

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

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Dear Member,

NOTICE OF MEETING

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

Date: Thursday 16 April 2026
Time: 9:45am
Place: Lower Workspace
FABRIK Arts + Heritage Centre
1 Lobethal Road, Lobethal
Adelaide Hills Council



David E Hitchcock

EXECUTIVE OFFICER



The Barossa Council

Gawler



AGENDA

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

ORDINARY MEETING

9:45am, Thursday 16 April 2026

**Lower Workspace - FABRIK Arts + Heritage Centre
1 Lobethal Road, Lobethal
Adelaide Hills Council**

1. Meeting of the Board

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

2. Confirmation of Minutes

- 2.1 GRFMA Ordinary Meeting Minutes..... Page 4
- 2.2 Actions on Previous Resolutions..... Page 10
- 2.3 Matters Arising from the Minutes

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Nil

6. Audit and Risk Committee

- 6.1 GRFMA Audit and Risk Committee Meeting Minutes..... Page 11
- 6.2 GRFMA Audit and Risk Committee Membership Appointment..... Page 15

7. Technical Assessment Panel

Nil

8. Reports

8.1	Gawler River Flood Mitigation Business Case.....	Page 16
8.2	GRFMA Policy Review	Page 22
8.3	Financial Report and GRFMA 2025/2026 Budget Review 3.....	Page 23
8.4	Executive Officer Report.....	Page 40

9. Correspondence

Nil

10. Confidential

Nil

11. Urgent Matters Without Notice

12. Next Meeting

Date and Time:

Thursday 20 June 2026, 9:45am

Host:

The Barossa Council

13. Closure

Agenda Item: 2.1
Committee: Board
Meeting Date: 16 April 2026
Title: GRFMA Ordinary Meeting Minutes

Recommendation:

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 12 February 2026 be confirmed as a true and accurate record of that meeting.

Refer to the attached minutes of the Gawler River Floodplain Management Authority Board meeting held on 12 February 2026.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:50am Thursday, 12 February 2026

Light Regional Council – Council Offices – 93 Main Street, Kapunda

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Lino Di Lerna formally welcomed Board Members, Deputy Board Member and the Executive Officer and opened the 161st meeting of the Board.

Mr Di Lerna acknowledged the sad passing of Cr Paul Koch, Town of Gawler, GRFMA Board Member, and the many contributions he had made to the Board. Paul commenced with the GRFMA in 2010 and also assisted on GRFMA subcommittees.

1.2 Present

- Mr Lino Di Lerna, Independent Board Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Cr Mel Lawrence, Adelaide Plains Council, Deputy Board Member (10:35am)
- Ms Jade Balentine, Adelaide Hills Council, Board Member (9:56am)
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Tony Hurn, The Barossa Council, Board Member
- Mr Jake McVicar, The Barossa Council, Board Member
- Cr Brian Sambell, Town of Gawler, Board Member
- Mr Ashley Curtis, Town of Gawler, Board Member
- Cr Bill Close, Light Regional Council, Board Member
- Mr Mark McShane, Light Regional Council, Board Member
- Cr Clint Marsh, City of Playford, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

1.3 Apologies

- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member

1.4 Appointment of Observers

Nil

1.5 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB1/26 **GRFMA Ordinary Meeting Minutes**
Moved: Mr Greg Pattinson
Seconded: Cr Malcolm Herrmann

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 4 December 2025 be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY

2.2 Actions on Previous Resolutions

Nil

2.3 Matters Arising from the Minutes

Nil

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Nil

6. Audit and Risk Committee

6.1 Audit and Risk Committee Meeting Minutes

GB2/26 **Audit and Risk Committee Meeting Minutes**
Moved: Mayor Bill Close
Seconded: Cr Malcolm Herrmann

That the GRFMA receives the minutes of the Gawler River Floodplain Management Authority Audit and Risk Committee meeting held on 02/02/2026.

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

Nil

8. Reports

8.1 Gawler River Flood Management Business Case

James Miller left the meeting at 10:13am and returned to the meeting at 10:15am.

GB3/26 Gawler River Flood Management Business Case

Moved: Mayor Bill Close

Seconded: Mr James Miller

The GRFMA appreciates and endorses the Department of Housing and Urban Development (DHUD) taking the lead on completion of the Gawler River Flood Management Business Case, in collaboration with the GRFMA as the Disaster Ready Fund Project proponent via GRFMA Chairman Mr Lino Di Lernia and Executive Officer Mr David Hitchcock.

CARRIED UNANIMOUSLY

8.2 Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam

GB4/26 Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam

Moved: Cr Malcolm Herrmann

Seconded: Mr James Miller

That the GRFMA:

- 1. Includes expenditure provision of \$100,000, for a Dam Safety Review, as recommended in the Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam 2025 Report (GHD) be included in the draft 2026/2027 GRFMA Budget and 2026/2027 Annual Business Plan.*
- 2. Endorses the remaining report recommendation items, as below, be funded from the programmed funding outlined in the Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032 (Chris Sale Consulting, 26th July 2022):*
 - Develop a Dam Safety Management Plan (DSMP) for the Dam. P2a Consultant \$5,000 - \$10,000.*
 - Undertake a comprehensive update to the Dam Safety Emergency Plan (DSEP) in consideration of the recommendations made in the 2025 Intermediate Surveillance Report. P2a Consultant \$10,000 - \$20,000.*
 - Undertake a comprehensive update the to the Operations Maintenance Manual (OMM) P2a in consideration of the recommendations made in the 2025 Intermediate Surveillance Report. Consultant \$10,000 - \$15,000.*
 - Site based maintenance and minor repairs. P1and P2a GRFMA facilitate \$5,000 - \$10,000.*

CARRIED UNANIMOUSLY

8.3 Strategic Management Framework Review

GB5/26 Strategic Management Framework Review

Moved: Mr Greg Pattinson

Seconded: Mr Clint Marsh

That the GRFMA requests that the GRFMA Executive Officer schedule a review of the GRFMA Strategic Management Framework plans for October 2027.

CARRIED UNANIMOUSLY

8.4 Financial Report and GRFMA 2025/2026 Budget Review 2

GB6/26 Financial Report and GRFMA 2025/2026 Budget Review 2

Moved: Cr Malcolm Herrmann

Seconded: Cr Tony Hurn

That the GRFMA receives and notes the report.

CARRIED UNANIMOUSLY

8.5 Draft 2026/2027 GRFMA Annual Business Plan and Draft 2026/2027 Budget

Cr Mel Lawrence entered the meeting at 10:35am.

GB7/26 Draft 2026/2027 GRFMA Annual Business Plan and Draft 2026/2027 Budget

Moved: Cr Malcolm Herrmann

Seconded: Mr Greg Pattinson

That the GRFMA:

- 1. Endorses the Draft 2026/2027 GRFMA Annual Business Plan and Draft 2026/2027 Budget.*
- 2. Following receipt of Constituent Council feedback, considers adoption of the GRFMA draft Annual Business Plan and Annual Budget at the June 2026 meeting.*

CARRIED UNANIMOUSLY

8.6 Executive Officer Report

GB8/26 Executive Officer Report

Moved: Mr Mark McShane

Seconded: Mr James Miller

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

9. Correspondence

Nil

10. Confidential

Nil

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday 16 April 2026, 9:45am

Host: Adelaide Hills Council

13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 11:00am.

Chair _____ Date _____

Agenda Item:	2.2
Committee:	Board
Meeting Date:	16 April 2026
Title:	Actions on Previous Resolutions

Number		Action
GB62/25	<i>That the GRFMA:</i> <i>1. Receives the minutes of the Gawler River Floodplain Management Authority Audit and Risk Committee meeting held on 25/11/2025.</i> <i>2. Requests the GRFMA Executive Officer to make a submission to the LGA Asset Mutual Fund (LGAAMF) to consider appropriate insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam.</i> GRFMA EO comments: QBE requested the following, based on the recent inspection report (GHD 2005): • Dam Safety Review • Dam Safety Management Program document • Flood capacity review (may be part of safety review) • Concrete coring material assessment results • Updated stability assessment including seismic loading • Status of outstanding recommendations from the 2025 report GRFMA EO has provided a copy of the resolutions for these actions (GB4/26) in the 2026/2027 budget, but insurers (QBE) will not offer terms until they receive all documentation and assessment results. Progress has been made, but no terms can be requested until testing is complete.	Submission has been made. Refer to comments below GB62/25.
GB3/26	<i>The GRFMA appreciates and endorses the Department of Housing and Urban Development (DHUD) taking the lead on completion of the Gawler River Flood Management Business Case, in collaboration with the GRFMA as the Disaster Ready Fund Project proponent via GRFMA Chairman Mr Lino Di Lernia and Executive Officer Mr David Hitchcock.</i>	Refer Agenda Item 8.1

Agenda Item: 6.1
Committee: Board
Meeting Date: 16 April 2026
Title: GRFMA Audit and Risk Committee Meeting Minutes

Recommendation:

That the GRFMA receives the minutes of the Gawler River Floodplain Management Authority Audit and Risk Committee meeting held on 08/04/2026.

Refer to the attached copy of the GRFMA Audit and Risk Committee minutes of the meeting held on 8 April 2026.

Matters considered by the GRFMA Audit and Risk Committee meeting were:

- GRFMA 2025/2026 Budget Review 3
- GRFMA Insurance Renewals 2026

Refer to 16/04/2026 GRFMA Board meeting agenda item 8.3 for recommendations relating to the GRFMA Audit and Risk Committee minutes.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT AND RISK COMMITTEE MEETING

Wednesday 8 April 2026

11:17am

Online Meeting – MS Teams

1. Present

- Mr Peter Brass, Independent Member, Chairman
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr David Hitchcock, Executive Officer

2. Apologies

- Mr Greg Pattinson, City of Playford

3. Minutes of the Previous Meeting

GAC26/06 Minutes of the Previous Meeting

Moved: Cr M Herrmann

Seconded: Mr P Brass

That the minutes of the previous GRFMA Audit and Risk Committee meeting held on 2 February 2026, as per copies supplied to Members, be adopted as a true and correct record of the meeting.

CARRIED UNANIMOUSLY

4. Business arising from the Minutes

4.1 Actions on Previous Resolutions

The GRFMA Executive Officer gave a verbal update on LGA Asset Mutual Fund's consideration of insuring the Bruce Eastick North Para Flood Mitigation Dam. Discussions are ongoing, and LGAAMF expects insurers will want the Dam Safety Review and other operational and maintenance plans completed before further evaluation.

GAC26/07 Dam Safety Review

Moved: Cr M Herrmann

Seconded: Mr P Brass

The GRFMA Audit and Risk Committee recommends that the GRFMA Board should promptly begin the process of inviting selected tenders to carry out a Dam Safety Review, as recommended in the Intermediate Surveillance Inspection of the Bruce Eastick North Para Flood Mitigation Dam 2025 Report (GHD).

CARRIED UNANIMOUSLY

*Members observed that beginning the tender process now will schedule the work for July 2026, instead of delaying the start. *

Other processes that could be similarly initiated are:

- Develop a Dam Safety Management Plan (DSMP) for the Dam. P2a Consultant.
- Undertake a comprehensive update to the Dam Safety Emergency Plan (DSEP) in consideration of the recommendations made in the 2025 Intermediate Surveillance Report. P2a Consultant.
- Undertake a comprehensive update the to the Operations Maintenance Manual (OMM) P2a in consideration of the recommendations made in the 2025 Intermediate Surveillance Report. Consultant.
- Site based maintenance and minor repairs. P1 and P2a GRFMA to facilitate.

See GRFMA Board minute GB26/4 for inclusion of these projects in the draft 2026/2027 Budget.

5. General Business

5.1 GRFMA 2025/26 Budget Review 3

GAC26/08 GRFMA 2025/26 Budget Review 3

Moved: Cr M Herrmann

Seconded: Mr P Brass

That the GRFMA Audit and Risk Committee:

1. *Notes GRFMA 2025/2026 Budget Review 3 with a \$10,500 cash increase.*
2. *Requests the Executive Officer provides the documents to the next GRFMA Board meeting (16 April 2026) for adoption.*

CARRIED UNANIMOUSLY

5.2 2026/2027 Insurance and Scheme Review

GAC26/09 2026/2027 Insurance and Scheme Review

Moved: Mr G Pattinson

Seconded: Cr M Herrmann

The GRFMA Audit and Risk Committee

1. *Receives the report and notes that cyber insurance will be renewed effective 1 July 2026.*
2. *Notes the GRFMA Executive Officer's comments that the cyber insurance questionnaire is complex and includes questions beyond GRFMA operations.*
3. *Recommends that further advice be sought from relevant Council IT staff if the Scheme requires further information.*

CARRIED UNANIMOUSLY

6. Confidential Items

Nil

7. Other Business

Nil

8. Next Meeting

TBC August 2026

9. Schedule of Meetings

February 2026	- Budget Review 2 variations consideration - External Audit Plan - GRFMA 2026/2027 draft Budget and Annual Business Plan	Completed
March/ April 2026	Budget Review 3 variations consideration	Completed
August 2026	Annual Financial Statements – Audit report; 2025/2026 – Auditor to attend	
October 2026	Budget Review 1 variations consideration	
December 2026	- Operation of the Regional Subsidiary – Business Plan progress - GRFMA Insurances	

10. Closure

The Chairman thanked the members for their attendance and contributions.
The meeting closed at 11:39am.

Chair _____ Date _____

Agenda Item:	6.2
Committee:	Board
Meeting Date:	16 April 2026
Title:	GRFMA Audit and Risk Committee Membership Appointment

Recommendation:

The GRFMA, subject to confirmation from Committee Members, reappoints the following individuals to serve on the GRFMA Audit and Risk Committee for a two-year term ending 30 June 2028:

- **Mr Peter Brass, Independent Member and Chairman**
 - **Mr Greg Pattinson, City of Playford**
 - **Cr Malcolm Herrmann, Adelaide Hills Council**
-

The Audit and Risk Committee (as a standing committee) has been appointed to review:

- The annual financial statements to ensure that they present fairly the situation to the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices to the Board on a regular basis.

The members of the Committee are:

- Mr Peter Brass, Independent Member and Chairman
- Mr Greg Pattinson, City of Playford
- Cr Malcolm Herrmann, Adelaide Hills Council

The committee meets four to six times a year and presents formal minutes to the GRFMA Board for review.

The Independent Member and Chairman receive an honorary payment of \$650 for each meeting, while Board and Council Member appointments are not compensated by the GRFMA.

The GRFMA Audit and Risk Committee members serve two-year terms, ending on 30 June 2026, making this an appropriate time to review and renew the membership.

Current members have been asked if they are available for reappointment through to June 2028.

Confirmation of their responses will be provided at the 16 April 2026 GRFMA meeting

Agenda Item:	8.1
Committee:	GRFMA Board
Meeting Date:	16 April 2026
Title:	Gawler River Flood Management Business Case

Recommendation:

That the GRFMA:

- 1. Receives the report, noting the achievements since the last report.**
 - 2. Endorses finalisation of the MOU with DHUD and subsequent commencement of the project.**
-

Background

At the 12/2/2026 GRFMA meeting, the Board resolved:

GB3/26 The GRFMA appreciates and endorses the Department of Housing and Urban Development (DHUD), taking the lead on completion of the Gawler River Flood Management Business Case, in collaboration with the GRFMA as the Disaster Ready Fund Project proponent via GRFMA Chairman Mr. Lino Di Lernia and Executive Officer Mr. David Hitchcock.

Since then, the GRFMA Chairman and Executive Officer have been working on the delivery of the Gawler River Flood Management Business Case, which has involved a number of discussions with representatives of the State Government's DHUD and DEW concerning the delivery model, as well as communications with SAFECOM concerning the Disaster Ready Fund's grant.

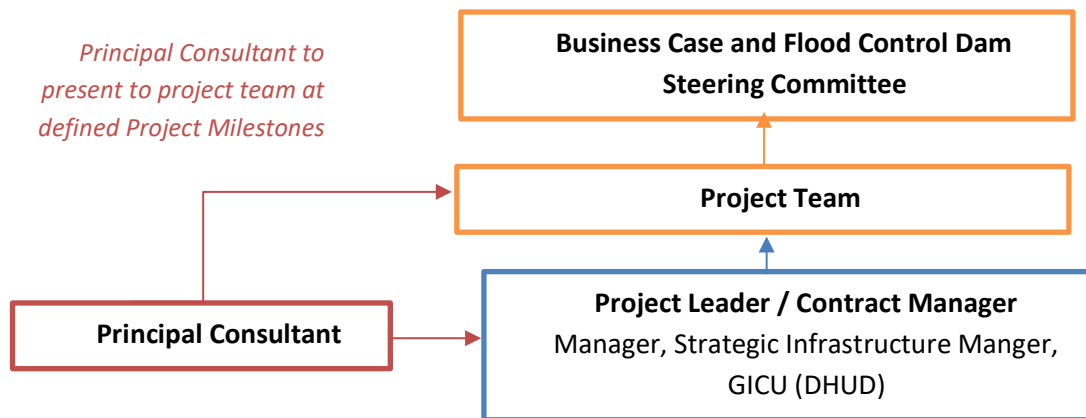
Discussion

To date, DHUD, DEW and the GRFMA have worked well in a collaborative way, which augurs well for the future. DHUD has shown a desire and a commitment to lead the project.

This collaborative approach, along with positive communications with a supportive SAFECOM, has resulted in the following achievements.

Governance Model

The governance arrangements for the Project are shown below.



The Strategic Infrastructure Manager will be responsible for the overall management of the Project and ensuring key deliverables and timelines are met by DHUD and the Principal Consultant. DHUD will also manage approvals for the Project through the Project Working Group and the Steering Committee (if required) and will ensure that the Gawler River Floodplain Management Authority and other across-Government stakeholders are kept updated on the status of the Project as required.

Stakeholder	Status
Growth and Infrastructure Coordination Unit, DHUD	Project Leader Contract Manager PT and SC Member
Gawler River Floodplain Management Authority (GRFMA)	Project Partner PT and SC Member
Department for Water and Environment (DEW)	Project Support PT and SC member
Town of Gawler	SC Member Constituent council
City of Playford	SC Member Constituent council
Adelaide Plains Council	SC Member Constituent council
Light Regional Council	Constituent council
Barossa Council	Constituent council
Adelaide Hills Council	Constituent council
State Emergency Service SES	SC Member
Department of Primary Industries and Regions	SC Member
Department for Infrastructure and Transport (DIT)	SC Member
SA Water	SC Member
First Nations	Impacted stakeholder

Grant Agreement

The Grant Funding agreement was endorsed and signed 25th of March 2026.

Grant Funding is paid based on Project Milestones in the Grant Agreement and the Implementation Plan.

Upon receipt of the Grant Funding from SAFECOM, following satisfactory completion of the relevant Project Milestone by the Agency, GRFMA will disburse the corresponding funds to the Agency within fourteen (14) days.

Each disbursement will correspond to the Grant Funding received by GRFMA for the relevant Project Milestone and will be made in accordance with the Project Milestones schedule set out in the Implementation Plan.

Disbursement by GRFMA is subject to receipt of funds from SAFECOM, noting that SAFECOM determines whether each Project Milestone has been satisfactorily achieved.

Date / Month	Report	Payment (GST exclusive)
16 February 2026	Schedule between Commonwealth and State signed	NIL
24 March 2026	Implementation Plan endorsed by the Commonwealth	NIL
	1st Payment 20% Execution of agreement. Project up to 2 years	\$154,800.00
July 2026	Quarterly Performance Report as of 30 June 2026	NIL
	2nd Payment 30% on satisfactory completion of QPR data as of 30 June 2026	\$232,200.00
Oct 2026	Quarterly Performance Report as of 30 Sept 2026	NIL
Jan 2027	Quarterly Performance Report as of 31 Dec 2026	NIL
April 2027	Quarterly Performance Report as of 31 March 2027	NIL
	3rd Payment 40% on satisfactory completion of QPR data as of 31 March 2027	\$309,600.00
July 2027	Quarterly Performance Report as of 30 June 2027 Closure Phase	NIL
Dec 2027	Final Report and Signed Financial Acquittal Form Due within 6 months from the agreed project end date	NIL
	Final payment 10% Final report and Signed Financial Acquittal Form approval by the Commonwealth	\$77,400
	Audit Report (if required)	NIL
TOTAL COMMONWEALTH FUNDING		\$774,000.00

Implementation Plan

The National Emergency Management Agency (NEMA) officially endorsed the GRFMA's implementation plan on 24 March 2026.

The plan provides the following milestone activities:

1. Project establishment, including first meeting of the Project Team; establishment of project management systems and processes; identification of procurement management framework; completion of 50% of flood mapping, 1 April 2026 - 30 June 2026.
2. Procurement contracts executed; completion of 50% of legal review, cost review and financial modelling; completion of 50% of geotechnical investigations, stakeholder engagement activities and ethnographic studies; completion of flood mapping 30 June 2026 - 30 September 2026.
3. Completion of geotechnical investigations, stakeholder engagement activities and financial modelling 30 September 2026 - 28 February 2027.
4. Completion of the Project, including preparation of the Business Case and submission of the final report to the DRF Program 1 March 2027 - 30 June 2027.

Memorandum of Understanding (MoU)

The GRFMA Chairman and Executive Officer have been working with DHUD towards finalising the documentation required to deliver the works required for the completion of the Gawler River Business case and subsequent cabinet submission.

Agreement has been achieved on draft versions of the scope of works for the completion of the Business Case and the Memorandum of Understanding between DHUD and GRFMA to undertake the project on GRFMA's behalf.

The GRFMA Chairman has emphasised that although the MoU is not legally binding, it must clearly represent the intentions of all parties. To address this, changes to Agency Co-Contribution have been made to accurately capture the commitment expressed by David Reynolds (CEO DHUD) during the December 2025 meeting.

The DHUD commitment being "The Agency has offered to assist the GRFMA to support the delivery and completion of the Project, including by providing funding necessary to complete the Project should the total cost of the Project exceed \$1,064,000 (ie \$774,000 DRF funding plus \$290,000 GRFMA funding contribution).

That commitment is fundamental to the project and was made and accepted in good faith.

The MOU provides:

- A statement of intent and mutual understanding.
- Acknowledgement of Purpose – to work collaboratively to address critical gaps identified in the Infrastructure SA Gate 2 Review, with DHUD taking the lead.
- Initial funding to be \$774k from the DRF Grant + \$290k from GRFMA, with DHUD covering any shortfall (should it eventuate).
- Sets out the responsibilities of DHUD and the GRFMA.

GRFMA will:

- Provide the Co-Contribution to support the technical resources required for the Project, as agreed with the Agency.
- Participate in procurement evaluation panels for recruitment of technical resources to support the Project.
- Assist in stakeholder engagement activities and provide Local Government perspectives to support the Project.
- Meet Reporting Requirements using the DRF program templates.
- Receive progress updates, financial data, and milestone information from the Agency and submit required reports to SAFECOM in accordance with the Grant Agreement and Implementation Plan.
- Disburse Grant Funding to the Agency in accordance with the Project Milestone schedule in Schedule 1 within fourteen (14) days of receipt from SAFECOM.
- Disburse the Co-Contribution to the Agency to support delivery of the Project.
- Participate in governance meetings and Project reviews.

The Agency will:

- Lead the Project, including the coordination of Project Activities.
- Manage the day-to-day delivery of Project Activities in accordance with the Project Milestones and the Implementation Plan.
- Lead the procurement and management of technical resources required to undertake the Project Activities, ensuring deliverables are peer-reviewed, fit-for-purpose, and compliant with relevant standards.
- Provide accurate, complete, and timely information, including progress updates, milestone reports, financial data, and supporting documentation, to GRFMA to enable GRFMA to meet Reporting Requirements.
- Maintain accurate and complete records of all expenditure, deliverables, and outputs funded by the Grant Funding and the Co-Contribution and provide regular updates to GRFMA to enable Reporting Requirements to be met.
- Support GRFMA in coordinating stakeholder engagement, governance processes, and risk management activities relating to the Project.
- Ensure that all reporting and documentation relating to the Project and Project Activities is accurate, complete, and provided in a timely manner, noting that such reporting forms part of Reporting Requirements and serves as the basis for the release of Grant Funding and its subsequent disbursement to the Agency.

Upon the execution and signing of the final MOU draft by GRFMA, and DHUD, the approved project will begin.

Scope of Works of Principal Consultant

It has been agreed that project delivery will be spearheaded through a Principal Consultant (see above Governance Model). DHUD will engage the consultant in accordance with its established procurement procedures. The consultancy brief, outlining the scope of work and aligned with implementation plan milestones, has been finalised.

The scope of work will encompass all unresolved ISA Gate 2 requirements and result in an updated Business Case that comprehensively addresses those findings.

Prospective consultants will be invited to submit a return brief outlining their proposed methodology, demonstrating a clear understanding of the scope, and presenting a practical and capable approach to delivering the required outcomes.

Agenda Item:	8.2
Committee:	Board
Meeting Date:	16 April 2026
Title:	GRFMA Policy Review

Recommendation:

That the GRFMA Executive Officer, in collaboration with the GRFMA Audit and Risk Committee, coordinates a review of GRFMA policies, with an initial 2025/2026 budget allocation of \$5,000 designated for this purpose.

The following Policies have been previously adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Procurement Policy
- Grant Policy
- Fraud, Corruption and Maladministration Prevention Policy
- Internal Review of Decisions Policy
- Code of Practice Meeting Procedures
- Anti – Discrimination Fair Treatment Policy
- Consultation Policy
- Work Health and Safety Policy
- Access to Meetings and Documents Policy
- Dam Valuation Policy
- Treasury Management Policy
- Freedom of Information Statement
- Information Asset Management Policy

The purpose of these policies is to provide prudent management guidelines for the day-to-day management of the affairs of the Authority.

GRFMA policies are subject to triennial review, with the next scheduled review due in 2026.

The previous review, undertaken in 2023, included a legal review to facilitate consideration with then current governance standards.

This process should be repeated for the 2026 review, followed by assessment by the GRFMA Audit and Risk Committee and further guidance to the GRFMA.

Subject to suitable quotations, the review could be funded from current unspent provisions of Legal advice \$2,000 and Travel and Accommodation \$3,000. There is also the capacity to utilise the 2026/2027 budget provision of Legal \$2,000.

Agenda Item:	8.3
Committee:	GRFMA Board
Meeting Date:	16 April 2026
Title:	Financial Report and GRFMA 2025/2026 Budget Review 3

Recommendation:**That the GRFMA:**

1. **Receives the financial report as of 31 March 2026 showing a cash at bank balance of \$239,868.15.**
 2. **Adopts Budget Review 3 (BR3) as of the amended and current budget for the period ended 30 June 2026.**
-

Financial Report 31 March 2026

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 31/03/2026
- ✧ Balance Sheet 31/03/2026

Cash Management

The table below provides a summary of internal borrowing currently being utilised to offset Cash Advance Debenture interest costs. Net internal lending \$ 331,589,072.

Internal lend calc		
Deposits	\$	231,982.72
Less Withdraw	\$	20,000.00
Less Interest	\$	374.00
Less CAD principle Pd		
Plus Dam capital	\$	119,981.00
	\$	331,589.72

Regulation 9 of Local Government (Financial Management) Regulations 2011 states:

'A report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances'.

Budget Review 3

Changes have been made to Budget Review 3 items.

Income

Budgeted income has slightly increased, as shown below.

Income			Variation
Interest LGFA	BR2 =\$1,000	BR3 now \$1,500	+ \$500
Other	BR2= 0	BR3 now \$100	+\$100
Total			+ \$600

Expenditure

Finance interest savings totalled \$10,000, while travel provisions decreased by \$1,200. Audit Committee fees rose slightly due to additional meetings to meet budget review cycles.

Expense			Variation
Travelling	BR2 =\$4,200	BR3 now \$3,000	-\$1,200
Audit Committee	BR2 =\$2,600	BR3 now \$3,900	+ \$1,300
Other - Interest	BR2 =\$70,000	BR3 now \$60000	-\$10,000
Net Reduction			-\$9,900

These changes are expected to increase cash by \$10,500.

See attached BR3 Budget MYOB format and BR3 Uniform Presentation of Finances.

The principal difference between the BR3 net operating result in the Uniform Presentation of Finances (\$634,298) and MYOB (\$690,598) stems from MYOB's cash accounting method, which records CAD finance costs as operating expenses. In contrast, the Uniform Presentation of Finances splits this amount into finance payments (operating) and borrowing repayments (Balance Sheet).

The deficit is primarily a result of unfunded depreciation of \$706,098, less any increase in cash from budget reviews.

Internal borrowing to offset Cash Advance Debenture costs is \$331,589.

Budget Review 2 (Information)

Regulation 9 of Local Government (Financial Management) Regulations 2011 states:

'A report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances'.

All budget items are within the projected income and expenditure limits.

No changes to BR2 are necessary, as there has been no alteration to the approved budget.

Savings of about \$14,000 on finance interest have been achieved so far and will be tracked for any needed adjustments at BR3 (April 2026).

The variation between the B2 net operating result of (\$646,598) in the Uniform Presentation of Finances and the BR2 net operating result in MYOB (\$701,598) is principally due to the cash accounting format of MYOB which reflects \$70,000 CAD finance costs as operating expenses and the Uniform Presentation of Finances presents the \$70,000 as \$15,000 finance payments, (operating) and \$55,000 repayment of borrowings i.e. uniform Presentation of Finances net operating loss (\$646,598*) plus \$55,000 CAD repayment = \$701,598 MYOB result. *Rounding variations apply.

The deficit is primarily a result of unfunded depreciation of \$706,098. Internal borrowing to offset Cash Advance Debenture costs is \$331,589.

The GRFMA Audit and Risk Committee meeting 02/02/2026 resolved:

GAC26/03 GRFMA 2025/2026 Budget Review 2.

That the GRFMA Audit and Risk Committee:

- 1. Notes GRFMA 2025/2026 Budget Review 2.*
- 2. Requests the Executive Officer provides the documents to the next GRFMA Board meeting (12 February 2026) for adoption as the current budget for the period ended 30 June 2026.*

CARRIED UNANIMOUSLY

Budget Review 1 (Information)

No amendments to BR1 were required.

Reconciliation ReportPO Box 366
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: eo@grfma.com

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1110 Bank SA Account
Date Of Bank Statement: 31/03/2026
Last Reconciled: 28/02/2026
Last Reconciled Balance: \$90,711.28

Cleared Cheques

EFT	1/03/2026	CETPAR Pty Ltd	\$2,382.60
EFT	1/03/2026	LUVROK Pty Ltd	\$7,426.98
TR000042	1/03/2026	Money Transfer to LGFA 24 hr account	\$60,000.00
SC310326	31/03/2026	Safe deposit fee	\$5.00
GJ000243	31/03/2026	MYOB March fees	\$100.00
Total:			\$0.00
			\$69,914.58

Reconciliation:	AccountRight Balance On 31/03/2026:	\$20,796.70
	Add: Outstanding Cheques:	\$0.00
	SubTotal:	\$20,796.70
	Deduct: Outstanding Deposits:	\$0.00
	Expected Balance On Statement:	\$20,796.70

Transaction History Report

Please advise any error or unauthorised transaction promptly to the bank

Account name	GAWLER RIVER FLOODPLAIN MANAGEMENT
Account number	010 0101 248 140
BSB	105-010
Currency	AUD
Opening balance	90,711.28CR
Transaction period from	01/03/2026 to 31/03/2026

Date	Description	Serial number	Debit	Credit	Balance
02/03/2026	INTERNET WITHDRAWAL 01MAR13:22 GRFMA Chair Feb 2026		2,382.60		88,328.68CR
02/03/2026	INTERNET WITHDRAWAL 01MAR13:22 GRFMA EO Feb 2026		7,426.98		80,901.70CR
02/03/2026	INTERNET WITHDRAWAL 01MAR13:22 Cash Deposits 24 hr acc		60,000.00		20,901.70CR
20/03/2026	SAFE DEPOSIT FEE (INC GST)		5.00		20,896.70CR
23/03/2026	MYOB Australia MYOB 1-93166563277		100.00		20,796.70CR
	TOTAL		69,914.58	0.00	20,796.70CR

Reconciliation ReportPO Box 366
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: eo@grfma.com

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1130 LGFA Investment Account
Date Of Bank Statement: 28/02/2026
Last Reconciled: 31/12/2025
Last Reconciled Balance: \$88,073.13

Cleared Cheques

GJ000240	31/01/2026	CAD Interest to account		\$29.41
Total:			\$0.00	\$29.41

Cleared Deposits

IE310126	31/01/2026	Int LGFA	\$263.90	
EFT	4/02/2026	LGFA	\$70,000.00	
IE280226	28/02/2026	LGFA Interest	\$292.59	
Total:			\$70,556.49	\$0.00

Reconciliation:	AccountRight Balance On 28/02/2026:	\$158,600.21
	Add: Outstanding Cheques:	\$0.00
	SubTotal:	\$158,600.21
	Deduct: Outstanding Deposits:	\$0.00
	Expected Balance On Statement:	\$158,600.21

Transaction Statement from 01/03/2026 to 31/03/2026 inclusive

Council Deposits

Deal	Action Date	Transaction	Interest Rate	Amount	Balance
Gawler River General					
Council Dep - 24HR Mthly - 64387					
	01/03/2026	Opening Balance	4.15%		\$158,600.21
64387	02/03/2026	Capitalise Interest	4.15%	\$471.24	\$159,071.45
64387	03/03/2026	TRANSFER Cash Deposits 24 h FROM GRFMA	4.15%	\$60,000.00	\$219,071.45
	31/03/2026	Closing Balance	4.40%		\$219,071.45
Accrued Interest for Selected Period				\$779.55	
Unpaid Accrued Interest for Interest Period				\$779.55	
Gawler River General Total for Selected Period				\$779.55	
Gawler River General Total Unpaid for Interest Period				\$779.55	

Summary

Council	Accrued Interest	Unpaid Accrued Interest
Gawler River General Total	\$779.55	\$779.55
Grand Total	\$779.55	\$779.55

Local Government Finance Authority of SA

Consolidated Loans and Investments as at close of business 01/04/2026

Debenture Loans

Counterparty	Deal	Deb. No.	Orig. Principal	Rate	Instalment Date	Instalment	Principal	Interest	Current Principal
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Cash Advance Debentures

Counterparty	Deal	Instrument	Maturity Date	Facility End Date	Rate	Current Principal	Limit	Available Balance
Gawler River General CA 1 Cash Advance	No current Deal	Council Loan-CAD Variable	02/04/2026	15/12/2031		\$0.00	\$700,000.00	\$700,000.00
Totals						\$0.00	\$700,000.00	\$700,000.00

Council Deposits

Counterparty	Deal	Instrument	Maturity Date	Rate	Balance
Gawler River General	64387	Council Dep - 24HR Mthly	02/04/2026	4.40%	\$219,851.00
Totals					\$219,851.00

Summary as at close of business 01/04/2026

Entity	Amount
Cash Advance Debentures	\$0.00
CAD Limit Available	\$700,000.00
Council Deposits	\$219,851.00
Net Position	\$219,851.00
Weighted Average Interest Rate % (Deposits)	4.40%
Weighted Average Interest Rate % (Loans)	0.00%

Balance Sheet

As of March 2026

ABN: 12 925 534 861

Assets			
Current Assets			
Bank Accounts			
Bank SA Account	\$20,796.70		
LGFA Investment Account	\$219,071.45		
Total Bank Accounts		\$239,868.15	
Other Current Assets			
ATO Payments & Refunds	\$1,100.64		
Total Other Current Assets		\$1,100.64	
Total Current Assets			\$240,968.79
Non-Current Assets			
Infrastructure	\$52,883,174.00		
Accum. Depr. Infrastructure	-\$11,898,714.28		
Land	\$477,000.00		
Access Roads	\$84,000.00		
Accumulated Dep Access Rd	-\$39,200.00		
Repairs / Renewals	\$591,879.00		
Accumulated Depreciation Repairs/Renewals	-\$197,293.60		
Total Non-Current Assets		\$41,900,845.12	
Total Assets			\$42,141,813.91
Liabilities			
Current Liabilities			
GST Liabilities			
GST Collected	\$30,067.00		
GST Paid	-\$13,795.33		
ATO Payments & Refunds	-\$3,215.00		
Total GST Liabilities		\$13,056.67	
Other Current Liabilities			
Accrued Expense	\$82,248.78		
Cash Advance Debenture	-\$58.82		
Total Other Current Liabilities		\$82,189.96	
Total Current Liabilities		\$95,246.63	
Total Liabilities			\$95,246.63
Net Assets			\$42,046,567.28
Equity			
Accumulated Surplus		\$15,974,461.00	
Asset Revaluation Reserves		\$30,364,320.11	
Retained Earnings		-\$4,464,707.49	
Current Year Surplus/Deficit		\$172,493.66	
Total Equity			\$42,046,567.28

This report includes Year-End Adjustments.

Profit & Loss [Budget Analysis]

July 2025 To June 2026

ABN: 12 925 534 861

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$149,750	\$149,750	\$0
Interest LGFA	\$1,359	\$1,500	-\$141
Other	-\$75	\$100	-\$175
Total Admin of GRFMA	\$151,034	\$151,350	-\$316
Operations Flood Mit Scheme			
Council Subscriptions	\$140,920	\$140,920	\$0
State Grant	\$10,000	\$10,000	\$0
Total Operations Flood Mit Scheme	\$150,920	\$150,920	\$0
Total Income	\$301,954	\$302,270	-\$316
Gross Profit	\$301,954	\$302,270	-\$316
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$44,685	\$62,000	-\$17,315
Adv, printing, stationery post	\$269	\$1,000	-\$731
Travelling Expenses	\$0	\$3,000	-\$3,000
Insurance PL & PI	\$13,499	\$16,000	-\$2,501
Audit Committee	\$2,600	\$3,900	-\$1,300
Audit Fees	\$6,005	\$6,000	\$5
Bank Fees	\$111	\$120	-\$9
Legal Fees	\$0	\$2,000	-\$2,000
Honorarium - Chairperson	\$13,921	\$20,000	-\$6,079
Other	\$3,252	\$13,000	-\$9,748
Total Admin of GRFMA	\$84,342	\$127,020	-\$42,678
GRFM Business Case			
Consultancies	\$0	\$20,000	-\$20,000
Total GRFM Business Case	\$0	\$20,000	-\$20,000
Maint Flood Mitigation Scheme			
BENPFM Dam repairs	\$45,016	\$79,550	-\$34,534
Rates & Levies	\$134	\$200	-\$66
Total Maint Flood Mitigation Scheme	\$45,149	\$79,750	-\$34,601
Depreciation			
Depreciation	\$0	\$706,098	-\$706,098
Total Expenses	\$129,492	\$932,868	-\$803,376
Operating Profit	\$172,462	-\$630,598	\$803,060
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$345	\$60,000	-\$59,655
Total Other Expenses	\$345	\$60,000	-\$59,655
Net Profit/(Loss)	\$172,118	-\$690,598	\$862,716

STATEMENT OF COMPREHENSIVE INCOME

2024/2025 FULL YEAR ACTUAL \$		2025/2026 ADOPTED BUDGET \$	2025/2026 BUDGET REVIEW 1 \$	2025/2026 BUDGET REVIEW 2 \$	2025/2026 BUDGET REVIEW 3 \$
	INCOME				
416,922	Subscriptions	290,670	290,670	290,670	290,670
85,094	Grants Subsidies and Contributions	10,000	10,000	10,000	10,000
1,426	Investment Income	1,000	1,000	1,000	1,500
-	Other	-	-	-	100
503,442	TOTAL REVENUES	301,670	301,670	301,670	302,270
	EXPENSES				
220,496	Materials, Contracts and Other Expenses	227,170	227,170	227,170	225,470
6,439	Finance Costs	15,000	15,000	15,000	5,000
706,098	Depreciation, amortisation & impairment	706,098	706,098	706,098	706,098
933,033	Total Expenses	948,268	948,268	948,268	936,568
(429,591)	OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	(646,598)	(646,598)	(646,598)	(634,298)
-	Net gain (loss) on disposal or revaluation of assets	-	-	-	-
-	Amounts specifically for new or upgraded assets	-	-	-	-
-	Physical resources received free of charge	-	-	-	-
(429,591)	TOTAL COMPREHENSIVE INCOME	(646,598)	(646,598)	(646,598)	(634,298)

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED BUDGET REVIEW 3 2025/2026**

CASH FLOW STATEMENT

2024/2025 FULL YEAR ACTUAL \$		2025/2026 ADOPTED BUDGET \$	2025/2026 BUDGET REVIEW 1 \$	2025/2026 BUDGET REVIEW 2 \$	2025/2026 BUDGET REVIEW 3 \$
Inflows (Outflows)		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
	CASHFLOWS FROM OPERATING ACTIVITIES				
	RECEIPTS				
593,447	Operating Receipts	300,670	300,670	300,670	300,770
1,354	Investment Receipts	1,000	1,000	1,000	1,500
	PAYMENTS				
(251,426)	Operating payments to suppliers & employees	(227,170)	(309,170)	(309,170)	(307,470)
(12,016)	Finance Payments	(15,000)	(15,000)	(15,000)	(5,000)
331,359	Net Cash provided by (or used in) Operating Activities	59,500	(22,500)	(22,500)	(10,200)
	CASH FLOWS FROM INVESTING ACTIVITIES				
	RECEIPTS				
-	Grants specifically for new or upgraded assets	-	-	-	-
0	Sale of Assets	0	0	0	0
	PAYMENTS				
-	Capital Expenditure on renewal/replacement of assets	-	-	-	-
-	Capital Expenditure on new/upgraded assets	-	-	-	-
-	Net Cash provided by (or used in) Investing Activities	-	-	-	-
	CASH FLOWS FROM FINANCING ACTIVITIES				
	RECEIPTS				
-	Proceeds from Borrowings	-	-	-	-
(347,983)	PAYMENTS				
	Repayment of Borrowings	(55,000)	27,000	27,000	27,000
(347,983)	NET CASH USED IN FINANCING ACTIVITIES	(55,000)	27,000	27,000	27,000
(16,624)	NET INCREASE (DECREASE) IN CASH HELD	4,500	4,500	4,500	16,800
41,309	CASH AT BEGINNING OF YEAR	70,733	24,685	24,685	24,685
24,685	CASH AT END OF YEAR	75,233	29,185	29,185	41,485

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED BUDGET REVIEW 3 2025/2026**

BALANCE SHEET

2024/2025 FULL YEAR ACTUAL		2025/2026 ADOPTED BUDGET	2025/2026 BUDGET REVIEW 1	2025/2026 BUDGET REVIEW 2	2025/2026 BUDGET REVIEW 3
	ASSETS				
\$	CURRENT ASSETS	\$	\$	\$	\$
24,685	Cash and cash equivalents	75,233	29,185	29,185	41,485
53,432	Trade & other receivables	56,404	53,432	53,432	53,432
-	Inventories	-	-	-	-
<u>78,117</u>	TOTAL CURRENT ASSETS	<u>131,637</u>	<u>82,617</u>	<u>82,617</u>	<u>94,917</u>
	NON-CURRENT ASSETS				
-	Financial Assets	-	-	-	-
41,900,845	Infrastructure, Property, Plant & Equipment	41,194,747	41,194,747	41,194,747	41,194,747
<u>41,900,845</u>	TOTAL NON-CURRENT ASSETS	<u>41,194,747</u>	<u>41,194,747</u>	<u>41,194,747</u>	<u>41,194,747</u>
<u>41,978,963</u>	TOTAL ASSETS	<u>41,326,385</u>	<u>41,277,365</u>	<u>41,277,365</u>	<u>41,289,665</u>
	LIABILITIES				
	CURRENT LIABILITIES				
99,486	Trade & Other Payables	37,405	17,486	17,486	17,486
5,404	Borrowings	286,186	32,404	32,404	32,404
-	Short-term Provisions	-	-	-	-
<u>104,890</u>	TOTAL CURRENT LIABILITIES	<u>323,591</u>	<u>49,890</u>	<u>49,890</u>	<u>49,890</u>
	NON-CURRENT LIABILITIES				
-	Long-term Borrowings	-	-	-	-
-	Long-term Provisions	-	-	-	-
<u>-</u>	TOTAL NON-CURRENT LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>104,890</u>	TOTAL LIABILITIES	<u>323,591</u>	<u>49,890</u>	<u>49,890</u>	<u>49,890</u>
<u>41,874,073</u>	NET ASSETS	<u>41,002,794</u>	<u>41,227,475</u>	<u>41,227,475</u>	<u>41,239,775</u>
	EQUITY				
11,509,753	Accumulated Surplus	10,638,474	10,863,155	10,863,155	10,875,455
30,364,320	Asset Revaluation	30,364,320	30,364,320	30,364,320	30,364,320
-	Other Reserves	-	-	-	-
<u>41,874,073</u>	TOTAL EQUITY	<u>41,002,794</u>	<u>41,227,475</u>	<u>41,227,475</u>	<u>41,239,775</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED BUDGET REVIEW 3 2025/2026**

STATEMENT OF CHANGES IN EQUITY

2024/2025 FULL YEAR ACTUAL \$		2025/2026 ADOPTED BUDGET \$	2025/2026 BUDGET REVIEW 1 \$	2025/2026 BUDGET REVIEW 2 \$	2025/2026 BUDGET REVIEW 3 \$
	ACCUMULATED SURPLUS				
11,939,344	Balance at end of previous reporting period	11,285,072	11,509,753	11,509,753	11,509,753
-429,591	Net Result for Year	-646,598	-646,598	-646,598	-634,298
0	Transfer From Reserves	0	0	0	0
0	Transfer To Reserves	0	0	0	0
11,509,753	BALANCE AT END OF PERIOD	10,638,474	10,863,155	10,863,155	10,875,455
	ASSET REVALUATION RESERVE				
30,364,320	Balance at end of previous reporting period	30,364,320	30,364,320	30,364,320	30,364,320
0	Gain on revaluation of infrastructure, property, plant & equipment	0.00	0.00	0.00	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00	0.00	0.00	0.00
30,364,320	BALANCE AT END OF PERIOD	30,364,320	30,364,320	30,364,320	30,364,320
41,874,073	TOTAL EQUITY AT END OF REPORTING PERIOD	41,002,794	41,720,095	41,554,475	41,239,775

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED BUDGET REVIEW 3 2025/2026**

UNIFORM PRESENTATION OF FINANCES

2024/2025 FULL YEAR ACTUAL \$		2025/2026 ADOPTED BUDGET \$	2025/2026 BUDGET REVIEW 1 \$	2025/2026 BUDGET REVIEW 2 \$	2025/2026 BUDGET REVIEW 3 \$
503,442	Operating Revenues	301,670	301,670	301,670	302,270
(933,033)	less Operating Expenses	(948,268)	(948,268)	(948,268)	(936,568)
(429,591)	Operating Surplus / (Deficit) before Capital Amounts	(646,598)	(646,598)	(646,598)	(634,298)
	Less Net Outlays in Existing Assets				
-	Capital Expenditure on renewal and replacement of Existing Assets	-	-	-	-
(706,098)	less Depreciation, Amortisation and Impairment	(706,098)	(706,098)	(706,098)	(706,098)
-	less Proceeds from Sale of Replaced Assets	-	-	-	-
(706,098)		(706,098)	(706,098)	(706,098)	(706,098)
	Less Net Outlays on New and Upgraded Assets				
-	Capital Expenditure on New and Upgraded Assets	-	-	-	-
-	less Amounts received specifically for New and Upgraded Assets	-	-	-	-
-	less Proceeds from Sale of Surplus Assets	-	-	-	-
-		-	-	-	-
276,507	Net Lending / (Borrowing) for Financial Year	59,500	59,500	59,500	71,800

Agenda Item:	8.4
Committee:	GRFMA Board
Meeting Date:	16 April 2026
Title:	Executive Officer Report

Recommendation:

That the GRFMA receives the report.

On 28/06/2023 the GRFMA engaged LUVROK Pty Ltd to undertake GRFMA Executive Officer services, in accordance with the agreed contract for service, for the term 1 July 2023 to 31 December 2027.

Mr David Hitchcock is identified as the key person providing the services pursuant to the agreed terms. The contract provides:

Services means the services described in Item 10 of Schedule 1 or such other services as may be agreed in writing by the Principal and the Contractor from time to time.

Item 10 Schedule 1 In accordance with the requirements of GRFMA EO Key Performance Indicators 1 July 2023. The Contractor will report to the Board of the Principal and provide a written report at every Board meeting.

A work management program has been established to identify and measure actions and resources required to deliver the services required.

The work management program reports on Annual Business Plan achievements and GRFMA Strategic Plan priorities, which are a work in progress.

Please refer separate attachment for the GRFMA Executive Officer work management plan.

GRFMA work requirements

Add your board's description here

EO Service requirements

Name	Subitems	Person	Status	Date	next scheduled
Maintain the business office of the Authority		David Hitchcock	Done	2026-04-06	
Prepare Agendas & Minutes Attend meetings		David Hitchcock	Done	2026-04-06	
Attend the minute actions as required		David Hitchcock	In progress	2026-04-06	
Management of the GRFMA strategic management documents		David Hitchcock	In progress	2026-04-06	2026-04-07
Subitems	Name	Owner	Status	Date	
	Strategic Plan	David Hitchcock	In Progress	2024-11-20	
	Asset Management Plan	David Hitchcock	Done	2024-10-08	
	Long Term Financial Plan	David Hitchcock	Done	2024-10-08	
Prepare the Annual Report.		David Hitchcock	Done	2025-07-25	2026-07-16
Prepare the Annual Business Plan, Budgets and reports		David Hitchcock	Done	2026-04-06	2026-06-30
liaise with constituent councils, Green Adelaide, Northern Yorke Landscape Board, Stormwater Management Authority		David Hitchcock	In progress	2026-04-06	
Engage with relevant federal and state ministers/MPs & CEOs		David Hitchcock	In progress	2026-04-06	
Actively pursue grant funding		David Hitchcock	Done	2026-02-03	
Proactively promote the works and activities of the Authority.		David Hitchcock	In progress		
Report annually on progress with implementation of the SMP .			To be scheduled	2026-02-03	2026-06-30
Develop and implement a schedule of flood mitigation infrastructure works for the SMP			In progress	2026-04-06	
2025-07-25 to 2026-04-062026-04-07 to 2026-07-16					

Meeting agenda process

Name	Subitems	Person	Status	Date	next scheduled
Draft Agenda reports		David Hitchcock	Done	2026-04-06	2026-06-26
Forward drafts to Admin to format and compile		David Hitchcock	Done	2026-04-06	2026-06-26
Send Agenda to Board, Councils Town of Gawler webpage		David Hitchcock	Done	2026-04-06	2026-06-26
Draft minutes , KOS send to Admin to format		David Hitchcock	In progress	2026-04-23	2026-06-26
Send minutes and KS to Board, Councils, Town of Gawler webpage		David Hitchcock	In progress	2026-04-23	2026-06-26
Action minute resolutions and directions		David Hitchcock	In progress	2026-04-23	2026-06-26
2026-04-06 to 2026-04-23					2026-06-26

Strategic Plan Priority Actions

Name	Subitems	Person	Status	Date	next scheduled
Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan		David Hitchcock	Done	2026-04-06	2026-06-30
Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits		David Hitchcock	In progress	2026-04-06	2026-06-30
In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan		David Hitchcock	To be scheduled	2026-04-06	2026-06-30
Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority.		David Hitchcock	Done	2026-04-06	2026-06-30
Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia		David Hitchcock	Done	2026-04-06	2026-06-30

Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River

David Hitchcock

In progress

2026-04-06

2026-06-30

2026-04-06

2026-06-30

GRFMA Projects

Name	Subitems	Person	Status	Date	next scheduled
Deliver Stormwater Management Plan		David Hitchcock	Done	2025-11-04	
Engage with DHUD with Business Case completion		David Hitchcock	In progress	2026-02-03	2026-12-14
Market Test and appointment GRFMA Chairperson position		David Hitchcock	Done	2024-05-01	
Transition EO services to corporate status		David Hitchcock	Done	2023-06-30	
Deliver quarterly GFMA Audit Committee meetings		David Hitchcock	Done	2026-04-06	2026-06-30
Subitems	Name	Owner	Status	Date	
		David Hitchcock	Done	2022-08-09	
		David Hitchcock	Done	2023-12-12	
		David Hitchcock	Done	2023-03-09	
		David Hitchcock	Done	2023-06-06	
Prepare and finalise 25/26 Financial Statements		David Hitchcock	In progress	2026-06-30	2026-08-04
				2023-06-30 to 2026-06-30	2026-06-30 to 2026-12-14

Maintenance and Operations

Name	Subitems	Person	Status	Date	next scheduled
Delivery of scheduled maintenance at Dam as per Maintenance Cost Analysis 2023-2032.		David Hitchcock	Done	2026-04-06	2026-05-01
Subitems	Name	Owner	Status	Date	
	Inspections		Done	2025-02-11	
	Access roads		To be scheduled	2025-02-11	
	Gates and Fences		In Progress	2025-02-11	
	Swales ,sumps and culverts		In Progress	2025-02-11	
	signage		In Progress	2025-02-11	
	Removal debris		In Progress	2025-02-11	
	Engineer 5 yr inspection		To be scheduled	2028-09-01	
	Survey monument check		To be scheduled	2027-02-10	
	Weeds		In Progress	2025-02-11	
Scheduled inspections and environmental management of land associated with the Dam location		David Hitchcock	Done	2026-02-03	2026-05-01
Revaluation of the Bruce Eastick North Para Flood Mitigation Dam (5 year program		David Hitchcock	Done	2024-02-01	2029-02-01
Continuation of the revegetation program		David Hitchcock	Done	2026-02-03	2026-06-30
Implementation of an Information Management Framework for a digital environment		David Hitchcock	Done	2024-06-26	