

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT COMMITTEE MEETING

214 Melbourne Street, North Adelaide
Dean Newbery and Partners

10:15am Tuesday 4 August 2020

1. Present

- Mr Peter Brass, Independent Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer

Mr John Jovicevic, Partner, Dean Newbery and Partners attended at commencement of the meeting to present the Audit Completion report.

The Executive Officer Mr D Hitchcock vacated the meeting room during the committee discussion with Mr Jovicevic

10:21am Mr Hitchcock returned to the meeting.

2. Apologies

Nil

3. Previous Minutes – 9/06/2020

GAC20/09

Moved: Mr Pattinson

Seconded: Cr Herrmann

That the minutes of the previous GRFMA Audit Committee meeting held on 9 June 2020 be adopted as a true and correct record of that meeting.

CARRIED

4. Business Arising from the Minutes

Nil

5. General Business

5.1 GRFMA 2019/2020 Financial Statements and Audit Report

Members further discussed the GRFMA Financial Statements with Mr Jovicevic and the following was noted:

- Rounding of figures to nearest dollar within the Statements produces small variances.
- Amendments to Notes 5 and 15 required to clarify GRFMA Chair honorarium payments.
- Foreshadowed 2020/2021 changes to disclosure by type of expenditure rather than individual entities.
- Change title to Chair rather than Chairman.
- Local Government (Financial Management) Regulations 2011 requirement for the Chief Executive Officer of each Constituent Council to also sign a Certification of Auditor Independence.

GAC20/10 GRFMA 2019/2020 Financial Statements and Audit Report

Moved: Cr Herrmann

Seconded: Mr Pattinson

That the GRFMA Audit Committee:

1. *Receives and notes the audited Financial Statements, as amended, for 2019-20 and the external audit completion report;*
2. *Recommends that the 'Certification of Auditor Independence' be signed by the Audit Committee Chair and Executive Officer; and*
3. *Recommends that a 'Certification of Auditor Independence' also be signed by the Chief Executive Officer of each Constituent Council.*

CARRIED

10:37am Mr Jovicevic left the meeting.

5.2 Policies – Public Interest Disclosure, Fraud and Corruption

Members discussed the draft Public Interest Disclosure and Fraud and Corruption Polices.

It was noted that the GRFMA Executive Officer is the only administrative Public Officer of the Authority and could reasonably experience conflict with undertaking the required duties of Responsible Officer as well as Executive Officer.

GAC20/11 Policies – Public Interest Disclosure, Fraud and Corruption

Moved: Mr Pattinson

Seconded: Cr Herrmann

That the adoption of GRFMA Public Interest Disclosure and Fraud and Corruption Policies be deferred for referral to Constituent Councils to determine if one of their relevant Responsible Officers might be in a position to undertake role and responsibility required.

CARRIED

5.3 GRFMA Annual Report

Members discussed the draft Annual Report and noted required amendments to:

- Title of Chairman be amended to Chair.
- Page 18 – Governance – Actual Achievements , Policies add the word 'Draft' to reflect deferral of adoption: *Draft new Fraud and Corruption and Public Interest Disclosure Policies*

GAC20/12 GRFMA Annual Report

Moved: Cr Herrmann

Seconded: Mr Pattinson

That the GRFMA Audit Committee receives and notes the GRFMA 2019/2020 Annual Report as amended.

CARRIED

Date	Audit Committee meeting schedule 2019/20	Action
27 November 2019	Operation of the Regional Subsidiary- Part D Business Plan. Policy Review Annual cost estimates and budget variations.	Completed
12 February 2020	Annual Budget and Business Plan Review; Audit Schedule.	Completed
June 2020	Annual cost estimates and budget variations consideration.	Completed
August 2020	Annual Financial Statements – Audit report; 2019/20 – Auditor to attend.	Completed
December 2020	Operation of the Regional Subsidiary – Part D Business Plan Annual cost estimates and budget variations consideration.	

6. Next Meeting

December 2020

7. Closure

The Chair thanked the members for their attendance and contributions and closed the meeting at 11:16am.

Chair _____ Date _____