

Town of Gawler

Complaint to Council Form

Gawler



Gawler Administration Centre
43 High Street, Gawler East SA 5118 (PO Box 130 Gawler SA 5118)
Phone: 08 8522 9211
Email: council@gawler.sa.gov.au www.gawler.sa.gov.au

A Complaint is an expression of dissatisfaction with a service which has, or should have, been received. Where Council has failed to meet the normal standards for a service which has been, or should have been, delivered the Complaints Policy and the Complaints Procedure apply.

Note: If you have a 'Request for Service' please visit our 'Request for Service' page on Council's website to lodge a request.

Name			
Address			
Phone		Date of Application	
Email			

Assistance required by applicant

Type: (eg interpreter)			
Name of person assisting		phone no. of person assisting	
Applicant to arrange	Yes <input type="checkbox"/> No <input type="checkbox"/>	Council to arrange	Yes <input type="checkbox"/> No <input type="checkbox"/>

Previous contact on same matter (Has the Council been contacted previously? If so who contacted the Council, you or someone else?)

Name	
Date/s	
Details	
Result	

Degree of urgency: (health or safety implications)

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Complaint description

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List of documents attached to form

1.	
2.	
3.	
4.	

Office Use Only

Signature of Applicant		Name of Council Officer Receiving Application	
		Position	
Date		TRIM Reference	