



NOTICE OF MEETING

TO: Chairperson:	Ms Kathryn Warhurst	Community Member
Deputy:	Mr Darren Cox	Community Member
Members:	Mr Tom Brdanovic	Community Member
	Mr Jack Gill	Community Member
	Cr Cody Davies	Council Member
	Cr Paul Koch	Council Member
	Cr Nathan Shanks	Council Member
	Ms Renee Chamberlain	Youth Advisory Committee Member
	Ms Jade Hancok	Youth Advisory Committee Member
	Ms Grace Gallagher	Youth Advisory Committee Member
	Mr Alexander Prior	Youth Advisory Committee Member
	Mr Jack Dazanos	Team Leader Environmental Services
	Mr Timothy Kelly	Environment and Sustainability Officer

NOTICE is hereby given that the next **Climate Emergency Action Plan Working Group meeting** for the **Town of Gawler** will be held in the Conference Room, Town of Gawler Administration Centre, 43 High Street, Gawler East, on **Wednesday 13 October 2021**, commencing at 6:30pm.

A copy of the Agenda for the above meeting is supplied.

A handwritten signature in black ink, appearing to read "RV", with a stylized flourish at the end.

Ryan Viney
Manager Development, Environment & Regulatory Services
12 October 2021

Order Of Business

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1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
- 2.5 Non-attendance

3 CONFIRMATION OF MINUTES

Climate Emergency Action Plan Working Group Meeting - 8 September 2021

4 DECLARATION OF INTEREST

5 BUSINESS ARISING FROM MINUTES

ACTIONS	Who	By When	Status
1. Contact Linda re: consultation process to ensure all are aware of this and have a clear understanding.	J Darzanos	13 October 2021	Combine Actions 1&8. Completed – Linda to attend Nov meeting
2. An additional meeting to be scheduled once the document has been received from the graphic designer. The working group to review the document prior to sending it to the Mayor for her review prior to the consultation period commencing	T Kelly	1 October 2021	Document not received as of 11-October
3. Copy of the consultation policy to be circulated to the members of the working group.	Cr Shanks		Complete
4. Summarise CEWP Working Group advice to refer to, in the briefing when the draft Plan is presented to Council seeking approval for community consultation	T Kelly	13 October 2021	Refer Agenda Item
5. The ideas documented from the meeting discussion on implementation be compiled into a single advice document that may be provided to Council for the implementation phase.	T Kelly	13 October 2021	Refer Agenda Item
6. The draft advice be further considered at the October CEAP meeting.	All	13 October 2021	Refer Agenda Item
7. To discuss the impact of lighting selection and controls on nocturnal fauna in advance of selecting the replacement lamps for Gawler.	Administration staff	As appropriate	Meeting to be scheduled
8. Staff to approach the Community Development Officer to a future CEAP Meeting to discuss the proposed CEAP Community Engagement Plan	J Darzanos & T Kelly	25 July 2021	Combine Actions 1&8

6 ITEMS LISTED FOR DISCUSSION

6.1 DRAFT CEAP GRAPHIC DESIGN UPDATE

Now expected 3rd week in October

6.2 INTERNAL CONSULTATION UPDATE

6.3 PUBLIC CONSULTATION PLAN

- Public Consultation Policy
- Public Consultation Plan (addresses the aspects of the policy are required for this consultation)
- Note: Whilst the CEAP is not a formally listed Strategic Management Plan by Council under Section 122 (8), of the Local Government Act 1999, the consultation will be carried out in accordance with Councils Public Consultation policy.

6.4 PROPOSED ADVICE TO COUNCIL

6.4.1 When seeking approval for community consultation the content of the briefing will include:

- How the draft Plan has been formulated
- Three key themes of supporting community to reduce emissions, leading by example and a commitment to engagement and advocacy.
- How the Plan compares with other Climate Change Plans from local government jurisdictions
- Internal and targeted engagement to date
- Costs and savings
- A consultation plan which meets the requirements of Council's public consultation policy

6.4.2 When seeking the approval of the CEAP once consultation feedback has been addressed, the content of the briefing will include:

- Outcomes of public consultation and how feedback has been addressed
- Any substantive updates to the draft Plan
- Update on costs and savings of the Plan
- CEAP Working Group suggestions on implementation and continued community engagement (as written up from the September CEAP Meeting and further development).

6.5 CEAP MEMBER UPDATES

- Public Lighting
- Other

7 CLOSE

8 NEXT ORDINARY MEETING