

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

266 Seacombe Road, Seacliff Park, SA 5049

P: 0407 717 368

E: davidehitchcock@bigpond.com

W: www.gawler.sa.gov.au/grfma

Dear Member,

NOTICE OF MEETING

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

DATE: Thursday, 15 February 2024

TIME: 9:45am

PLACE: Light Regional Council

VENUE: 93 Main Street, Kapunda SA



David E Hitchcock

EXECUTIVE OFFICER

AGENDA

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

ORDINARY

Thursday 15 February 2024

Light Regional Council

93 Main Street, Kapunda SA

1. Meeting of the Board

- 1.1** Welcome by the GRFMA Chairperson
- 1.2** Present (please sign the Attendance Register)
- 1.3** Apologies
- 1.4** Appointment of Observers
- 1.5** Declarations of Interest

2. Confirmation of Minutes

- 2.1** GRFMA Ordinary Meeting Minutes.....Page 4
- 2.2** GRFMA Confidential Meeting Minutes.....Page 14
- 2.3** Actions on Previous Resolutions.....Page 15
- 2.4** Matters Arising from the Minutes

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

6. Audit Committee

- 6.1** GRFMA Audit and Risk Committee Meeting Minutes.....Page 16
- 6.2** Committee Members Term of Appointment.....Page 19

7. Technical Assessment Panel

Nil

8. Reports

- 8.1 Gawler River Flood Mitigation Business Case.....Page 20
- 8.2 Stormwater Management Plan Progress Report (to be provided under separate cover)
- 8.3 Financial Report.....Page 21
- 8.4 Executive Officer Report.....Page 31
- 8.5 Draft GRFMA Annual Business Plan and Draft GRFMA 2024/2025 Budget.....Page 33

9. Correspondence

Department for Environment and Water (DEW), refer agenda item 8.1.

10. Confidential

- 10.1 GRFMA Chairperson.....Page 57

11. Urgent Matters Without Notice

12. Next Meeting

Date and Time: Thursday 18 April 2024, 9:45am
Location: Adelaide Hills Council, Kersbrook Soldiers Memorial Park – 57 Glover St
Kersbrook, SA 5231

13. Closure

Agenda Item: 2.1
Committee: Board
Meeting Date: 15 February 2024
Title: GRFMA Ordinary Meeting Minutes

Recommendation:

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 14/12/2023 be confirmed as a true and accurate record of the meeting.

Refer attached for the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 14/12/2023.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 14 December 2023

Council Chambers, Playford Civic Centre – 10 Playford Boulevard, Elizabeth

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 146th meeting of the Board.

Mr Ian Baldwin thanked Cr Bruce Preece for chairing the October meeting in his absence.

1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Mr James Miller, Adelaide Plains Council, Board Member (attended via Zoom video conferencing)
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Mr Jake McVicar, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Cr Michael Phillips-Ryder, Light Regional Council, Board Member (attended via Zoom video conferencing)
- Mr Richard Dodson, Light Regional Council, Board Member (attended via Zoom video conferencing)
- Cr Clint Marsh, City of Playford, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

Mr Ian Baldwin acknowledged Jake McVicar and noted this is Jake's first Board meeting.

GRB 95/23 Board Service Acknowledgement

Moved: Cr Bruce Preece

Seconded: Cr Malcolm Herrmann

That the Board recognises Mr Martin McCarthy's time and contributions to the Board during his term.

CARRIED UNANIMOUSLY

1.3 Apologies

- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member

1.4 Appointment of Observers

GRB 96/23 Appointment of Observers

Moved: Cr Paul Koch

Seconded: Mr Greg Pattinson

*That Cr Brian Sambell, Town of Gawler, Deputy Board Member
be appointed as Observer.*

CARRIED UNANIMOUSLY

1.5 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GRB 97/23 GRFMA Ordinary Meeting Minutes

Moved: Cr Malcolm Herrmann

Seconded: Cr Clint Marsh

*That the Minutes of the Gawler River Floodplain Management Authority Board meeting
held 19 October 2023 be confirmed as a true and accurate record of the meeting.*

CARRIED UNANIMOUSLY

2.2 Actions on Previous Resolutions

The actions were noted.

2.3 Matters Arising from the Minutes

Nil

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Ms Cate Hart (Executive Director, Environment, Heritage and Sustainability, Department for Environment and Water) and Katharine Ward, (Gawler River Flood Management Project Officer, Department for Environment and Water) provided a presentation on the Business Case – also refer Agenda item 8.1.

GRB 98/23 Defer Formal Agenda
Moved: Mr James Miller
Seconded: Cr Bruce Preece

That agenda item 10.3 be brought forward.

CARRIED UNANIMOUSLY

10:51am Ian Baldwin left the meeting.

10.3 GRFMA Chairperson

GRB 99/23 GRFMA Chairperson
Moved: Mr James Miller
Seconded: Ms Whendee Young

That Cr Malcolm Herrmann assume the position of Chair for Item 10.3.

CARRIED UNANIMOUSLY

GRB 100/23 GRFMA Chairperson
Moved: Mr Greg Pattinson
Seconded: Mr Ashley Curtis

That:

1. *Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting.*

in order to consider in confidence agenda item 10.3 GRFMA Chairperson pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *This matter is confidential because the information herein provides information regarding the position of GRFMA Chairperson.*
3. *On the basis of this information, the principle that meetings of the GRFMA should be conducted in a place open to the public has been outweighed in this instance: the Committee consider it necessary to consider this matter in confidence.*

CARRIED UNANIMOUSLY

10:52am confidential session commenced.

GRB 101/23 GRFMA Chairperson
Kept in confidence

11:14am James Miller left the meeting.

GRB 102/23 GRFMA Chairperson
Moved: Cr Bruce Preece
Seconded: Cr Clint Marsh

That:

1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.3 GRFMA Chairperson be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (a) of the Local Government Act 1999:*
 - *Minutes for item 10.3*

- *Report for Item 10.3*
- 2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

CARRIED UNANIMOUSLY

11:15am confidential session concluded.

11:15am Ian Baldwin returned to the meeting.

6. Audit Committee

6.1 Audit Committee Minutes – 7 December 2023

GRB 103/23 Audit Committee Minutes – 7 December 2023

Moved: Cr Bruce Preece

Seconded: Cr Clint Marsh

That the GRFMA receives the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 7/12/2023.

CARRIED UNANIMOUSLY

GRB 104/23 Audit Committee Minutes – 7 December 2023

Moved: Cr Malcolm Herrmann

Seconded: Mr Ashley Curtis

That Dean Newbery Pty Ltd be reappointed as GRFMA's external auditor for a term of three years with a two year option, effective 1 July 2024, with the requirement that the Lead Audit Partner be rotated.

CARRIED UNANIMOUSLY

GRB 105/23 Audit Committee Minutes – 7 December 2023

Moved: Cr Malcolm Herrmann

Seconded: Cr Clint Marsh

That the title of the GRFMA Audit Committee be changed to the GRFMA Audit and Risk Committee as from 1 April 2024 and that current terms of reference remain unchanged.

CARRIED UNANIMOUSLY

The meeting received advice that there are new figures for the value of the Bruce Eastick North Para Flood Mitigation Dam.

GRB 106/23 Bruce Eastick North Para Flood Mitigation Dam

Moved: Cr Malcolm Merrmann

Seconded: Cr Bruce Preece

That the figures for new valuation figures for the Bruce Eastick North Para Flood Mitigation Dam be included in the minutes of this Board meeting.

CARRIED UNANIMOUSLY

The now completed 2023/2024 revaluation report advises the Current Valuation for the Bruce Eastick North Para Flood Mitigation Dam is \$54,036,053 based on 2023/2024 market conditions and the Written Down Value is \$43,313,042.

As of 30 June 2023, the current value of the Dam was recorded as \$25,836,879 and the Written Down Value was \$21,153,695.

A material adjustment will be required to be made to the Authority's 2023/2024 financial statements to account for the increased value of the asset.

Additionally, depreciation of the Dam, which is unfunded, will increase from the current value of \$322,961 to \$675,450.

7. Technical Assessment Panel

7.1 Technical Assessment Panel – Appointment of Constituent Council Representative

GRB 107/23 Technical Assessment Panel – Appointment of Constituent Council Representative

Moved: Mr Ashley Curtis

Seconded: Cr Clint Marsh

That the GRFMA endorses the appointment of Mr Sean Fielding, City of Playford, as Constituent Council representative to the Technical Assessment Panel.

CARRIED UNANIMOUSLY

8. Reports

8.1 Gawler River Flood Mitigation, Department for Environment and Water – Business Case

GRB 108/23 Gawler River Flood Mitigation, Department for Environment and Water – Business Case

Moved: Cr Clint Marsh

Seconded: Ms Whendee Young

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.2 GRFMA Schedule of Meetings

GRB 109/23 GRFMA Schedule of Meetings

Moved: Mr Greg Pattinson

Seconded: Cr Clint Marsh

That the Schedule of ordinary GRFMA meetings for 2024 be:

- *Thursday 15 February 2024, Light Regional Council*
- *Thursday 18 April 2024, Adelaide Hills Council*
- *Thursday 20 June 2024, The Barossa Council*
- *Thursday 15 August 2024, Town of Gawler*
- *Thursday 17 October 2024, Adelaide Plains Council*
- *Thursday 12 December 2024, City of Playford*

CARRIED UNANIMOUSLY

8.3 Financial Report and Budget Review 1

GRB 110/23 Financial Report and Budget Review 1

Moved: Cr Malcolm Herrmann

Seconded: Cr Bruce Preece

That the GRFMA:

1. *Receives the financial report as of 30 November 2023 showing a cash at bank balance of \$39,052.16.*
2. *Notes internal cash lending for CAD offset is \$182,740.*
3. *Adopts the GRFMA 2023/2024 Budget Review 1 documents November 2023, and the variances contained as its amended and current budget for the period ended 30 June 2024.*

CARRIED UNANIMOUSLY

11:32am Cate Hart and Katharine Ward left the meeting.

8.4 Executive Officer Report

GRB 111/23 Executive Officer Report

Moved: Cr Malcolm Herrmann

Seconded: Mr Greg Pattinson

That the GRFMA receives the GRFMA Executive Officer report which includes Annual Business Plan achievements.

CARRIED UNANIMOUSLY

GRB 112/23 Executive Officer Report

Moved: Cr Malcolm Herrmann

Seconded: Cr Bruce Preece

That the GRFMA Executive Officer be authorised to investigate application to Light Regional Council for the GRFMA to undertake rental of Kemp Road Kingsford, and that a further report on the matter be provided to the February 2024 GRFMA meeting.

CARRIED

9. Correspondence

Nil

10. Confidential

10.1 Draft Funding Advocacy Plan

GRB 113/23 Draft Funding Advocacy Plan

Moved: Cr Bruce Preece

Seconded: Ms Whendee Young

That:

1. *Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting.*

In order to consider in confidence agenda item 10.1 Draft Funding Advocacy Plan, pursuant to Section 90(3)(b) (i) (II) of the Local Government Act 1999 on the basis of information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the GRFMA.

2. *This matter is confidential because the information herein provides information regarding proposal to secure funding of considered works.*
3. *On the basis of this information, the principle that meetings of the GRFMA should be conducted in a place open to the public has been outweighed in this instance: the Committee consider it necessary to consider this matter in confidence.*

CARRIED UNANIMOUSLY

11:41am the confidential session commenced.

Draft Funding Advocacy Plan

Moved: Cr Bruce Preece

Seconded: Cr Michael Phillips-Ryder

That the GRFMA:

1. *Directs the GRFMA Executive Officer to seek a copy of the final report of the Gawler River Flood Management Business Case from the Department for Environment and Water and that a copy of the report be then provided to all GRFMA Board Members.*
2. *Establishes a Funding Advocacy Management team to work with State and Federal Governments to facilitate delivery of suitably agreed funding arrangements of achievable flood mitigation measures identified in the Gawler River Stormwater Management Plan and Gawler River Flooding Business Case.*
3. *Notes a draft funding advocacy plan has been drafted by the Funding Advocacy Working Group and requests the Funding Advocacy Management team to further refine the draft funding advocacy plan in context of recommendations in the final report of the Gawler River Flood Management Business Case and the Gawler River Stormwater Management Plan.*
4. *Receives a further report on the Funding Advocacy Plan and recommendation of future actions at the February 2024 GRFMA meeting.*

LOST

GRB 114/23 Draft Funding Advocacy Plan

Moved: Mr Greg Pattinson

Seconded: Cr Paul Koch

That the GRFMA:

1. *Directs the GRFMA Executive Officer to seek a copy of the final report of the Gawler River Flood Management Business Case from the Department for Environment and Water and that a copy of the report be then provided to all GRFMA Board Members.*
2. *Establishes a working group to progress the issues identified arising from the Infrastructure SA's review of the Business Case.*
3. *Receives a report presented to either an Ordinary Board meeting or a Special Board meeting once a considered approach has been finalised.*
4. *Notes the draft funding advocacy plan that has been drafted by the Funding Advocacy Working Group.*

CARRIED UNANIMOUSLY

GRB 115/23 Draft Funding Advocacy Plan

Moved: Cr Clint Marsh

Seconded: Ms Whendee Young

That membership of the Funding Advocacy Working Group be:

1. *Mr Greg Pattinson*
2. *Mr James Miller (subject to his acceptance)*
3. *Cr Paul Koch*

CARRIED UNANIMOUSLY

GRB 116/23 Draft Funding Advocacy Plan

Moved: Cr Bruce Preece

Seconded: Cr Malcolm Herrmann

That:

1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Draft Funding Advocacy Plan be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to Section 90(3)(b) (i) (II) of the Local Government Act 1999:*
 - *Report for Item 10.1.*
 - *Attachments for item 10.1.*
2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

CARRIED UNANIMOUSLY

11:59am the confidential session concluded.

12:00pm Sean Fielding returned to the meeting.

10.2 Gawler River Stormwater Management Plan

GRB 117/23 Gawler River Stormwater Management Plan

Moved: Cr Clint Marsh

Seconded: Cr Malcolm Herrmann

That:

1. *Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting.*

in order to consider in confidence agenda item 10.2 Gawler River Stormwater Management Plan, pursuant to Section 90(3)(k) of the Local Government Act 1999 on the basis of consideration of tenders for the supply of goods, the provision of services or the carrying out of works.

2. *This matter is confidential because the information herein provides information regarding tenders for the supply of goods, the provision of services or the carrying out of works.*
3. *On the basis of this information, the principle that meetings of the GRFMA should be conducted in a place open to the public has been outweighed in this instance: the Committee consider it necessary to consider this matter in confidence.*

CARRIED UNANIMOUSLY

12:01pm confidential session commenced.

**GRB 118/23 Gawler River Stormwater Management Plan
Kept in confidence**

GRB 119/23 Gawler River Stormwater Management Plan

Moved: Cr Bruce Preece

Seconded: Mr Greg Pattinson

That:

1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.2 Gawler River Stormwater Management Plan be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (k) of the Local Government Act 1999:*
 - *Minutes for item 10.2*
 - *Report for Item 10.2.*
 - *Attachments for item 10.2*
2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

CARRIED UNANIMOUSLY

12:10 confidential session concluded.

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday 15 February 2024, 9:45am

Host: Light Regional Council

13. Closure

The Chairperson thanked the members for their attendance and contributions, wished members a happy festive season and closed the meeting at 12:12pm.

Chair _____ Date _____

Agenda Item: 2.2
Committee: Board
Meeting Date: 15 February 2024
Title: GRFMA Confidential Meeting Minutes

Recommendation:

That the Minutes of the Confidential Gawler River Floodplain Management Authority Board meeting held on 14/12/2023 be confirmed as a true and accurate record of the meeting.

Refer attached for the Minutes of the Confidential Gawler River Floodplain Management Authority Board meeting held on 14/12/2023.

Agenda Item:	2.3
Committee:	Board
Meeting Date:	15 February 2024
Title:	Actions on Previous Resolutions

Number	Resolution	Action
80/23	Noting that the term of Dean Newbery as the external Auditor is due to expire following the completion of the 2023/24 financial year audit, the GRFMA Board requests the Audit Committee to provide advice on the appointment and term of the external auditor for 2024/2025 and onwards.	The Executive Officer commenced discussion with Dean & Newbery Pty Ltd in December 2023, and it is anticipated new costs of services will be finalised shortly.
84/23	That the GRFMA receives and notes the Gawler River Business Case report and in doing so: 1. Formally receives the minutes of the 18 October 2023 meeting of Constituent Council CEOs and GRFMA Executive Officer. 2. Instructs the GRFMA Executive Officer to cordially invite Department for Environment and Water representatives to present the completed Business Case to a meeting of the Board at the earliest opportunity. 3. No further advancements be made in relation to Constituent Council and GRFMA contributions towards the Business Case until the completed Business Case is received and assessed, including lobbying State and Federal MPs.	Refer agenda item 8.1
112/23	That the GRFMA Executive Officer be authorised to investigate application to Light Regional Council for the GRFMA to undertake rental of Kemp Road Kingsford, and that a further report on the matter be provided to the February 2024 GRFMA meeting.	The Executive Officer has commenced discussion with Light Regional Council. Awaiting response to option to place a lock on the gate rather than lease.
114/23	That the GRFMA: 1. Directs the GRFMA Executive Officer to seek a copy of the final report of the Gawler River Flood Management Business Case from the Department for Environment and Water and that a copy of the report be then provided to all GRFMA Board Members. 2. Establishes a working group to progress the issues identified arising from the Infrastructure SA's review of the Business Case. 3. Receives a report presented to either an Ordinary Board meeting or a Special Board meeting once a considered approach has been finalised. 4. Notes the draft funding advocacy plan that has been drafted by the Funding Advocacy Working Group.	Refer agenda item 8.1. A copy of the business case and ISA Gate2 report has been provided to all Board Members. Funding Advocacy Management team not yet initiated pending recommendations from the 7 February 2024 GRFMA workshop.

Agenda Item: 6.1
Committee: Board
Meeting Date: 15 February 2024
Title: GRFMA Audit and Risk Committee Meeting Minutes

Recommendation:

That the GRFMA receives the minutes of the Gawler River Floodplain Management Authority Audit and Risk Committee meeting held on 5/02/2024.

Refer attached for a copy of the GRFMA Audit and Risk Committee minutes from the meeting held on 5/02/2024.

Key matters resolved by the 5/02/2024 Audit and Risk Committee meeting:

That the GRFMA Audit and Risk Committee:

Notes the draft annual budget 2024/2025 does not include sufficient financial capacity to consider recommendations within the Gawler River Flood Management Business Case and acknowledges that the Board may subsequently determine inclusion of additional resources to the draft budget as presented.

Requests the Executive Officer provide the Draft 2024/2025 GRFMA Annual Business Plan and Draft 2024/2025 Budget documents, to the 15 February 2024 GRFMA meeting for consideration.

In discussing the 2024/2025 Draft GRFMA Annual Business Plan and Draft Budget, members requested that correspondence accompanying the budget documents advise:

1. The Authority has endeavoured to minimise cost increases in delivering the functions, operations and project management required of the Authority. Noting that an increase of 3.6 % has been applied.
2. The authority has ongoing annual commitment costs of \$69,995 toward the 10-year Bruce Eastick North Para Flood Mitigation Dam maintenance program and \$70,00 for annual payback reduction of the existing Cash Advance Debenture which was secured to facilitate capital repair to the Bruce Eastick North Para Flood Mitigation Dam in 2022.
3. Provision of \$55,200 has been included to provide capacity for the Authority to initiate relevant consultancy studies and projects associated with operations (\$20,000) and matters relating to initial considerations of the Gawler River Flood Management Business Case (\$35,200).

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT AND RISK COMMITTEE MEETING

11am Monday, 5 February 2024
Online Meeting – MS Teams

1. Present

- Mr Peter Brass, Independent Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer

2. Apologies

Nil

3. General Business

3.1 Draft 2024/2025 GRFMA Annual Business Plan and Draft Budget

GAC23/25 Draft 2024/2025 GRFMA Annual Business Plan and Draft Budget

Moved: Mr G Pattinson

Seconded: Cr M Herrmann

That the GRFMA Audit and Risk Committee:

1. *Receive the report.*
2. *Notes the draft annual budget 2024/2025 does not include sufficient financial capacity to consider recommendations within the Gawler River Flood Management Business Case and acknowledges that the Board may subsequently determine inclusion of additional resources to the draft budget as presented.*
3. *Requests the Executive Officer provide the Draft 2024/2025 GRFMA Annual Business Plan and Draft 2024/2025 Budget documents, to the 15 February 2024 GRFMA meeting for consideration.*

CARRIED UNANIMOUSLY

In discussing the 2024/2025 Draft GRFMA Annual Business Plan and Draft Budget, members requested that correspondence accompanying the budget documents advise:

1. The Authority has endeavoured to minimise cost increases in delivering the functions, operations and project management required of the Authority. Noting that an increase of 3.6 % has been applied.
2. The authority has ongoing annual commitment costs of \$69,995 toward the 10-year Bruce Eastick North Para Flood Mitigation Dam maintenance program and \$70,00 for annual payback reduction of the existing Cash Advance Debenture which was secured to facilitate capital repair to the Bruce Eastick North Para Flood Mitigation Dam in 2022.

3. Provision of \$55,200 has been included to provide capacity for the Authority to initiate relevant consultancy studies and projects associated with operations (\$20,000) and matters relating to initial considerations of the Gawler River Flood Management Business Case (\$35,200).

4. Other Business

Mr Pattinson advised he is unavailable for the next scheduled meeting on 10 April 2024. Committee Members discussed moving the meeting date to 5 April 2024 and the Executive Officer will confirm final date.

5. Closure

The Chair thanked the Committee Members for their attendance and contributions and closed the meeting at 11:50am.

Chair _____ Date _____

Agenda Item:	6.2
Committee:	Board
Meeting Date:	15 February 2024
Title:	Committee Members Term of Appointment

Recommendation:

That the Committee Members to the GRFMA Audit and Risk Committee be reappointed for a further two years from 1 July 2024 until 30 June 2026:

- 1. Mr Peter Brass, Independent Member and Chair**
 - 2. Cr Malcolm Herrmann, Adelaide Hills Council**
 - 3. Mr Greg Pattinson, City of Playford**
-

Section 9.4 of the GRFMA Charter provides:

9.4 *Audit Committee*

- 9.4.1 *The Audit Committee shall be composed of no more than three members of whom at least one shall be a person who is not a member of the Board ('Independent Member').***
- 9.4.2 *Members of the Audit Committee will be appointed by the Board biennially and at the expiry of a term of appointment are eligible for reappointment.***
- 9.4.3 *The Independent Member (or one of the Independent Members if there is more than one) shall be appointed by the Authority as the Chair of the Audit Committee. The Chair of the Audit Committee shall be paid such honorarium as the Authority determines.***

At the 8/12/2022 GRFMA Board meeting it was resolved to reappoint the current membership of the GRFMA Audit Committee for a further two years.

The meeting resolution was:

That the following Committee Members be reappointed to the GRFMA Audit Committee for a further two years until 30 June 2024:

- 1. Mr Peter Brass, Independent Member and Chair*
- 2. Cr Malcolm Herrmann, Adelaide Hills Council*
- 3. Mr Greg Pattinson, City of Playford*

The current terms of committee membership expire 30 June 2024.

In anticipation of any administrative process that may be required, the GRFMA Executive Officer has made inquiry with the current Committee Members of their interest in reappointment to the position from 1 July 2024.

All three members have indicated their interest in reappointment, subject to the Boards deliberations, from 1 July 2024.

The GRFMA Board has previously determined that the Chair of the Audit Committee be paid an honorarium of \$650 per meeting.

Agenda Item:	8.1
Committee:	Board
Meeting Date:	15 February 2024
Title:	Gawler River Flood Mitigation Business Case

That the GRFMA Board receives the report.

The Department for Environment and Water (DEW), in partnership with the GRFMA, has facilitated development of a Gawler River Flood Management Business Case to identify a shared vision and objectives to improve flood management in the Gawler River region.

The Gawler River Flood Management initiative was included in Infrastructure SA's (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative. The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022 and the Business Case and Gate 2 review process on 4 December 2023.

At the 14/12/2023 GRFMA meeting resolution 114/23 was carried unanimously:

That the GRFMA:

- 1. Directs the GRFMA Executive Officer to seek a copy of the final report of the Gawler River Flood Management Business Case from the Department for Environment and Water and that a copy of the report be then provided to all GRFMA Board Members.*
- 2. Establishes a working group to progress the issues identified arising from the Infrastructure SA's review of the Business Case.*
- 3. Receives a report presented to either an Ordinary Board meeting or a Special Board meeting once a considered approach has been finalised.*

At the request of the GRFMA Executive Officer, DEW subsequently provided a complete copy of the Gawler River Flood Management Business Case and ISA Gate2 report.

Copies of the documents were provided to all Board Members on 19/1/2024. The information provided is identified by DEW as sensitive: sensitive in the context of privileged or proprietary information for GRFMA use only.

Following discussion with the GRFMA Chair, Mr Ian Baldwin, a facilitated (Jeff Tate Consulting) workshop was scheduled and held on 7/2/2024 to consider the GRFMA response. Principally to identify a course of action for GRFMA to consider and progress recommendations from the Business Case and the Gate 2 assurance review.

Further information and outcomes from the 7/2/2024 GRFMA workshop will be tabled at the 15/2/2024 GRFMA meeting.

Agenda Item:	8.3
Committee:	Board
Meeting Date:	15 February 2024
Title:	Financial Report

Recommendation 1:**That the GRFMA:**

1. **Receives the financial report as of 31 January 2024 showing a cash bank balance of \$59,648.90.**
 2. **Notes internal cash lending for CAD offset is \$182,740.**
-

Recommendation 2:

That the GRFMA appoints XXXXXXXX as an authorised person with authority to facilitate payment of tax invoices pursuant to GRFMA business banking protocols.

Financial Report 31/1/2024

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 31/1/2024
- ✧ Balance Sheet 31/1/2024
- ✧ Budget result to 31/1/2024

Cash Advance Debenture

Internal lending of \$182,740 has been utilised to offset interest charges.

GRFMA Bank Authorisations

The GRFMA facilities an electronic banking process, via Bank SA, for payment of tax invoices as required.

The process to authorise payment of tax invoices requires issue of a secure electronic authentication device “token” for use by GRFMA authorised persons. On average there are between three and six tax invoices to be paid each month.

Current authorised persons are:

- ✧ Mr I Baldwin
- ✧ Cr T Keen
- ✧ Mr D Hitchcock

GRFMA internal controls require any two authorised persons to authorise and submit payments. The process of two from three authorisations generally works: however, there are times where any one of the authorised persons might be unavailable or no longer able to assist and this does impact timely payment processes.

It is recommended that an additional fourth authorised person be appointed to provide additional capacity and to reduce redundancy issues where any one person is unavailable. Expressions of interest from Board Members in this regard is invited.

CAD Transactions

GRFMA CAD and internal lending reconcilliation									
Date	Internal Lending	Withdraw internal lending	Capital Repayment	Interest payment	Balance	Comment			
30/04/2022					554,562	Total payment to SGP Civil(ext GST)			
30/03/2022	52,426				502,136	CAD outstanding 30/6/22			
25/10/2022	79,514				422,622	24Hr Cash deposit paid into CAD(offset)			
1/11/2022	100,000				322,622	Cash at Bank paid into CAD(offset)			
31/01/2023				4524	327,146	Interest charged against CAD= new drawdown			
2/03/2023	40,000				287,146	Cash at Bank paid into CAD(offset)			
11/04/2023				4064	291,210	Interest charged against CAD= new drawdown			
1/05/2023		134,200			425,410	Drawdown			
15/05/2023		15000			440,410	Drawdown			
30/06/2023					440,410	Annual payment			
30/06/2023				5624	446,034				
	271,940	149,200							
count not CAD				4713	0				
31/07/2023		40,000			486,034				
8/09/2023	300,000				186,034				
24/10/2023		200,000			386,034	portn Buss Case pmt			
					386,034				
				5961.26	391,995	Interest pmt from CAD 9/10/2023			
22/11/2023		20,000			411,995				
	571,940	389,200							
8/01/2024				5274.04	417,269	interest payment from CAD			
182,740						Cash at Bank paid into CAD(offset)			

Reconciliation Report

PO Box 366
Seacliff Park SA 5049
ABN: 12 925 534 861
Email: eo@grfma.com

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1110 Bank SA Account
Date Of Bank Statement: 31/01/2024
Last Reconciled: 31/12/2023
Last Reconciled Balance: \$28,957.58

Cleared Cheques

EFT	9/01/2024	Ian Baldwin	\$650.00
SC310124	31/01/2024	Safe deposit fee	\$5.00
GJ000155	31/01/2024	MYOB subs @ 2 months	\$130.00
Total:			\$785.00

Cleared Deposits

GJ000154	18/01/2024	ATO payment GST refund	\$29,890.00
Total:			\$29,890.00

Reconciliation:	AccountRight Balance On 31/01/2024:	\$58,062.58
	Add: Outstanding Cheques:	\$0.00
	SubTotal:	\$58,062.58
	Deduct: Outstanding Deposits:	\$0.00
	Expected Balance On Statement:	\$58,062.58

Transaction History Report

Please advise any error or unauthorised transaction promptly to the bank

Account name	GAWLER RIVER FLOODPLAIN MANAGEMENT
Account number	010 0101 248 140
BSB	105-010
Currency	AUD
Opening balance	28,957.58CR
Transaction period from	01/01/2024 to 31/01/2024

Date	Description	Serial number	Debit	Credit	Balance
02/01/2024	MYOB Australia MYOB 1-88356027126		65.00		28,892.58CR
16/01/2024	INTERNET WITHDRAWAL 16JAN15:34 GRFMA Chair Hon Dec23		650.00 ✓		28,242.58CR
18/01/2024	ATO ATO129255348611001			29,890.00 ✓	58,132.58CR
20/01/2024	SAFE DEPOSIT FEE (INC GST)		5.00 ✓		58,127.58CR
24/01/2024	MYOB Australia MYOB 1-88466213174		65.00		58,062.58CR
	TOTAL		785.00	29,890.00	58,062.58CR

Reconciliation Report

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1130 LGFA Investment Account
Date Of Bank Statement: 31/01/2024
Last Reconciled: 31/12/2023
Last Reconciled Balance: \$1,580.18

Cleared Deposits

IE310124	31/01/2024	Int LGFA	\$6.14	
Total:			\$6.14	\$0.00
Reconciliation:				
AccountRight Balance On 31/01/2024:			\$1,586.32	
Add: Outstanding Cheques:			\$0.00	
SubTotal:			\$1,586.32	
Deduct: Outstanding Deposits:			\$0.00	
Expected Balance On Statement:			\$1,586.32	

Transaction Statement from 01/01/2024 to 31/01/2024 inclusive

Council Deposits

Deal	Action Date	Transaction	Interest Rate	Amount	Balance
Gawler River General					
Council Dep - 24HR Mthly - 61548					
	01/01/2024	Opening Balance	4.55%		\$1,580.18
61548	02/01/2024	Capitalise Interest	4.55%	\$6.14	\$1,586.32
	31/01/2024	Closing Balance	4.55%		\$1,586.32
Accrued Interest for Selected Period				\$6.16	
Unpaid Accrued Interest for Interest Period				\$6.16	
Gawler River General Total for Selected Period				\$6.16	
Gawler River General Total Unpaid for Interest Period				\$6.16	

Summary

Council	Accrued Interest	Unpaid Accrued Interest
Gawler River General Total	\$6.16	\$6.16
Grand Total	\$6.16	\$6.16

Local Government Finance Authority of SA

Consolidated Loans and Investments as at close of business 31/01/2024

Debenture Loans

Counterparty	Deal	Deb. No.	Orig. Principal	Rate	Instalment Date	Instalment	Principal	Interest	Current Principal
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Cash Advance Debentures

Counterparty	Deal	Instrument	Maturity Date	Facility End Date	Rate	Current Principal	Limit	Available Balance
Gawler River General CA 1 Cash Advance	60459	Council Loan-CAD Variable	01/02/2024	15/12/2031	6.15%	-\$417,269.03	\$700,000.00	\$282,730.97
Totals						-\$417,269.03	\$700,000.00	\$282,730.97

Council Deposits

Counterparty	Deal	Instrument	Maturity Date	Rate	Balance
Gawler River General	61548	Council Dep - 24HR Mthly	01/02/2024	4.55%	\$1,586.32
Totals					\$1,586.32

Summary as at close of business 31/01/2024

Entity	Amount
Cash Advance Debentures	-\$417,269.03
CAD Limit Available	\$282,730.97
Council Deposits	\$1,586.32
Net Position	-\$415,682.71
Weighted Average Interest Rate % (Deposits)	4.55%
Weighted Average Interest Rate % (Loans)	6.15%

Local Government Finance Authority of South Australia

Suite 1205, 147 Pine Street, ADELAIDE SA 5000

E: admin@lgfa.com.au P: 08 8223 1550 W: www.lgfa.com.au ABN: 80 189 672 209

Profit & Loss [Budget Analysis]

July 2023 To June 2024

ABN: 12 925 534 861

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$74,814	\$149,630	-\$74,816
Interest LGFA	\$781	\$780	\$1
Other	\$0	\$104	-\$104
Total Admin of GRFMA	\$75,595	\$150,514	-\$74,919
Maint Flood Mit Scheme			
Council Subscriptions	\$69,879	\$139,758	-\$69,879
Other	\$270,420	\$270,420	\$0
Total Maint Flood Mit Scheme	\$340,299	\$410,178	-\$69,879
Total Income	\$415,894	\$560,692	-\$144,798
Gross Profit	\$415,894	\$560,692	-\$144,798
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$25,415	\$58,656	-\$33,241
Adv, printing, stationery post	\$0	\$1,300	-\$1,300
Travelling Expenses	\$0	\$4,160	-\$4,160
Insurance PL & PI	\$6,833	\$9,060	-\$2,227
Audit Committee	\$1,300	\$2,756	-\$1,456
Audit Fees	\$5,509	\$5,824	-\$315
Bank Fees	\$32	\$125	-\$93
Legal Fees	\$0	\$2,080	-\$2,080
Honorarium - Chairperson	\$4,600	\$9,048	-\$4,448
Other	\$2,360	\$11,064	-\$8,704
Total Admin of GRFMA	\$46,048	\$104,073	-\$58,025
Gawler River Scheme Mark 2			
Consultancies	\$22,629	\$46,080	-\$23,451
Business Case	\$270,420	\$270,420	\$0
Total Gawler River Scheme Mark 2	\$293,049	\$316,500	-\$23,451
Maint Flood Mitigation Scheme			
BENPFM Dam repairs	\$6,320	\$69,550	-\$63,230
Rates & Levies	\$124	\$208	-\$84
Total Maint Flood Mitigation Scheme	\$6,444	\$69,758	-\$63,314
Depreciation			
Depreciation	\$0	\$322,298	-\$322,298
Total Expenses	\$345,541	\$812,629	-\$467,088
Operating Profit	\$70,353	-\$251,937	\$322,290
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$5,961	\$70,000	-\$64,039
Total Other Expenses	\$5,961	\$70,000	-\$64,039
Net Profit/(Loss)	\$64,392	-\$321,937	\$386,329

Balance Sheet

As of January 2024

ABN: 12 925 534 861

Assets			
Current Assets			
Bank Accounts			
Bank SA Account	\$58,062.58		
LGFA Investment Account	\$1,586.32		
Total Bank Accounts		\$59,648.90	
Other Current Assets			
Trade Debtors	\$30,518.00		
Debtor	\$54.61		
ATO Payments & Refunds	-\$9,594.00		
Total Other Current Assets		\$20,978.61	
Total Current Assets			\$80,627.51
Non-Current Assets			
Infrastructure	\$25,836,878.99		
Accum. Depr. Infrastructure	-\$4,741,783.60		
Land	\$460,000.00		
Access Roads	\$84,000.00		
Accumulated Dep Access Rd	-\$25,400.00		
Total Non-Current Assets		\$21,613,695.39	
Total Assets			\$21,694,322.90
Liabilities			
Current Liabilities			
GST Liabilities			
GST Collected	\$61,739.16		
GST Paid	-\$34,307.84		
ATO Payments & Refunds	-\$40,766.00		
Total GST Liabilities		-\$13,334.68	
Other Current Liabilities			
Accrued Expense	\$5,095.80		
Cash Advance Debenture	\$411,994.99		
Total Other Current Liabilities		\$417,090.79	
Total Current Liabilities			\$403,756.11
Total Liabilities			\$403,756.11
Net Assets			\$21,290,566.79
Equity			
Accumulated Surplus		\$15,974,461.00	
Asset Revaluation Reserves		\$8,664,973.10	
Retained Earnings		-\$3,413,259.12	
Current Year Surplus/Deficit		\$64,391.81	
Total Equity			\$21,290,566.79

This report includes Year-End Adjustments.

Agenda Item:	8.4
Committee:	Board
Meeting Date:	15 February 2024
Title:	Executive Officer Report

Recommendation:

That the GRFMA Board receives the GRFMA Executive Officer report.

On 28/06/2023 the GRFMA engaged LUVROK Pty Ltd to undertake GRFMA Executive Officer services, in accordance with the agreed contract for service, for the term 1 July 2023 to 31 December 2025.

Mr David Hitchcock is identified as the key person providing the services pursuant to agreed terms.

The new contract provides:

Services means the services described in Item 10 of Schedule 1 or such other services as may be agreed in writing by the Principal and the Contractor from time to time.

Item 10 Schedule 1 In accordance with the requirements of GRFMA EO Key Performance Indicators 1 July 2023. The Contractor will report to the Board of the Principal and provide a written report at every Board meeting.

A work management program has been established, to identify and measure actions and resources required to deliver the services required.

The work management program reports on Annual Business Plan achievements and GRFMA Strategic Plan priorities year 1 and year 2 which is a work in progress.


Schedule of meetings attended by EO for January 2024

Entity	GRFMA Executive Officer
J Tate – Business Case workshop	✓
City of Playford SMP management	✓
GRFMA Chairperson GRFMA business	✓

Schedule of meetings attended by GRFMA Chairperson for January 2024

Entity	GRFMA Chairperson
Meeting with GRFMA Executive Officer – GRFMA business	✓

Copy GRFMA Work Requirements February 2024

GRFMA work requirements 2024		Powered by 				
Feb-24						
EO Service requirements						
Name	Subitems	Status	Date	Date 1	Date 2	Date 3
Maintain the business office of the Authority		In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Prepare Agendas & Minutes / Attend meetings		Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Attend the minute actions as required		Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Management of the GRFMA's strategic management documents		In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Subitems	Name	Status	Date			
	Strategic Plan	In progress				
	Asset Management Plan	In progress				
	Long Term Financial Plan	In progress				
Prepare the Draft Annual Report.		To be scheduled	2024-06-30			
Prepare the Draft Annual Business Plan, Budgets and reports		Done	2024-02-15			
liaise with constituent councils, Green Adelaide, Northern Yorke Landscape Board, Stormwater Management Authority	Advocacy Plan to be adopted	To be scheduled		2024-04-18		
Engage with relevant federal and state ministers / MPs & CEOs	Advocacy Plan to be adopted	To be scheduled		2024-04-18		
Actively pursue grant funding	Advocacy Plan to be adopted	To be scheduled		2024-04-18		
Proactively promote the works and activities of the Authority.	Advocacy Plan to be adopted	To be scheduled		2024-04-18		
Report annually on progress with implementation of the SMP.	Reporting each GRFMA meeting	In progress	2024-02-15	2024-04-18	2024-06-20	
Develop and implement a schedule of flood mitigation infrastructure works for the SMP	Subject to completion of SMP	To be scheduled		2024-04-18		
Meeting agenda process						
Name	Subitems	Status	Date	Date 1	Date 2	Date 3
Draft Agenda reports		Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Forward drafts to Admin to format and compile		Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Send Agenda to Board, Councils Town of Gawler webpage		Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Draft minutes, KOS send to Admin to format		Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Send minutes and KS to Board, Councils, Town of Gawler webpage		In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Action minute resolutions and directions		In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
GRFMA Projects						
Name	Subitems	Status	Date	Date 1	Date 2	Date 3
Deliver Stormwater Management Plan	Working with SMA on draft requirement	In progress	2024-02-15	2024-04-18		
Engage with DEW with Business Case completion		In progress	2024-02-15	2024-04-18		
Market Test and appointment GRFMA Chairperson position		Done	2024-02-15	2024-04-18		
Transition EO services to corporate status		Done				
Deliver quarterly GRFMA Audit Committee meetings		In progress				
Subitems	Name	Status	Date			
	Apr-24	To be scheduled	2024-04-10			
		To be scheduled		2024-06-04		
		To be scheduled			2024-08-06	
		To be scheduled				2024-12-03
		To be scheduled				
Prepare and finalise 23/24 Financial Statements						
Strategic Plan Priority Actions						
Name	Subitems	Status	Date	Date 1	Date 2	Date 3
Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan	Working with SMA on draft requirement	Working on it	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits	Subject to SMP / Business Case	To be scheduled	2024-02-15	2024-04-18	2024-06-20	2024-08-15
In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gaw	Subject to SMP / Business Case	To be scheduled	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority		To be scheduled	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia	Subject to SMP / Business Case	To be scheduled	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation	Subject to SMP / Business Case	To be scheduled	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Maintenance and Operations						
Name	Subitems	Status	Date	Date 1	Date 2	Date 3
Delivery of scheduled maintenance at Dam as per Maintenance Cost Analysis 2023-2032.	ps and culverts, signage, Removal debris	In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Subitems	Name	Status	Date			
Grass removal required - Working with contractor for labour hire	Inspections	In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Contact Light RC for private works to grade access	Access roads	In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
	Gates and Fences	Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
	Swales, sumps and culverts	Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
	signage	Done	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Clearing debris from trash rack required Working with contractor for labour hire	Removal debris	In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
	Engineer 5 yr inspection	Done				
	Survey monument check	Done				
	Weeds	In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Scheduled inspections and environmental management of land associated with the Dam location		In progress	2024-02-15	2024-04-18	2024-06-20	2024-08-15
Revaluation of the Bruce Eastick North Para Flood Mitigation Dam (5 year program)		Done				
Continuation of the revegetation program		In progress	2024-06-30			
Implementation of an Information Management Framework for a digital environment		In progress	2024-06-30			

Agenda Item:	8.5
Committee:	Board
Meeting Date:	15 February 2024
Title:	Draft GRFMA Annual Business Plan and Draft GRFMA 2024/2025 Budget

Recommendation:**That the GRFMA:**

- 1. Endorses the Draft 2024/2025 GRFMA Annual Business Plan and Draft 2024/2025 Budget.**
 - 2. Following receipt of Constituent Council feedback considers adoption of the GRFMA draft Annual Business Plan and Annual Budget at the June 2024 meeting.**
-

2024/2025 Draft GRFMA Annual Business Plan and Draft 2024/2025 Budget

The Gawler River Floodplain Management Authority is established by the Constituent Councils as a regional subsidiary pursuant to Section 43 and Schedule 2 of the Local Government Act 1999.

The GRFMA Charter (2020) provides that the Authority must prepare a a budget for the forthcoming financial year.

The Budget must:

- deal with each principal activity of the Authority on a separate basis.
- be consistent with and account for activities and circumstances referred to in the Authority's Annual Business Plan.
- be submitted in draft form to each Constituent Council before 31 March for approval.
- not be adopted by the Authority until after 31 May but before 30 September.
- identify the amount of and the reasons for the financial contributions to be made by each Constituent Council to the Authority.

The Authority shall also have an Annual Business Plan in respect of the ensuing 12 months.

The Annual Business Plan must:

- state the services to be provided by the Authority.
- identify how the Authority intends to manage service delivery.
- identify the performance targets which the Authority is to pursue.
- provide a statement of financial and other resources and internal processes that will be required to achieve the performance targets and objectives of the Authority; and
- specify the performance measures that are to be used to monitor and assess performance against targets.

Based on the above report the following information relates to action taken to draft the 2024-2025 GRFMA Annual Business Plan and development of the 2024/2025 draft GRFMA budget.

2024-2025 GRFMA Draft Annual Business Plan

The format of the Annual Business Plan has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23-2031/32 and the GRFMA Asset Management Plan 2023-2032. It also refers to anticipated options identified by the Draft Gawler River Stormwater Management Plan.

Priority actions contained in the 2024/2025 draft Annual Business Plan identify:

The Department for Environment and Water (DEW), in partnership with the GRFMA, has facilitated development of a Gawler River Flood Management Business Case to identify a shared vision and objectives to improve flood management in the Gawler River region.

The Gawler River Flood Management initiative was included in Infrastructure SA's (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative. The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022 and the Business Case and Gate 2 review process on 4 December 2023.

The Business Case recommends a portfolio of actions to improve flood protection in the Gawler River.

These initiatives are considered feasible and provide complementary benefits for the management of flood in the Gawler River, and comprise:

- Increasing the height of the Bruce Eastick Dam on the North Para River (nominally a 10 m increase in the height of the dam wall).
- Improving planning controls for developments near the Gawler River that will reduce the likelihood of flood and the impacts of flood inundation on new developments – this may include advocating for policy changes in the flood hazard overlay, making recommendations for inclusion in regional plans, working with local councils to set local development policies.
- Implementing a Community Flood Awareness Campaign • Undertaking the repair and maintenance of existing riverside levee banks in the lower Gawler River, which play a critical role in constraining floodwaters to the river channel during high flow events, and reducing potential damage of flood.

The Authority will continue to work with the Department for Environment and Water to determine a course of action to consider and progress recommendations. Considerations will include regard to recommendations from the GRFMA Strategic Plan 2021-2026 and the Gawler River Stormwater Management Plan.

Note: the GRFMA has scheduled a facilitated workshop for 7 February 2024 to consider and progress recommendations from the Business Case and the Gate 2 assurance review. It may happen that the Board subsequently require inclusion of additional resources to the draft budget as presented; however this is unknown at time of writing. Ultimately it is the prerogative of the Board to determine the final budget content.

GRFMA Strategic Plan Priorities

Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan. The Gawler River Stormwater Management Plan is the key GRFMA document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits. The default policy position of the Authority has been for a 1 in 100-year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan. A schedule of works is to be consolidated from the recommendations from the completed GRFMA Gawler River Stormwater Management Plan and the Department for Environment and Water, Gawler River Flood Mitigation Business Case. Considered funding will be sought from the State and Federal Governments and where appropriate commercial investment.

Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority. Identification of partnering opportunities within the capacities of the Councils (e.g. in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia with frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.

The Authority will continue to work with the Department for Environment and Water, in consultation with Constituent Councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Business Case.

Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River. Communication with communities is likely to be a joint activity between the Constituent Councils and the Authority.

Gawler River Storm Water Management Plan recommended options

- Enlarged Bruce Eastick North Para Flood Mitigation Dam (Bruce Eastick Dam)
- Northern Floodway and Levee Improvements
- Southern Floodway and Levee Improvements
- Strategic Levees – Gawler, Virginia and Two Wells combined

Maintenance and operations of the scheme during 2024 to 2025

- Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032.
- Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2028/2029).
- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Implementation of an Information Management Framework for a digital environment.

2024/2025 Draft Budget

The scope of the GRFMA annual budget is small in comparison to the extensive undertakings by Constituent Councils.

Drafting of the 2024/2025 GRFMA Budget has been constructed by referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23 – 2031/32 and the GRFMA Asset Management Plan 2023-2032

Revenue

The budget revenue is sourced from predetermined “formula based’ financial contributions by the six Constituent Councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure

Expenditure is budgeted on estimated costs of Executive Management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Recently work has been progressed by the Department for Environment and Planning to facilitate the Gawler River Flood Mitigation Business Case.

This is an important and complementary project to the GRFMA Stormwater Management Plan and collaborative approaches will be of benefit to all parties.

Operational Contributions (Member subscriptions)

Operational contributions are calculated to include the costs reflective of Administration of the GRFMA, plus general costs for the provision of consultancies to pursue outcomes envisaged in flood mitigation strategies (Business Case, Stormwater Management Plan) and does not include capital works or maintenance of Assets. Interest received is deducted from total subscriptions required.

Key Budget Outcome Operational items

- Administration of the GRFMA.
- Business Case /SMP – Further works as recommended ISA Gate 2 and Stormwater Management Plan, consultancies feasibility or initial design studies.
- Information Management Framework for a digital environment.
- Less income earned, bank interest etc.

Total Operation cost: \$163,195

Maintenance Contributions (Council subscriptions)

Maintenance contributions are calculated from the costs reflective of capital works or maintenance works for the Bruce Eastick Flood Mitigation Dam and any approved flood mitigation capital works.

Maintenance and operations of the scheme during 2024 to 2025 will include work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032, continuation of the revegetation program around land associated with the Bruce Eastick and repayment of the Cash Advance Debenture previously raised to fund Dam repairs in 2022.

Key Budget Outcome Maintenance items

- Dam Maintenance Cost Analysis 2024/2025.
- Rates and levies, ESL.
- Cash Advance Debenture repayments (principal and interest).

Total Maintenance cost \$139,550.

Depreciation of Assets

URS Australia Pty Ltd, Dam Designers, have previously advised that a concrete RCC dam wall (as per the Bruce Eastick North Para Flood Mitigation Dam) can be expected to have a life of 80 years after completion.

On that basis the Bruce Eastick North Para Flood Mitigation Dam wall has been depreciated at the rate of 1.25% annually.

The GRFMA Asset Management Plan 2023-2032 provides:

Funding (cash allocation) of annual depreciation calculations is not undertaken, rather the policy is ensuring the GRFMA is provided with sufficient cash flow to maintain the Dam at required service provision levels.

This plan covers the infrastructure assets that provide Flood Mitigation comprising of: • Bruce Eastick North Para Flood Mitigation Dam • Associated land • Road Access

The projected outlays necessary to provide the services covered by this Asset Management Plan (AM Plan) includes operations, maintenance, renewal and upgrade of existing assets over the 10-year planning period is \$1,233,642.

In November 2023 North Projects (NP) was engaged by the Gawler River Flood Management Authority (GRFMA) to conduct a revaluation of the Bruce Eastick North Para Flood Mitigation Dam structure to determine the replacement cost of the dam at 2023/2024 prices.

The 2023/2024 revaluation process involved estimating the value of the existing dam based on 2023/2024 market conditions to determine the Current Valuation and estimating the value of the depreciation since construction to determine to its Written Down Value.

The Current Valuation for the Bruce Eastick North Para Flood Mitigation Dam is \$54,036,053 based on 2023/2024 market conditions and the Written Down Value is \$43,313,042.

Annual depreciation of the Dam, land and road access is \$706,098.

The net equity share (of annual depreciation costs) of each Constituent Council is subsequently reflected in the (Financial Statements) Schedule of Constituent Councils interest in net assets as at 30 June each year and a statement is prepared to meet the requirements of clause 16.6 of the GRFMA Charter.

Cost Escalator

GRFMA Long Term Financial Plan 2022/23-2031/32

The basic assumptions in relation to the major drivers of GRFMA expenditure including inflation (Consumer Price Index), as well as a number of expenditure influencers and capital expenditure projections are detailed below.

The underlying assumption is that the levels of service being provided are relatively unchanged. As indicated above some of these levels are externally determined. Others depend on GRFMA policy. For instance, if GRFMA wishes to increase the level of expenditure on renewal of assets or to construct new assets then that is an increase in service level. This increase must be accompanied by an increase in funding either from an increase in income such as constituent council contributions, state or federal government funding or borrowings.

The Consumer Price Index (CPI) is regarded as Australia's key measure of inflation. It is designed to provide a general measure of price inflation for the Australian household sector as a whole. The CPI measures changes over time in a wide range of consumer goods and services acquired by Australian metropolitan households and is measured quarterly.

The All-groups CPI, index numbers and percentage changes December Qtr 2022 to December Qtr 2023 for Adelaide equals 4.8 %.

The Local Government Price Index is the measure of price movements faced by Local Government in South Australia.

Changes for the September Qtr 2022 to September Qtr 2023 equals 4.8%.

An increase of 5.9% has resulted in the quantum of the 2024/2025 GRFMA Budget. Mainly due to increases in Chair honorarium, Insurance premiums and some capacity resources for business case and SMP considerations.

Summary

The 2024/2025 draft Budget has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23-2031/32, the GRFMA Asset Management Plan 2023-2032 and the 2024/2025 GRFMA draft Annual Business Plan.

Adjustment will be made to the GRFMA Long Term Financial Plan 2022/23-2031/32, the GRFMA Asset Management Plan 2023-2032The Long-term Financial Plan following endorsement of the 2024/2025 draft Budget. The updated documents will be provided to Constituent Councils and at the June 2024/2025 GRFMA meeting.

The draft Budget proposal has been formulated with an inclusive approach to identified service and project requirements for 2024/2025. This has been affected with allocation of capital and maintenance expense estimates.

The Authority has endeavoured to minimise cost increases in delivering the functions, operations and project management required of the Authority. Administration costs have been capped at a 3.6% increase from the 2023/2024 financial year.

There are ongoing annual commitment costs of \$69,995 toward the 10-year Bruce Eastick North Para Flood Mitigation Dam maintenance program and \$70,00 for annual payback reduction of the existing Cash Advance Debenture which was secured to facilitate capital repair to the Bruce Eastick North Para Flood Mitigation Dam in 2022.

Provision of \$55,200 has been included to provide capacity for the Authority to initiate relevant consultancy studies and projects associated with operations (\$20,000) and matters relating to initial considerations of the Gawler River Flood Management Business Case (\$35,200).

Revenue requirement calculations for constituent council contributions, shown at Table 1, have been based on this inclusive approach. Any budget amendments directed by meeting considerations will subsequently be reflected in the quantum of revenue to be sought from Constituent Councils.

Constituent Council contributions for 2024/2025 total \$306,680 which is a budgeted increase from \$289,387 in 2023/2024. A net Operating Loss of (\$701,298) is forecast for 2024/2025. This is materially the amount of unfunded depreciation less a small surplus income contingency.

See below Table 1 - Constituent Council shares proposed as per draft 2024/2025 GRFMA Budget and further copy of details (MYOB format) of the GRFMA Budget functions which identifies the current 2023/2024 Budget BR1 against Year to Date (30/01/2024) income and expenditure and the 2024/2025 Draft Budget income and expenditure proposals.

See separate attachment copy of GRFMA 2024/2025 budgeted financial statements presented, in a manner consistent with the Model Financial Statements, pursuant to section 123(10)(b) of the Local Government Act 1999.

Table 1

Constituent Council shares proposed as per draft 2024/2025 GRFMA Budget - Refer 1.1 Member Subscriptions (\$167,131) and 3.1 Council Subscriptions (\$139,550).

	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25
Council	Operational	Maint	TOTAL	Operational	Maint	TOTAL
Adelaide Plains Council	24,938	40,390	\$65,328	27,855	40,330	\$68,185
Adelaide Hills Council	24,938	2,418	\$27,356	27,855	2,414	\$30,269
The Barossa Council	24,938	12,117	\$37,055	27,855	12,099	\$39,954
Town of Gawler	24,938	24,234	\$49,172	27,855	24,198	\$52,053
Light Regional Council	24,938	12,117	\$37,055	27,855	12,099	\$39,954
City of Playford	24,938	48,482	\$73,420	27,855	48,410	\$76,265
Total	149,630	139,758	\$289,387	167,131	139,550	\$306,680

Table 2 Percentage Share

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

Gawler River Floodplain Management Authority
Budget - Functions & Items
20223/24 and draft for 2024/2025

Code		2023-2024		2024-2025
		Budget	YTD	Budget
	REVENUE			
	Administration of the GRFMA			
1,1	Member Subscriptions	149,630	74,814	167,371
1,3	Interest LGFA	780	775	824
1,4	Interest BankSA	104		
1,5	Other			
	Total	150,514	75,589	168,195
	Operations Flood Mitigation Scheme			
2,1	Council Subscriptions			
2,3	State Grant			
2,4	Commonwealth Grant			0
2,5	Sale of Land			0
2,6	Other			0
	Total	0		0
	Maintenance Flood Mitigation Scheme			
3,1	Council Subscriptions	139,758	69,879	139,550
3,3	Other	270,420	270,420	
	Total	410,178	340,299	139,550
	TOTAL INCOME	560,692	415,888	307,745

	EXPENDITURE	2023-2024		2023-2024
		Budget	YTD	Budget
	Administration of the GRFMA			
6,1	Executive Officer Contract	58,656	25,415	58,800
6,2	Advt, Print, Stat, Postage	1,300	0	1,300
6,3	Travelling Expenses	4,160	0	4,200
6,4	Insurance - PL & PI	9,060	6,833	9,600
6,41	Audit Committee	2,756	1,300	2,600
6,5	Audit Fees	5,824	5,509	6,175
6,6	Bank Fees	125	27	120
6,7	Legal Advice	2,080	0	0
6,8	Honorarium Chairperson	9,048	4,600	14,400
6,10	Other	11,064	2,242	10,800
	Total	104,073	45,925	107,995
	Business Case			
9,7	Consultancies	46,080	22,629	55,200
9,8	EO Supervision			
9,9	Business Case contributions	270,420	270,420	
	Total	316,500	293,049	55,200
	Maintenance Flood Mitigation Scheme			
10,2	Maintenance Contractors	0	0	
10,3	BENPFM Dam Maintenance	69,550	6,320	69,550
10,31	Rates - GST Free	208	124	200
10,4	Depreciation Dam	322,298		706,098
	Total	392,056	6,444	775,848
	Other Expense Finance **	70,000	5,961	70,000
	ALL EXPENDITURE	\$882,629	\$351,379	\$901,048
	SURPLUS/DEFICIT	-321,937	64,508	--701,298

** MYOB cash format representing Interest and principal payments.

Local Government Model Financial Statements represent interest payments as operational expenditure and finance repayment, CAD, as reduction in liability (Balance Sheet).

*Rounding

GRFMA ANNUAL BUSINESS PLAN

2024-2025

Draft 15/02/2024

Gawler River Floodplain Management Authority

Constituent Councils:

Adelaide Hills Council

Adelaide Plains Council

The Barossa Council

Town of Gawler

Light Regional Council

City of Playford

Business Plan 2024-2025

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$355 million.

History

The river is subject to periodic flood events.



Desirable Levels of Protection Cost of Flooding

Flood Frequency (ARI)	Estimated Damages
1 in 10	\$15m
1 in 20	\$24m
1 in 50	\$102m
1 in 100	\$182m
1 in 200	\$212m
Average Annual Damage	\$7.40m
Present Value of Damages	\$109m

Properties at Risk

Flood Frequency (ARI)	Number of residential properties within each hazard rating			
	Low	Medium	High	Extreme
1 in 50	1056	785	483	236
1 in 100	1559	1451	1179	457
1 in 200	1814	1652	1419	615

Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and
- upon application of one or more Constituent Councils pursuant to clause 12.4:
 - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
 - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

Numerous factors have a significant influence on the operations of the Authority.

These include:

- Arrangements for managing stormwater in South Australia are very complicated, reflecting incremental changes over time in legislation, guidelines, structures, and funding arrangements. For the Authority, specific concerns are:
 - There is no clear definition of the responsibilities of levels of government for managing stormwater.
 - Floodplain management is not well recognised in the current framework for stormwater management.
 - Responsibilities for different aspects of managing the Gawler River sit with various (mostly SA Government) agencies, yet there is no overarching structure, body, or plan to ensure an integrated approach to managing it.
 - Most of the Gawler River is located on private land (a common situation in South Australia) which restricts the ability of the Authority (and other bodies) to carry out its functions.
 - Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund and State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.
- The effects of flooding on intensive food production and residential properties on the Northern Adelaide Plains.
- Impacts of climate change on the timing, frequency, and volumes of flows into the river.
- Changes in stormwater flows and the risks of flooding associated with new residential development in the Gawler River catchment.

- The level of community understanding of the risks of flooding within the entire catchment and how individuals can reduce the risks.
- Signs of growing interest in the concept of water cycle management with greater integration of different aspects of water management, including stormwater and floodwater.
- Differences in perspectives and priorities between upstream and downstream Constituent Councils in relation to beneficiaries, funding arrangements, and priorities.
- The limited resource base of the Authority, which is supplemented on an ad-hoc basis through partnering with Constituent Councils.

Governance

The Authority is governed by the Board of Management. The Board comprises of:

- One independent person, who is not an officer, employee or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six Constituent Councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council.

The Board

The Members of the Board are:

Council	Board Members	Deputy Board Members
Chairperson and Independent Member	Mr Ian Baldwin	
Adelaide Hills Council	Cr Malcolm Herrmann Mr Ashley Curtis	Ms Natalie Armstrong
Adelaide Plains Council	Cr Terry-Anne Keen Mr James Miller	Cr Dante Mazzio Mr. Tom Jones
The Barossa Council	Cr Bruce Preece, Mr Jake Mc Vicar	Ben Clark
Town of Gawler	Cr Paul Koch Ms Whendee Young	Cr Brian Sambell
Light Regional Council	Cr Michael Phillips-Ryder Mr Richard Dodson	
City of Playford	Cr Clinton Marsh Mr Greg Pattinson	Cr Peter Rentoulis

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEW
- *Vacant*, SA Water
- 1 Constituent Council representative, Mr Shaun Fielding, City of Playford
- 1 Constituent Council representative, Mr Braden Austin, The Barossa Council
- Mr David Hitchcock, Executive Officer

An Audit and Risk Committee has been appointed to review:

- The annual financial statements to ensure that they present fairly the financial state of affairs of the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Members of the Audit and Risk Committee are:

- Mr Peter Brass, Independent Member and Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford

A suite of Policies has been adopted to provide management guidelines for the day-to-day business of the GRFMA.

Policies include:

- Fraud, Corruption, Misconduct and Maladministration Prevention
- Public Consultation
- Procurement and Procedures
- Code of Practice for Meeting Procedures
- Internal Review of Decisions
- Freedom of Information Statement
- Work Health and Safety
- Anti-Discrimination/Fair Treatment
- Dam Valuation
- Treasury Management
- Internal Review of Decisions



To meet the statutory and operational responsibilities the Authority maintains appointment of a part time Executive Officer, and External Auditor, on a contract basis.

On 28/06/2023 the GRFMA engaged LUVROK Pty Ltd to undertake GRFMA Executive Officer services, in accordance with the agreed contract for service, for the term 1 July 2023 to 31 December 2025. Mr David Hitchcock is identified as the key person providing the services pursuant to agreed terms.

Dean Newbery and Partners are appointed as the external auditor until completion of the 2023/24 audit process. The Board has recently resolved to facilitate reappointment of Dean & Newbery Pty Ltd as GRFMA External Auditor for a term of three plus two years, effective 1 July 2024.

The Authority has also facilitated the appointment of a part time administrative assistant on a contract basis.

The Authority is required to hold a minimum of 6 meetings per year and to provide the required Business Plans, Budgets Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999.

The format of the Annual Business Plan has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23 – 2031/32 and the GRFMA Asset Management Plan 2023-2032.

The Authority will conduct two reviews each year of its performance against the targets set in this Annual Business Plan that will form part of the report to its Constituent Councils and will be included in its Annual Report.

Cost of Operations

The budget revenue is sourced from predetermined “formula based” financial contributions by the six Constituent Councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Recently work has been progressed by the Department for Environment and Planning to facilitate the Gawler River Flood Mitigation Business Case. This is an important and complementary project to the GRFMA Stormwater Management Plan and collaborative approaches will be of benefit to all parties. There is an expectation by the state Government that the GRFMA (including Constituent Councils) will contribute to the development and completion of the business case.

The contributions of the Constituent Councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10).

Constituent Council Shares for Contributions

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

The GRFMA Strategic Plan 2021-2026 is arranged under three themes, each with its own objective, related to the outcomes to be pursued.

Theme 1: Design, build, and maintain physical flood mitigation infrastructure.

Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.

Theme 2: Develop and evolve key relationships.

Objective: To maintain key relationships that are most important to the Authority achieving its purpose.

Theme 3: Ensure good governance and ongoing financial sustainability.

Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

Priority Actions 2024/2025

The Department for Environment and Water (DEW), in partnership with the GRFMA, has facilitated development of a Gawler River Flood Management Business Case to identify a shared vision and objectives to improve flood management in the Gawler River region.

The Gawler River Flood Management initiative was included in Infrastructure SA's (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative. The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022 and the Business Case and Gate 2 review process on 4 December 2023.

The Business Case recommends a portfolio of actions to improve flood protection in the Gawler River. These initiatives are considered feasible and provide complementary benefits for the management of flood in the Gawler River, and comprise:

- Increasing the height of the Bruce Eastick Dam on the North Para River (nominally a 10 m increase in the height of the dam wall)
- Improving planning controls for developments near the Gawler River that will reduce the likelihood of flood and the impacts of flood inundation on new developments – this may include advocating for policy changes in the flood hazard overlay, making recommendations for inclusion in regional plans, working with local councils to set local development policies.
- Implementing a Community Flood Awareness Campaign.
- Undertaking the repair and maintenance of existing riverside levee banks in the lower Gawler River, which play a critical role in constraining floodwaters to the river channel during high flow events, and reducing potential damage of flood

The Authority will continue to work with the Department for Environment and Water to determine a course of action to consider and progress recommendations. Considerations will include regard to recommendations from the GRFMA Strategic Plan 2021-2026 and the Gawler River Stormwater Management Plan.

GRFMA Strategic Plan Priorities

Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan. The Gawler River Stormwater Management Plan is the key GRFMA document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits. The default policy position of the Authority has been for a 1 in 100-year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan. A schedule of works is to be consolidated from the recommendations from the completed GRFMA Gawler River Stormwater Management Plan and the Department for Environment and Planning, Gawler River Flood Mitigation Business Case. Considered funding will be sought from the State and Federal Governments and where appropriate commercial investment.

Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority. Identification of partnering opportunities within the capacities of the Councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia with frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.

The Authority will continue to work with the Department for Environment and Planning, in consultation with Constituent Councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Business Case.

Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River. Communication with communities is likely to be a joint activity between the Constituent Councils and the Authority.

Gawler River Storm Water Management Plan recommended options

- Enlarged Bruce Eastick North Para Flood Mitigation Dam (Bruce Eastick Dam).
- Northern Floodway and Levee Improvements.
- Southern Floodway and Levee Improvements.
- Strategic Levees – Gawler, Virginia and Two Wells combined.

Maintenance and operations of the scheme during 2024 to 2025

- Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032.
- Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2028/2029).
- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Implementation of an Information Management Framework for a digital environment



**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2024/2025**

STATEMENT OF COMPREHENSIVE INCOME

2023/2024 FULL YEAR REVISED ESTIMATE		2024/2025 DRAFT BUDGET
\$	INCOME	\$
559,808	Subscriptions	306,921
-	Grants Subsidies and Contributions	-
780	Investment Income	824
104	Other	-
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560,692	TOTAL REVENUES	307,745
	EXPENSES	
490,331	Materials, Contracts and Other Expenses	232,945
15,000	Finance Costs	15,000
322,298	Depreciation, amortisation & impairment	706,098
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827,629	Total Expenses	954,043
	OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	
(266,937)		(646,298)
-	Net gain (loss) on disposal or revaluation of assets	-
-	Amounts specifically for new or upgraded assets	-
-	Physical resources received free of charge	-
 (266,937)	TOTAL COMPREHENSIVE INCOME	 (646,298)
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**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2024/2025**

CASH FLOW STATEMENT

2023/2024 FULL YEAR REVISED ESTIMATE		2024/2025 DRAFT BUDGET
\$		\$
Inflows		Inflows
(Outflows)		(Outflows)
	CASHFLOWS FROM OPERATING ACTIVITIES	
	RECEIPTS	
559,912	Operating Receipts	306,921
780	Investment Receipts	824
	PAYMENTS	
(490,331)	Operating payments to suppliers & employees	(232,945)
(15,000)	Finance Payments	(15,000)
55,361	Net Cash provided by (or used in) Operating Activities	59,800
	CASH FLOWS FROM INVESTING ACTIVITIES	
	RECEIPTS	
-	Grants specifically for new or upgraded assets	-
0	Sale of Assets	0
	PAYMENTS	
-	Capital Expenditure on renewal/replacement of assets	-
-	Capital Expenditure on new/upgraded assets	-
-	Net Cash provided by (or used in) Investing Activities	-
	CASH FLOWS FROM FINANCING ACTIVITIES	
	RECEIPTS	
-	Proceeds from Borrowings	-
	PAYMENTS	
(55,000)	Repayment of Borrowings	(55,000)
(55,000)	NET CASH USED IN FINANCING ACTIVITIES	(55,000)
361	NET INCREASE (DECREASE) IN CASH HELD	4,800
29,496	CASH AT BEGINNING OF YEAR	29,857
29,857	CASH AT END OF YEAR	34,657

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2024/2025**

BALANCE SHEET

2023/2024 FULL YEAR REVISED ESTIMATE		2024/2025 DRAFT BUDGET
	ASSETS	
	CURRENT ASSETS	
\$		\$
29,857	Cash and cash equivalents	34,657
91,125	Trade & other receivables	91,125
-	Inventories	-
<u>120,982</u>	TOTAL CURRENT ASSETS	<u>125,782</u>
	NON-CURRENT ASSETS	
-	Financial Assets	-
43,832,305	Infrastructure, Property, Plant & Equipment	43,126,207
<u>43,832,305</u>	TOTAL NON-CURRENT ASSETS	<u>43,126,207</u>
<u>43,953,288</u>	TOTAL ASSETS	<u>43,251,990</u>
	LIABILITIES	
	CURRENT LIABILITIES	
67,733	Trade & Other Payables	67,733
385,409	Borrowings	330,409
-	Short-term Provisions	-
<u>453,142</u>	TOTAL CURRENT LIABILITIES	<u>398,142</u>
	NON-CURRENT LIABILITIES	
-	Long-term Borrowings	-
-	Long-term Provisions	-
<u>-</u>	TOTAL NON-CURRENT LIABILITIES	<u>-</u>
<u>453,142</u>	TOTAL LIABILITIES	<u>398,142</u>
<u>43,500,146</u>	NET ASSETS	<u>42,853,848</u>
	EQUITY	
12,294,265	Accumulated Surplus	11,647,967
31,205,881	Asset Revaluation	31,205,881
-	Other Reserves	-
<u>43,500,146</u>	TOTAL EQUITY	<u>42,853,848</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2024/2025**

STATEMENT OF CHANGES IN EQUITY

2023/2024 FULL YEAR REVISED ESTIMATE		2024/2025 DRAFT BUDGET
\$		\$
	ACCUMULATED SURPLUS	
12,561,202	Balance at end of previous reporting period	12,294,265
-266,937	Net Result for Year	-646,298
0	Transfer From Reserves	0
0	Transfer To Reserves	0
<hr/>		<hr/>
12,294,265	BALANCE AT END OF PERIOD	11,647,967
	ASSET REVALUATION RESERVE	
8,664,973	Balance at end of previous reporting period	31,205,881
22,540,908	Gain on revaluation of infrastructure, property, plant & equipment	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00
<hr/>		<hr/>
31,205,881	BALANCE AT END OF PERIOD	31,205,881
<hr/>		<hr/>
43,500,146	TOTAL EQUITY AT END OF REPORTING PERIOD	42,853,848

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2024/2025**

UNIFORM PRESENTATION OF FINANCES

2023/2024 FULL YEAR REVISED ESTIMATE		2024/2025 DRAFT BUDGET
\$		\$
560,692	Operating Revenues	307,745
(827,629)	less Operating Expenses	(954,043)
<u>(266,937)</u>	Operating Surplus / (Deficit) before Capital Amounts	<u>(646,298)</u>
	Less Net Outlays in Existing Assets	
-	Capital Expenditure on renewal and replacement of Existing Assets	-
(322,298)	less Depreciation, Amortisation and Impairment	(706,098)
<u>-</u>	less Proceeds from Sale of Replaced Assets	<u>-</u>
(322,298)		(706,098)
	Less Net Outlays on New and Upgraded Assets	
-	Capital Expenditure on New and Upgraded Assets	-
-	less Amounts received specifically for New and Upgraded Assets	-
<u>-</u>	less Proceeds from Sale of Surplus Assets	<u>-</u>
-		-
55,361	Net Lending / (Borrowing) for Financial Year	59,800

Agenda Item:	10.1 CONFIDENTIAL
Committee:	Board
Meeting Date:	15 February 2024
Title:	GRFMA Chairperson

Recommendation:

That:

1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting.

in order to consider in confidence agenda item 10.1 GRFMA Chairperson pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

2. This matter is confidential because the information herein provides information regarding the position of GRFMA Chairperson.
3. On the basis of this information, the principle that meetings of the GRFMA should be conducted in a place open to the public has been outweighed in this instance: the Committee consider it necessary to consider this matter in confidence.

Recommendation:

That:

1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 GRFMA Chairperson be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (a) of the Local Government Act 1999:
 - Minutes for Item 10.1
 - Report for Item 10.1
2. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

A verbal update report on progress regarding recruitment of the GRFMA Chairperson, Independent Member, will be provided as required pursuant to GRFMA confidential minute: GB76/23 Appointment of GRFMA Chairperson.

Matters contained in the report will relate to the recruitment process for the Chairperson's position.