

Application to Establish a Community Garden on Council-owned or Council-controlled Land

This form should only be completed if you have successfully lodged a 'Community Gardening Expression of Interest' form for establishing a community garden on Council owned or controlled land. Please note: You will need to submit your plan of management for the community garden and (if required) a development application, at the same time as lodging this application form to allow Council to consider the proposal fully.

Applicant Details			
Community Garden Group Name:			
Primary Contact Details			
Ms/Mr/Mrs/Other	Family Name	Given Name:	
No:	Street:	Suburb:	Postcode:
Mailing Address (if different from above):			
Phone 1: (home/work/mobile)		Phone 2: (home/work/mobile)	
ABN of Garden Group (if applicable):		Email:	
Current No. of Members:		Estimated Maximum No. of Members:	
Other than the primary contact have you appointed a (second) member of your group to liaise with Council? (please tick) <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes – please fill in 'Secondary Contact' details			
Secondary Contact Details			
Ms/Mr/Mrs/Other	Family Name	Given Name:	
No:	Street:	Suburb:	Postcode:
Mailing Address (if different from above):			
Phone 1: (home/work/mobile)		Phone 2: (home/work/mobile)	
Email:			
Has your group registered as an Incorporated Association? (please tick) <input type="checkbox"/> Yes <input type="checkbox"/> No If no please provide details of the Incorporated Association that will auspice your group:			
Does your garden group have public liability insurance? (please tick) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes please attach a copy of your insurance policy to this application.			
Proposed Community Garden Site Details			
Please attach an A3 size concept plan (this can be hand drawn if labelled clearly) of the proposed garden showing entry points, pathways and garden areas. Your final landscape plan will need to be submitted with your Development Application.			



Can the site be seen from nearby houses or other premises? (please tick)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the site accessible to a range of user groups? (please tick)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the site accessible by public transport? (please tick)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the site receive the minimum four to six hours of sunlight a day, throughout the year, necessary to grow vegetables?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is their mains water connected to the site? If no, can it be connected?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
How will you irrigate the garden?		
What style of community garden are you planning? (please tick)		
<input type="checkbox"/> Single plots or allotments	<input type="checkbox"/> Shared garden	
<input type="checkbox"/> Garden combining allotments and shared gardening areas		
What types of plants do you plan to grow? (please tick)		
<input type="checkbox"/> Vegetables	<input type="checkbox"/> Fruit/nut trees and shrubs	
<input type="checkbox"/> Herbs	<input type="checkbox"/> Flowers	
<input type="checkbox"/> Native plants/bush foods	<input type="checkbox"/> Other (please specify):	
What structures do you plan to build? (please tick)		
<input type="checkbox"/> Seating	<input type="checkbox"/> Fencing	
<input type="checkbox"/> Raised garden beds	<input type="checkbox"/> Sun Shelter	
<input type="checkbox"/> Compost bins/worm farm	<input type="checkbox"/> BBQ	
<input type="checkbox"/> Educational signage	<input type="checkbox"/> Shed	
<input type="checkbox"/> Rainwater tanks	<input type="checkbox"/> Other (please specify)	
What types of training does your group need assistance with? (please tick)		
<input type="checkbox"/> Site analysis	<input type="checkbox"/> Garden design	
<input type="checkbox"/> Organic gardening techniques	<input type="checkbox"/> Organic pest management	
<input type="checkbox"/> Seed saving	<input type="checkbox"/> Plant propagation	
<input type="checkbox"/> Compost and worm farming	<input type="checkbox"/> No-dig gardening	
<input type="checkbox"/> Running effective meetings	<input type="checkbox"/> Participatory decision making	
<input type="checkbox"/> Other (please specify)		
Checklist and applicant declaration:		
Please ensure the checklist below has been completed and the supporting documentation is attached.		
<input type="checkbox"/> A concept plan of the proposed garden		
<input type="checkbox"/> Plan of Management for the Community Garden		
<input type="checkbox"/> Letters of support (optional)		
<input type="checkbox"/> Letter of support from auspicing group (if applicable)		
<input type="checkbox"/> Development application including "Statement of Environmental Effects" (if applicable)		
<input type="checkbox"/> Any other relevant documents (please provide details)		

Applicant's name:	Date:
<input type="checkbox"/> I declare that all the information is true and correct at the time of signing this document and that Council will be advised in writing of any changes to the information.	
Applicant's signature:	
Please note: <ul style="list-style-type: none"> • This information will be used for the purposes of community consultation and feedback will be sought from local residents and business in the immediate area of the proposed site and be considered as part of this application. • You may be contacted to either amend your application. • If approved your group must enter into a formal lease/licence agreement with Council therefore by this stage your group must be incorporated or being auspiced by and incorporated body. • No works can be commenced at the proposed site until a formal lease/license agreement has been granted and executed. 	

Please submit your completed 'Community Garden Application Form' to Council:

By email: council@gawler.sa.gov.au

By post: Town of Gawler, PO Box 130 Gawler SA 5118

In person: Town of Gawler Administration Centre, 43 High St Gawler SA 5118