Management post 30 June 2023, and for this to incorporate a mix of State and Local Government involvement.*

3. *Requests a Key Outcome Summary from meetings of the proposed Business Case Executive Committee be listed as a standing item in the GRFMA Agenda.*

**CARRIED UNANIMOUSLY**

**GB22/41 Gawler River Flood Mitigation Department for Environment & Water (DEW)**

**Moved: Cr M Herrmann**

**Seconded: Mr A Philpott**

*That the GRFMA:*

1. *Endorses continuation of the shared responsibility and partnership approach between Local Government and State Government to pursue flood mitigation measures within the Gawler River landscape.*
2. *Endorses previous indication of support for continuation of the Business Case being led by DEW, with GRFMA, commitment of not less than \$42,000 to facilitate a .5 technical resource for six months; and authorises the Acting Chairperson and Executive Officer to work with DEW to facilitate and sign a suitable MOU to achieve placement of the .5 technical resource.*
3. *Acknowledges Constituent Council CEOs do not support the further call for Council funding beyond the six months technical resource commitment.*
4. *Will look to importance of partnering with DEW and will continue to work towards sourcing funding contributions toward the Business Case delivery in 2023/2024*
5. *Notes the Constituent Council CEOs view that it would be more appropriate to undertake community engagement when the preferred options are confirmed, and suitability established and costed.*

**CARRIED UNANIMOUSLY**

**GB22/42 Gawler River Flood Mitigation and Charter Review**

**Moved: Cr M Herrmann**

**Seconded: Cr J Lush**

*That the GRFMA:*

1. *Notes receipt of responses from Adelaide Plains Council, The Barossa Council and City of Playford regarding the cost contribution funding model and will further consider the matter, following responses being received from Adelaide Hills Council, Light Regional Council, and the Town of Gawler.*
2. *Pursues discussion with the State Government to develop a funding model policy whereby the relevant portion of capital cost funding for flood mitigation projects is agreed between each tier of Government – noting this is a matter also being considered by the recently established SA Stormwater Expert Panel.*

**CARRIED UNANIMOUSLY**

### **8.3 Stormwater Management Plan Progress Report**

**GB22/43 Stormwater Management Plan Progress Report**

**Moved: Mr A Philott**

**Seconded: Cr W Close**

*That the GRFMA receives the report.*

**CARRIED UNANIMOUSLY**

#### **8.4 Financial Statements 2021/2022 and Annual Audit**

**GB22/44 Financial Statements 2021/2022 and Annual Audit**

**Moved: Cr M Herrmann**

**Seconded: Cr W Close**

*That the:*

- 1. Audited Financial Statements for the year 2021/2022 be adopted for the purposes of Part 4 Financial Statements of the Local Government (Financial Management) Regulations 2011.*
- 2. 'Certification of Auditor Independence' be signed by the GRFMA Board Chairperson.*
- 3. 'Certification of Financial Statements' be signed by the GRFMA Board Chairperson and Executive Officer: and*
- 4. Chief Executive Officer of each Constituent Council be requested to sign the 'Certification of Auditor Independence'.*

**CARRIED UNANIMOUSLY**

#### **8.5 Schedule of Constituent Council's Interest in Net Assets**

**GB22/45 Schedule of Constituent Council's Interest in Net Assets**

**Moved: Cr J Lush**

**Seconded: Cr W Close**

*That the Schedule of Constituent Council's Interest in Net Assets 30 June 2022 be adopted in accordance with Clause 15.5 of the Charter.*

**CARRIED UNANIMOUSLY**

#### **8.6 Financial Report**

**GB22/46 Financial Report**

**Moved: Mr A Philpott**

**Seconded: Cr J Lush**

*That the GRFMA receives the financial report as at 1 July 2022 showing a balance of \$126,130.43 total funds available.*

**CARRIED UNANIMOUSLY**

#### **8.7 GRFMA Board Membership**

**GB22/47 GRFMA Board Membership**

**Moved: Cr W Close**

**Seconded: Mr A Philpott**

*That the GRFMA receives advice of:*

- 1. Appointment of Mr. Martin McCarthy as GRFMA Board member for the Barossa Council.*
- 2. Reappointment of Mr. G Pattinson as GRFMA Board Member for the City of Playford.*

**CARRIED UNANIMOUSLY**

## **8.8 Annual Report 2021/22**

**GB22/48 Annual Report 2021/22**

**Moved: Cr J Lush**

**Seconded: Cr M Herrmann**

*That the GRFMA Board receives and adopts the GRFMA 2021/22 Annual Report.*

**CARRIED UNANIMOUSLY**

## **9. Correspondence**

- 9.1 The Barossa Council: Letter of advice that the Board Member to the GRFMA will be the Chief Executive Officer and the Deputy Board Member will be the Director Works and Engineering Services.
- 9.2 City of Playford: By email, advice that Mr. Greg Pattinson will be the Chief Executives nominee as the Board Member.

## **10. Confidential**

Nil

## **11. Urgent Matters Without Notice**

Nil

## **12. Next Meeting**

**Date and Time:** Thursday, 20 October 2022, 9:45am

**Host:** Adelaide Plains Council

## **13. Closure**

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 11.39am.

Chair \_\_\_\_\_ Date \_\_\_\_\_