

## MINUTES

### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT AND RISK COMMITTEE MEETING

11:00am, Monday 10 August 2026

Dean Newbery Offices  
214 Melbourne Street, North Adelaide

#### 1. Present

- Mr Peter Brass, Independent Member, Chairman
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Vincent Rigter, City of Playford
- Mr Danny Phillips, Audit Manager, CA, Dean Newbery
- Mr David Hitchcock, GRFMA Executive Officer

#### 2. Apologies

Nil

#### 3. Minutes of the Previous Meeting

**GAC26/10 Minutes of the Previous Meeting**

**Moved:** Cr M Herrmann

**Seconded:** Mr V Rigter

*That the minutes of the previous GRFMA Audit and Risk Committee meeting held on 8 April 2026, as per copies supplied to Members, be adopted as a true and correct record of the meeting.*

**CARRIED UNANIMOUSLY**

#### 4. Business arising from the Minutes

##### 4.1 Actions on Previous Resolutions

The GRFMA Executive Officer provided a verbal update on the LGA Asset Mutual Fund's consideration of insuring the Bruce Eastick North Para Flood Mitigation Dam. Discussions are ongoing, and LGAAMF expects insurers will want the Dam Safety Review and other operational and maintenance plans completed before further evaluation.

11:10am the meeting agreed to suspend formal meeting procedures to undertake a confidential discussion with Mr Danny Phillips, Audit Manager CA, Dean Newbery regarding any matters identified during the conduct of the audit.

11:10am the GRFMA Executive Officer exited the meeting to enable confidential discussion of the audit process. This procedure occurs annually to ensure transparency in the financial operations of the Authority.

11:20am the GRFMA Executive Officer returned to the meeting and formal meeting procedures resumed.

## 5. General Business

### 5.1 GRFMA 2025/2026 Financial Statements and Audit Report

**GAC26/11 GRFMA 2025/2026 Financial Statements and Audit Report**

**Moved:** Cr M Herrmann

**Seconded:** Mr V Rigter

*That the GRFMA Audit and Risk Committee:*

- 1. Receives and notes the audited Financial Statements as amended for 2025/2026, the Management Representation Letter, dated 10/8/2026 and the External Audit Management Letter.*
- 2. Approves the 'Certification of Auditor Independence' to be signed by the Audit and Risk Committee Chairman and Executive Officer.*
- 3. Recommends that a 'Certification of Auditor Independence' also be signed by the Chief Executive Officer of each Constituent Council.*
- 4. Recommends that the audited Financial Statements as amended for 2025/2026 be adopted by the GRFMA Board.*

**CARRIED UNANIMOUSLY**

Amendments included clarification of adoption of asset valuations, and adoption date of the Management Representation Letter.

### 5.2 GRFMA Annual Report 2025/2026

**GAC26/12 GRFMA Annual Report 2025/20256**

**Moved:** Mr V Rigter

**Seconded:** Cr M Herrmann

*That the GRFMA Audit and Risk Committee:*

- 1. Receives and notes the GRFMA 2025/2026 Annual Report, as amended.*
- 2. Recommends that the report be adopted by the GRFMA Board and distributed to Constituent Councils.*

**CARRIED UNANIMOUSLY**

Amendments included terminology changes within the text and recognition of dates of appointment and resignation of Audit and Risk Committee members.

### 5.3 GRFMA Policies

**GAC26/13 GRFMA Policies**

**Moved:** Cr M Herrmann

**Seconded:** Mr V Rigter

*That the GRFMA Audit and Risk Committee receives the 2026 review of GRFMA policies and recommends the documents, as amended, be presented to the GRFMA Board for adoption.*

**CARRIED UNANIMOUSLY**

Members reviewed the tabled policy documents and provided input on wording and content. The following policies were recommended for adoption:

- Consultation with Councils Policy
- Code of Practice for Meeting Procedures
- Internal Review of Decisions Policy
- Procurement Policy
- Fraud, Corruption, Misconduct and Maladministration Prevention Policy
- GRFMA Grant Policy
- Anti-Discrimination and Fair Treatment Policy
- Work Health and Safety Policy
- Dam Valuation Policy
- GRFMA Treasury Management Policy
- Freedom of Information Statement
- GRFMA Information Asset Management Policy

#### **5.4 GRFMA Insurances**

##### **GAC26/14 GRFMA Insurances**

**Moved:** Cr M Herrmann

**Seconded:** Mr V Rigter

*That the 2026/2027 Insurance Renewal report be received.*

**CARRIED UNANIMOUSLY**

#### **5.5 Information Asset Management Annual Maintenance Program 2025/2026**

##### **GAC26/15 Information Asset Management Annual Maintenance Program 2025/2026**

**Moved:** Cr M Herrmann

**Seconded:** Mr V Rigter

*The GRFMA Audit and Risk Committee receives the Information Asset Management Annual Maintenance Program 2025/2026 Report and endorses completion of the recommendations:*

- 1. Review the IAM Policy in August 2026 for review by the Board.*
- 2. Review the IAM Manual in November 2026, checking for any updates required due to changes in SRSA standards and disposal schedules.*
- 3. Undertake the IAM Maturity Self-Assessment in November 2026, after the IAM Policy has been reviewed.*
- 4. Continue with annual destruction of physical items for as long as required.*
- 5. Continue to submit Annual Reports and other publications for legal deposit via the NED Publisher account established by the EO in October 2023.*

**CARRIED UNANIMOUSLY**

## 5.6 Long-Term Financial Plan (2026/27 – 2035/36) and Asset Management Plan (2026/27 – 2035/36)

### GAC26/16 Long-Term Financial Plan (2026/27 – 2035/36) and Asset Management Plan (2026/27 – 2035/36)

**Moved:** Cr M Herrmann

**Seconded:** Mr V Rigter

*That the GRFMA Audit and Risk Committee endorse the draft Long-Term Financial Plan (2026/27 – 2035/36) and Asset Management Plan (2026/27 – 2035/36) for consideration by the GRFMA Board and constituent councils.*

**CARRIED UNANIMOUSLY**

## 6. Confidential Items

Nil

## 7. Other Business

Mr V Rigter noted he will be on leave for October 2026.

Members recorded their appreciation to Mr Greg Pattinson for his support and guidance over many years as a Committee member.

## 8. Next Meeting

TBC November 2026.

## 9. Schedule of Meetings

|                   |                                                                                                                                                                                                                        |           |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| August 2026       | Annual Financial Statements – Audit report;<br>2025/2026 – Auditor to attend                                                                                                                                           | Completed |
| November 2026     | Budget Review 1 variations consideration                                                                                                                                                                               |           |
| February 2027     | <ul style="list-style-type: none"> <li>Budget Review 2 variations consideration</li> <li>External Audit Plan</li> <li>GRFMA 2027/2028 draft Budget and Annual Business Plan</li> <li>Business Plan progress</li> </ul> |           |
| March/ April 2027 | Budget Review 3 variations consideration                                                                                                                                                                               |           |

## 10. Closure

The Chairman thanked the members for their attendance and contributions.  
The meeting closed at 12:16pm.

Chair \_\_\_\_\_ Date \_\_\_\_\_