

Policy Section:	3. Development, Environment & Regulatory Services
Policy Name:	Licensed Premises – Liquor Licence & Gaming
Classification:	Public – Council Policy
Adopted:	3 May 2022
Frequency of Review:	Triennial
Last Review:	March 2022
Next Review Due:	May 2025
Responsible Officer(s):	Manager Development, Environment and Regulatory Services; Team Leader Development; Team Leader Environment and Regulatory Services
Policy and Code of Practice Manual File Ref:	CC10/2601
Council File Reference:	CR18/7141
Legislation Authority:	N/A
Related Policies and Codes:	N/A
Related Procedures:	N/A

1. LIMITED LICENCE VENUES

- 1.1 The following venues are recognised for limited licences to 1am the day after commencement of the event:
 - 1.1.1 Karbeethan Reserve;
 - 1.1.2 Willaston Football Club;
 - 1.1.3 Gawler Oval;
 - 1.1.4 Pioneer Park;
 - 1.1.5 Trinity STARplex;
 - 1.1.6 Apex Park;
 - 1.1.7 Gawler Sport and Community Centre;
 - 1.1.8 Gawler South Football Club;
 - 1.1.9 Goose Island
- 1.2 That it be a Policy of Council that applications for the establishment of outside Liquor Booths by Sporting and Community Clubs be assessed by Development, Environment and Regulatory Services staff and Property and staff, subject to the following conditions:

- 1.1.1 Any conditions imposed by the Liquor Licencing Commissioner;
- 1.1.2 Any conditions imposed by officers;
- 1.1.3 The site being left clean and tidy;
- 1.1.4 No glass containers being used.

2. HOTELS TOWN CENTRE ZONE

- 2.1 The following times are the maximum acceptable standard (currently operating and/or exceeded at present for some hotels) operational hours for extended trading authorisation for consumption of alcohol on the licensed premises:
 - 2.1.1 Monday to Wednesday - Midnight to 1.30am the following morning;
 - 2.1.2 Thursday to Saturday - Midnight to 3am the following morning;
 - 2.1.3 Sunday - 8am to midnight;
 - 2.1.4 Sunday preceding a public holiday - 8am to 3am the following morning;
 - 2.1.5 Christmas Day - trading hours that apply to the day of the week on which the date falls;
 - 2.1.6 New Year's Eve - Midnight to 2am the following day.
 - 2.1.7 Good Friday – trading hours that apply to the day of the week on which the date falls.

3. COUNCIL INTERVENTION IN LIQUOR LICENCE APPLICATIONS

- 3.1 A Member of staff to be assigned with responsibility for checking the Liquor Licence Register on CBS website on a weekly basis. Team Leader Community Safety to be notified of any applications in the Gawler area
 - 3.1.1 Community Safety team member to contact applicant and request the following:
 - 3.1.1.1 An accurate site plan of the proposed venue indicating the location of all existing and proposed buildings and structures including toilet facilities
 - 3.1.1.2 The nature and form of entertainment to be provided;
 - 3.1.1.3 The expected number of patrons;
 - 3.1.1.4 The proposed hours of trading;
 - 3.1.1.5 The proposed method of patron management including security personnel;
 - 3.1.1.6 The location and number of all on-site car parking areas proposed;
 - 3.1.1.7 Gaming machine layout and total number of machines.
 - 3.1.2 Council Planning Staff will review the above documentation and determine if a Development Application is required for the proposed licence. Planning staff to provide written advice to Community Safety Staff.
 - 3.1.3 The relevant Manager of Development, Environment and Regulatory Services (DERS), Team Leader Development, Team Leader Community Safety and/or Community Safety Officer be authorised to provide comments or lodge an objection to the Liquor Licencing Commissioner.

3.2 Lodging an Objection to a Liquor Licence Application

- 3.2.1 Consultation with planning staff and DERS management to discuss and document basis of objection. Legal advice may be necessary.
- 3.2.2 “Notice of objection to an application” form completed, scanned and lodged electronically to: liquorandgaming@sa.gov.au. This must be lodged no later than 7 days prior to the hearing date.
- 3.2.3 A copy of the form must be served on the Licensee/applicant at least 7 days before the hearing date.
- 3.2.4 Relevant DERS officer to prepare documentation and represent Council by attending Conciliation Hearing.
- 3.2.5 In the event of a contested hearing, DERS management, planning and compliance staff to reconvene and determine course of action.
- 3.2.6 Legal representation to be engaged as deemed necessary by DERS Management.

4. CONTROL OF CONSUMPTION OF LIQUOR IN PUBLIC PLACES

- 4.1 Council may, by notice in the Gazette, prohibit the consumption or possession (or both) of liquor in public places within the Gawler council area (specified in the notice) for a period of up to 48 hours (S131(1ab) Liquor Licencing Amendment Act 2017).
 - 4.1.1 Consultation must occur between the CEO, Manager of Development, Environment and Regulatory Services, Manager of Community Services and relevant regulatory services officers, prior to a notice being issued in relation to this section of the Act.
 - 4.1.2 A notice cannot take effect unless published in the Gazette at least 14 days before the commencement of the period during which the notice is to apply.
 - 4.1.3 A copy of the notice must be given to the Commissioner of Police within 7 days after publishing a Gazette notice.

5. REVIEW AND EVALUATION

The effectiveness of this Policy will be reviewed on a triennial basis.

The Chief Executive Officer will report to Council on the outcome of the evaluation and if relevant make recommendations for amendments, alteration or substitution of a new Policy.

The Policy will not be altered or substituted so as to affect a process already commenced.

The Policy will be reviewed after each general election of Council.

5. FURTHER INFORMATION

Further information about this Policy can be obtained by:-

Telephone: 8522 9211
Email: council@gawler.sa.gov.au
Appointment: Town of Gawler Administration Centre, 43 High Street, Gawler East.
Letter: PO Box 130, Gawler SA 5118

6. AVAILABILITY OF POLICY

The Policy is available for inspection during ordinary business hours at the Council principal office, Town of Gawler Administration Centre 43 High Street, Gawler East or is available on the Council website at www.gawler.sa.gov.au.

A copy of this Policy will be provided to interested parties upon request, for a fee as contained in the Register of Fees and Charges.