

# MINUTES

## GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 13 August 2020  
Town of Gawler

### 1. Meeting of the Board

#### 1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members and the Executive Officer and opened the 120<sup>th</sup> meeting of the Board.

#### 1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Marc Salver, Adelaide Hills Council, Board Member
- Cr Russell Johnstone, The Barossa Council, Deputy Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Mr Sam Dilena, Town of Gawler, Board Member
- Cr William Close, Light Regional Council, Board Member
- Cr Clint Marsh, City of Playford, Deputy Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

#### 1.3 Apologies

- Mayor Bim Lange, The Barossa Council, Board Member
- Mr Gary Mavrinac, The Barossa Council, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board Member
- Cr Peter Rentoulis, City of Playford, Board Member

#### 1.4 Appointment of Observers

Nil

#### 1.5 Declarations of Interest

Nil

The Chair foreshadowed intention to bring forward item 9 (Correspondence) at the time item 8.2 would be due to be discussed.

## 2. Confirmation of Minutes

### 2.1 GRFMA Ordinary Meeting Minutes

**GB 20/52**      **GRFMA Ordinary Meeting Minutes**  
**Moved:**      **Cr M Herrmann**  
**Seconded:**    **Cr R Johnstone**

*That the minutes of the Gawler River Floodplain Management Authority Board meeting held 11 June 2020 be confirmed as a true and correct record of that meeting.*

**CARRIED UNANIMOUSLY**

### 2.2 GRFMA Special Meeting Minutes

**GB 20/53**      **GRFMA Special Meeting Minutes**  
**Moved:**      **Cr P Koch**  
**Seconded:**    **Mr G Pattinson**

*That the minutes of the Gawler River Floodplain Management Authority Special Board meeting held 17 July 2020 be confirmed as a true and correct record of that meeting.*

**CARRIED UNANIMOUSLY**

### 2.3 Actions on Previous Resolutions

Nil

### 2.4 Matters Arising from the Minutes

Nil

## 3. Questions on Notice

Nil

## 4. Motions on Notice

Nil

## 5. Presentations

Nil

## 6. Audit Committee

## 6.1 Audit Committee Meeting Minutes

**GB 20/54      Audit Committee Meeting Minutes**  
**Moved:        Cr M Herrmann**  
**Seconded:    Mr M Salver**

*That the minutes of the Gawler River Floodplain Management Audit Committee meetings held 9 June 2020 (deferred from 11 June 2020 Board meeting) and 4 August 2020 be received and noted.*

**CARRIED UNANIMOUSLY**

Cr M Herrmann as a member of the GRFMA Audit Committee referred to resolution GAC 20/11; Adoption of GRFMA Public Interest Disclosure and Fraud and Corruption Policies was deferred to enable referral to Constituent Councils to determine if one their relevant Responsible Officers might be in a position to undertake roles and responsibility required.

Cr Herrmann advised this is something that could be undertaken by the Adelaide Hills Council Governance Officer, subject to checking the legality of appointing a Responsible Officer not otherwise associated with the GRFMA. The GRFMA Executive Officer will check this and advise at a subsequent meeting.

## 7. Technical Assessment Panel

Nil meetings.

## 8. Reports

### 8.1 Business deferred from 9/6/2020 GRFMA Board Meeting

**GB 20/55      Financial Report 9/6/2020**  
**Moved:        Mr G Pattinson**  
**Seconded:    Mr J Miller**

*That the GRFMA:*

- 1. Receives the financial report as at 31 May 2020 showing a balance of total funds available \$179,223.70.*
- 2. Adopts the 2019/20 Budget Review 3 Documents May 2020 and the variances contained as its amended and current budget for the period ended 30 June 2020.*

**CARRIED UNANIMOUSLY**

**GB 20/56      Achievements Against the Business Plan**  
**Moved:        Mr S Dilena**  
**Seconded:    Cr R Johnstone**

*That the Statement of Achievements Against the Business Plan as amended be received.*

**CARRIED UNANIMOUSLY**

**GB 20/57      GRFMA Strategic Plan**  
**Moved:        Mr S Dilena**  
**Seconded:    Mr J Miller**

*That:*

- 1. The Executive Officer write to Constituent Council CEO's seeking advice on the process Council undertakes in relation to development of their Strategic Plan so as to enable a report to be drafted outlining possible options the GRFMA might consider in establishing its own Strategic Plan.*
- 2. A relevant report be provided to the 15 October 2020 GRFMA Board meeting.*

**CARRIED UNANIMOUSLY**

## **8.2 Audited Financial Statements 2019-2020**

**GB 20/58      Audited Financial Statements 2019-2020**  
**Moved:        Cr M Herrmann**  
**Seconded:    Mr S Dilena**

*That the audited Financial Statements for the year 2019-2020 be adopted for the purposes of Part 4 Financial Statements of the Local Government (Financial Management) Regulations 2011 and the 'Certification of Financial Statements' be signed by the Executive Officer and Board Chair.*

**CARRIED UNANIMOUSLY**

## **8.3 Interest in Net Assets**

**GB 20/59      Interest in Net Assets**  
**Moved:        Mr J Miller**  
**Seconded:    Mr G Pattinson**

*That the Schedule of Constituent Council's Interest in Net Assets as at 30 June 2020 be adopted in accordance with Clause 16.5 of the Charter.*

**CARRIED UNANIMOUSLY**

Mr M Salver noted variation in figures tabled at calculation of Note 2, Net Equity (Page 8) and Note 10, Non Current Assets Summary (Page 12). The Executive Officer noted this is likely due to inclusion of investments/debtors and accounts payable/creditors in the equity calculation. The Executive Officer will follow up and clarify the figures.

## **8.4 GRFMA Annual Report 2019-2020**

**GB 20/60      GRFMA Annual Report 2019-2020**  
**Moved:        Mr M Salver**  
**Seconded:    Cr P Koch**

*That the GRFMA receives and notes the GRFMA Annual Report 2019/2020 as amended.*

**CARRIED UNANIMOUSLY**

Amendments to the Annual Report included:

- Providing reference to the large financial cost considerations for the proposed Northern Floodway and feasibility of raising the Bruce Eastick North Para Flood Mitigation Dam.
- Reference to electronic meetings required as a result of COVID-19 protocols.
- Clarify consistency in the process of the GRFMA Charter Review as Charter Review 1 and Charter Review 2.

## 8.5 Review of the Register of Confidential Items

**GB 20/61**      **Review of the Register of Confidential Items**  
**Moved:**      **Mr G Pattinson**  
**Seconded:**    **Cr W Close**

*That the GRFMA:*

1. *Receives the report; and*
2. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Lower level outlet pipe and stilling basin repairs Bruce Eastick North Para Flood Mitigation Dam remain confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) of the Local Government Act 1999:*
  - *Report for Item 10.1.*
  - *Attachments for item 10.1.*
3. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.2 Lower level outlet pipe and stilling basin repairs Bruce Eastick North Para Flood Mitigation Dam remain confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) of the Local Government Act 1999:*
  - *Report for Item 10.2.*
  - *Attachments for item 10.2.*
4. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Bruce Eastick North Para Flood Mitigation Dam remain confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) of the Local Government Act 1999:*
  - *Report for Item 10.1.*
  - *Attachments for item 10.1.*
5. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Lower level outlet pipe remain confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) of the Local Government Act 1999:*
  - *Report for Item 10.1.*
  - *Attachments for item 10.1.*

*This order shall operate until reviewed and determined as part of the 2021 annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

**CARRIED UNANIMOUSLY**

## 9. Correspondence

- 9.1 **GRFMA Charter Review Update, Advancement of a Stormwater Management Plan and Northern Floodway Project Update – Letter from Adelaide Plains Council**
- 9.2 **GRFMA Charter Review Update, Advancement of a Stormwater Management Plan and Northern Floodway Project Update – Letter from Adelaide Plains Council**

**GB 20/62**      **Correspondence**  
**Moved:**      **Cr R Johnstone**  
**Seconded:**   **Mr J Miller**

*That item 9 Correspondence be received and now considered.*

**CARRIED UNANIMOUSLY**

Mr J Miller spoke to the correspondence seeking clarification of the GRFMA's intent to develop a Stormwater Management Plan (SMP) and 30% Design of the Northern Floodway Project (NFP) noting previous resolution GRB 18/50 provides costs for further planning, design and construction work should be funded by State and Federal Governments.

The GRFMA Chair advised in his view, the process resolved by the GRFMA Board would enable definition of scope and subsequent cost of any proposed SMP which will better inform any future consideration and endorsement process of proceeding. Further as a material amount of costs associated with the 30% design NFP could be included in the proposed SMP process, it would also assist with a clearer understanding of any costs the 30% design might entail.

The Chair will correspond with the Adelaide Plains Council in this regard.

#### **8.6 Northern Floodway Project – SMP**

**GB 20/63**      **Northern Floodway Project – SMP**  
**Moved:**      **Cr M Herrmann**  
**Seconded:**   **Cr T Keen**

*That the GRFMA:*

- 1. Receives the report.*
- 2. Appoints Mr S Dilena (Gawler) and Mr G Pattinson (Playford) as GRFMA representatives to the SMP Governance Group.*
- 3. Requests the Executive Officer to correspond with other Constituent Councils to seek their representation on the governance group.*

**CARRIED UNANIMOUSLY**

#### **8.7 GRFMA Charter Review 2**

**GB 20/64**      **GRFMA Charter Review 2**  
**Moved:**      **Mr J Miller**  
**Seconded:**   **Cr W Close**

*That GRFMA:*

- 1. Notes the report.*
- 2. Receives a verbal update on outcomes of the 10/8/2020 GRFMA Charter Working Group workshop.*

**CARRIED UNANIMOUSLY**

## 8.8 Bruce Eastick North Para Flood Mitigation Dam – Operations and Maintenance Manual

**GB 20/65**      **Bruce Eastick North Para Flood Mitigation Dam – Operations and Maintenance Manual**

**Moved:**      **Mr G Pattinson**

**Seconded:**      **Mr M Salver**

*That the GRFMA:*

1. *Receives the report.*
2. *Notes pending inspection of the Bruce Eastick North Para Flood Mitigation Dam and associated land to ascertain conformity with service level requirements contained in the 2020 Operations and Maintenance Manual.*
3. *Receives a further report regarding the inspection at the 15 October 2020 meeting.*

**CARRIED UNANIMOUSLY**

11:05am Cr M Herrmann left the meeting.

## 8.9 ARTC Bridge Gawler River

The Executive Officer advised members that further advice had been received from Water Technology in relation to the ongoing discussions and request for information from Tonkin Consulting to enable the GRFMA to be satisfied that proposed replacement of ARTC Bridge, Gawler River, will not compromise water flow in the Gawler River channel.

The advice provided to members included:

- Tonkin's response states the Bridge conveyance capacity is 200m<sup>3</sup>/s and that the bridge can withstand over topping.
- These are important requirements for the GRFMA as they provide the necessary flexibility to achieve 1% AEP flood protection though the proposed Northern Floodway project and the feasibility of raising the Bruce Eastick North Para Flood Mitigation Dam.
- The GRFMA should advise that the future hydraulic capacity of the channel through the bridge section will be increased as part of the Northern Floodway project works, possibly up to 200m<sup>3</sup>/s.
- Should the GRFMA wish to advise relevant landholdings of the proposed works and possible implications from temporary works, it should advise Tonkin Consulting in the first instance.
- It would be beneficial for the GRFMA Executive Officer to convene a final meeting to advise of the GRFMA views and to finalise the discussion.

**GB 20/66**      **ARTC Bridge Gawler River**

**Moved:**      **Mr G Pattinson**

**Seconded:**      **Mr M Salver**

*That the GRFMA:*

1. *Receives the report.*
2. *Acknowledges current advice from Tonkin Consulting that the ARTC Bridge, Gawler River, meets the water flow parameter requirements of the GRFMA in relation to the proposed Northern Floodway Project and the feasibility of raising the Bruce Eastick North Para Flood Mitigation Dam.*
3. *Endorses the Executive Officer finalising engagement with Tonkin Consulting.*

**CARRIED UNANIMOUSLY**

**8.10 Finance Report**

**GB 20/67**      **Finance Report**  
**Moved:**      **Cr W Close**  
**Seconded:**    **Mr S Dilena**

*That the GRFMA receives the finance report as of 31 July 2020 showing a balance of total funds available \$248,034.74.*

**CARRIED UNANIMOUSLY**

**10. Confidential**

Nil

**11. Urgent Matters Without Notice**

Nil

**12. Next Meeting**

**Date and Time:** 15 October 2020

**Host:**            Adelaide Plains Council – 2a Wasleys Road, Mallala

**13. Closure**

The Chairperson thanked members for their attendance and the Town of Gawler as host and attention to participants wellbeing via COVID-19 safety protocols.

The meeting closed at 11:33am.

Chair \_\_\_\_\_ Date \_\_\_\_\_