

# MINUTES

## GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday, 19 October 2023

Adelaide Plains Council – Council Chambers – 2A Wasleys Road, Mallala, SA 5502

### 1. Meeting of the Board

#### 1.1 Welcome by the acting GRFMA Chairperson

Cr Bruce Preece formally welcomed Board Members and Deputy Board Members, and the Executive Officer and opened the 145<sup>th</sup> meeting of the Board.

#### 1.2 Present

- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member (Acting Chairperson)
- Mr Martin McCarthy, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Cr Michael Phillips-Ryder, Light Regional Council, Board Member
- Mr Richard Dodson, Light Regional Council, Board member
- Cr Clint Marsh, City of Playford, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

#### 1.3 Apologies

- Mr Ashley Curtis, Adelaide Hills Council, Board Member

#### 1.4 Appointment of Observers

Nil

#### 1.5 Declarations of Interest

Nil

### 2. Confirmation of Minutes

#### 2.1 GRFMA Meeting Minutes

<b>GB82/23</b>	<b>GRFMA Meeting Minutes</b>
<b>Moved:</b>	Mr James Miller
<b>Seconded:</b>	Cr Terry- Anne Keen

*That the minutes of the Gawler River Floodplain Management Authority Board meeting held on 17/8/2023 be confirmed as true and accurate records of the meeting.*

**CARRIED UNANIMOUSLY**

## **2.2 Actions on Previous Resolutions**

Nil

## **2.3 Matters Arising from the Minutes**

10:00am Cr Clint Marsh entered the meeting.

## **3. Questions on Notice**

Nil

## **4. Motions on Notice**

Nil

## **5. Presentations**

Nil

## **6. Audit Committee**

Nil

## **7. Technical Assessment Panel**

### **7.1 Technical Assessment Panel**

**GB83/23      Technical Assessment Panel**

**Moved:**      Mr Greg Pattinson

**Seconded:**      Mr Richard Dodson

*That the GRFMA:*

- 1. Notes pending advice from SA Water on appointment of a new Technical Assessment Panel representative.*
- 2. Requests the GRFMA Executive Officer to seek expressions of interest from the relevant Constituent Council staff for appointment to the Panel.*

**CARRIED UNANIMOUSLY**

## **8. Reports**

### **8.1 Gawler River Flood Mitigation, Department for Environment and Water**

**GB84/23      Gawler River Flood Mitigation, Department for Environment and Water**

**Moved:**      Mr James Miller

**Seconded:** Cr Malcolm Herrmann

*That the GRFMA receives and notes the Gawler River Business Case report and in doing so:*

- 1. Formally receives the minutes of the 18 October 2023 meeting of Constituent Council CEOs and GRFMA Executive Officer.*

2. *Instructs the GRFMA Executive Officer to cordially invite Department for Environment and Water representatives to present the completed Business Case to a meeting of the Board at the earliest opportunity.*
3. *No further advancements be made in relation to Constituent Council and GRFMA contributions towards the Business Case until the completed Business Case is received and assessed, including lobbying State and Federal MPs.*

**CARRIED UNANIMOUSLY**

It was requested that the minutes of the CEOs meeting be attached to the 19/10/2023 GRFMA meeting minutes.

## **8.2 Information Asset Management Policy**

### **GB85/23 Information Asset Management Policy**

**Moved:** Mr Martin McCarthy

**Seconded:** Mr Greg Pattinson

*That the GRFMA:*

1. *Notes commencement of the Information Assessment Management program.*
2. *Endorses the Information Asset Management Policy.*
3. *Requests progress reports on content and development of the Information Asset Management Plan be provided, as appropriate, to the GRFMA Audit Committee for endorsement.*

**CARRIED UNANIMOUSLY**

## **8.3 Financial Report**

### **GB86/23 Financial Report**

**Moved:** Mr Richard Dodson

**Seconded:** Ms Wendee Young

*That the GRFMA:*

1. *Receives the financial report as of 30 September 2023 showing a cash at bank balance of \$ 177,953.84.*
2. *Notes internal cash lending for CAD offset is \$382,740.00.*

**CARRIED UNANIMOUSLY**

## **8.4 Executive Officer KPI Report**

### **GB87/23 Executive Officer KPI Report**

**Moved:** Mr Greg Pattinson

**Seconded:** Mr Martin McCarthy

*That the GRFMA receives the report.*

**CARRIED UNANIMOUSLY**

## **9. Correspondence**

### **GRFMA Deputy Board Member – Mr John Lush**

#### **GB88/23 GRFMA Deputy Board Member – Mr John Lush**

**Moved:** Mr James Miller

**Seconded:** Cr Terry- Anne Keen

*That the GRFMA notes the recent resignation of Cr John Lush as Deputy Board Member (Adelaide Plains Council) and resolves a vote of thanks for Mr Lush's contribution to the Board.*

**CARRIED UNANIMOUSLY**

## **10. Confidential**

### **10.1 Bruce Eastick North Para Flood Mitigation Dam (BENPFM) Dam Maintenance**

#### **GB89/23 Bruce Eastick North Para Flood Mitigation Dam (BENPFM) Dam Maintenance**

**Moved:** Cr Terry- Anne Keen

**Seconded:** Cr Clint Marsh

*That:*

- 1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting in order to consider in confidence agenda item 10.1 Bruce Eastick North Para Flood Mitigation Dam Maintenance, pursuant to Section 90(3)(k) of the Local Government Act 1999 on the basis of consideration of tenders for the supply of goods, the provision of services or the carrying out of works.*
- 2. This matter is confidential because the information herein provides information regarding tenders for the supply of goods, the provision of services or the carrying out of works.*
- 3. On the basis of this information, the principle that meetings of the GRFMA should be conducted in a place open to the public has been outweighed in this instance: the Committee consider it necessary to consider this matter in confidence.*

**CARRIED**

10:36am confidential session commenced.

10:36am Mr James Miller left the meeting.

10:38am Mr James Miller returned to the meeting.

#### **GB90/23 Bruce Eastick North Para Flood Mitigation Dam (BENPFM) Dam Maintenance**

**Moved:** Mr Greg Pattinson

**Seconded:** Mr Richard Dodson

*That the GRFMA:*

- 1. Receives the independent survey report of the BENPFM dam and determines that installation of a Deep Benchmark (DBM) not be undertaken at this time.*
- 2. Notes the recent GHD comprehensive inspection report for the BENPFM which identifies the dam generally presented in a satisfactory condition.*
- 3. Determines that it is a reasonable approach to utilise the GHD report as the comprehensive inspection report for 2023/2024.*
- 4. Accepts the quotation of \$18,900 ex GST from North Projects to undertake the 2023/2024 revaluation of the BENPFM dam.*

**CARRIED UNANIMOUSLY**

**GB91/23     Bruce Eastick North Para Flood Mitigation Dam (BENPFM) Dam Maintenance**

**Moved:** Mr James Miller

**Seconded:** Cr Terry-Anne Keen

*That:*

1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1, Bruce Eastick North Para Flood Mitigation Dam Maintenance be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (k) of the Local Government Act 1999:
  - Report for Item 10.1.
  - Attachments for item 10.1.
2. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

**CARRIED UNANIMOUSLY**

10:48am confidential session concluded.

**10.2 Review of the Register of Confidential Items**

**GB92/93     Review of the Register of Confidential Items**

**Moved:** Mr Greg Pattinson

**Seconded:** Mr James Miller

*That:*

1. Pursuant to Section 90(2) of the Local Government Act 1999, the meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 10.2 Review of the Register of Confidential Items, excepting the following persons:
  - Executive Officer; and
  - Observers

*to enable the meeting to consider in confidence agenda Item 10.2 on the basis that the meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting the persons listed above) pursuant to Sections 90(3)(a)(b)(d)(e)(k) of the Local Government Act 1999 in order to receive, discuss or consider in confidence the information or matter relating to Item 10.2:*

  - (a) *information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)*
  - (d)(i) *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party*
  - (d)(ii) *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest* Ordinary Council Meeting Agenda 28 September 2021 (e) *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person*
  - (k) *tenders for the supply of goods, the provision of services or the carrying out of works*
2. Accordingly, on this basis, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

**CARRIED UNANIMOUSLY**

10:49am confidential session commenced.

## Review of the Register of Confidential Items

### GB92/93 Review of the Register of Confidential Items

**Moved:** Mr Greg Pattinson

**Seconded:** Mr James Miller

*That the GRFMA Board releases the following items from confidence:*

Meeting Date	Item No.	Order Motion No.	Item Title	Items Held Under Order
16/02/2023	10.1	10/23	Executive Officer Review - Interim	Report and attachments
16/02/2023	10.2	13/23	GRFMA Chairperson Review	Report
16/03/2023	3.1	20/23	Consultancy Agreement, Executive Officer Employment Obligations	Report
20/04/2023	8.6	33/23	Executive Services Consultancy Agreement for the 2024-2026 Service Period	Report and Minute 32/23
15/06/2023	10.1	51/23	GRFMA Executive Services Consultancy Agreement for the 2024-2025 Service Period	Report and attachments

**CARRIED UNANIMOUSLY**

## Review of the Register of Confidential Items

### GB93/93 Review of the Register of Confidential Items

**Moved:** Cr Terry-Anne Keen

**Seconded:** Cr Michael Phillips-Ryder

*That:*

- Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.2, Review of the Register of Confidential Items be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (a) of the Local Government Act 1999:*
  - Report for Item 10.2.*
  - Attachments for item 10.2.*
- This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

10:55am the confidential session concluded.

## 11. Urgent Matters Without Notice

Nil

## 12. Next Meeting

**Date and Time:** 9:45am – Thursday, 14 December 2023

**Host:** City of Playford

### **13. Closure**

The acting Chairperson thanked the members for their attendance and contributions and closed the meeting at 10:56am.

Chair \_\_\_\_\_ Date \_\_\_\_\_