

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 20 April 2023
Light Regional Council – 93 Main Street, Kapunda SA 5373

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 139th meeting of the Board.

1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Mr Martin McCarthy, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Cr Michael Phillips-Ryder, Light Regional Council, Board Member
- Mr Richard Dodson, Light Regional Council, Board member
- Cr Clint Marsh, City of Playford, Board Member
- Mr Greg Pattinson, City of Playford, Board Member

1.3 Apologies

- Mr David Hitchcock, Executive Officer

1.4 Appointment of Observers

GRB 22/23 Observers
Moved: Mr J Miller
Seconded: Cr T Keen

That Cr John Lush, Adelaide Plains Council, Deputy Board Member and Mr Andrew Philpott, Light Regional Council, be appointed as Observers.

CARRIED UNANIMOUSLY

1.5 Declarations of Interest

Nil

5. Presentations

Ms Katharine Ward Project Manager, Gawler River Flood Management, Department for Environment and Water

The GRFMA Chairperson brought item 5. forward and introduced Katharine Ward to the meeting.

Katharine Ward addressed the meeting in relation to agenda items 8.1 and 8.2 and fielded questions from members in respect of same.

The Chair brought items 8.1 and 8.2 forward.

10:10am Cr Clint Marsh arrived.

8.1 Stormwater Management Plan

GB23/23 Stormwater Management Plan

Moved: Mr R Dodson

Seconded: Mr G Pattinson

That the GRFMA notes progress of the Gawler River Stormwater Management Plan and information from the Gap analysis with the Gawler River Business Case.

CARRIED UNANIMOUSLY

8.2 Gawler River Flood Mitigation, Department for Environment and Water

GB24/23 Gawler River Flood Mitigation, Department for Environment and Water

Moved: Cr C Marsh

Seconded: Cr B Preece

That the GRFMA

- 1. Notes progress of the technical lead resource to support development of the Gawler River Business Case*
- 2. Subject to final adoption of the 2023/24 GRFMA Budget, receives a report at the 15 June 2023 GRFMA meeting, providing options for consideration of further funding contributions to the Gawler River Business Case (Technical lead resource).*
- 3. Instructs the GRFMA Chair to write to the CEO of the Department for Environment and Water requesting an outline of the impacts to the GRFMA and Constituent Councils in the event that a partnership arrangement cannot be agreed upon to complete the Business Case.*

CARRIED

10:30am Cr Michael Phillips-Ryder left the meeting and did not return.

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB25/23 GRFMA Ordinary Meeting Minutes

Moved: Cr C Marsh

Seconded: Cr M Herrmann

That the Minutes of the Gawler River Floodplain Management Authority Board meetings held 16/2/2023 and 16/3/2023 as amended be confirmed as true and accurate records of those meetings.

CARRIED UNANIMOUSLY

Amendment to 16/2/2023 to be made to the meeting venue – Kersbrook not Woodside.

2.2 Actions on Previous Resolutions

Nil

2.3 Matters Arising from the Minutes

Nil

3. Questions on Notice

Nil

4. Motions on Notice

Nil

Recognition of Service: Previous GRFMA Board Members

The Chair acknowledged the contributions of both Cr Bill Close and Mr Andrew Philpott to the GRFMA over their respective terms and thanked them for their service to the Board.

GB26/23 GRFMA Service Recognition

Moved: Mr J Miller

Seconded: Cr T Keen

That the GRFMA formally acknowledges both Bill Close and Andrew Philpott for their significant contributions to the GRFMA and thanks them for their service.

CARRIED UNANIMOUSLY

11:15am the meeting adjourned for a short break.

Mr Martin McCarthy and Cr Bruce Preece left the meeting and did not return.

11:31am the meeting resumed.

6. Audit Committee

6.1 Audit Committee Minutes of the Meeting Held 06-03-2023

GB27/23 **Audit Committee Minutes of the Meeting Held 06-03-2023**
Moved: **Cr M Herrmann**
Seconded: **Cr T Keen**

That the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 06/03/2023 be received.

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

Nil

8. Reports

8.3 Charter Review 2 Funding Model

GB28/23 **Charter Review 2 Funding Model**
Moved: **Mr G Pattinson**
Seconded: **Mr R Dodson**

That the GRFMA endorses the principles of the GRFMA Cost Share Model, as a starting point, to facilitate negotiation of distribution of Constituent Council contributions towards any agreed future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year.

CARRIED UNANIMOUSLY

8.4 Financial Report and Budget Review 2 (BR2)

GB29/23 **Financial Report and Budget Review 2 (BR2)**
Moved: **Cr M Herrmann**
Seconded: **Mr R Dodson**

That the GRFMA:

- 1. Receives the financial report as of 31 March 2023 showing a cash at bank balance of \$60,800.40.*
- 2. Notes internal cash lending for CAD offset is \$271,940.*
- 3. Adopts the GRFMA 2022/2023 Budget Review 2 documents March 2023, and the variances contained as its amended and current budget for the period ended 30 June 2023.*

CARRIED UNANIMOUSLY

8.5 GRFMA Policies

GB30/23 GRFMA Policies

Moved: Cr M Herrmann

Seconded: Mr G Pattinson

That the GRFMA adopts the following Policy documents:

- *Anti-Discrimination/Fair Treatment Policy*
- *Code of Practice for Meeting Procedures*
- *Consultation with Community and Constituent Councils Policy*
- *Fraud, Corruption, Misconduct and Maladministration Policy*
- *Freedom of Information Statement*
- *Internal Review of Decisions Policy*
- *Procurement Policy*
- *Internal Review of Decisions Policy*
- *Work Health and Safety Policy*

CARRIED UNANIMOUSLY

8.6 Executive Services Consultancy Agreement for the 2024-2026 Service Period

G31/23 Executive Services Consultancy Agreement for the 2024-2026 Service Period

Moved: Cr M Herrmann

Seconded: Cr C Marsh

That:

1. *Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, except for:*
 - *Observers*

in order to consider in confidence agenda item 8.6 pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is confidential because the information herein provides commercial terms and conditions for the position of GRFMA Executive Officer.

2. *On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.*

CARRIED UNANIMOUSLY

11:40am Confidential session commenced.

GB32/23 Executive Services Consultancy Agreement for the 2024-2026 Service Period

Moved: Cr M Herrmann

Seconded: Mr R Dodson

Kept in confidence.

GB33/23 Executive Services Consultancy Agreement for the 2024-2026 Service Period
Moved: Cr C Marsh
Seconded: Cr T Keen

That:

1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA Audit Committee orders that the following aspects of item 3.1 Consultancy Agreement, Executive Officer employment obligations, be kept confidential in accordance with the Committees reasons to deal with this item in confidence pursuant to section 90(3) (d) (e) of the Local Government Act 1999:*

- *Minute 32/23*
- *Report for item 8.6*

2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

CARRIED UNANIMOUSLY

11:55am Confidential session concluded.

9. Correspondence

GB34/23 Department for Environment and Water – GRFMA Project 4 – GRFMA Contribution
Moved: Mr G Pattinson
Seconded: Cr C Marsh

That the GRFMA Board notes the letter from the Department for Environment and Water regarding GRFMA Project 4 – GRFMA contribution.

CARRIED UNANIMOUSLY

10. Confidential

Nil

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday 15 June 2023, 9:45am
Host: The Barossa Council

13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 12 Noon.

Chair _____ Date _____