

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

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Dear Member,

**NOTICE OF MEETING**

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

**Date:** Thursday 17 June 2021  
**Time:** 9:45am  
**Place:** The Barossa Council  
**Venue:** 43-51 Tanunda Road, Nuriootpa



David E Hitchcock

**EXECUTIVE OFFICER**



*The Barossa Council*

**Gawler**



## **AGENDA**

### **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD**

#### **ORDINARY MEETING**

**9:45am Thursday 17 June 2021**

**The Barossa Council  
43-51 Tanunda Road, Nuriootpa**

#### **1. Meeting of the Board**

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present (please sign the Attendance Register)
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

#### **2. Confirmation of Minutes**

- 2.1 GRFMA Ordinary Meeting Minutes..... Page 4
- 2.2 Actions on Previous Resolutions..... Page 11
- 2.3 Matters Arising from the Minutes

#### **3. Questions on Notice**

Nil

#### **4. Motions on Notice**

Nil

#### **5. Presentations**

Nil

#### **6. Audit Committee**

Minutes of the meeting held on 8 June 2021 are attached. .... Page 13

#### **7. Technical Assessment Panel**

Nil

## **8. Reports**

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## **9. Correspondence**

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9.2	Adelaide Plains Council - Strategic direction of GRFMA and constitutional purpose .....	Page 83
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## **10. Confidential**

10.1	Management of GRFMA records.....	Page 86
10.2	Tenders received for Bruce Eastick North Para Flood Mitigation Dam repairs .....	Page 87

## **11. Urgent Matters Without Notice**

## **12. Next Meeting**

**Date and Time:** Thursday 19 August 2021  
**Host:** Town of Gawler

## **13. Closure**

**Agenda Item:** 2.1  
**Committee:** Board  
**Meeting Date:** 17 June 2021  
**Title:** Confirmation of Minutes – GRFMA Ordinary Meeting Minutes

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**Recommendation:**

**That the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 15/4/2021 be confirmed as a true and accurate record of that meeting.**

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Refer attached minutes.

# MINUTES

## GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 15 April 2021

Adelaide Hills Council Torrens Valley Community Centre – 45 Albert Street, Gumeracha

### 1. Meeting of the Board

#### 1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 125<sup>th</sup> meeting of the Board.

#### 1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Mayor Bim Lange, The Barossa Council, Board Member
- Mr Gary Mavrinac, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Mr Sam Dilena, Town of Gawler, Board Member
- Cr William Close, Light Regional Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board Member
- Mr David Hitchcock, Executive Officer

#### 1.3 Apologies

- Mr Brian Carr, Light Regional Council, Board Member
- Cr Peter Rentoulis, City of Playford, Board Member
- Cr Russell Johnstone, The Barossa Council, Deputy Board Member

#### 1.4 Appointment of Observers

**GRB 21/22      Observers**  
**Moved:        Cr T Keen**  
**Seconded:    Mr J Miller**

*That Cr John Lush be appointed as Observer.*

**CARRIED UNANIMOUSLY**

#### 1.5 Declarations of Interest

Nil

## **2. Confirmation of Minutes**

### **2.1 GRFMA Ordinary Meeting Minutes**

**GB21/23 GRFMA Ordinary Meeting Minutes**  
**Moved: Cr M Herrmann**  
**Seconded: Mr G Mavrinac**

*That the minutes of the Gawler River Floodplain Management Authority Board meeting held 11/02/2021 be confirmed as a true and accurate record of that meeting.*

**CARRIED UNANIMOUSLY**

### **2.2 GRFMA Special Meeting Minutes**

**GB21/24 GRFMA Special Meeting Minutes**  
**Moved: Cr T Keen**  
**Seconded: Cr G Pattinson**

*That the minutes of the Gawler River Floodplain Management Authority Board Special meeting held 17/03/2021 be confirmed as a true and accurate record of that meeting.*

**CARRIED UNANIMOUSLY**

### **2.3 GRFMA Special Meeting Confidential Minutes**

**GB21/25 GRFMA Special Meeting Confidential Minutes**  
**Moved: Mayor B Lange**  
**Seconded: Mr S Dilena**

*That the confidential minutes of the Gawler River Floodplain Management Authority Board Special meeting held 17/03/2021 be confirmed as a true and accurate record of that meeting.*

**CARRIED UNANIMOUSLY**

### **2.4 Actions on Previous Resolutions**

Nil

### **2.5 Matters Arising from the Minutes**

Nil

## **3. Questions on Notice**

Nil

## **4. Motions on Notice**

Nil

## 5. Presentations

Nil

## 6. Audit Committee

**GB21/26            Audit Committee**  
**Moved:           Cr M Herrmann**  
**Seconded:       Mr G Pattinson**

*That the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 10/03/2021 be received.*

**CARRIED UNANIMOUSLY**

Discussion between members noted that some Constituent Council audit committees have questioned the long term viability of the GRFMA. GRFMA Audit Committee Members in attendance advised a key issue was unfunded depreciation and need for establishment of a Strategic Plan, Long Term Financial Plan and Asset Management Plan. The GRFMA Audit Committee will discuss this matter further at the next Audit Committee meeting.

## 7. Technical Assessment Panel

Nil

## 8. Reports

### 8.1 Gawler River Floodplain Mitigation

**GB21/27            Gawler River Floodplain Mitigation**  
**Moved:           Mr S Dilena**  
**Seconded:       Mr G Pattinson**

*That the GRFMA:*

- 1. Provides in principle support for a contribution (cash/inkind/asset maintenance) towards projects 3&4 over the life of the project.*
- 2. Requests the Local Government GRFMA Project Delivery Group representatives to convene and consider suitable options for relevant GRFMA contributions and ongoing asset maintenance costs and to provide a recommendation report to the June 2021 GRFMA meeting for consideration.*
- 3. Writes to the Minister for Environment acknowledging the contribution from the State Government to the "no regret" projects and the GRFMA in principle support for the projects and requesting that:*
  - a. Savings to the State Government from the funding allocated to Projects 1 and 2 by Constituent Councils of the GRFMA is allocated to the development of the long term flood mitigation solutions identified through the Stormwater Management Plan, including detail design and costing, resolution of land tenure issues, community consultation and development of the business case.*

**CARRIED UNANIMOUSLY**

10:45am – the meeting adjourned for a short break.

10:59am – the meeting reconvened.

## 8.2 Charter Review 2

### **GB21/28 Charter Review 2**

**Moved: Mr G Mavrinac**

**Seconded: Cr T Keen**

*That the GRFMA:*

- 1. Receives the report.*
- 2. Requests the Charter Review 2 Working Group further test the draft cost sharing model with the Northern Floodway Proposal.*
- 3. Endorses the Executive Officer to utilise 2020/2021 Budget funding up to the amount of \$10,000 to facilitate the modelling work.*

**CARRIED UNANIMOUSLY**

Members noted that the cost sharing model is currently at working draft status. Notwithstanding model testing as indicated in the above resolution, opportunity for further discussion of the detail within each applicable weighting criteria will be facilitated a later date.

## 8.3 Stormwater Management Plan

### **GB21/29 Stormwater Management Plan**

**Moved: Mr G Pattinson**

**Seconded: Cr M Herrmann**

*That the GRFMA.*

- 1. Receives the report.*
- 2. Requests regular progress reports on delivery of the Stormwater Management Plan be provided to future GRFMA meetings.*

**CARRIED UNANIMOUSLY**

## 8.4 ARTC Bridge

### **GB21/30 ARTC Bridge**

**Moved: Mr J Miller**

**Seconded: Mr A Philpott**

*That the GRFMA requests the Executive Officer seek establishment of a Levee Bank Management (Gawler River Floodplain) information guideline document and Best Practice Operating Procedures document with the Gawler River Flood Mitigation Business Case Committee.*

**CARRIED UNANIMOUSLY**

## 8.5 Finance Report

### **GB21/31 Finance Report**

**Moved: Cr M Herrmann**

**Seconded: Mr J Miller**

*That the GRFMA receives the financial report as at 31 March 2021 showing a balance of \$259,944.36 total funds available.*

**CARRIED UNANIMOUSLY**



## 9. Correspondence

### 9.1 Adelaide Plains Council – Appointment of Deputy Board Member

**GB21/32 Adelaide Plains Council – Appointment of Deputy Board Member**

**Moved: Cr T Keen**

**Seconded: Mr J Miller**

*That the letter from Adelaide Plains Council regarding the appointment of a deputy Board Member be noted.*

**CARRIED UNANIMOUSLY**

## 10. Confidential

### 10.1 GRFMA Strategic Plan

**GB21/33 GRFMA Strategic Plan**

**Moved: Mr A Philpott**

**Seconded: Cr T Keen**

*That:*

1. *Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:*
  - *Executive Officer; and*
  - *Observers*

*in order to consider in confidence agenda item 10.1 Quotations Strategic Management Plan pursuant to Section 90(3)(d) of the Local Government Act 1999 on the basis that:*

- i) *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - (ii) *would, on balance, be contrary to the public interest.*
2. *This matter is confidential because the information herein provides commercial terms and conditions for provision of services to deliver a GRFMA Strategic Plan and would provide advantage to a third party for negotiations regarding the service.*
3. *On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.*

**CARRIED UNANIMOUSLY**

11:21am – confidential session commenced.

11:29am – confidential session concluded.

**GB21/34 GRFMA Strategic Plan**  
**Moved: Cr T Keen**  
**Seconded: Mr A Philpott**

*That the GRFMA:*

- 1. Accepts the quotation of \$14,000 from Jeff Tate Consulting for preparation and delivery of the GRFMA Strategic Management Plan 2026; and*
- 2. Authorises the GRFMA Executive Officer to finalise contract terms and commence works.*

**CARRIED UNANIMOUSLY**

On the basis the criteria evaluation results for both quotations were comparable the Board decided to accept the lowest cost quotation.

**GB21/35 GRFMA Strategic Plan**  
**Moved: Cr T Keen**  
**Seconded: Mr G Mavrinac**

*That:*

- 1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 GRFMA Strategic Management Plan be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) (e) of the Local Government Act 1999:*
  - Report for Item 10.1*
  - Attachment for item 10.1*
- 2. The minutes for Item 10.1 will not be retained in confidence.*
- 3. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

**CARRIED UNANIMOUSLY**

## **11. Urgent Matters Without Notice**

Nil

## **12. Next Meeting**

**Date and Time:** Thursday 17 June 2021

**Host:** The Barossa Council

## **13. Closure**

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 11:30am.

Chair \_\_\_\_\_ Date \_\_\_\_\_

**Agenda Item:** 2.2  
**Committee:** Board  
**Meeting Date:** 17 June 2021  
**Title:** Actions on previous resolutions

Number	Resolution	Action
18/07	That the GRFMA: 1. Receive the report; 2. Supports proposed development of a Levee Bank Management (Gawler River Floodplain) information and guideline document by the Adelaide & Mt Lofty Ranges Natural Resources Management Board (AMLRNRMB); 3. Requests the Executive Officer to initiate a meeting with Constituent Council planning and engineering staff and AMLRNRMB staff to facilitate adoption of: a. a suitable and consistent Development Consent process (where appropriate) for applications for approval to undertake construction and maintenance of levee banks; and b. approved Best Practice Operating Procedures under the relevant Natural Resources Management Plans.	Follow up with DEW in conjunction with the Gawler River Flood Mitigation Program  GRFMA has volunteered to participate in a pilot project for this process.
19/63	That the Executive Officer be requested to seek quotations for scanning of GRFMA records currently held at the Barossa Council	Refer Agenda item 10.1
21/10	That the GRFMA: 1. Accepts the offer of services from LGA Procurement, at cost \$4,000 ex GST, to undertake full management of the Tender and Contract management process for Bruce Eastick North Para Flood Mitigation Dam – Repairs; 2. Requests the Tender scope to: a) separately identify which items of repair will be undertaken by the GRFMA and what other repairs might be undertaken with available resources. b) advise that the GRFMA will consider merits of any alternate designs for facilitating repairs. 3. Notes LGA Procurement will facilitate subsequent Tender Evaluation & Recommendation report/s for GRFMA consideration; and 4. Considers likely repair costs, should a successful tender be determined, in the 2021/2022 GRFMA budget estimates considerations.	Refer Agenda item 10.2
21/21	That the GRFMA: 1. Notes the report. 2. Adopts the Draft 2021/2022 GRFMA Annual Business Plan as amended and Draft 2021/2022 Budget . 3. Following receipt of Constituent Council feedback, considers adoption of the GRFMA draft Annual Business Plan and Annual Budget at the June 2021 meeting.	Refer Agenda item 8.5 and 8.6

Number	Resolution	Action
21/27	<p>That the GRFMA</p> <ol style="list-style-type: none"> <li>Provides in principle support for a contribution (cash/in-kind/asset maintenance) towards projects 3&amp;4 over the life of the project.</li> <li>Requests the Local Government GRFMA Project Delivery Group representatives to convene and consider suitable options for relevant GRFMA contributions and ongoing asset maintenance costs and to provide a recommendation report to the June 2021 GRFMA meeting for consideration.</li> <li>Writes to the Minister for Environment acknowledging the contribution from the State Government to the "no regret" projects and the GRFMA in principle support for the projects and requesting that: <ol style="list-style-type: none"> <li>Savings to the State Government from the funding allocated to Projects 1 and 2 by Constituent Councils of the GRFMA is allocated to the development of the long term flood mitigation solutions identified through the Stormwater Management Plan, including detail design and costing, resolution of land tenure issues, community consultation and development of the business case.</li> </ol> </li> </ol>	<p>Refer Agenda item 8.1</p> <p>Completed - further discussion Agenda item 8.1</p>
21/28	<p>That the GRFMA:</p> <ol style="list-style-type: none"> <li>Receives the report.</li> <li>Requests the Charter Review 2 Working Group further test the draft cost sharing model with the Northern Floodway Proposal.</li> <li>Endorses the Executive Officer to utilise 2020/2021 Budget funding up to the amount of \$10,000 to facilitate the modelling work.</li> </ol>	Refer Agenda item 8.2
21/29	<p>That the GRFMA:</p> <ol style="list-style-type: none"> <li>Receives the report.</li> <li>Requests regular progress reports on delivery of the Stormwater Management Plan be provided to future GRFMA meetings.</li> </ol>	In progress. Verbal update to be provided
21/30	That the GRFMA requests the Executive Officer seek establishment of a Levee Bank Management (Gawler River Floodplain) information guideline document and Best Practice Operating Procedures document with the Gawler River Flood Mitigation Business Case Committee.	In progress
21/34	<p>That the GRFMA:</p> <ol style="list-style-type: none"> <li>Accepts the quotation of \$14,000 from Jeff Tate Consulting for preparation and delivery of the GRFMA Strategic Management Plan 2026; and</li> <li>Authorises the GRFMA Executive Officer to finalise contract terms and commence works.</li> </ol>	Contract completed Project commenced. Refer Agenda item 8.7

**Agenda Item:**                   **6**  
**Committee:**                   **Board**  
**Meeting Date:**               **17/06/2021**  
**Title:**                         **Audit Committee Minutes**

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**Recommendation:**

**That the Minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 8/06/2021 be received.**

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Refer attached minutes.

## MINUTES

### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT COMMITTEE MEETING

10am Tuesday 8 June 2021

Electronic Meeting

#### 1. Present

- Mr Peter Brass, Independent Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer

#### 2. Apologies

Nil

#### 3. Previous Minutes – 10/3/2021

**GAC21/06 Previous Minutes – 10/3/2021**

**Moved: Cr Herrmann**

**Seconded: Mr Pattinson**

*That the minutes of the previous GRFMA Audit Committee meeting held on 10 March 2021 be adopted as a true and correct record of that meeting.*

**CARRIED**

#### 4. Business Arising from the Minutes

Nil

#### 5. General Business

##### 5.1 GRFMA 2020/2021 Budget Review 3

**GAC21/07 GRFMA 2020/2021 Budget Review 3**

**Moved: Mr Pattinson**

**Seconded: Cr Herrmann**

*That the Audit Committee:*

1. *Notes GRFMA 2020/2021 Budget Review 3.*
2. *Requests that the Executive Officer provide the documents to the 17 June 2021 GRFMA meeting for recommendation as its amended and current budget for the period ended 30 June 2021.*

**CARRIED**

Members noted:

- The Executive Officer to inquire with the External Auditor on suitable processes to be undertaken to recognise and manage carryover of any unspent funds into the 2021/2022 financial year.
- The timing of the balance date audit is 22 July 2021.

## 5.2 Statements of Achievements Against the Business Plan

**GAC21/08 Statement of Achievements Against the Business Plan**  
**Moved: Cr Herrmann**  
**Seconded: Mr Pattinson**

*That the Audit Committee:*

1. *Notes the report.*
2. *Requests that the Executive Officer provide the document to the 17 June 2021 GRFMA meeting with recommendation for adoption.*

**CARRIED**

Members requested:

- Amendments to be made to page 6 of the document to reflect commencement of the Strategic Plan (not completed) and the Asset Management Plan, Long Term Financial Plan are still to be initiated (not completed) and Public Interest Disclosure Policies drafted and on hold pending consideration of requirement for public officer.
- Provision of copies of documents relating to GRFMA Insurance renewal policies and associated questionnaires.
- A statement of achievements against the Business Plan be provided twice a year (6 months) rather than annually.

Date	Audit Committee meeting schedule 2020/2021	Action
December 2020	Operation of the Regional Subsidiary – Business Plan progress. Annual cost estimates and budget variations consideration.	Completed
March 2021	Annual Budget and Business Plan Review; External Audit Plan and Schedule 2021.	Completed
June 2021	Annual cost estimates and budget variations consideration.	Completed
August 2021	Annual Financial Statements – Audit report; 2020/2021 – Auditor to attend.	

## 6. Next Meeting

August 2021

## 7. Closure

The Chair thanked the members for their attendance and contributions and closed the meeting at 10:25am.

Chair \_\_\_\_\_ Date \_\_\_\_\_

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<b>Agenda Item:</b>	<b>8.1</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17/06/2021</b>
<b>Title:</b>	<b>Gawler River Floodplain Mitigation</b>

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**Recommendation:****That the GRFMA:**

- 1. Receives the report.**
  - 2. Subject to consideration of further and sufficient technical and financial/cost detail for relevant projects.**
  - 3. Endorses recommendations A, B, C, D, E, F as suitable options for GRFMA contributions and ongoing asset maintenance costs.**
- 

The 2020-21 State Government Budget has allocated \$9 Million for Gawler River flood mitigation works.

**Key projects and partnerships:**

1. Removal of trees following Hillier bushfire, \$350k - \$370k (Town of Gawler/Light Regional Council)
2. Construction of a drainage system for Virginia, Carmelo and Park Road drain, \$3.8M (City of Playford).
3. New control structures (Gawler West, North Para, Nuriootpa), flood warning infrastructure, flood warning levels, \$1Mil (GRFMA).
4. Northern Floodway early works, existing levee banks, river survey and works \$3.8M (GRFMA, DEW, DIT, Landscape Boards).

A joint State /Local Government Steering Committee has been established to provide strategic direction and garner high-level stakeholder buy-in to develop and implement flood risk mitigation and hazard management in the Gawler River catchment.

Two sub-committees have also been established to deliver the projects.

GRFMA resolution 21/27 provides.

*That the GRFMA*

- 1. Provides in principle support for a contribution (cash/in-kind/asset maintenance) towards projects 3&4 over the life of the project.*
  - 2. Requests the Local Government GRFMA Project Delivery Group representatives to convene and consider suitable options for relevant GRFMA contributions and ongoing asset maintenance costs and to provide a recommendation report to the June 2021 GRFMA meeting for consideration.*
  - 3. Writes to the Minister for Environment acknowledging the contribution from the State Government to the "no regret" projects and the GRFMA in principle support for the projects and requesting that:*
    - a. Savings to the State Government from the funding allocated to Projects 1 and 2 by Constituent Councils of the GRFMA is allocated to the development of the long term flood mitigation solutions identified through the Stormwater Management Plan, including detail design and costing, resolution of land tenure issues, community consultation and development of the business case.*
-



The Local Government GRFMA Project Delivery Group representatives have now convened and considered suitable options for relevant GRFMA contributions and ongoing asset maintenance costs.

By consensus the meeting determined the following position for contribution considerations by the GRFMA Board.

- A.** Support an in principle (proportional) commitment to ongoing management of completed Project 3 assets. This commitment is subject to more specific detailed advice of operating costs of technology and infrastructure to be utilised in the project.

*Information comment GRFMA EO - Project 3 does not currently have sufficient technical and financial/cost detail to enable consideration of what ongoing management details might entail. Once the Project is further costed GRFMA will have a better understanding of any proportional commitment.*

- B.** Recognition of all in kind contributions by constituent council and GRFMA personnel to Projects 1,2,3 and 4. eg FTE undertaking, project management, supervision, community engagement and use of machinery, assets and land use.

*Information comment GRFMA EO - DEW has concurred for in kind contribution.*

- C.** Support for continuation of Project 4 into 2022/2023 to facilitate complimentary actions being undertaken with delivery of the GRFMA Storm Water Management Plan, eg drone survey, floodplain mapping, community engagement. Complimentary costs to be considered as GRFMA in kind contributions.

*Information comment GRFMA EO - EO and SMP Project Manager are pursuing this proposal with the DEW Project Manager.*

- D.** Cash contribution by reallocation of up to \$80,000 from the 2020/2021 GRFMA Budget for further project design and business case development of the preferred flood mitigation initiative to lower Gawler River as and when informed by the GRFMA Stormwater Management Plan.

*Information comment GRFMA EO - Refer to 17/6/2021 GRFMA meeting Agenda item 8.3 Budget Review 3 for consideration of possible budget reallocation if supported.*

- E.** In principle support for ongoing management of suitable property easements to facilitate access to levies and river channel, subject to understanding of flood mitigation options identified by the GRFMA Stormwater Management Plan.

*Information comment GRFMA EO - As per comment in A with application to outcomes from the Storm Water Management Plan.*

- F.** The meeting also noted opportunity to value-add contributions via grant funding and partnership with Landscape Boards (ie biodiversity, weed control, etc).

Correspondence has been provided to the Minister for Environment in relation to item 3 of GRFMA resolution 21/27. A response is pending.

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<b>Agenda Item:</b>	<b>8.2</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17/06/2021</b>
<b>Title:</b>	<b>Charter Review 2</b>

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### Option 1

#### Recommendation:

##### That the GRFMA:

- 1. Notes the Charter Review 2 Working Group will convene to evaluate and discuss the sample outcomes of the draft cost sharing model.**
  - 2. Receives deliberations on the findings from the working group at a future special meeting.**
- 

GRFMA resolution 21/28 provides:

##### *That the GRFMA:*

- 1. Receives the report.*
- 2. Requests the Charter Review 2 Working Group further test the draft cost sharing model with the Northern Floodway Proposal.*
- 3. Endorses the Executive Officer to utilise 2020/2021 Budget funding up to the amount of \$10,000 to facilitate the modelling work.*

Following discussions with members of the Charter Review 2 Working Group it was agreed to engage Water Technology to undertake further testing of the draft cost sharing model utilising the Northern Floodway proposal as a stand alone example.

The project is to provide an indication of the model outcomes against the Northern Floodway for comparative purposes at this stage. A comparison against the equivalent 1 in 20, 1 in 50 and 1 in 100 flood events is to be provided (5, 2, 1 % AEP). The project fee is \$9,950 (ex GST).

Subsequent to project commencement Water Technology have now advised that the models have been setup for the required scenarios and AEP events and scheduled to finish running by 9 June 2021. Following which there will be a few days after that to process the flood damages for each run.

At time of writing this report it was expected that the flood damage assessment is to be completed between 14/06/2021 and 16/06/21 with the data then to be fed into the cost sharing tool by 19/06/21.

Following receipt of the completed calculation and data a meeting of the Charter Review 2 Working Group will be convened to evaluate and discuss the sample outcomes.

It is suggested it would be then appropriate to consider any deliberations on the findings at a future special meeting or an out of session report.

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<b>Agenda Item:</b>	<b>8.3</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17/06/2021</b>
<b>Title:</b>	<b>Finance Report and Budget review 3 (BR3)</b>

**Recommendation:****That the GRFMA:**

1. **Receives the financial report as at 31 May 2021 showing a balance of \$229,434.39 total funds available.**
2. **Adopts the the 2020/2021 Budget Review 3 Documents May 2021 and the variances contained as its amended and current budget for the period ended 30 June 2021.**

**Financial Report**

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 31/5/2021
- ✧ Balance Sheet 31/5/2021
- ✧ Budget result to 31/5/2021

Tabled below Executive Officer Activities report.

<b>Activity</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>
To keep maintained the business office of the Authority	14.75	4.5	13.75	10.5	3.5	14	8.5
To prepare the Business Plan, Budgets and reports in a timely manner			3.75		20		
To liaise with Councils, and Stakeholders to foster the outcomes of the Business Plan	15.5	4	10.5	10.5	11	15.25	17.5
To attend all meetings of the GRFMA, to prepare agendas, minutes and correspondence as required.	13	16.75	1.25	12.5	11	17	8.25
<b>TOTAL</b>	<b>43.25</b>	<b>25.25</b>	<b>29.25</b>	<b>33.5</b>	<b>45.5</b>	<b>46.25</b>	<b>34.25</b>

**Budget Review 3**

*Regulation 9 of Local Government (Financial Management) Regulations 2011 states:*

*'A report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances'.*

The Profit and Loss Budget Analysis as at 31 May 2021 has been formulated to include the forecast Budget Review 3 adjustments and results in a projected loss of (\$390,549) as at 30/6/2021.

This is calculated as:

- Total Income \$217,350
- Minus total expenses \$607,899
- Net loss (\$390,549)

Note:

As at 30 June 2020 the 2019/2020 budget recorded a cash surplus of \$73,386 which consisted of unspent funds of \$25,736 from unspent Charter Review consultancy payments and \$47,650 deferred repairs to Bruce Eastick Dam. These funds were brought forward for the 2020/2021 financial year with the Uniform Presentation of Financial Statements showing the cash consumed. Additionally, depreciation of \$321,163 is unfunded and shown as a loss.

Net loss (\$390,549) = Cash consumed \$73,386 + Depreciation \$321,163.

See attached for:

- Budget Review 3 information as per Local Government Uniform Presentation of Finances.
- Profit and Loss Budget Analysis which shows income and expenditure to 31/05/2021 in MYOB format.

See the chart below which identifies receipt of \$20,000 (income) of the first grant instalment for the Stormwater Management Plan (SMP) and resultant additional expenditure (\$20,000) for the proposed resultant SMP consultancy cost of progress of work.

	Budget adopted	BR1	BR2	BR3	Variation
Account <b>INCOME</b>					
State Grant - SMP	\$0	\$0	\$0	\$20,000	1 <sup>st</sup> instalment Stormwater Management Plan subsidy
Account <b>EXPENSE</b>					
Travelling Expenses	\$4,000		\$0		
Gawler River Mk2 Consultancies	\$55,000	\$80,736		\$100,736	Spent to date \$41,791 Flood Management \$1,581 Charter Review 2 \$20,625 Cost share model \$5,480 Strategic plan \$9,800 Stormwater M Plan \$4,305  Unspent allocation \$58,945 Cost Share Model \$10,000 Stormwater M Plan \$48,945

Maint Flood Mitigation Scheme Mtce contractors	\$50,000	\$97,650			Spent to date Dam repairs \$7,560	\$7,560
					Unspent allocation Land reveg \$5,000 LLOP repairs \$85,090	\$90,090
Depreciation	\$233,081	\$321,163				

## Previously adopted Budget 2:

- Total Income \$197,350
- Minus total expenses \$587,899
- Net loss (\$390,549)

## Previously adopted Budget 1:

- Total Income \$197,350
- Minus total expenses \$591,899
- Net loss (\$394,549)

**STATEMENT OF COMPREHENSIVE INCOME**

<b>2019/2020 FULL YEAR REVISED ESTIMATE \$'000</b>		<b>2020/2021 ADOPTED BUDGET \$'000</b>	<b>2020/2021 REVIEW 1 BUDGET \$'000</b>	<b>2020/2021 REVIEW 2 BUDGET \$'000</b>	<b>2020/2021 REVIEW 3 BUDGET \$'000</b>
	<b>INCOME</b>				
230,300	Subscriptions	196,235	196,235	196,235	196,235
98,980	Grants Subsidies and Contributions	-	-	-	20,000
1,042	Investment Income	1,100	1,100	1,100	1,100
100	Other	15	15	15	15
<b>330,422</b>	<b>TOTAL REVENUES</b>	<b>197,350</b>	<b>197,350</b>	<b>197,350</b>	<b>217,350</b>
	<b>EXPENSES</b>				
257,035	Materials, Contracts and Other Expenses	197,350	270,736	266,736	286,736
-	Finance Costs	-	-	-	-
321,163	Depreciation, amortisation & impairment	233,081	321,163	321,163	321,163
<b>578,198</b>	<b>Total Expenses</b>	<b>430,431</b>	<b>591,899</b>	<b>587,899</b>	<b>607,899</b>
<b>(247,776)</b>	<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>	<b>(233,081)</b>	<b>(394,549)</b>	<b>(390,549)</b>	<b>(390,549)</b>
-	Net gain (loss) on disposal or revaluation of assets	-	-	-	-
-	Amounts specifically for new or upgraded assets	-	-	-	-
-	Physical resources received free of charge	-	-	-	-
<b>(247,776)</b>	<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(233,081)</b>	<b>(394,549)</b>	<b>(390,549)</b>	<b>(390,549)</b>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
BUDGET REVIEW 3 2020/2021**

**CASH FLOW STATEMENT**

<b>2019/2020 FULL YEAR REVISED ESTIMATE</b>		<b>2020/2021 ADOPTED BUDGET</b>	<b>2020/2021 REVIEW 1 BUDGET</b>	<b>2020/2021 REVIEW 2 BUDGET</b>	<b>2020/2021 REVIEW 3 BUDGET</b>
<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Inflows		Inflows	Inflows	Inflows	Inflows
(Outflows)		(Outflows)	(Outflows)	(Outflows)	(Outflows)
<b>CASHFLOWS FROM OPERATING ACTIVITIES</b>					
<b>RECEIPTS</b>					
299,174	Operating Receipts	196,250	226,789	226,789	246,789
1,055	Investment Receipts	1,100	1,100	1,100	1,100
<b>PAYMENTS</b>					
(215,367)	Operating payments to suppliers & employees	(197,350)	(312,405)	(308,405)	(328,405)
-	Finance Payments	-	-	-	-
84,862	<b>Net Cash provided by (or used in) Operating Activities</b>	-	(84,516)	(80,516)	(80,516)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
<b>RECEIPTS</b>					
-	Grants specifically for new or upgraded assets	-	-	-	-
0	Sale of Assets	0	0	0	0
<b>PAYMENTS</b>					
-	Capital Expenditure on renewal/replacement of assets	-	-	-	-
-	Capital Expenditure on new/upgraded assets	-	-	-	-
-	<b>Net Cash provided by (or used in) Investing Activities</b>	-	-	-	-
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
<b>RECEIPTS</b>					
-	Proceeds from Borrowings	-	-	-	-
<b>PAYMENTS</b>					
-	Repayment of Borrowings	-	-	-	-
-	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	-	-	-	-
84,862	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	-	(84,516)	(80,516)	(80,516)
66,903	<b>CASH AT BEGINNING OF YEAR</b>	66,902	151,764	151,764	151,764
151,764	<b>CASH AT END OF YEAR</b>	66,092	67,248	71,248	71,248

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
BUDGET REVIEW 3 2020/2021**

**BALANCE SHEET**

<b>2019/2020 FULL YEAR REVISED ESTIMATE</b>		<b>2020/2021 ADOPTED BUDGET</b>	<b>2020/2021 REVIEW 1 BUDGET</b>	<b>2020/2021 REVIEW 2 BUDGET</b>	<b>2020/2021 REVIEW 3 BUDGET</b>
	<b>ASSETS</b>				
	<b>CURRENT ASSETS</b>				
\$		\$	\$	\$	\$
151,764	Cash and cash equivalents	66,902	67,248	71,248	71,248
32,151	Trade & other receivables	1,958	1,612	1,612	1,612
-	Inventories	-	-	-	-
183,915	<b>TOTAL CURRENT ASSETS</b>	68,860	68,860	72,860	72,860
	<b>NON-CURRENT ASSETS</b>				
-	Financial Assets	-	-	-	-
22,010,838	Infrastructure, Property, Plant & Equipment	21,867,688	21,689,675	21,689,675	21,689,675
22,010,838	<b>TOTAL NON-CURRENT ASSETS</b>	21,867,688	21,689,675	21,689,675	21,689,675
22,194,753	<b>TOTAL ASSETS</b>	21,936,548	21,758,535	21,762,535	21,762,535
	<b>LIABILITIES</b>				
	<b>CURRENT LIABILITIES</b>				
41,669	Trade & Other Payables	-	-	-	-
-	Borrowings	-	-	-	-
-	Short-term Provisions	-	-	-	-
41,669	<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-
	<b>NON-CURRENT LIABILITIES</b>				
-	Long-term Borrowings	-	-	-	-
-	Long-term Provisions	-	-	-	-
-	<b>TOTAL NON-CURRENT LIABILITIES</b>	-	-	-	-
41,669	<b>TOTAL LIABILITIES</b>	-	-	-	-
22,153,084	<b>NET ASSETS</b>	21,936,548	21,758,535	21,762,535	21,762,535
	<b>EQUITY</b>				
13,471,111	Accumulated Surplus	13,254,575	13,076,562	13,080,562	13,080,562
8,681,973	Asset Revaluation	8,681,973	8,681,973	8,681,973	8,681,973
-	Other Reserves	-	-	-	-
22,153,084	<b>TOTAL EQUITY</b>	21,936,548	21,758,535	21,762,535	21,762,535



**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
BUDGET REVIEW 3 2020/2021**

**STATEMENT OF CHANGES IN EQUITY**

<b>2019/2020 FULL YEAR REVISED ESTIMATE \$</b>		<b>2020/2021 ADOPTED BUDGET \$</b>	<b>2020/2021 REVIEW 1 BUDGET \$</b>	<b>2020/2021 REVIEW 2 BUDGET \$</b>	<b>2020/2021 REVIEW 3 BUDGET \$</b>
	<b>ACCUMULATED SURPLUS</b>				
13,718,887	Balance at end of previous reporting period	13,487,656	13,471,111	13,471,111	13,471,111
(247,776)	Net Result for Year	(233,081)	(394,549)	(390,549)	(390,549)
0	Transfer From Reserves	0	0	0	0
0	Transfer To Reserves	0	0	0	0
13,471,111	<b>BALANCE AT END OF PERIOD</b>	13,254,575	13,076,562	13,080,562	13,080,562
	<b>ASSET REVALUATION RESERVE</b>				
8,681,973	Balance at end of previous reporting period	8,681,973	8,681,973	8,681,973	8,681,973
0.00	Gain on revaluation of infrastructure, property, plant & equipment	0.00	0.00	0.00	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00	0.00	0.00	0.00
8,681,973	<b>BALANCE AT END OF PERIOD</b>	8,681,973	8,681,973	8,681,973	8,681,973
<b>22,153,084</b>	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>21,936,548</b>	<b>21,758,535</b>	<b>21,762,535</b>	<b>21,762,535</b>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
BUDGET REVIEW 3 2020/2021**

**UNIFORM PRESENTATION OF FINANCES**

<b>2019/2020 FULL YEAR REVISED ESTIMATE</b>		<b>2020/2021 ADOPTED BUDGET</b>	<b>2020/2021 REVIEW 1 BUDGET</b>	<b>2020/2021 REVIEW 2 BUDGET</b>	<b>2020/2021 REVIEW 3 BUDGET</b>
<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
330,422	Operating Revenues	197,350	197,350	197,350	217,350
(578,198)	less Operating Expenses	(430,431)	(591,899)	(587,899)	(607,899)
(247,776)	<b>Operating Surplus / (Deficit) before Capital Amounts</b>	(233,081)	(394,549)	(390,549)	(390,549)
	<b>Less Net Outlays in Existing Assets</b>				
	Capital Expenditure on renewal and replacement of Existing Assets	-	-	-	-
(321,163)	less Depreciation, Amortisation and Impairment	(233,081)	(321,163)	(321,163)	(321,163)
-	less Proceeds from Sale of Replaced Assets	-	-	-	-
(321,163)		(233,081)	(321,163)	(321,163)	(321,163)
	<b>Less Net Outlays on New and Upgraded Assets</b>				
-	Capital Expenditure on New and Upgraded Assets	-	-	-	-
-	less Amounts received specifically for New and Upgraded Assets	-	-	-	-
-	less Proceeds from Sale of Surplus Assets	-	-	-	-
-		-	-	-	-
73,386	<b>Net Lending / (Borrowing) for Financial Year</b>	-	(73,386)	(69,386)	(69,386)



**Reconciliation Report**266 Seacombe Road  
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

ID No.	Date Memo/Payee	Deposit	Withdrawal
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**Account:** 1-1110 Bank SA Account  
**Date Of Bank Statement:** 5/31/2021  
**Last Reconciled:** 4/30/2021  
**Last Reconciled Balance:** \$80,220.66

**Cleared Cheques**

736	4/6/2021	ATO	\$6,988.00
EFT	5/3/2021	David Hitchcock	\$6,394.23
EFT	5/3/2021	Ian Baldwin	\$1,400.00
TR000031	5/3/2021	Money Transfer	\$50,000.00
GJ000075	5/28/2021	MYOB monthly	\$55.00
SC053121	5/31/2021	Safe deposit	\$5.00
Total:			\$0.00 \$64,842.23

**Cleared Deposits**

TR000032	5/28/2021	Money Transfer	\$50,000.00
Total:			\$50,000.00 \$0.00

**Outstanding Cheques**

eft	5/27/2021	David Hitchcock	\$4,521.00
EFT	5/27/2021	LGA Mutual Liability Scheme	\$1,763.30
EFT	5/27/2021	Water Technology	\$4,734.95
EFT	5/27/2021	Jeff Tate Consulting	\$10,780.00
Total:			\$0.00 \$21,799.25

**Reconciliation:**

AccountRight Balance On 5/31/2021:	\$43,579.18
Add: Outstanding Cheques:	\$21,799.25
SubTotal:	\$65,378.43
Deduct: Outstanding Deposits:	\$0.00
Expected Balance On Statement:	\$65,378.43

## Transaction History Report

Please advise any error or unauthorised transaction promptly to the bank

**Account name** GAWLER RIVER FLOODPLAIN MANAGEMENT  
**Account number** 010 0101 248 140  
**BSB** 105-010  
**Currency** AUD  
**Opening balance** 80,220.66CR  
**Transaction period from** 01/05/2021 to 31/05/2021

Date	Description	Serial number	Debit	Credit	Balance
03/05/2021	CHEQUE	733	6,988.00 ✓		73,232.66CR
03/05/2021	INTERNET WITHDRAWAL 03MAY12:46 GRFMA Chair Hon April		1,400.00 ✓		71,832.66CR
03/05/2021	INTERNET WITHDRAWAL 03MAY12:46 EO Services April		6,394.23 ✓		65,438.43CR
03/05/2021	INTERNET WITHDRAWAL 03MAY12:24 Funds deposit		50,000.00 ✓		15,438.43CR
20/05/2021	SAFE DEPOSIT FEE (INC GST)		5.00		15,433.43CR
24/05/2021	MYOB Australia MYOB 1-77937633874		55.00		15,378.43CR
28/05/2021	LGFA GRFMA-58319			50,000.00	65,378.43CR
	TOTAL		64,842.23	50,000.00	65,378.43CR

**Reconciliation Report**266 Seacombe Road  
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

ID No.	Date Memo/Payee	Deposit	Withdrawal
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**Account:** 1-1130 LGFA Investment Account  
**Date Of Bank Statement:** 5/28/2021  
**Last Reconciled:** 4/30/2021  
**Last Reconciled Balance:** \$185,812.52

**Cleared Cheques**

TR000032	5/28/2021	Money Transfer		\$50,000.00
			Total:	\$0.00 \$50,000.00

**Cleared Deposits**

TR000031	5/3/2021	Money Transfer	\$50,000.00	
IE052821	5/28/2021	LGFA Int	\$42.69	
			Total:	\$50,042.69 \$0.00

**Reconciliation:**

AccountRight Balance On 5/28/2021:			\$185,855.21
Add: Outstanding Cheques:			\$0.00
SubTotal:			\$185,855.21
Deduct: Outstanding Deposits:			\$0.00
Expected Balance On Statement:			\$185,855.21

## Council Deposits

### Transaction Statement from 01-May-2021 to 30-May-2021 inclusive

Deal	Date	Transaction	Interest Rate	Amount	Balance
<b>Gawler River General</b>					
Council Dep - 24HR Mthly					
	01-05-2021	Opening Balance	0.30		\$185,812.52
58319	03-05-2021	CAPITALISE INTEREST	0.30	\$42.69	\$185,855.21
58319	04-05-2021	Deposit	0.30	\$50,000.00	\$235,855.21
58319	28-05-2021	Withdrawal	0.30	-\$50,000.00	\$185,855.21
	30-05-2021	Closing Balance	0.30		\$185,855.21
Accrued interest for period 01-May-2021 to 30-May-2021				<u>\$55.73</u>	
Total Gawler River General - Council Dep - 24HR Mthly				\$55.73	

## Summary

Gawler River Floodplain Management Authority	Accrued Interest
Gawler River General	\$55.73
Grand Total	<u>\$55.73</u>

**Balance Sheet**

As of May 2021

266 Seacombe Road  
Seacliff Park SA 5049ABN: 12 925 534 861  
Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

<b>Assets</b>			
Current Assets			
Bank Accounts			
Bank SA Account	\$43,579.18		
LGFA Investment Account	\$185,855.21		
Total Bank Accounts		\$229,434.39	
Other Current Assets			
Trade Debtors	\$44,341.55		
Debtor	\$53.66		
ATO Payments & Refunds	\$4,202.00		
Total Other Current Assets		\$48,597.21	
Total Current Assets		\$278,031.60	
Non-Current Assets			
Infrastructure	\$25,245,000.00		
Accum. Depr. Infrastructure	(\$3,786,562.50)		
Land	\$477,000.00		
Access Roads	\$84,000.00		
Accumulated Dep Access Rd	(\$8,600.00)		
Total Non-Current Assets		\$22,010,837.50	
Total Assets		\$22,288,869.10	
<b>Liabilities</b>			
Current Liabilities			
GST Liabilities			
GST Collected	\$19,628.70		
GST Paid	(\$19,458.57)		
ATO Payments & Refunds	\$4,385.00		
Total GST Liabilities		\$4,555.13	
Other Current Liabilities			
Accrued Expense	\$36,567.00		
Total Other Current Liabilities		\$36,567.00	
Total Current Liabilities		\$41,122.13	
Total Liabilities		\$41,122.13	
Net Assets		\$22,247,746.97	
<b>Equity</b>			
Accumulated Surplus		\$15,957,461.00	
Asset Revaluation Reserves		\$8,681,973.10	
Retained Earnings		(\$2,486,350.00)	
Current Year Surplus/Deficit		\$94,662.87	
Total Equity		\$22,247,746.97	

This report includes Year-End Adjustments.



**Profit & Loss [Budget Analysis]**

July 2020 To June 2021

266 Seacombe Road  
Seacliff Park SA 5049ABN: 12 925 534 861  
Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

	Selected Period	Budgeted	\$ Difference
<b>Income</b>			
Admin of GRFMA			
Member Subscriptions	\$145,935	\$145,935	\$0
Interest LGFA	\$964	\$1,000	(\$36)
Interest Bank SA	\$2	\$100	(\$98)
Other	\$100	\$15	\$85
Total Admin of GRFMA	\$147,001	\$147,050	(\$49)
Operations Flood Mit Scheme			
State Grant	\$20,000	\$20,000	\$0
Total Operations Flood Mit Scheme	\$20,000	\$20,000	\$0
Maint Flood Mit Scheme			
Council Subscriptions	\$50,300	\$50,300	\$0
Other	(\$50)	\$0	(\$50)
Total Maint Flood Mit Scheme	\$50,250	\$50,300	(\$50)
Total Income	\$217,251	\$217,350	(\$99)
Gross Profit	\$217,251	\$217,350	(\$99)
<b>Expenses</b>			
Admin of GRFMA			
Executive Officer Contract	\$48,840	\$55,000	(\$6,160)
Adv, printing, stationery post	\$396	\$1,295	(\$899)
Insurance PL & PI	\$6,412	\$6,530	(\$118)
Audit Committee	\$1,950	\$2,900	(\$950)
Audit Fees	\$5,000	\$5,500	(\$500)
Bank Fees	\$50	\$125	(\$75)
Legal Fees	\$0	\$2,200	(\$2,200)
Honorarium - Chairperson	\$7,500	\$8,500	(\$1,000)
Other	\$2,965	\$6,000	(\$3,035)
Total Admin of GRFMA	\$73,113	\$88,050	(\$14,937)
Gawler River Scheme Mark 2			
Consultancies	\$41,791	\$100,736	(\$58,945)
Total Gawler River Scheme Mark 2	\$41,791	\$100,736	(\$58,945)
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$7,560	\$97,650	(\$90,090)
Rates & Levies	\$124	\$300	(\$176)
Total Maint Flood Mitigation Scheme	\$7,684	\$97,950	(\$90,266)
Depreciation			
Depreciation	\$0	\$321,163	(\$321,163)
Total Expenses	\$122,588	\$607,899	(\$485,311)
Operating Profit	\$94,663	(\$390,549)	\$485,212
Total Other Income	\$0	\$0	\$0
Total Other Expenses	\$0	\$0	\$0
Net Profit/(Loss)	\$94,663	(\$390,549)	\$485,212

**Profit & Loss [Budget Analysis]**

July 2020 To May 2021

	Selected Period	Budgeted	\$ Difference
<b>Income</b>			
Admin of GRFMA			
Member Subscriptions	\$145,935	\$145,935	\$0
Interest LGFA	\$964	\$917	\$47
Interest Bank SA	\$2	\$91	(\$89)
Other	\$100	\$15	\$85
Total Admin of GRFMA	\$147,001	\$146,958	\$43
Operations Flood Mit Scheme			
State Grant	\$20,000	\$20,000	\$0
Total Operations Flood Mit Scheme	\$20,000	\$20,000	\$0
Maint Flood Mit Scheme			
Council Subscriptions	\$50,300	\$50,300	\$0
Other	(\$50)	\$0	(\$50)
Total Maint Flood Mit Scheme	\$50,250	\$50,300	(\$50)
Total Income	\$217,251	\$217,258	(\$7)
Gross Profit	\$217,251	\$217,258	(\$7)
<b>Expenses</b>			
Admin of GRFMA			
Executive Officer Contract	\$48,840	\$50,417	(\$1,577)
Adv, printing, stationery post	\$396	\$1,188	(\$792)
Insurance PL & PI	\$6,412	\$6,530	(\$118)
Audit Committee	\$1,950	\$2,150	(\$200)
Audit Fees	\$5,000	\$5,500	(\$500)
Bank Fees	\$50	\$115	(\$65)
Legal Fees	\$0	\$2,020	(\$2,020)
Honorarium - Chairperson	\$7,500	\$7,800	(\$300)
Other	\$2,965	\$5,500	(\$2,535)
Total Admin of GRFMA	\$73,113	\$81,220	(\$8,107)
Gawler River Scheme Mark 2			
Consultancies	\$41,791	\$100,736	(\$58,945)
Total Gawler River Scheme Mark 2	\$41,791	\$100,736	(\$58,945)
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$7,560	\$93,490	(\$85,930)
Rates & Levies	\$124	\$300	(\$176)
Total Maint Flood Mitigation Scheme	\$7,684	\$93,790	(\$86,106)
Total Expenses	\$122,588	\$275,746	(\$153,158)
Operating Profit	\$94,663	(\$58,488)	\$153,151
Total Other Income	\$0	\$0	\$0
Total Other Expenses	\$0	\$0	\$0
Net Profit/(Loss)	\$94,663	(\$58,488)	\$153,151

**Agenda Item:** 8.4  
**Committee:** Board  
**Meeting Date:** 17/06/2021  
**Title:** Achievements Against the Business Plan

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**Recommendation:**

**That the Statement of Achievements against the Business Plan be received.**

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The Statement of Achievements against the Business Plan provides a basis for evaluation of performance by the GRFMA.

The June 2021 report forms part of the GRFMA Annual Report 2020 – 2021.

See separately attached for the completed 2020 - 21 Statement of Achievements Against the Business Plan.



# ACHIEVEMENTS AGAINST THE BUSINESS PLAN 2020-2021

## June 2021

### Gawler River Floodplain Management Authority

#### Constituent Councils:

*Adelaide Hills Council*

*Adelaide Plains Council*

*The Barossa Council*

*Town of Gawler*

*Light Regional Council*

*City of Playford*

# GRFMA



# Gawler River Floodplain Management Authority (GRFMA)

## The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$225 million.

## Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Charter provides for one independent person, who is not an officer, employee or Elected Member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.

The Charter sets down the powers, functions, safeguards, accountabilities and an operational framework and the Business Plan sets down the operational plan and financial plan to achieve agreed objectives.



### Evaluation of Performance against the Business Plan

This Statement of Achievements against the Business Plan will form part of the Key Outcomes Summary to Councils following the meetings at which it is tabled. The June report will form part of the GRFMA Annual Report 2020-2021

#### Part A: Funding

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Grant Claims	At all times	Lodge claims monthly for the payment of Commonwealth and State Government Grants.	<input checked="" type="checkbox"/> <b>Claims lodged according to grant conditions</b>
Maintain positive Cash Flow	At all times	Positive bank account balances at all times.	<input checked="" type="checkbox"/> <b>Positive cash flow maintained</b>

#### Part B: Proposed Flood Mitigation Scheme Works

Gawler River Flood Mitigation Scheme	
One	What will the Mark Two Scheme Include? (Note these steps may occur concurrently and not necessarily in the following order)
Two	<p>Reconfirm with the Constituent Councils that a 1 in 100-year level of protection is the protection standard that is to be pursued in the development of the Gawler River Flood Mitigation Scheme - Mark Two Strategy. N.B. The protection standard does not guarantee full protection for all flood events. <b><i>The Findings Report 2016 advises the 1 in 100 ARI event is considered to be the minimum desirable level of flood protection for new development as well as for much of the existing floodplain development.</i></b></p> <ul style="list-style-type: none"> <li>Determine if a second dam on the North Para River or modification to the Bruce Eastick North Para Flood Mitigation Dam is an option. The GRFMA Board has recently accepted a tender for a Findings Report to undertake an assessment to determine if a second dam is required and feasible. <b><i>The Findings Report 2016 advised enlarging the existing Bruce Eastick North Para Flood Mitigation Dam on the North Para offers the greatest level of protection with least impacts and is rated as the most favoured structural mitigation option. This option deferred pending completion of the Northern Floodway Project proposal. Noting feasibility of raising the height of the Bruce Eastick Dam is still a strategic consideration.</i></b></li> </ul>

Three	The Gawler River Floodplain Mapping Model should be maintained as the reference tool to demonstrate the level of flood protection and validity of design of land proposed for development as part of the approval process. To achieve this, the model should be upgraded to include recent works such as the Northern Expressway works and the additional floodplain mapping completed as part of the Light River Templers Creek Salt Creek Mapping Study by the Adelaide Plains Council. <b>Completed.</b>
Four	To further develop the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and develop a levee strategy for Virginia to a robust design standard with a staging plan. Undertake a cost benefit study for each stage of the plan. <b>Currently being considered in association with the Northern Floodway Project proposal and the Gawler River Stormwater Management Plan.</b>
Five	Establish a protocol with the Floodplain Councils that where development of land in areas identified as 'at risk of flooding' is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required. <b>It is anticipated the Gawler River Unharmful Mitigation Project, currently underway, will contribute to understanding of this issue and relevant strategies.</b>
Six	Maintain a working relationship with the Australian Rail Track Corporation to ensure that any changes to Railtrack infrastructure of culverts and rail heights are mapped on the Gawler River Floodplain Mapping Study Model to identify any changes to flooding impacts. <b>Ongoing - new replacement of the rail bridge completed April 2021.</b>
Seven	Develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council. <b>Will be a consideration of the Gawler River Stormwater Management Plan 2021/2022.</b>
Eight	Investigate opportunities for funding partners and grants to undertake the necessary assessments and designs. <b>Ongoing. GRFMA currently working with Department of Environment and Water on the \$9 Mil Gawler river Flood Mitigation projects.</b>
Nine	The Scheme will also seek to clarify, through the Local Government Association, the policy and legal framework around maintenance of rivers and creeks where those rivers and creeks are part of the regional flood management plan. Under current legislation a landowner is responsible for the condition of a creek or waterway on private land. <b>Pending finalisation of the review by Department Environment and Water. GRFMA submission provided.</b>

## Part B: Maintenance of the Scheme

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Six monthly inspection	June and December	Completion of Inspection Report	<input checked="" type="checkbox"/> Routine inspection completed 8/9/2020. As per O&M manual <input checked="" type="checkbox"/> Replacement signage. Repairs to handrails and replacement of HLOP screen completed January 2021

## Part C: Operation of the Regional Subsidiary

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Reports to Stakeholders	Bi-Monthly	Key Outcomes Summary to be published following each Board Meeting	<input checked="" type="checkbox"/> Key Outcomes Summary prepared following GRFMA meetings
Maintain effective Regional Subsidiary	December	The performance of the Executive Officer be reviewed annually Charter Review	<input checked="" type="checkbox"/> Review conducted in December 2020 <input checked="" type="checkbox"/> GRFMA Charter Review (2 <sup>nd</sup> stage) commenced April 2020 - Materially completed pending finalisation of cost share funding model
	August	The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies be reviewed annually.	<input checked="" type="checkbox"/> New External Auditor 2019-2024 appointed June 2019 <input checked="" type="checkbox"/> Appropriate levels of insurance reviewed in July 2020



Review of the Business Plan	By 31 <sup>st</sup> March	Review the Business Plan prior to preparing the Budget Forward to the Councils	<input checked="" type="checkbox"/> <b>June 2020 - Business Plan 2020- 2021 adopted</b> <input checked="" type="checkbox"/> <b>June 2020 - Achievements against the Business Plan 2019 - 2020 presented</b>
Annual Budget	By 31 <sup>st</sup> March, June, October, December	Adopt for consultation forward to Councils- Adopt Budget – copy to Councils in 5 days- Conduct Budget Reviews	<input checked="" type="checkbox"/> <b>2021 - 2022 Draft Budget forwarded in March 2021 to consistent councils for consultation</b> <input checked="" type="checkbox"/> <b>Budget Reviews 1 &amp; 2 adopted by GRFMA Audit Committee and GRFMA Board.</b>
Subscriptions	June December	Send half year subscriptions to Council	<input checked="" type="checkbox"/> <b>All first half subscriptions paid</b> <input checked="" type="checkbox"/> <b>All Second half subscriptions paid</b>
Report to Constituent Councils	Following each Board meeting By 30 <sup>th</sup> September	The receipt of the following reports by Councils, Board Meeting Key Outcome Summary Annual Report including Annual Financial Statements	<input checked="" type="checkbox"/> <b>Key Outcomes Summary prepared following meetings</b> <input checked="" type="checkbox"/> <b>Annual Report forwarded electronically to Councils.</b>
Governance	Ongoing	Policies and new management framework documents developed and reviewed	<input checked="" type="checkbox"/> <b>New Fraud and Corruption Policy</b>  <b>* Public Interest Disclosure Policies drafted and on hold pending consideration of requirement for public officer- Review October 2021</b>  <b>* Delivery of Strategic Plan Scheduled for September 2021</b>  <b>* Asset Management Plan and Long Term Financial Plan scheduled to be completed in 2022</b>

Annual Operations		<p>Advocacy for construction of Northern Floodway project</p> <p>Dewatering and repair of the low-level inlet pipe and stilling basin</p> <p>Scheduled inspection</p> <p>Establishment of the Dam Safety Emergency Plan</p> <p>Environmental management of land associated with the Dams location.</p> <p>GRUMP decision support tool to manage flood risk</p> <p>Revegetate land zone around the Bruce Eastick North Para Flood Mitigation Dam.</p>	<ul style="list-style-type: none"> <li>☑ <b>Hiatus. Pending completion of the Gawler River Stormwater Management Plan</b></li> <li>☑ <b>GRFMA currently working with Department of Environment and Water on the \$9 Mil Gawler river Flood Mitigation projects</b></li> <li>☑ <b>Tenders for works to be considered at the 17/6/2021 GRFMA meeting.</b></li> <li>☑ <b>Completed September 2020</b></li> <li>☑ <b>Completed January 2021</b></li> <li>☑ <b>Annual land management lease in place</b></li> <li>☑ <b>Nearing completion due end June 2021 - Delayed due to COVID19</b></li> <li>☑ <b>Commenced June 2020</b></li> </ul>
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<b>Agenda Item:</b>	<b>8.5</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date</b>	<b>17/06/2021</b>
<b>Title:</b>	<b>Business Plan 2021/2022</b>

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**Recommendation:**

**That pursuant to Clause 12.2 of the Charter, the GRFMA Business Plan 2021- 2022 be adopted.**

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**2021/2022 Draft GRFMA Annual Business Plan**

The Gawler River Floodplain Management Authority is established by the Constituent Councils as a regional subsidiary pursuant to Section 43 and Schedule 2 of the Local Government Act 1999.

The GRFMA Charter (2020) provides the Authority must prepare a a budget for the forthcoming financial year.

The Budget must:

- deal with each principal activity of the Authority on a separate basis;
- be consistent with and account for activities and circumstances referred to in the Authority's Annual Business Plan;
- be submitted in draft form to each Constituent Council before 31 March for approval;
- not be adopted by the Authority until after 31 May but before 30 September;
- identify the amount of and the reasons for the financial contributions to be made by each Constituent Council to the Authority.

The Authority shall also have an Annual Business Plan in respect of the ensuing 12 months.

The Annual Business Plan must:

- state the services to be provided by the Authority;
- identify how the Authority intends to manage service delivery;
- identify the performance targets which the Authority is to pursue;
- provide a statement of financial and other resources and internal processes that will be required to achieve the performance targets and objectives of the Authority; and
- specify the performance measures that are to be used to monitor and assess performance against targets.

Key elements contained in the 2021- 2022 GRFMA Annual Business Plan identify:

- Continuation of the advocacy program to secure funding for the Northern Floodway project.
  - Implementation of requirement of the reviewed Operation and Maintenance Manual.
  - Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
  - Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate (annually), Comprehensive (every 5 years which is next due 2022/2023).
  - Completion of the Gawler River Stormwater Management Plan.
-

- Completion of the GRFMA Strategic Management Plan.
- Establishment of the Long-Term Financial Plan, and Asset Management Plan.
- Engagement and partnership with the State Government to deliver the \$9 Million for Gawler River flood mitigation works.
- Completion of identified repairs to the Bruce Eastick North Para Flood Mitigation Dam.

See attached for a copy of the draft Annual Business Plan.

The draft the 2021 - 2022 GRFMA Annual Business Plan was considered at the 10/3/2021 GRFMA Audit Committee Meeting and the 17/3/2021 GRFMA Special Meeting.

GRFMA correspondence seeking consideration of the draft 2021/2022 GRFMA Annual Business Plan and Draft Budget was provided to constituent councils on 17/3/2021.

Subsequent advice of endorsement of the draft 2021/2022 GRFMA Annual Business Plan and Draft Budget has been received from the following constituent councils.

1. Adelaide Hills
2. Barossa
3. Playford

The following constituent councils have advised their response will be provided prior to or at the 17/06/2021 GRFMA Meeting:

1. Adelaide Hills
2. Gawler
3. Light

# GRFMA ANNUAL BUSINESS PLAN

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## 2021-2022

### Gawler River Floodplain Management Authority

Constituent Councils:

*Adelaide Hills Council*

*Adelaide Plains Council*

*The Barossa Council*

*Town of Gawler*

*Light Regional Council*

*City of Playford*

Gawler



# Business Plan 2021-2022

## Gawler River Floodplain Management Authority (GRFMA)

### The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$355 million.

### History

The river is subject to periodic flood events.



#### Desirable Levels of Protection Cost of Flooding

Flood Frequency (ARI)	Estimated Damages
1 in 10	\$15m
1 in 20	\$24m
1 in 50	\$102m
1 in 100	\$182m
1 in 200	\$212m
Average Annual Damage	\$7.40m
Present Value of Damages	\$109m

#### Properties at Risk

Flood Frequency (ARI)	Number of residential properties within each hazard rating			
	Low	Medium	High	Extreme
1 in 50	1056	785	483	236
1 in 100	1559	1451	1179	457
1 in 200	1814	1652	1419	615

Following the November 2005 flood, which flooded the Virginia district and township, a series of meetings of the major stakeholders led to the approval of \$20 million in funding from Federal, State and Local Governments to fund the Gawler River Flood Mitigation Scheme (Scheme Works).

The Scheme Works had three parts:

- One The construction of a flood control dam on the North Para River near Turretfield designed to control a 1 in 100-year flood.
- Two The modification of the South Para Reservoir dam wall and spillway to provide 1 in 100-year flood control storage on top of full reservoir storage (completed 2012).
- Three The formalisation of controlled flow paths for floodwaters along the lower reaches of the Gawler River.

Following successful construction of the flood control Dam on the North Para (Bruce Eastick North Para Flood Mitigation Dam) in 2007 and modification of the South Para Reservoir Dam and spillway in 2012, the Authority has progressed the Gawler River Flood Mitigation Scheme, elements which include:

- further development of the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and to develop a levee strategy for Virginia.
- establishment of a protocol with the Floodplain Councils that where development of land in areas identified as 'at risk of flooding' is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required.
- to develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council.
- investigate opportunities for funding partners and grants to undertake the necessary assessments and designs.

## Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and



- upon application of one or more Constituent Councils pursuant to clause 12.4:
  - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
  - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

## Governance

The Authority has established a Charter which sets down the powers, functions, safeguards, accountabilities and an operational framework and the Business Plan sets down the operational plan and financial plan to achieve agreed objectives.

The Authority is governed by the Board of management. The Board comprises of:

- One independent person, who is not an officer, employee or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six Constituent Councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each Constituent Council.

## The Board

The Members of the Board are:

Council	Board Members	Deputy Board Members
<b>Chairperson and Independent Member</b>	Mr Ian Baldwin	
<b>Adelaide Hills Council</b>	Cr Malcolm Herrmann Mr Ashley Curtis	Cr Pauline Gill
<b>Adelaide Plains Council</b>	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Ms Alyssa Denicola
<b>The Barossa Council</b>	Mayor Bim Lange Mr Gary Mavrinac	Cr Russell Johnstone
<b>Town of Gawler</b>	Cr Paul Koch Mr Sam Dilena	Cr Nathan Shanks Mr Ben DeGilio
<b>Light Regional Council</b>	Cr William Close Mr Brian Carr	Mr Andrew Philpott
<b>City of Playford</b>	Cr Peter Rentoulis Mr Greg Pattinson	Cr Clinton Marsh

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEWN
- Dr Moji Kan, Principal Engineer Dams, SA Water
- Mr Matt Elding, The Barossa Council
- Mr Braden Austin, Playford Council
- Mr David Hitchcock, Executive Officer
- Mr Dino Musolino, Observer, Lower Gawler River representative

An Audit Committee has been appointed to review:

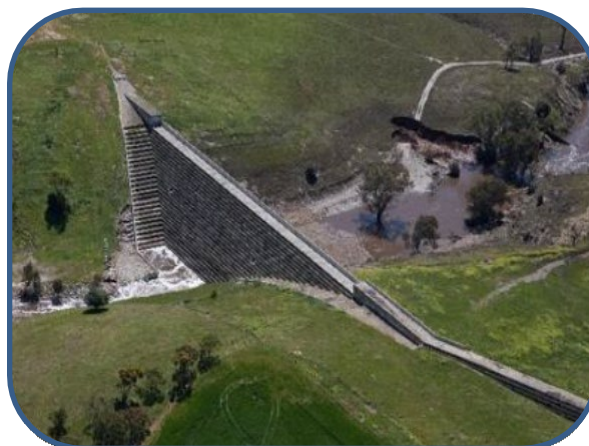
- The annual financial statements to ensure that they present fairly the financial state of affairs of the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Members of the Audit Committee are:

- Mr Peter Brass, Independent Member and Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Access to Meetings and Documents
- Internal Review of Decisions
- Procurement and Operations
- Dam Valuation
- Public Consultation
- Treasury Management



Further work will be undertaken to establish and adopt appropriate policy documents as required (Public Interest Disclose, Fraud and Corruption etc).

To meet the statutory and operational responsibilities the Authority will maintain appointment of a part time Executive Officer, and an Auditor, on a contract basis.

Dean Newbery and Partners have been appointed as the external auditor until 2023/24.

The Authority is required to hold a minimum of 6 meetings per year and to provide the required Business Plans, Budgets Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999.

The Authority will conduct two reviews each year of its performance against the targets set in this Business Plan that will form part of the report to its Constituent Councils and will be included in its Annual Report.

## Cost of Operations

The scope of the GRFMA annual budget and operations is small in comparison to the extensive undertakings by Constituent Councils.

Principally the budget revenue is sourced from predetermined “formulae based” financial contributions by the six Constituent Councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is principally budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Some costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

The contributions of the Constituent Councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10).

## Constituent Council Shares for Contributions

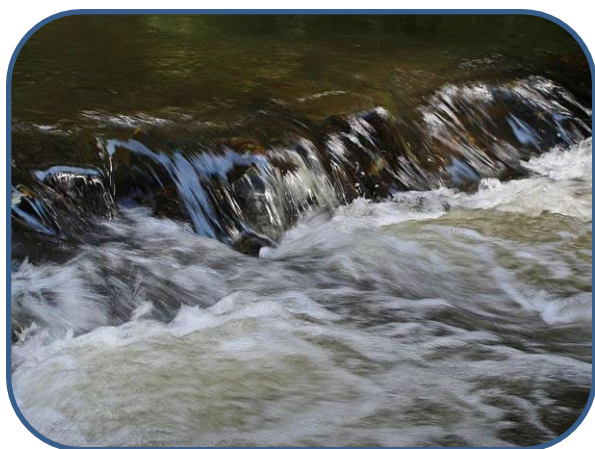
Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

## Work Priorities 2021/2022

Previously the Authority engaged:

- AECOM to provide a fatal flaw screening assessment for the potential raising of the North Para Dam by up to 10 metres to provide additional flood protection for a 1 in 100 Annual Event Probability (AEP) event to the township of Gawler and further downstream.
- Australian Water Environments to undertake the Gawler River 2016 Flood Review

Both reports have been subsequently completed and following consultation with Constituent Councils the Authority has resolved that decision on extending the height (10mtr) of the dam be on held over pending the initiatives recommended in the Gawler River 2016 Flood Review report are implemented and outcomes considered. Feasibility of raising of the North Para Dam will then subsequently be considered.



The Gawler River 2016 Flood Review report provides three recommendations for works to be undertaken and provides first stage indicative costs of \$41 million:

- a) proposed Gawler River northern floodway;
- b) upgrade and maintenance of the levee system; and
- c) management of silt and pest vegetation.

The Authority will continue to pursue endeavours to obtain State and Federal government funding for the project.

On 16/8/18 the Authority endorsed commencement of a GRFMA Charter and Governance Review to be undertaken in two phases consisting of:

1. A charter review to be undertaken as a shorter-term action (completed); and
2. Following completion of the charter review a further process to scope and consider other contemporary governance arrangements be undertaken (completed).

The new Charter (phase1) commenced from 28 January 2020 and a transition program is being undertaken to effect the new GRFMA Management Framework requiring a Long-Term Financial Plan, a Strategic Plan and an Asset Management plan as well as annual budget.

Charter Review Phase 2 Governance and Funding has now been completed and will be finalized pending determination of a preferred funding model that Constituent Councils might collectively contribute to funding of flood mitigation projects as they are proposed.

*# GRFMA Charter extract: Where the capital and/or maintenance cost exceeds \$1 Million in any given year, Clause 11.7 shall apply.*

*11.7 The Authority may enter into separate funding arrangements with Constituent Councils and with any State or Federal Government or their agencies in respect of any project undertaken or to be undertaken by or on behalf of the Authority.*

It is anticipated, subject to Constituent Council approval, the new funding model will apply from 1 July 2021.

Maintenance and operations of the scheme during 2021 to 2022 will include:

- Implementation of requirement of the reviewed Operation and Maintenance Manual.
- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2022/2023).
- Completion of the Gawler River Stormwater Management Plan – The GRFMA recognises the in-kind contribution of the City of Playford in provision of a Project Manager to facilitate development of the Plan.
- Completion of the GRFMA Strategic Management Plan.
- Establishment of the Long Term Financial Plan, and Asset Management Plan.
- Continuation of the advocacy program to secure funding for the Northern Floodway project.
- Engagement and partnership with the State Government to deliver the \$9 Million for Gawler River flood mitigation works.
- Completion of identified repairs to the Bruce Eastick North Para Flood Mitigation Dam.



**Agenda Item:** 8.6  
**Committee:** Board  
**Meeting Date:** 17/06/2021  
**Title:** Budget 2021/2022

**Recommendation:**

**That the GRFMA resolves:**

1. That pursuant to Section 25 Schedule 2 Part 2 of the Local Government Act 1999, that the GRFMA Budget 2021- 2022 be adopted.
2. That pursuant to Clause 11.1 of the Charter that the subscriptions scheduled below be subscriptions payable for the 2021 - 2022 year:

**The Schedule:**

**Part A** *Flood Mitigation Works – No subscriptions.*

**Part B** *Capital works and Maintenance – A total of \$85,200 calculated by the percentage shares prescribed in Clause 10.1 of the Charter:*

Adelaide Plains Council	\$24,623
Adelaide Hills Council	\$1,474
The Barossa Council	\$7,387
Town of Gawler	\$14,774
Light Regional Council	\$7,387
City of Playford	\$29,555
<b>Total</b>	<b>\$85,200</b>

**Part C** *Operation – A total of \$176,052 calculated by even shares prescribed in Clause 11.1 of the Charter*

Adelaide Plains Council	\$29,342
Adelaide Hills Council	\$29,342
The Barossa Council	\$29,342
Town of Gawler	\$29,342
Light Regional Council	\$29,342
City of Playford	\$29,342
<b>Total</b>	<b>\$176,052</b>



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## 2021/2022 Budget

The scope of the GRFMA Annual Budget is small in comparison to the extensive undertakings by constituent councils.

### Revenue

Principally the budget revenue is sourced from predetermined “formula based” financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

### Expenditure

Expenditure is principally budgeted on estimated costs of Executive Management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Historically the most material expenditure has been incurred via consultancies to pursue outcomes envisaged in the Gawler River Mark 2 flood mitigation strategies and capital works associated with Dam infrastructure repairs.

### Operational Contributions

Operational contributions are calculated from the costs reflective of Administration of the GRFMA and general costs for the Gawler River Scheme Mark 2 (does not include capital works or maintenance of Assets) less Bank and other income.

The GRFMA Charter now requires establishment of new management frameworks and plans which include a Strategic Plan, a Long-Term Financial Plan, an Asset Management plan as well as annual budget.

### GRFMA Strategic Plan.

Development of the GRFMA Strategic Plan has now commenced.

A Budget allocation of \$25,000 for the Plan has been included in the GRFMA 2021/2022 Draft Budget. (Gawler River Mk2 - Consultancies).

### Stormwater Management Plan

Development of the Gawler River Stormwater Management Plan has now commenced.

The 2020/2021 GRFMA Budget (BR2) currently provides a budget allocation of \$52,530 as a cost contribution toward completion of the Stormwater Management Plan. A separate allocation of a further \$50,000 has been included in the GRFMA 2021/2022 Draft Budget (Gawler River Mk2 - Consultancies).

### Other projects.

Provision has also been made for:

- Continuation of the advocacy program to secure funding for the Northern Floodway project (Administration - Absorbed in Executive Officer contract costs).

- Establishment of the Long-Term Financial Plan and Asset Management Plan (\$10,000 Gawler River Mk2 - Consultancies).
- Provision for two registrations, travel and accommodation to the 2021 Flood Management Australia conference \$4,000 Administration - travel and accommodation).
- Continuation of external administrative support and external accountancy for model financial statement requirements (\$6,000 Administration - other).

#### Budget Outcome Operational

- Administration of the GRFMA \$ 91,652 minus interest income \$600 = 91,052.
- Gawler River Scheme Mk2 - Consultancies \$85,000:
  - GRFMA Strategic Plan.
  - Establishment of the Long-Term Financial Plan, and Asset Management Plan.
  - Gawler River Stormwater Management Plan.

Total Operation cost \$176,252.

#### Maintenance Contributions

Maintenance contributions are calculated from the costs reflective of capital works or maintenance works for the Bruce Eastick Flood Mitigation Dam and any approved Gawler River Scheme Mark 2 capital works.

#### Bruce Eastick North Para Flood Mitigation Dam

The GRFMA has been maintaining discussion on best approaches for processes to facilitate a body of work to undertake repairs as identified in the Bruce Eastick Dam Low Level Outlet Pipe Inspection Site Inspection Report 12/03/2018 and the Bruce Eastick Dam Baffle Replacement Design Report 3/4/2020.

The GRFMA engaged LGA Procurement to independently undertake an open tender process and evaluation of tenders received for supply of the identified body of works.

Tenders closed 31/5/2021 and LGA Procurement has now provided a recommendation of preferred tender report.

Refer 17/6/2021 Confidential Agenda item 10.2 for more details regarding tenders received for supply of the works.

#### Maintenance and operations

Maintenance and operations of the scheme during 2021 to 2022 will also include:

- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam (\$5,000 Maintenance Flood Mitigation Scheme Property Mtce).
- General asset maintenance cost contingency (\$10,000 Maintenance Flood Mitigation Scheme Property Mtce).
- Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate (annually), (Administration - Absorbed in Executive Officer contract costs). The next Comprehensive inspection which will be contract costs and due 2022/2023 (every 5 years).
- Rates and levies, ESL (\$200 Rates and levies



### Gawler River Flood Mitigation.

The 2020-21 State Government Budget has allocated \$9 Million for Gawler River flood mitigation works.

*Budget extract - This initiative provides \$ 9 Million over the three years 2022-23 for a range of Gawler River projects aimed at reducing flood risks across the Northern Adelaide Plains. It is envisaged that these projects will deliver new infrastructure to improve flood preparedness as well as reduce the risk and impact of flood damage to assets. The government will partner with local councils to deliver the full scope of works.*

In announcing the \$9 Million funding the State Government clearly identified the following two key provisos:

- Local Government co-contribution details to be determined.
- Any infrastructure constructed or upgraded to be owned by GRFMA or constituent council.

At this time GRFMA funding provision /contribution (to projects 3 & 4) has not been made within the 2021/2022 draft GRFMA budget considerations.

Refer to 17/6/2021 Agenda item 8.1 for further information regarding recommendation by the Local Government GRFMA Project Delivery Group representatives regarding suitable options for relevant GRFMA contributions and ongoing asset maintenance costs.

### Depreciation of Assets

Currently the GRFMA does not have a formal adopted Asset Management Plan. The amended Charter (1) provides for establishment of an Asset Management Plan. Now scheduled in 2021/2022.

URS Australia Pty Ltd, Dam Designers, have previously advised that a concrete RCC dam wall (as per the Bruce Eastick North Para Flood Mitigation Dam) can be expected to have a life of 80 years after completion.

On that basis the Bruce Eastick North Para Flood Mitigation Dam wall has been depreciated at the rate of 1.25% annually.

Following a revaluation review (2019) of the Bruce Eastick North Para Flood Mitigation Dam depreciation costs for the dam are calculated as \$321,163 pa and are not currently funded in the GRFMA budget process.

The Board has undertaken extensive discussion on this matter and resolved the current policy lay on the table pending development of an Asset Management Plan for the Dam.

The net equity share (of annual depreciation costs) of each constituent council is subsequently reflected in the (Financial Statements) Schedule of constituent councils interest in net assets as at 30 June each year prepared to meet the requirements of clause 15.5 of the GRFMA charter.

## Budget Outcome

- Maintenance Flood Mitigation Scheme \$15,200:
  - Maintenance contract works.
  - Rates and levies
- Other expenses \$70,000:
  - Interest (finance repayments) Lower Level Outlet Pipe and Stilling Basin repair costs##
- Depreciation \$321,163 – unfunded.
- Gawler River Flood Mitigation – No allocation for any GRFMA contribution to State Government \$9 Million program – Pending any GRFMA consideration.

*## It is likely that the 2020/2021 allocation of \$85,650 repairs to LLOP and Baffles BE NPF Dam from BR2 will be unspent with carry over into 2021/2022. Unspent funds could be then be considered in context of any net financing options for repair costs.*

## Summary

The 2021/2022 draft Budget has been prepared based on comparison with 2019/2020 Budget figures and consideration of likely income (interest) and cost movements (bank fees, insurance).

Administration costs such as the Executive Officer Contract, Chair Honorarium and administration assistance have been maintained at previous year values.

Historically other costs are calculated utilising the Local Government Price Index as an annual price escalator. The September 2020 Local Government Price Index is 1 % and the corresponding CPI equivalent is 1.6%.

Given other operational expense items are of low value the 1% escalator has not been applied for 2021/2022.

The draft Budget proposal has been formulated with an inclusive approach to identified service and project requirements for 2021/2022. This has been effected with allocation of capital and maintenance expense estimates.

Revenue requirement calculations for Constituent Council Shares, shown at Table 1, have been based on this inclusive approach. Any budget amendments directed by meeting considerations will subsequently be reflected in the quantum of revenue to be sought from constituent councils.

Constituent council contributions for 2021/2022 total \$261,252 which is a budgeted increase from \$196,235 in 2020/2021 (\$230,300 in 2019/20). The increase is principally due to requirement for financing of repairs to the Bruce Eastick North Para Flood Mitigation Dam and cost contribution to the Gawler River Stormwater Management Plan.

A net Operating Loss of (\$321,163) is forecast for 2021/2022. This is the amount of unfunded depreciation. .

See below Table 1 - Constituent Council Shares proposed as per draft 2021/2022 GRFMA Budget and further copy of details of the GRFMA Budget functions which identifies the current 2020/2021 Budget BR2 against Year to Date (28/2/2021) income and expenditure and also the 2021/2022 Draft Budget income and expenditure proposals.

See separate attachment copy of GRFMA 2021/2022 budgeted financial statements presented, in a manner consistent with the Model Financial Statements, pursuant to section 123(10)(b) of the Local Government Act 1999.

**Table 1**

Constituent Council Shares proposed as per draft 2021/2022 GRFMA Budget - Refer 1.1 Member Subscriptions (\$176,052) and 3.1 Council Subscriptions (85,200).

	2019/20	2019/20	2019/20	2020/21	2020/21	2020/21
<b>Council</b>	<b>Operational</b>	<b>Maint</b>	<b>Total</b>	<b>Operational</b>	<b>Maint</b>	<b>TOTAL</b>
<b>Adelaide Plains Council</b>	\$24,166	\$24,660	<b>\$48,826</b>	29,342	24,623	<b>\$53,965</b>
<b>Adelaide Hills Council</b>	\$24,166	\$1,476	<b>\$25,642</b>	29,342	1,474	<b>\$30,816</b>
<b>The Barossa Council</b>	\$24,166	\$7,396	<b>\$31,562</b>	29,342	7,387	<b>\$36,729</b>
<b>Town of Gawler</b>	\$24,166	\$14,791	<b>\$38,957</b>	29,342	14,774	<b>\$44,116</b>
<b>Light Regional Council</b>	\$24,166	\$7,396	<b>\$31,562</b>	29,342	7,387	<b>\$36,729</b>
<b>City of Playford</b>	\$24,170	\$29,581	<b>\$53,751</b>	29,342	29,555	<b>\$58,897</b>
<b>Total</b>	\$145,000	85,300	<b>\$230,300</b>	\$176,052	85,200	<b>\$261,252</b>

**Table 2**

<b>Constituent Council</b>	<b>Capital Works</b>	<b>Maintenance of Assets</b>	<b>Operational Costs</b>
	<b>Percentage Share</b>	<b>Percentage Share</b>	<b>Percentage Share</b>
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**Profit & Loss [Budget Analysis]**

July 2021 To June 2022

266 Seacombe Road  
Seacliff Park SA 5049ABN: 12 925 534 861  
Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$0	\$176,052	(\$176,052)
Interest LGFA	\$0	\$600	(\$600)
Total Admin of GRFMA	\$0	\$176,652	(\$176,652)
Operations Flood Mit Scheme			
Council Subscriptions	\$0	\$85,200	(\$85,200)
Total Operations Flood Mit Scheme	\$0	\$85,200	(\$85,200)
Total Income	\$0	\$261,852	(\$261,852)
Gross Profit	\$0	\$261,852	(\$261,852)
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$0	\$55,000	(\$55,000)
Adv, printing, stationery post	\$0	\$1,200	(\$1,200)
Travelling Expenses	\$0	\$4,000	(\$4,000)
Insurance PL & PI	\$0	\$6,732	(\$6,732)
Audit Committee	\$0	\$2,600	(\$2,600)
Audit Fees	\$0	\$5,500	(\$5,500)
Bank Fees	\$0	\$120	(\$120)
Legal Fees	\$0	\$2,000	(\$2,000)
Honorarium - Chairperson	\$0	\$8,500	(\$8,500)
Other	\$0	\$6,000	(\$6,000)
Total Admin of GRFMA	\$0	\$91,652	(\$91,652)
Gawler River Scheme Mark 2			
Consultancies	\$0	\$85,000	(\$85,000)
Total Gawler River Scheme Mark 2	\$0	\$85,000	(\$85,000)
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$0	\$15,000	(\$15,000)
Rates & Levies	\$0	\$200	(\$200)
Total Maint Flood Mitigation Scheme	\$0	\$15,200	(\$15,200)
Depreciation			
Depreciation	\$0	\$321,163	(\$321,163)
Total Expenses	\$0	\$513,015	(\$513,015)
Operating Profit	\$0	(\$251,163)	\$251,163
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$0	\$70,000	(\$70,000)
Total Other Expenses	\$0	\$70,000	(\$70,000)
Net Profit/(Loss)	\$0	(\$321,163)	\$321,163

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2021/2022**

**STATEMENT OF COMPREHENSIVE INCOME**

<b>2020/2021 FULL YEAR REVISED ESTIMATE \$'000</b>	<b>INCOME</b>	<b>2021/2022 DRAFT BUDGET \$'000</b>
196,235	Subscriptions	261,252
-	Grants Subsidies and Contributions	-
1,100	Investment Income	600
15	Other	-
<hr/>		<hr/>
197,350	TOTAL REVENUES	261,852
	<b>EXPENSES</b>	
266,736	Materials, Contracts and Other Expenses	191,852
-	Finance Costs	70,000
321,163	Depreciation, amortisation & impairment	321,163
<hr/>		<hr/>
587,899	Total Expenses	583,015
(390,549)	<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>	(321,163)
-	Net gain (loss) on disposal or revaluation of assets	-
-	Amounts specifically for new or upgraded assets	-
-	Physical resources received free of charge	-
 (390,549)	<b>TOTAL COMPREHENSIVE INCOME</b>	 (321,163)
<hr/> <hr/>		<hr/> <hr/>



**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2021/2022**

**CASH FLOW STATEMENT**

<b>2020/2021 FULL YEAR REVISED ESTIMATE</b>		<b>2021/2022 DRAFT BUDGET</b>
\$		\$
Inflows		Inflows
(Outflows)		(Outflows)
	<b>CASHFLOWS FROM OPERATING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
226,789	Operating Receipts	261,252
1,100	Investment Receipts	600
	<b>PAYMENTS</b>	
(308,405)	Operating payments to suppliers & employees	(191,852)
-	Finance Payments	(70,000)
<u>(80,516)</u>	<b>Net Cash provided by (or used in) Operating Activities</b>	<u>-</u>
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
-	Grants specifically for new or upgraded assets	-
0	Sale of Assets	0
	<b>PAYMENTS</b>	
-	Capital Expenditure on renewal/replacement of assets	-
-	Capital Expenditure on new/upgraded assets	-
<u>-</u>	<b>Net Cash provided by (or used in) Investing Activities</b>	<u>-</u>
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
-	Proceeds from Borrowings	-
	<b>PAYMENTS</b>	
-	Repayment of Borrowings	-
<u>-</u>	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	<u>-</u>
(80,516)	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	-
151,764	<b>CASH AT BEGINNING OF YEAR</b>	71,248
<u>71,248</u>	<b>CASH AT END OF YEAR</b>	<u>71,248</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2021/2022**

**BALANCE SHEET**

<b>2020/2021 FULL YEAR REVISED ESTIMATE</b>		<b>2021/2022 DRAFT BUDGET</b>
	<b>ASSETS</b>	
	<b>CURRENT ASSETS</b>	
\$		\$
71,248	Cash and cash equivalents	71,248
1,612	Trade & other receivables	1,612
-	Inventories	-
<u>72,860</u>	<b>TOTAL CURRENT ASSETS</b>	<u>72,860</u>
	<b>NON-CURRENT ASSETS</b>	
-	Financial Assets	-
21,689,675	Infrastructure, Property, Plant & Equipment	21,368,512
<u>21,689,675</u>	<b>TOTAL NON-CURRENT ASSETS</b>	<u>21,368,512</u>
<u>21,762,535</u>	<b>TOTAL ASSETS</b>	<u>21,441,372</u>
	<b>LIABILITIES</b>	
	<b>CURRENT LIABILITIES</b>	
-	Trade & Other Payables	-
-	Borrowings	-
-	Short-term Provisions	-
<u>-</u>	<b>TOTAL CURRENT LIABILITIES</b>	<u>-</u>
	<b>NON-CURRENT LIABILITIES</b>	
-	Long-term Borrowings	-
-	Long-term Provisions	-
<u>-</u>	<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>-</u>
<u>-</u>	<b>TOTAL LIABILITIES</b>	<u>-</u>
<u>21,762,535</u>	<b>NET ASSETS</b>	<u>21,441,372</u>
	<b>EQUITY</b>	
13,080,562	Accumulated Surplus	12,759,399
8,681,973	Asset Revaluation	8,681,973
-	Other Reserves	-
<u>21,762,535</u>	<b>TOTAL EQUITY</b>	<u>21,441,372</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2021/2022**

**STATEMENT OF CHANGES IN EQUITY**

<b>2020/2021 FULL YEAR REVISED ESTIMATE \$</b>		<b>2021/2022 DRAFT BUDGET \$</b>
	<b>ACCUMULATED SURPLUS</b>	
13,471,111	Balance at end of previous reporting period	13,080,562
(390,549)	Net Result for Year	(321,163)
0	Transfer From Reserves	0
0	Transfer To Reserves	0
<hr/>		<hr/>
13,080,562	<b>BALANCE AT END OF PERIOD</b>	12,759,399
	<b>ASSET REVALUATION RESERVE</b>	
8,681,973	Balance at end of previous reporting period	8,681,973
0.00	Gain on revaluation of infrastructure, property, plant & equipment	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00
<hr/>		<hr/>
8,681,973	<b>BALANCE AT END OF PERIOD</b>	8,681,973
<hr/>		<hr/>
<b>21,762,535</b>	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>21,441,372</b>



**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2021/2022**

**UNIFORM PRESENTATION OF FINANCES**

<b>2020/2021 FULL YEAR REVISED ESTIMATE</b>		<b>2021/2022 DRAFT BUDGET</b>
<b>\$</b>		<b>\$</b>
197,350	Operating Revenues	261,852
<u>(587,899)</u>	less Operating Expenses	<u>(583,015)</u>
(390,549)	<b>Operating Surplus / (Deficit) before Capital Amounts</b>	(321,163)
	<b>Less Net Outlays in Existing Assets</b>	
-	Capital Expenditure on renewal and replacement of Existing Assets	-
(321,163)	less Depreciation, Amortisation and Impairment	(321,163)
<u>-</u>	less Proceeds from Sale of Replaced Assets	<u>-</u>
(321,163)		(321,163)
	<b>Less Net Outlays on New and Upgraded Assets</b>	
-	Capital Expenditure on New and Upgraded Assets	-
-	less Amounts received specifically for New and Upgraded Assets	-
<u>-</u>	less Proceeds from Sale of Surplus Assets	<u>-</u>
-		-
(69,386)	<b>Net Lending / (Borrowing) for Financial Year</b>	-

**Agenda Item:** 8.7  
**Committee:** Board  
**Meeting Date:** 17/06/2021  
**Title:** Strategic Plan

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**Recommendation:**

**That the GRFMA:**

1. **Receives the report.**
  2. **Endorses the draft GRFMA Strategic Management Plan for further consultation with constituent councils and external stakeholders.**
  3. **Requests a report on constituent council and stakeholder consultation responses be provided at the 19/8/2021 meeting.**
- 

By resolution GB21/34 (15/4/21) Jeff Tate Consulting was commissioned to prepare and deliver the GRFMA Strategic Management Plan (SP) 2026.

Work has commenced and progress achieved to date is indicated in the chart below.

See attached for a copy of the preliminary draft SP.

<b>ACTION</b>	<b>DATE</b>	<b>COMMENT</b>
Project initiation	Within 2 weeks of quote being accepted	COMPLETED 19/4/21
Board member engagement	Commence within 1 week of project initiation meeting	COMPLETED
Desktop research	To be undertaken in the period before commencing Board member engagement, or in the 2 week period allowed for feedback	COMPLETED
Targeted consultation - external	During the 2 week period allowed for Board member feedback	COMPLETED
Board workshop	Target a date around 2 weeks after the period allowed for Board member feedback	COMPLETED 12/5/21
Preliminary draft SMP	Within 2 weeks after Board workshop	COMPLETED 8/6/21

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ACTION	DATE	COMMENT
Council and stakeholder consultation	Set a time period of 2 weeks for external stakeholder feedback Negotiate a set period for Constituent Council feedback	7 weeks consultation (21/6/21-6/8/21)
Report on consultation outcomes	Within 2 weeks after close of Constituent Council feedback	Scheduled 19 /8/21
Present report to Board	Within 3 weeks after close of Constituent Council feedback	Scheduled 19 /8/21

**Gawler River Floodplain Management Authority**

**DRAFT CONTENT FOR STRATEGIC PLAN  
2021 - 2026**

## Contents

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2. ABOUT THIS STRATEGIC PLAN .....	4
3. THE PLAN .....	5

### **Version control:**

*20 May 2021 20210520 GRFMA SP workshop attendees' draft*

*30 May 2021 20210530 GRFMA SP Board Draft 1 for targetted Board member consideration*

*7 June 2021 20210607 GRFMA SP Board Meeting Draft (this version)*

### **First nations acknowledgement**

The Gawler River Floodplain Management Authority acknowledges that our Constituent Councils and its current and future infrastructure are located on the traditional country of the Kurna, Ngadjuri, and Peramangk people and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs, and relationship with the land. We acknowledge that they are of continuing importance to the Kurna, Ngadjuri, and Peramangk people living today.

We also extend that respect to other First Nations people.

## **1. ABOUT THE GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

The Gawler River Floodplain Management Authority (GRFMA) is a single purpose regional subsidiary formed under s43 of the *Local Government Act 1999* in 2002. Constituent Councils are Adelaide Hills Council, Adelaide Plains Council, The Barossa Council, Town of Gawler, Light Regional Council, and the City of Playford. The primary focus of the Authority is on flood mitigation for the Gawler River which has a long history of flooding, causing damage to private and publicly owned properties.

A Board comprising an independent chair and two members (one being an Elected Member and one being a staff member, with deputy members also appointed when the member is unable to attend meetings) from each Constituent Council is the governing body for the Authority. There is also a Technical Advisory Panel and an Audit and Risk Committee.

Budget revenue is sourced from predetermined “formulae based” financial contributions by the six Constituent Councils, and external funding opportunities.

A part-time contract Executive Officer and part-time contract administrative person are the only ongoing personnel resources, assisted from time to time by staff from the Constituent Councils.

INFOGRAPHIC TO BE INSERTED HERE - MAP OF CATCHMENT, ACHIEVEMENT PROJECTS, SPECIFIC SITES, GENERAL COMMENTARY OF FLOODING RISK ETC

### **Previous achievements for inclusion**

- Construction of the flood control Dam on the North Para (Bruce Eastick North Para Flood Mitigation Dam) in 2007.
- Facilitated Gawler River Open Space Strategy 2008.
- Modification of the South Para Reservoir Dam and spillway in 2012.
- Extensive flood mapping and hydrology reports facilitated.
- Completed the Gawler River 2016 Flood Review.

### **Strategic projects either underway or planned, including immediate priorities for GRFMA for inclusion**

- Deliver the Lower Gawler River flood mitigation measures.
- Commenced the Gawler River Stormwater Management Plan .
- Finalising Gawler River Flood Mitigation Planning (GRUMP).
- Partnering with the SA Government to deliver the 2021/2022 State Budget Gawler River Flood Mitigation initiatives (SA Government funding allocation of \$9m over three years).

## 2. ABOUT THIS STRATEGIC PLAN

This Strategic Plan has been developed by the GRFMA Board to guide its activities and also communicate its strategic directions and priority actions for the period 2021 to 2026, as well as matters for consideration beyond 2026 (nominally 2036). It follows a flow from **PURPOSE** to consideration of **KEY INFLUENCES** on the Authority's activities, to **STRATEGIC DIRECTIONS** to be followed, to **PRIORITY ACTIONS** aimed at achieving **OBJECTIVES** that support the strategic directions, grouped under three **THEMES**. The flow is described in the following diagram.



### Roles

Councils and subsidiary bodies can have different roles depending on legislative requirements and other considerations. The following table provides a broad outline of potential roles.

Role	Description
No role	There is no identified role for the organisation.
Information channel	Information about a service or activity of other bodies is channelled by the organisation through, for example, links to the websites of those bodies.
<b>Advocate</b>	<b>The organisation may advocate to another government (or other organisation) for certain things to happen.</b>
<b>Facilitator</b>	<b>A step further from advocacy where the organisation may join with other parties to work out a solution to an issue affecting the area.</b>
Agent	Typically, this would involve the organisation delivering a service, funded by a government agency, that is, or likely to be regarded as, the responsibility of another government.
Part funder	The organisation either provides funding to another body to meet part of the cost of that body providing a function/service activity, or receives funding from another body (usually a government agency) to meet part of the cost of the organisation delivering the function/service activity.
<b>Asset owner</b>	<b>As the owner (or custodian) of an asset, the organisation has responsibility for capital, operating and maintenance costs.</b>
Regulator	The organisation has a legislated regulatory role for which it is required to fund from its own resources.
Service provider	The full cost (apart from fees for cost recovery, government grants etc) of a service or activity is met by the organisation.

Most relevant to the Authority are the bolded roles of **Advocate**, **Facilitator**, and **Asset Owner** given the (poorly defined) shared responsibility between Local and State Government for flood mitigation. The priority actions in the Strategic Plan each include a role for the Authority which should be read in conjunction with the above table. Also included for each priority action is a description of Why the action is to be taken, How and When it will be undertaken, and by Whom.

### Measuring and monitoring performance against the Plan

Performance measures, set out under each theme in the Strategic Plan, will assist in monitoring achievement of the stated objectives. Progress against the Plan will be reported annually in the Board's annual report.

### **Reviewing the Plan**

Although the Plan has been developed for a five year horizon, things can change quickly. The Strategic Plan will be reviewed after the Gawler River Stormwater Management Plan is completed to make any adjustments required as a result of that plan and annually thereafter at a Board workshop to refresh it as required.

## **3. THE PLAN**

### **OUR PURPOSE**

The Authority is a separate legal entity that operates in accordance with a Charter agreed by all six Constituent Councils. Our purpose is set out in clause 3 of the Charter:

*The Authority has been established for the purpose of coordinating the planning, construction, operation and maintenance of **flood mitigation infrastructure for the Gawler River**, and for the following functions:*

*3.1.1 to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;*

*3.1.2 to provide a forum for the discussion and consideration of topics relating to the Constituent Councils' obligations and responsibilities in relation to management of flooding of the Gawler River;*

*3.1.3 to advocate on behalf of the Constituent Councils and their communities where required to State and Federal Governments for legislative policy changes on matters related to flood mitigation and management and associated land use planning with Gawler River flood mitigation;*

*3.1.4 to facilitate sustainable outcomes to ensure a proper balance between economic, social, environmental, and cultural considerations; and*

*3.1.5 to provide advice as appropriate to the Constituent Councils in relation to development applications relevant to the Authority's roles and functions.*

**As can be seen from the wording in the Charter, the Authority's primary focus is on flood mitigation infrastructure for the Gawler River and all other functions listed in clause 3 are subsidiary to that purpose.**

### **KEY INFLUENCES**

Numerous factors have a significant influence on the operations of the Authority. These include:

- Arrangements for managing stormwater in South Australia are very complicated, reflecting incremental changes over time in legislation, guidelines, structures, and funding arrangements. For the Authority, specific concerns are:
  - There is no clear definition of the responsibilities of levels of government for managing stormwater.
  - Floodplain management is not well recognised in the current framework for stormwater management.
  - Responsibilities for different aspects of managing the Gawler River sit with various (mostly SA Government) agencies, yet there is no overarching structure, body, or plan to ensure an integrated approach to managing it.
  - Most of the Gawler River is located on private land (a common situation in South Australia) which restricts the ability of the Authority (and other bodies) to carry out its functions.



- The extent and cost of flood mitigation works required and the limited external funding available.
- The effects of flooding on intensive food production and residential properties on the Northern Adelaide Plains.
- Impacts of climate change on the timing, frequency, and volumes of flows into the River.
- Changes in stormwater flows and the risks of flooding associated with new residential development in the Gawler River catchment.
- The level of community understanding of the risks of flooding and how individuals can reduce the risks.
- Signs of growing interest in the concept of water cycle management with greater integration of different aspects of water management, including stormwater and floodwater.
- Differences in perspectives and priorities between upstream and downstream Constituent Councils in relation to beneficiaries, funding arrangements, and priorities.
- The limited resource base of the Authority, which is supplemented on an ad-hoc basis through partnering with Constituent Councils.

## OUR STRATEGIC DIRECTION

Consistent with our purpose, we will focus on planning for, building, and maintaining physical infrastructure that helps to mitigate the impacts of flooding in the Gawler River. Completion of the Stormwater Management Plan for the Gawler River early in the life of this Strategic Plan is an important step in that regard.

To assist with achieving that purpose, we will also:

- Monitor and respond to new information about climate change and hydrological influences.
- Seek improved funding arrangements for stormwater and floodplain management for the Gawler River and in South Australia generally.
- Contribute to strategic public agency discussions that may lead to better arrangements for an integrated approach to water management in the Gawler River and wider catchment.
- Annually consider our performance to ensure we are operating at a high level.
- Ensure there is clarity about the respective roles and responsibilities of the Authority and Constituent Councils in relation to mitigating flooding in the Gawler River, and there are suitable partnering arrangements in place to keep administrative costs low.
- Assist with information and advice for stakeholders along the Gawler River impacted by flooding.
- Develop other strategic documents to ensure the path to maintaining financial sustainability is clear.
- Consider the lifespan of the Authority beyond the creation of physical infrastructure.

## THEMES & OBJECTIVES

The Plan is arranged under three themes, each with its own objective, related to the outcomes to be pursued.

### **Theme 1: Design, build, and maintain physical flood mitigation infrastructure**

Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targetted levels of performance.

## **Theme 2: Develop and evolve key relationships**

**Objective:** To maintain key relationships that are most important to the Authority achieving its purpose.

## **Theme 3: Ensure good governance and ongoing financial sustainability**

**Objective:** To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

# **OUR PRIORITY ACTIONS**

## **Theme 1: Plan, design, build, and maintain physical flood mitigation infrastructure**

**Objective:** To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targetted levels of performance.

### **Performance measures**

- 1) Agreed infrastructure projects are delivered on time and on budget.
- 2) Infrastructure is fit for purpose and delivers the benefits for which it was designed.
- 3) Infrastructure is maintained efficiently and to an agreed level of condition.

---

### **Priority action 1.1 – Finalise preparation of the Gawler River Stormwater Management Plan.**

---

**Role:** Asset owner

**Why:** The Gawler River Stormwater Management Plan will be the key document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

**How:** Through the appointed consultant and supporting project governance arrangements.

**When:** Year 1 of implementation of the Strategic Plan.

**Who:** SMP Project Manager and oversight by the SMP Project Steering Committee.

---

### **Priority action 1.2 - Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits.**

---

**Role:** Asset owner

**Why:** The default policy position of the Authority has been for a 1 in 100 year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

**How:** As part of developing the Gawler River Stormwater Management Plan.

**When:** In conjunction with developing the Gawler River Stormwater Management Plan.

**Who:** SMP Project Manager and oversight by the SMP Project Steering Committee.

---

**Priority action 1.3 – Consider the requirement to review hydrological models on the release of new industry accepted climate and rainfall models.**

---

**Role:** Asset owner

**Why:** The Gawler River Stormwater Management Plan will be based on the latest industry accepted climate and rainfall models. As new data becomes available the models may change.

**How:** Partner with one or more Constituent Councils, the Northern and Yorke Landscape Board, and Green Adelaide.

**When:** Undertake as new climate and rainfall models are released.

**Who:** Board to initiate partnering program with other organisations to access information and advice.

---

**Priority action 1.4 – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.**

---

**Role:** Asset owner

**Why:** A schedule of works will enable the Authority and Constituent Councils to plan for implementation of the projects.

**How:** Through discussions and agreement with Constituent Councils.

**When:** Develop the schedule of works in Year 1 of implementation of the Strategic Plan and implement projects as suitable funding arrangements are in place.

**Who:** Executive Officer to initiate.

---

**Priority action 1.5 – Report annually on progress with implementation of the Gawler River Stormwater Management Plan, including the planning and delivery of associated works and actions by Constituent Councils and other bodies.**

---

**Role:** Asset owner and potentially advocate

**Why:** Formal annual reporting on progress will ensure implementation of the SMP receives the attention it deserves and help to identify any gaps or barriers to delivery.

**How:** Include in the Annual Report.

**When:** Commence in year 2 of implementation of the Strategic Plan.

**Who:** Executive Officer to initiate.

---

**Theme 2: Develop and evolve key relationships**

**Objective:** To maintain key relationships that are most important to the Authority achieving its purpose.

**Performance measures**

- 1) Key relationships are in place and are assisting the Authority to undertake its functions.
- 2) Opportunities to bring together government agencies to improve governance arrangements for managing the Gawler River are adequately pursued.
- 3) Opportunities to advocate for and/or respond to potential improvements to arrangements for stormwater and floodplain management are adequately pursued.
- 4) The Board is satisfied that it has an adequate understanding of community views about flooding.

---

**Priority action 2.1 - Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low cost base for the Authority.**

---

**Role:** Asset owner

**Why:** There is a symbiotic relationship between the Authority and the Constituent Councils under which each has their own roles and responsibilities. Documenting the respective roles and responsibilities would provide clarity for all parties. Identification of partnering opportunities within the capacities of the Councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

**How:** Working group of Council staff on the Board and the Executive Officer.

**When:** Year 1 of implementation of the Strategic Plan.

**Who:** Executive Officer to initiate.

---

**Priority action 2.2 - Develop and implement an annual (or other agreed frequency) assessment by seeking and evaluating Constituent Councils' views about the Authority's performance and actions under the roles and responsibilities framework in Priority Action 2.1, as well as their own performance under the framework.**

---

**Role:** Asset owner

**Why:** The Constituent Councils all have their own interests and a formal process for obtaining and assessing their feedback would allow the Authority to identify any areas requiring attention. It would also allow the Councils to assess their own performance under the roles and responsibilities framework.

**How:** A framework for the assessment process could initially be discussed by the Board and with the Constituent Councils, and then be the subject of reports to future Board meetings until an agreed process is determined.

**When:** Year 2 of implementation of the Strategic Plan.

**Who:** Executive Officer to initiate, possibly with assistance of staff of the Constituent Councils.

---

**Priority action 2.3 – Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia.**

---

**Role:** Advocate/facilitator

**Why:** With frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.

**How:** Develop the narrative and identify opportunities to share it with key bodies and individuals.

**When:** Develop the narrative in Year 1 of implementation of the Strategic Plan.

**Who:** Executive Officer to initiate, possibly with assistance of staff of the Constituent Councils.

---

**Priority action 2.4 – Proactively pursue governance structures and/or management approaches that bring together the various government agencies involved in water management related to the Gawler River to ensure coordinated action is taken to reduce flood risk, while contributing to greater integration of water management.**

---

**Role:** Advocate/facilitator

**Why:** No single body has responsibility, authority, or funding to holistically manage all water aspects for the Gawler River or other watercourses in South Australia. Working together between agencies can help to achieve an integrated approach and deliver better economic, environmental, and social outcomes.

**How:** Either initiate or respond to discussions about improved integration.

**When:** Year 2 of implementation of the Strategic Plan.

**Who:** Executive Officer and Chair to initiate.

---

**Priority action 2.5 - With Constituent Councils, monitor community views about flood control and management and factor into communication about the Authority's functions.**

---

**Role:** Asset owner

**Why:** Understanding community views about flood control and management is an important element of planning for both the Authority and Constituent Councils.

**How:** Develop and implement a program across multiple Constituent Councils to build understanding.

**When:** Year 2 of implementation of the Strategic Plan, taking account of material in the Gawler River Stormwater Management Plan.

**Who:** Executive Officer to initiate, possibly with assistance of staff of the Constituent Councils.

---

**Priority action 2.6 - Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.**

---

**Role:** Asset owner

**Why:** Communication with communities is likely to be a joint activity between the Constituent Councils and the Authority.

**How:** Work with key staff of the Constituent Councils on a program of communication activities based on timing and/or specific trigger events.

**When:** Year 1 of implementation of the Strategic Plan.

**Who:** Executive Officer to initiate.

---

**Theme 3: Ensure good governance and ongoing financial sustainability**

**Objective:** To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

**Performance measures**

- 1) The Board has a clear understanding of the Authority's performance and addresses any areas identified as requiring attention.
  - 2) A full suite of strategic documents as required in the GRFMA Charter is developed in the agreed timeframe, kept up to date, and used to assist in decision making.
  - 3) Financial sustainability targets are met.
- 

**Priority action 3.1 - Implement the agreed outcomes from Charter Review 2 which was finalised in 2020.**

---

**Role:** Advocate, facilitator, asset owner

**Why:** The second stage of reviewing the Authority's Charter was completed late in 2020. Implementation of agreed outcomes from the review will finalise that process.

**How:** Once agreement is reached with all Constituent Councils, determine a timeline for processing the changes required to the Charter.

**When:** Year 1 of implementation of the Strategic Plan.

**Who:** Executive Officer to initiate.

---

**Priority action 3.2 - Consider annually the Authority's performance and identify any changes that may be required to the Charter, the Strategic Plan, policy settings, relationships, and communication and engagement.**

---

**Role:** Asset owner

**Why:** A formal requirement for the Board to consider performance can be used as a means of identifying and addressing gaps or problems in the Authority's operations.

**How:** Initial discussion at a Board meeting, followed by a report by the Chair and Executive Officer.

**When:** Year 1 of implementation of the Strategic Plan.

**Who:** Executive Officer and Chair to initiate.

---

**Priority action 3.3 – Develop fit for purpose risk management, asset management, and long term financial plans.**

---

**Role:** Asset owner

**Why:** The Charter requires these plans to be prepared and adopted. All three Plans will assist the Board in decision making and show that risk, asset management, and long term financial planning are being addressed.

**How:** Working groups of the Executive Officer and relevant staff from the Constituent Councils could advise on and oversee project arrangements to develop the Plans.

**When:** Complete over a period agreed by the Board.

**Who:** Executive Officer to initiate.

---

**Priority action 3.4 – Determine the future lifespan of the Authority and scenarios for ownership, management, maintenance, and replacement of its assets.**

---

**Role:** Asset owner

**Why:** The question of the lifespan of the Authority is important for clarity about future arrangements for managing its assets and the steps required to successfully implement those arrangements.

**How:** Board workshops, supplemented by specialist advice as required, informed by the Gawler River Stormwater Management Plan.

**When:** Year 5 of implementation of the Strategic Plan.

**Who:** Executive Officer to initiate.

---

**Priority action 3.5 - Continue to work with Constituent Councils and their external auditors and the Authority's audit committee and external auditor to reach an acceptable position in relation to the funding of depreciation.**

---

**Role:** Asset owner

**Why:** Depreciation of the Authority's assets is currently not funded through annual budgets and there are differing opinions about whether that should remain the case.

**How:** Through a working group of the Executive Officer and Constituent Council finance staff, consulting with the Authority's audit committee and external auditor, and the external auditors of the Constituent Councils.

**When:** After completion and adoption of the Asset Management Plan and Long Term Financial Plan and with reference to the Gawler River Stormwater Management Plan.

**Who:** Initiated by the Executive Officer and undertaken by the Working group shown under "How" above.

## GRFMA STRATEGIC PLAN 2021 – 2026 ON A PAGE

### Our purpose.....

In accordance with clause 3 of the GRFMA Charter, our primary purpose is to provide physical infrastructure for flood mitigation on the Gawler River. All other parts of clause 3 are subsidiary to that focus.

### Theme 1: Design, build, and maintain physical flood mitigation infrastructure

**Objective:** To have in place physical flood mitigation infrastructure that is fit for purpose and achieves the targetted levels of performance.

#### Performance measures

- 1) Agreed infrastructure projects are delivered on time and on budget.
- 2) Infrastructure is fit for purpose and delivers the benefits for which it was designed.
- 3) Infrastructure is maintained efficiently and to an agreed level of condition.

### Theme 2: Develop and evolve key relationships

**Objective:** To maintain key relationships that are most important to the Authority achieving its purpose.

#### Performance measures

- 1) Key relationships are in place and are assisting the Authority to undertake its functions.
- 2) Opportunities to bring together government agencies to improve governance arrangements for managing the Gawler River are adequately pursued.
- 3) Opportunities to advocate for and/or respond to potential improvements to arrangements for stormwater and floodplain management are adequately pursued.
- 4) The Board is satisfied that it has an adequate understanding of community views about flooding.

### Theme 3: Ensure good governance and ongoing financial sustainability

**Objective:** To ensure that the Authority meets contemporary standards and is financially sustainable for its whole life.

#### Performance measures

- 1) The Board has a clear understanding of the Authority's performance and addresses any areas identified as requiring attention.
- 2) A full suite of strategic documents is developed in the agreed timeframe, kept up to date and used to assist in decision making.
- 3) Financial sustainability targets are met.

<p><b>Priority action 1.1</b> - Finalise preparation of the Gawler River Stormwater Management Plan.</p> <p><b>Priority action 1.2</b> – Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits.</p> <p><b>Priority action 1.3</b> – Consider the requirement to review hydrological models on the release of new industry accepted climate and rainfall models.</p> <p><b>Priority action 1.4</b> – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan</p> <p><b>Priority action 1.5</b> - Report annually on progress with implementation of the Gawler River Stormwater Management Plan, including the planning and delivery of associated works and actions by Constituent Councils and other bodies.</p>		<p><b>Priority action 2.1</b> - Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low cost base for the Authority.</p> <p><b>Priority action 2.2</b> – Develop and implement an annual (or other agreed frequency) assessment by seeking and evaluating Constituent Councils’ views about the Authority’s performance and actions under the roles and responsibilities framework in Priority Action 2.1, as well as their own performance under the framework.</p> <p><b>Priority action 2.3</b> - Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia.</p> <p><b>Priority action 2.4</b> – Proactively pursue governance structures and/or management approaches that bring together the various government agencies involved in water management related to the Gawler River to ensure coordinated action is taken to reduce flood risk, while contributing to greater integration of water management.</p> <p><b>Priority action 2.5</b> – With Constituent Councils, monitor community views about flood control and management and factor into communication about the Authority’s functions.</p> <p><b>Priority action 2.6</b> - Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.</p>		<p><b>Priority action 3.1</b> - Implement the agreed outcomes from Charter Review 2 which was finalised in 2020.</p> <p><b>Priority action 3.2</b> – Consider annually the Authority’s performance and identify any changes that may be required to the Charter, the Strategic Plan, policy settings, relationships, and communication and engagement.</p> <p><b>Priority action 3.3</b> – Develop fit for purpose risk management, asset management, and long term financial plans.</p> <p><b>Priority action 3.4</b> - Determine the future lifespan of the Authority and scenarios for ownership, management, maintenance, and replacement of its assets.</p> <p><b>Priority action 3.5</b> - Continue to work with Constituent Councils and their external auditors and the Authority’s audit committee and external auditor to reach an acceptable position in relation to the funding of depreciation.</p>	
Implementation schedule					
Year 1: 1.1, 1.2, 1.4 (part), 2.1, 2.3, 2.6, 3.1, 3.2	Year 2: 1.5, 2.2, 2.4, 2.5	Year 3:	Year 4:	Year 5: 3.4	By trigger: 1.3, 1.4 (part), 3.3, 3.5



**Agenda Item:** 9  
**Committee:** Board  
**Meeting Date:** 17/06/2021  
**Title:** Correspondence

---

**Recommendation:**

**That the following correspondence be noted:**

- 1. The Barossa Council – Purpose of the Gawler River Floodplain Authority, and the membership of The Barossa Council.**
  - 2. Adelaide Plains Council – Strategic direction of GRFMA and constitutional purpose.**
  - 3. Stormwater Management Authority - competitive funding round for capital works projects.**
- 

Refer attached correspondence.

## Item 9.1

Reference: CM B11628, 21/40814

14 May 2021

Mr Ian Baldwin  
Chairperson  
Gawler River Floodplain Management Authority

Email: [ijbaldwin.14@bigpond.com](mailto:ijbaldwin.14@bigpond.com)

Dear Ian

I am writing following recent discussions held with the GRFMA, and our meeting held with Mayor Lange, Gary Mavrinac and myself on 14 April 2021 in relation to the purpose of the Gawler River Floodplain Authority, and the membership of The Barossa Council.

Council remains concerned over the viability of the Authority, and its recent financial performances have been a point of discussion. Council holds the position that the Authority should seek to reduce its focus in order to reduce its exposure to risks.

Council, at the Special Meeting held on 5 May 2021, received a confidential report covering the history of the GRFMA, Council's initial reluctance to join the Authority and the status of the current review of the Charter and financial contribution model.

Having considered its position, the Council request that the GRFMA Board move to have the Charter restricted, with the focus of the Authority being on the management/maintenance of the Flood Mitigation Dam, its fundamental original purpose.

If this is not achievable, Council will seek to pursue Clause 21 (Disputes) of the Charter, requiring the appointment of an expert to determine the dispute.

Please be assured that Council will continue to meet their obligations to the Authority throughout the process.

I am happy to meet and discuss the matter further if required.

Please do not hesitate to contact me if you have any queries

Yours sincerely,



Martin McCarthy  
**Chief Executive Officer - The Barossa Council**



heritage, lifestyle, opportunity, prosperity

**FROM THE OFFICE OF THE MAYOR**

Our Ref: D21/23604

28 May 2021

Mr Ian Baldwin  
Chairperson, Gawler River Floodplain Management Authority

By email: [ijbaldwin.14@bigpond.com](mailto:ijbaldwin.14@bigpond.com)

Dear Ian

**Re: Adelaide Plains Council's Adopted Position for the Future Direction of the GRFMA**

Following lengthy consideration by the elected body of the Adelaide Plains Council (APC), and upon advice from Council's legal providers and consulting engineers, I write to advise that APC, at its meeting held on 24 May 2021, adopted the below resolution:-

**21.1 Gawler River Floodplain Management Authority – Issues Overview and State of Play**

Moved Councillor Lush                      Seconded Councillor Strudwicke                      **2021/ 207**

***“that Council, having considered Item 21.1 – Gawler River Floodplain Management Authority – Issues Overview and State of Play, dated 24 May 2021:***

- 1. Expresses disappointment in decisions/inaction of the GRFMA Board since 2017 relative to:***
  - a. failure to act strategically since the October 2016 floods in the preparation of a Strategic Plan, Infrastructure and Asset Management Plan and Long Term Financial Plan, all of which would inform constituent councils' strategic planning documentation;***
  - b. failure to accede to APC's proposed motion to pursue an all of catchment Stormwater Management Plan which, if agreed to at the time, would now have resulted in delivery of same and a suite of priority projects to pursue; and***
  - c. failure to accede to APC's proposed motion to pursue a Charter Review which, if agreed to at the time, would now have resulted in constituent councils fully understanding their respective contributions to new flood mitigation infrastructure;***
- 2. Expresses concerns regarding the development of an abridged Stormwater Management Plan (not all of catchment) as well as the ongoing delivery of the State Government's four 'No Regrets' projects and what these initiatives, opposed by APC, will mean from a financial contribution perspective;***

3. ***Reinforces its position that the GRFMA ought to return to a singular focus, that being the management and maintenance of the Bruce Eastick Dam; and***
4. ***In consideration of 1 to 3 above, instructs the Chief Executive Officer to formally write to the Chair and Executive Officer of the GRFMA requesting that the focus of the Authority be restricted to the management and maintenance of the Bruce Eastick Dam."***

**CARRIED UNANIMOUSLY**

In consideration of the above, I respectfully request that the Executive of the GRFMA table this correspondence at your next Board meeting scheduled for 17 June 2021 for Board Members' consideration.

As Mayor, I would welcome the opportunity to discuss Council's position with you at a time, date and venue that is mutually convenient for all parties.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'M Wasley', with a stylized flourish at the end.

**Mark Wasley**  
**Mayor**



DEW-D0007804008

Level 5, 81-95 Waymouth Street  
ADELAIDE SA 5000

Mr David Hitchcock  
Executive Officer  
Gawler River Floodplain Management Authority  
Via email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

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Telephone: (08) 8124 4787  
Email: [sma@sa.gov.au](mailto:sma@sa.gov.au)

[www.sma.sa.gov.au](http://www.sma.sa.gov.au)

Dear Mr Hitchcock

**Stormwater Management Fund – competitive funding round for capital works projects now open**

The Stormwater Management Authority (SMA) administers the Stormwater Management Fund to provide grant assistance to local government entities undertaking stormwater management activities. The Minister for Environment and Water and the Local Government Association recently approved revised guidelines for the Stormwater Management Fund. Under the revised guidelines, applicants will now be able to apply for funding in three categories, as detailed in the *Stormwater Management Fund Guide for Applicants*, which are available at [www.sma.sa.gov.au](http://www.sma.sa.gov.au), including:

- Category A: stormwater management plans and other studies relating to stormwater management
- Category B: Stormwater management knowledge, capability and capacity building
- Category C: Capital works relating to stormwater management.

Applications for funding in Category A and B *can be submitted at any time*. However, a competitive funding round will be used to assess applications for funding in category C which may include detailed design of civil works, construction of civil works and land acquisition. This change has been made to ensure equitable access to the Fund and facilitate better prioritisation of the available funding.

The SMA is now calling for Category C project applications (capital works relating to stormwater management). Applications close 13 September 2021.

To obtain further information, including the guide for applicants and an application form, please go to: [www.sma.sa.gov.au](http://www.sma.sa.gov.au), email [sma@sa.gov.au](mailto:sma@sa.gov.au), or telephone Ms Laura Allen, Project Officer, on 8463 6247.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'DS Trebilcock'.

David Trebilcock  
**GENERAL MANAGER**

Date: 21 May 2021

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<b>Agenda Item:</b>	<b>10.1</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17 June 2021</b>
<b>Title:</b>	<b>Management of GRFMA Records</b>

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**Recommendation:****That:**

- 1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:**
  - Executive Officer; and**
  - Observers**

**in order to consider in confidence agenda item 10.1 GRFMA Records pursuant to Section 90(3)(d) of the Local Government Act 1999 on the basis that:**

- i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and**
  - (ii) would, on balance, be contrary to the public interest.**
- 2. This matter is confidential because the information herein provides commercial terms and conditions for provision of services to manage GRFMA Records and would provide advantage to a third party for negotiations regarding the service.**
  - 3. On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.**
- 

GRB 19/63 provides:

*That the Executive Officer be requested to seek quotations for scanning of GRFMA records currently held at the Barossa Council*

Several boxes of records have historically been located at the Barossa Council for safe keeping. The Barossa Council has previously expressed interests in having the records removed. As a regional subsidiary, GRFMA are covered by the State Records Act 1997 and its records are required to be disposed of in accordance with GDS 40.

GDS 40 provides legal disposal coverage for such records and identifies records of permanent or temporary value through the process of sentencing. Permanent value records can transfer to State Records in accordance with transfer standards.

Inquiries have now been made with relevant records management services for quotation of costs to provide the necessary services for sentencing and consideration for permanent storage with State Records or other options. Two quotations have been received for consideration.

On the basis that quotations received contain commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, it is recommended this matter be discussed under Confidential.

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<b>Agenda Item:</b>	<b>10.2</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>17 June 2021</b>
<b>Title:</b>	<b>Tenders Bruce Eastick North Para Flood Mitigation Dam Repairs</b>

---

**Recommendation:**

1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:
  - Executive Officer; and
  - Observers

in order to consider in confidence agenda item 10.2 Tenders Bruce Eastick North Para Flood Mitigation Dam Repairs pursuant to Section 90(3)(d) of the Local Government Act 1999 on the basis that:

- i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest.
2. This matter is confidential because the information herein provides commercial terms and conditions for provision of services to deliver repairs to the Bruce Eastick North Para Flood Mitigation Dam and would provide advantage to a third party for negotiations regarding the service.
  3. On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.
- 

**Bruce Eastick North Para Flood Mitigation Dam**

The GRFMA has been maintaining discussion on best approaches for processes to facilitate a body of work to undertake repairs as identified in the Bruce Eastick Dam Low Level Outlet Pipe Inspection Site Inspection Report 12/03/2018 and the Bruce Eastick Dam Baffle Replacement Design Report 3/4/2020.

The 10/03/2021 GRFMA Audit Committee meeting discussed this matter as well as Budget Review 2, in consideration of the draft 2021/2022 GRFMA Budget.

Of particular note was:

- a) the understanding that repairs would be of material cost and it being unrealistic to suggest a suitable cost estimate as a budget allocation prior to receipt of any tender submissions; and
  - b) discussion on the merits or otherwise to finance such works, eg via an annual budget allocation (2021/2022) or longer term via suitable debenture loan facility or Cash Advance Debenture (likely LGFA).
-



The GRFMA Audit Committee agreed that the most reasonable approach would be to seek advice on the cost of finance over suitable terms and then include an appropriate cost of finance provision in the 2021/2022 budget and subsequent budgets as required.

This process would facilitate opportunity for the GRFMA to consider any tender submissions and subject to subsequent due process and checks and balances, then facilitate contract arrangements for the level of repairs and costs agreed.

The GRFMA engaged LGA Procurement to independently undertake an open tender process and evaluation of tenders received for supply of the identified body of works.

Tenders closed 31/5/2021 and LGA Procurement has now provided a recommendation of preferred tender report.

On the basis that tenders received contain commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, it is recommended this matter be discussed under Confidential.