

2023/24 COMMUNITY GRANTS GUIDELINES

The Town of Gawler, through its Community Grants Program, aims to encourage community development by supporting a range of cultural and community projects, events, activities and other initiatives occurring within the Town of Gawler.

The information contained within this document outlines the types of projects and activities that will be considered for funding under the Community Grants. Eligible groups, organisations and individuals are invited to apply for up to **\$1,000** to assist with community focused projects and activities that directly benefit the Gawler community.

Objectives

- Stimulate community development through support of groups and organisations that are delivering community projects, events and activities within the Town of Gawler.
- Foster new services, initiatives and resources to address the needs of the local community.
- Create opportunities that develop the knowledge, skills and confidence of community members of all ages.
- Encourage increased participation in local community and cultural activities, building a greater sense of community pride.
- Recognise the importance of heritage conservation within the Town of Gawler.

Examples of Initiatives

Initiatives may include, but are not limited to, activity in the following areas:

- Community events.
- Community focused programs and activities, including forums and conferences.
- Activity that encourages artistic expression e.g. art workshops or exhibitions.
- Activity that promotes cultural diversity e.g. cultural learning sessions.
- Awareness raising activities.
- Crime prevention and social justice initiatives.
- Community education, training, volunteering and engagement initiatives.
- Purchase of equipment e.g. sporting equipment, mobility equipment, uniforms.
- Development and/or upgrade of facilities.
- Programs or services for marginalised groups.
- Initiatives that promote positive environmental outcomes and foster environmentally sustainable practices.

Council encourages applicants to consider and demonstrate a proactive approach to environmentally sustainable practices in all projects.

Eligible Criteria

- Incorporated bodies, not for profit community groups, non-government organisations and individuals within the Town of Gawler, that satisfy the guidelines, are eligible to apply.
- It is expected that applicants will meet at least 50% of the project or activity cost. This can be by way of in-kind support.
- Please note that if the requested funds are only part of the total required, details of how the balance will be raised will need to be provided.

Non-Eligible Criteria

- Organisations or individuals that are seeking commercial gain from the project (either directly or indirectly).
- The application must not come from a commercial enterprise.
- Monies already spent.
- Salaries (initial or ongoing).
- Fundraising purposes.

Conditions of Application

- No more than one (1) application can be submitted per organisation, group or individual.
- Applications must be made on the current Council Community Grants Application Form.
- All questions on the form must be answered.
- The application must clearly outline the involvement of, and benefit to, the Town of Gawler community.
- The application must come from an eligible body with a formal structure capable of responsible management of funds received; or an individual with demonstrated accountability procedures.
- Grants are considered to be a donation and will not incur GST.
- In order to assist as many groups as possible, grants will not exceed \$1,000 and applications for lesser amounts are encouraged. Some projects may be funded for a lesser amount than requested dependent on the number of applications received and the amount of funds available.

2023/24 COMMUNITY GRANTS GUIDELINES

Conditions of Accepted Application

- Funded projects and activities are expected to be completed within 12 months of the funding being received.
- If the project is cancelled or cannot be realised within 12 months of receiving the grant, the funds are to be returned to Council. Special circumstances will be considered.
- Council reserves the right to photograph and document any initiative for unlimited use in publications, website and social media that promotes the Town of Gawler.
- The sponsorship provided by the Town of Gawler to the successful applicant is to be acknowledged and included in all advertising, press releases and promotional literature produced by the successful applicant. The Town of Gawler's logo will be supplied so that it can be included in such acknowledgements.
- At conclusion of the project, a brief written assessment and expenditure statement is to be provided using the Council Community Grants Acquittal Form.

Assessment of Application

Each application will be assessed on merit by a Council appointed Grants Selection Panel. Final decisions on all applications are at the discretion of Council.

Priority will be given to projects and activities that:

- Have not received funding in the previous round of Community Grants.
- Address high areas of need, particularly those identified in Council or regional plans.
- Have long term benefits to the community.
- Are innovative and responsive to the brief.
- Demonstrate cooperation and encourage participation.
- Have a clearly defined plan outlining key outcomes.
- Promote community partnerships.
- Encourage participation, activation and community pride.
- Are able to be realised within budget and timeframes.

Submitting an Application

The current Community Grants Application Form can be downloaded from the Town of Gawler website:

www.gawler.sa.gov.au/communitygrants

A hard copy application form can be requested by contacting Council's Community Development Officer on 8522 9208 or email communitygrants@gawler.sa.gov.au

Applications must be received by 5pm on Friday 29 March 2024.

It is the responsibility of the applicant to ensure that the application form, along with all other relevant documentation, is properly completed and successfully submitted before the deadline. An acknowledgement will be provided on receipt of applications and it is the applicant's responsibility to contact Council if an acknowledgement is not received. No late applications will be accepted.

All applicants will receive written notification via mail or email regarding the outcome of their application. Successful applicants may be invited to attend a Community Grants presentation.

Applications can be submitted via email to: communitygrants@gawler.sa.gov.au

Or posted to: Community Development Officer
Town of Gawler
PO Box 130
Gawler SA 5118

APPLICATIONS CLOSE: Friday 29 March 2024 at 5pm. NO LATE APPLICATIONS WILL BE ACCEPTED

Enquiries to Community Development Officer: 8522 9208 or communitygrants@gawler.sa.gov.au