



### NOTICE OF MEETING

TO: Chairperson:  
Deputy:  
Members:

Cr Cody Davies	Council Member
Cr Paul Koch	Council Member
Cr Paul Little	Council Member
Cr Nathan Shanks	Council Member
Cr Ian Tooley	Council Member
Mr Jack Gill	Youth Advisory Committee Members
Mr Angus Millikan.	Youth Advisory Committee Members
Mr Tom Brdanovic	Community Member
Mr Darren Cox	Community Member
Mr Timothy Kelly	Community Member
Ms Kathryn Warhurst	Community Member
Mr Jack Dazanos	Team Leader Environmental Services
Vacant	Environment and Sustainability Officer

NOTICE is hereby given that the next **Climate Emergency Action Plan Working Group meeting** for the **Town of Gawler** will be held in the Conference Room, Town of Gawler Administration Centre, 43 High Street, Gawler East, on **Wednesday 18 September 2019**, commencing at 6:30pm.

A copy of the Agenda for the above meeting is supplied.

A handwritten signature in black ink, appearing to read "RV", with a stylized flourish at the end.

Ryan Viney  
**Manager Development, Environment & Regulatory Services**  
17 September 2019

## Order Of Business

<b>1</b>	<b>Statement of Acknowledgement .....</b>	<b>3</b>
<b>2</b>	<b>Attendance Record.....</b>	<b>3</b>
<b>3</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>4</b>	<b>Business Arising from Minutes .....</b>	<b>3</b>
<b>5</b>	<b>Items Listed for Discussion .....</b>	<b>3</b>
5.1	Appointment of Chair and Deputy Chair .....	3
5.2	Who is available for supplementary workshop meetings.....	3
5.3	Priority task for WG to outline the planning development process. ....	3
5.4	Communique /community update/call out to be circulated after each meeting within 1 week (different to minutes) .....	3
5.5.	Council provide enquiry point and maintain list of community members who want to help and have given permission to be contacted by CEAPWG member.....	3
5.6	A Gawler Council person to ask other Community applicants if they would approve their contact details and any special skills/interest areas shared with the members of the CEAP with the intention to involve them in the process as the plan development progresses.....	3
5.7	Training Workshop series on Energy, Resource Use, GHG Accounting and Reporting .....	3
5.8	Council Data and Trellis -Implementation of Trellis and training .....	3
5.9	Briefing on available data. ....	3
6.0	Council Web page / Facebook – Climate Emergency Information Sharing Portal .....	4
6.1	Timing and Frequency of Meetings (monthly) .....	4
6.2	Tender Brief - Consultant.....	4
<b>6</b>	<b>Close .....</b>	<b>4</b>
<b>7</b>	<b>Next Ordinary Meeting .....</b>	<b>4</b>

## **1 STATEMENT OF ACKNOWLEDGEMENT**

*We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.*

## **2 ATTENDANCE RECORD**

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
- 2.5 Non-attendance

## **3 CONFIRMATION OF MINUTES**

## **4 BUSINESS ARISING FROM MINUTES**

## **5 ITEMS LISTED FOR DISCUSSION**

- 5.1 Appointment of Chair and Deputy Chair
- 5.2 Who is available for supplementary workshop meetings
- 5.3 Priority task for WG to outline the planning development process.
- 5.4 Communique /community update/call out to be circulated after each meeting within 1 week (different to minutes)
- 5.5 Council provide enquiry point and maintain list of community members who want to help and have given permission to be contacted by CEAPWG member.
- 5.6 A Gawler Council person to ask other Community applicants if they would approve their contact details and any special skills/interest areas shared with the members of the CEAP with the intention to involve them in the process as the plan development progresses.
- 5.7 Training Workshop series on Energy, Resource Use, GHG Accounting and Reporting
- 5.8 Council Data and Trellis -Implementation of Trellis and training
- 5.9 Briefing on available data.
  - Council Electricity consumption - MWh per year
  - Council Water Use - K/Lt
  - Council Transportation - Fuel Consumption - Use of EVs
  - Council Natural Gas usage
  - Council Greenhouse Gas Inventory
  - Council Resource Usage
  - Community data regarding:
    - o Broader Community Energy Use
    - o Waste estimate from NAWMA

- Community data funded by ARENA SAPN
- Data needs to be stratified by demographic
- Train/public transport patronage

6.0 Council Web page / Facebook – Climate Emergency Information Sharing Portal

5.9.1 Agenda and Minutes

5.9.2 General information

6.1 Timing and Frequency of Meetings (monthly)

6.2 Tender Brief - Consultant

**6 CLOSE**

**7 NEXT ORDINARY MEETING**