

Town of Gawler

How do you present a petition to Council

A Petition to Council must:

- be legibly written, typed or printed;
- clearly set out the request or submission of the petitioners;
- include the name and address of each person who signed or endorsed the petition; and
- be addressed to Council and delivered to the principal office of the Council.

If a petition is received complying with the requirements specified in clause 9.1 of the Code of Practice for Council and Committee Meeting Procedures, the Chief Executive Officer shall place a statement as to the nature of the request or submission, and the number of signatures or the number of persons endorsing the petition on the agenda for the next ordinary meeting of Council.

Electronic petitions will be accepted by Council but must meet the following requirements.

- Include the name and address of the supporter of the petition.
- Petition must clearly set out the request or submission for the petitioners.
- Petition must be directed to council by mail or attached as a document or link to an email to council@gawler.sa.gov.au.

An example of a petition is attached.

Further information on Council meeting procedures can be found on www.gawler.sa.gov.au refer to Code of Practice for Council and Committee Meeting Procedures.

Town of Gawler

PETITION

To:

Council of Town of Gawler
43 High Street, Gawler East SA 5118
PO Box 130 Gawler SA 5118



The contact person for this petition is:

Name:	
Address:	
Phone:	

We, the undersigned, request Council _____
(insert details around the petition/request)

	Name	Address	Signature	Resident / Ratepayer / Visitor
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