

**MINUTES OF TOWN OF GAWLER  
CLIMATE EMERGENCY ACTION PLAN WORKING GROUP MEETING  
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43  
HIGH STREET, GAWLER EAST  
ON WEDNESDAY, 21 AUGUST 2019 AT 5:40PM**

**PRESENT:** Cr Ian Tooley, Cr Paul Koch, Cr Nathan Shanks, Cr Cody Davies, Ms Kathryn Warhurst, Mr Timothy Kelly, Mr Jack Gill, Mr Angus Millikan, Mr Tom Brdanovic

**STAFF IN ATTENDANCE:** Jack Darzanos – Team Leader Environmental Services

**1 STATEMENT OF ACKNOWLEDGEMENT**

*We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.*

**2 ATTENDANCE RECORD**

- 2.1 Roll Call
- 2.2 Apologies  
Darren Cox, Cr Paul Little
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
- 2.5 Non-attendance

**3 CONFIRMATION OF MINUTES**

Nil

**4 BUSINESS ARISING FROM MINUTES**

Nil

**5 ITEMS LISTED FOR DISCUSSION**

- 5.1 Introduction of Working Group
- 5.2 Introduction - Climate Emergency Journey
- 5.3 Terms of Reference  
*Protocol for members communicating outside of meetings – Using Google Drive and discussing motions via Social Media were discussed. This item to be tabled at next meeting following staff consultation with Governance and IT departments.*  
*Timeframe for finalising Climate Emergency Action Plan – within the lifetime of the current Council – ie 3.5 years.*
- 5.4 Timing and Frequency of Meetings  
*Meeting Occurance – poll to be organised to determine most suitable time/date. Generally Monday, Wednesday, Thursday are preferred and 6pm is preferred start time.*

*Meeting Frequency – Meetings to occur monthly, with Special Meetings able to be called as required.*

5.5 Appointment of Chair and Deputy Chair

*Agreement was reached to defer this matter until next meeting when all members are present.*

*Jack Darznos to serve as Interim Chairperson.*

5.6 Objective/Priority of Working Group:

- To reduce emissions and absorbtion of carbon
- To bring community on side – changing attitudes – educating community

5.7 Process

- Briefing to be provided by Council staff regarding:
  - Council Electricity consumption - MWh per year
  - Council Water Use - K/Lt
  - Council Transportation - Fuel Consumption - Use of EVs
  - Council Natural Gas usage
  - Council Greenhouse Gas Inventory
  - Council Resource Usage
  - Community data regarding:
    - Broader Community Energy Use
    - Waste estimate from NAWMA
    - Community data funded by ARENA SAPN
    - Data needs to be straified by demographic
    - Train/public transport patronage

Kathryn Warhurst to liaise with Jack Darzanos to clarify information required from staff prior to next meeting.

Staff to provide relevant Council documents outlining policies and initiatives.

Opportunity for forums, guest speakers at these meetings

- Gap anyalysis – identify where consultant is required
- Consultation/collaboration with community, businesses, other Councils
- Formulate plan

**6 CLOSE**

**The Meeting closed at 8:00pm.**

**7 NEXT ORDINARY MEETING**

**To be advised.**

**The minutes of this meeting were confirmed at the Climate Emergency Action Plan Working Group Meeting held on .**

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**CHAIRPERSON**