

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 8 December 2022
Civic Centre, 10 Playford Boulevard, Elizabeth

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 136th meeting of the Board.

1.2 Constituent Council GRFMA Board Representatives

1.3 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Mr Martin Mc Carthy, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Mr Richard Dodson, Light Regional Council, Board Member
- Cr Clint Marsh, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

1.4 Apologies

- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Michael Phillips-Ryder, Light Regional Council, Board Member

1.5 Appointment of Observers

GRB 22/58 Observers
Moved: Mr. J Miller
Seconded: Cr T Keen

That Cr Peter Rentoulis, City of Playford, Deputy Board Member and Cr John Lush, Adelaide Plains Council, Deputy Board Member be appointed as Observer

CARRIED UNANIMOUSLY

1.6 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB22/59 GRFMA Ordinary Meeting Minutes

Moved: Cr M Herrmann

Seconded: Cr P Koch

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 20 October 2022 as amended be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY

It was noted M Mc Carthy to be added to the list of persons present at the 20/10/2022 meeting.

2.2 Actions on Previous Resolutions

- Policy review report requested to be tabled at the 16/2/2023 Meeting.
- Charter Review 2 Funding Model proposal responses from all constituent councils to be tabled at the 16/2/2023 meeting.

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Ms Katharine Ward (Project Manager Gawler River Flood Management Climate Change, Coast & Marine Branch, Environment, Heritage & Sustainability Division, Department for Environment and Water) attended at 10.05 am for Item 8.1.

The meeting adjourned at 11:10am for a short break.

The meeting resumed at 11:25am.

6. Audit Committee

6.1 Audit Committee Meeting Minutes

GB22/60 Audit Committee Meeting Minutes
Moved: Cr M Herrmann
Seconded: Mr M McCarthy

That the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 28 November 2022 be received.

CARRIED UNANIMOUSLY

Cr M Herrmann declared a general conflict of interest in item 6.2 and advised he would remain in the room and abstain from voting.

6.2 Audit Committee Membership

GB22/61 Audit Committee Membership
Moved: Cr T Keen
Seconded: Cr B Preece

That the following Committee Members be reappointed to the GRFMA Audit Committee for a further two years until 30 June 2024:

- 1. Mr Peter Brass, Independent Member and Chair*
- 2. Cr Malcolm Herrmann, Adelaide Hills Council*
- 3. Mr Greg Pattinson, City of Playford*

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

Nil

8. Reports

8.1 Gawler River Flood Mitigation, Department for Environment and Water, Business Case

GB22/62 Gawler River Flood Mitigation, Department for Environment and Water, Business Case
Moved: Mr J Miller
Seconded: Cr C Marsh

That in consideration of the Gawler River Flood Mitigation Business Case presentation from the Department of Environment and Water to the GRFMA meeting held on 8 December 2022, the Executive Officer formally write to the constituent council CEOs setting out the below: -

- 1. Status update on work undertaken to date in the development of the Business Case and progress made to date*
- 2. Roadmap of anticipated schedule of works to 30 June 2023 to complete tranche 1*
- 3. Further works envisaged for tranche 2 of the Business Case beyond 30 June 2023 in preparation for submission to Infrastructure SA and benefits to be derived*
- 4. In relation to 3. above, an indication of additional costs likely to be required by the GRFMA and its constituent councils in order to complete the Business Case*
- 5. Request a formal response of constituent councils to the notion of further contributions required by no later than 31 January 2023*

CARRIED UNANIMOUSLY

8.2 Stormwater Management Plan Progress Report

GB22/63 Stormwater Management Plan Progress Report

Moved: Cr B Preece

Seconded: Mr J Miller

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.3 Stormwater Management Expert Panel

GB22/64 Stormwater Management Expert Panel

Moved: Mr J Miller

Seconded: Mr R Dodson

That the GRFMA notes the report and receives further progress reports as relevant to information being available.

CARRIED UNANIMOUSLY

8.4 Long Term Financial Plan and Asset Management Plan

GB22/65 Long Term Financial Plan and Asset Management Plan

Moved: Mr J Miller

Seconded: Cr B Preece

That the GRFMA:

- 1. Adopts the Long-Term Financial Plan 2023/2032 and the Asset Management Plan 2023/2032.*
- 2. Endorses use of the document to assist compilation of the 2023/2024 GRFMA Annual Plan and Annual Budget.*

CARRIED UNANIMOUSLY

8.5 Ownership and Responsibility for the Management of New Flood Monitoring Equipment

Ownership and Responsibility for the Management of New Flood Monitoring Equipment

Moved: Mr M McCarthy

Seconded: Cr B Preece

That the GRFMA assume ownership and ongoing operation and maintenance of the assets.

Lost

GB22/66 Ownership and Responsibility for the Management of New Flood Monitoring Equipment

Moved: Cr B Preece

Seconded: Ms W Young

That the GRFMA:

- 1. Receive the report,*
- 2. Respond to the Barossa Council and City of Playford advising at this point in time the GRFMA is not prepared to accept the proposal as put by the Department for Environment and Water*

CARRIED

8.6 Disaster Relief Australia

GB22/67 Disaster Relief Australia

Moved: Cr M Herrmann

Seconded: Mr R Dodson

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.7 Executive Officer Review – Interim

David Hitchcock, Executive Officer, advised of a general conflict of interest in item 8.7 and left the meeting at 12.24 pm.

Cr B Preece left the meeting at 12.25 pm

GB22/68 Executive Officer Review – Interim

Moved: Cr M Herrmann

Seconded: Mr R Dodson

That the GRFMA requests:

- 1. The Chair, Mr I Baldwin, to facilitate an interim review of the Executive Officer service provision as per Consultancy Agreement (GRFMA Contract: 1/21).*
- 2. A report on findings of the review be provided to the 16 February 2023 GRFMA meeting.*

CARRIED

Cr B Preece, returned to the meeting at 12.26 pm

David Hitchcock, Executive Officer, returned to the meeting at 12.26 pm

Ian Baldwin, Chairperson, advised of a general conflict of interest in item 8.8 and left the meeting at 12.26 pm

Acting Chairperson

GB22/69 Acting Chairperson

Moved: Cr M Herrmann

Seconded: Cr P Koch

That Mr. J Miller be appointed acting chairperson for consideration of item 8.8

CARRIED

8.8 GRFMA Chairperson Review

GB22/70 GRFMA Chairperson Review

Moved: Cr B Preece

Seconded: Cr T Keen

That the GRFMA:

1. *Facilitates an interim review of the current GRFMA Chairpersons appointment in relation to:*
 - a. *Quality of chair and leadership services provided.*
 - b. *Strategy and vision objectives*
 - c. *Adequacy of remuneration to the position (clause 4.4.5)*
2. *Appoints the following persons to the review panel: (to be determined)*
 - I. *Mr G Pattinson*
 - II. *Mr J Miller*
 - III. *Cr M Herrmann*
 - IV. *Cr P Koch*
3. *Receives a report on the deliberation of the review panel at the 16 February 2023 GRFMA meeting.*

CARRIED UNANIMOUSLY

8.9 GRFMA Schedule of Meetings

GB22/71 GRFMA Schedule of Meetings

Moved: Cr T Keen

Seconded: Cr C Marsh

That the Schedule of ordinary GRFMA meetings for 2023 be:

- *Thursday 16 February 2023, Adelaide Hills Council*
- *Thursday 20 April 2023, Light Regional Council*
- *Thursday 15 June 2023, The Barossa Council*
- *Thursday 17 August 2023, Town of Gawler*
- *Thursday 19 October 2023, Adelaide Plains Council*

- *Thursday 14 December 2023, City of Playford*

CARRIED UNANIMOUSLY

Cr B Preece, Mr M McCarthy and Cr P Rentoulis left the meeting at 12.42 pm

8.10 Financial Report and Budget Review 1

GB22/72 Financial Report and Budget Review 1

Moved: Mr R Dodson

Seconded: Cr P Koch

That the GRFMA:

1. *Receives the financial report as of 30 November 2022 showing a cash at bank balance of \$32,482.06*
2. *Notes internal cash lending for CAD offset is \$231,940.*
3. *Adopts the GRFMA 2022/2023 Budget Review 1 documents November 2022, and the variances contained as its amended and current budget for the period ended 30 June 2023.*

CARRIED UNANIMOUSLY

8.11 GRFMA Annual Business Plan Progress Report

GB22/73 GRFMA Annual Business Plan Progress Report

Moved: Mr J Miller

Seconded: Cr T Keen

That the GRFMA receives the progress report of the GRFMA Business Plan 2022-2023.

CARRIED UNANIMOUSLY

9. Correspondence

Refer Agenda Item 8.4.

10. Confidential

Nil

11. Urgent Matters Without Notice

Recognition of Service

GB22/74 Recognition of service

Moved: Mr J Miller

Seconded: Cr M Herrmann

That the GRFMA

- 1. Record a vote of thanks for contribution of services to outgoing members of the GRFMA Board,*
- 2. Request the Executive Officer to forward a letter of appreciation to outgoing members*

CARRIED UNANIMOUSLY

12. Next Meeting

Date and Time: 9:45am – Thursday, 16 February 2023

Host: Adelaide Hills Council

13. Closure

The Chairperson thanked the members for their attendance and contributions, wished members a safe festive season and closed the meeting at 12.53 pm

Chair _____ Date _____