

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

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Dear Member,

NOTICE OF MEETING

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

Date: Thursday, 16 February 2023

Time: 9:45am

Place: Adelaide Hills Council

Venue: Committee Meeting Room, 36 Nairne Rd, Woodside



David E Hitchcock

EXECUTIVE OFFICER



The Barossa Council

Gawler



AGENDA

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

ORDINARY

16 FEBRUARY 2023

Adelaide Hills Council

Committee Meeting Room, 36 Nairne Rd, Woodside

1. Meeting of the Board

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present (please sign the Attendance Register)
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

2. Confirmation of Minutes

- 2.1 GRFMA Ordinary Meeting Minutes.....Page 4
- 2.2 Actions on Previous Resolutions.....Page 12
- 2.3 Matters Arising from the Minutes

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

6. Audit Committee

Nil

7. Technical Assessment Panel

Nil

8. Reports

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8.5	Draft GRFMA Annual Business Plan and Draft GRFMA 2023/2024 Budget...	Page 33

9. Correspondence

Nil

10. Confidential

10.1	Executive Officer Review – Interim.....	Page 35
10.2	GRFMA Chairperson Review.....	Page 37

11. Urgent Matters Without Notice

12. Next Meeting

Date and Time: Thursday, 20 April 2023, 9:45am
Venue: Light Regional Council

13. Closure

Agenda Item: 2.1
Committee: Board
Meeting Date: 16 February 2023
Title: GRFMA Ordinary Meeting Minutes

Recommendation:

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 8/12/2022 be confirmed as a true and accurate record of that meeting.

Refer attached minutes.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 8 December 2022
Civic Centre, 10 Playford Boulevard, Elizabeth

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 136th meeting of the Board.

1.2 Constituent Council GRFMA Board Representatives

1.3 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Mr Martin McCarthy, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Mr Richard Dodson, Light Regional Council, Board Member
- Cr Clint Marsh, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

1.4 Apologies

- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Michael Phillips-Ryder, Light Regional Council, Board Member

1.5 Appointment of Observers

GRB 22/58 Observers
Moved: Mr J Miller
Seconded: Cr T Keen

That Cr Peter Rentoulis, City of Playford, Deputy Board Member and Cr John Lush, Adelaide Plains Council, Deputy Board Member be appointed as Observers.

CARRIED UNANIMOUSLY

1.6 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB22/59 **GRFMA Ordinary Meeting Minutes**
Moved: **Cr M Herrmann**
Seconded: **Cr P Koch**

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 20 October 2022 as amended be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY

It was noted Mr McCarthy to be added to the list of persons present at the 20/10/2022 meeting.

2.2 Actions on Previous Resolutions

- Policy review report requested to be tabled at the 16/2/2023 Meeting.
- Charter Review 2 Funding Model proposal responses from all Constituent Councils to be tabled at the 16/2/2023 meeting.

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Ms Katharine Ward (Project Manager Gawler River Flood Management Climate Change, Coast & Marine Branch, Environment, Heritage & Sustainability Division, Department for Environment and Water) attended at 10:05 am for Item 8.1.

The meeting adjourned at 11:10am for a short break.

The meeting resumed at 11:25am.

6. Audit Committee

6.1 Audit Committee Meeting Minutes

GB22/60 Audit Committee Meeting Minutes

Moved: Cr M Herrmann

Seconded: Mr M Mc Carthy

That the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 28 November 2022 be received.

CARRIED UNANIMOUSLY

Cr M Herrmann declared a general conflict of interest in item 6.2 and advised he would remain in the room and abstain from voting.

6.2 Audit Committee Membership

GB22/61 Audit Committee Membership

Moved: Cr T Keen

Seconded: Cr B Preece

That the following Committee Members be reappointed to the GRFMA Audit Committee for a further two years until 30 June 2024:

- 1. Mr Peter Brass, Independent Member and Chair*
- 2. Cr Malcolm Herrmann, Adelaide Hills Council*
- 3. Mr Greg Pattinson, City of Playford*

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

Nil

8. Reports

8.1 Gawler River Flood Mitigation, Department for Environment and Water, Business Case

GB22/62 Gawler River Flood Mitigation, Department for Environment and Water, Business Case

Moved: Mr J Miller

Seconded: Cr C Marsh

That in consideration of the Gawler River Flood Mitigation Business Case presentation from the Department of Environment and Water to the GRFMA meeting held on 8 December 2022, the Executive Officer formally write to the Constituent Council CEOs setting out the below:

- 1. Status update on work undertaken to date in the development of the Business Case and progress made to date.*
- 2. Roadmap of anticipated schedule of works to 30 June 2023 to complete tranche 1.*
- 3. Further works envisaged for tranche 2 of the Business Case beyond 30 June 2023 in preparation for submission to Infrastructure SA and benefits to be derived.*
- 4. In relation to 3. above, an indication of additional costs likely to be required by the GRFMA and its constituent councils in order to complete the Business Case.*

5. *Request a formal response of Constituent Councils to the notion of further contributions required by no later than 31 January 2023.*

CARRIED UNANIMOUSLY

8.2 Stormwater Management Plan Progress Report

GB22/63 Stormwater Management Plan Progress Report

Moved: Cr B Preece

Seconded: Mr J Miller

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.3 Stormwater Management Expert Panel

GB22/64 Stormwater Management Expert Panel

Moved: Mr J Miller

Seconded: Mr R Dodson

That the GRFMA notes the report and receives further progress reports as relevant to information being available.

CARRIED UNANIMOUSLY

8.4 Long Term Financial Plan and Asset Management Plan

GB22/65 Long Term Financial Plan and Asset Management Plan

Moved: Mr J Miller

Seconded: Cr B Preece

That the GRFMA:

- 1. Adopts the Long-Term Financial Plan 2023/2032 and the Asset Management Plan 2023/2032.*
- 2. Endorses use of the document to assist compilation of the 2023/2024 GRFMA Annual Plan and Annual Budget.*

CARRIED UNANIMOUSLY

8.5 Ownership and Responsibility for the Management of New Flood Monitoring Equipment

Ownership and Responsibility for the Management of New Flood Monitoring Equipment

Moved: Mr M Mc Carthy

Seconded: Cr B Preece

That the GRFMA assume ownership and ongoing operation and maintenance of the assets.

LOST

GB22/66 Ownership and Responsibility for the Management of New Flood Monitoring Equipment
Moved: Cr B Preece
Seconded: Ms W Young

That the GRFMA:

- 1. Receives the report.*
- 2. Responds to the Barossa Council and City of Playford advising at this point in time the GRFMA is not prepared to accept the proposal as put by the Department for Environment and Water.*

CARRIED

8.6 Disaster Relief Australia

GB22/67 Disaster Relief Australia
Moved: Cr M Herrmann
Seconded: Mr R Dodson

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.7 Executive Officer Review – Interim

David Hitchcock, Executive Officer advised of a general conflict of interest in item 8.7 and left the meeting at 12:24pm.

GB22/68 Executive Officer Review – Interim
Moved: Cr M Herrmann
Seconded: Mr R Dodson

That the GRFMA requests:

- 1. The Chair, Mr I Baldwin, to facilitate an interim review of the Executive Officer service provision as per Consultancy Agreement (GRFMA Contract: 1/21).*
- 2. A report on findings of the review be provided to the 16 February 2023 GRFMA meeting.*

CARRIED

Cr B Preece left the meeting at 12:25pm.

Cr B Preece, returned to the meeting at 12:26pm.

David Hitchcock, Executive Officer, returned to the meeting at 12:26pm.

Ian Baldwin, Chairperson, advised of a general conflict of interest in item 8.8 and left the meeting at 12:26pm.

GB22/69 Acting Chairperson
Moved: Cr M Herrmann
Seconded: Cr P Koch

That Mr. J Miller be appointed Acting Chairperson for consideration of item 8.8.

CARRIED

8.8 GRFMA Chairperson Review

GB22/70 GRFMA Chairperson Review

Moved: Cr B Preece

Seconded: Cr T Keen

That the GRFMA:

1. *Facilitates an interim review of the current GRFMA Chairpersons appointment in relation to:*
 - a. *Quality of chair and leadership services provided.*
 - b. *Strategy and vision objectives*
 - c. *Adequacy of remuneration to the position (clause 4.4.5)*
2. *Appoints the following persons to the review panel: (to be determined)*
 - I. *Mr G Pattinson*
 - II. *Mr J Miller*
 - III. *Cr M Herrmann*
 - IV. *Cr P Koch*
3. *Receives a report on the deliberation of the review panel at the 16 February 2023 GRFMA meeting.*

CARRIED UNANIMOUSLY

8.9 GRFMA Schedule of Meetings

GB22/71 GRFMA Schedule of Meetings

Moved: Cr T Keen

Seconded: Cr C Marsh

That the Schedule of ordinary GRFMA meetings for 2023 be:

- *Thursday 16 February 2023, Adelaide Hills Council*
- *Thursday 20 April 2023, Light Regional Council*
- *Thursday 15 June 2023, The Barossa Council*
- *Thursday 17 August 2023, Town of Gawler*
- *Thursday 19 October 2023, Adelaide Plains Council*
- *Thursday 14 December 2023, City of Playford*

CARRIED UNANIMOUSLY

Cr B Preece, Mr M McCarthy and Cr P Rentoulis left the meeting at 12:42pm.

8.10 Financial Report and Budget Review 1

GB22/72 Financial Report and Budget Review 1

Moved: Mr R Dodson

Seconded: Cr P Koch

That the GRFMA:

1. *Receives the financial report as of 30 November 2022 showing a cash at bank balance of \$32,482.06*
2. *Notes internal cash lending for CAD offset is \$231,940.*
3. *Adopts the GRFMA 2022/2023 Budget Review 1 documents November 2022, and the variances contained as its amended and current budget for the period ended 30 June 2023.*

CARRIED UNANIMOUSLY

8.11 GRFMA Annual Business Plan Progress Report

GB22/73 GRFMA Annual Business Plan Progress Report

Moved: Mr J Miller

Seconded: Cr T Keen

That the GRFMA receives the progress report of the GRFMA Business Plan 2022-2023.

CARRIED UNANIMOUSLY

9. Correspondence

Refer Agenda Item 8.4.

10. Confidential

Nil

11. Urgent Matters Without Notice

Recognition of Service

GB22/74 Recognition of service

Moved: Mr J Miller

Seconded: Cr M Herrmann

That the GRFMA:

- 1. Records a vote of thanks for contribution of services to outgoing members of the GRFMA Board.*
- 2. Requests the Executive Officer to forward a letter of appreciation to outgoing members.*

CARRIED UNANIMOUSLY

12. Next Meeting

Date and Time: 9:45am – Thursday, 16 February 2022

Host: Adelaide Hills Council

13. Closure

The Chairperson thanked the members for their attendance and contributions, wished members a safe festive season and closed the meeting at 12:53pm.

Chair _____ Date _____

Agenda Item:	2.2
Committee:	Board
Meeting Date:	16 February 2023
Title:	Actions on Previous Resolutions

Number	Resolution	Action
22/23	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Requests the Executive Officer to initiate legal review of the Public Consultation Policy, Code of Practice, Access to Meetings and Documents and the Internal Review of Decisions Policy, as feasible within budget allocations of \$4,000.</i> <i>2. Notes with thanks the assistance from the Adelaide Plains Council with the review process.</i> <i>3. Receives a further report regarding progress on the review at the August 2022 meeting.</i> 	Legal review completed. New policies drafted and now being considered by the GRFMA Audit Committee for formal endorsement 10/3/2023.
22/36	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Receives the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 8/8/2022.</i> <i>2. Endorses the draft Long Term Financial Management Plan and Asset Management Plan documents to include averaging of maintenance costs of \$69,550 pa over the proposed 10 year costed program.</i> <i>3. Requests the GRFMA Executive Officer to:</i> <ol style="list-style-type: none"> <i>a. Implement administrative policies to require clear audit trail of all income and expenditure transactions relating to annual maintenance costs and balance of unspent funds; with summary of activities relating to annual maintenance cost and unspent funds be identified in future GRFMA Annual Reports.</i> <i>b. Initiate 'Local Government Personal Accident & Corporate Travel' insurance cover for the position of the GRFMA Chair and any other applicable GRFMA committee members.</i> <i>4. Requests the Acting GRFMA Chairperson seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.</i> <i>5. Based on the Authority's limited operations and current internal financial controls, determines crime insurance is not required at this time.</i> <i>6. Endorses extension of the term of existing Audit Committee Members until after the 12 November 2022 periodical Local Government elections.</i> 	<p>Completed.</p> <p>To be commenced 2023/2024 operations</p> <p>Completed. Policy now in place.</p> <p>Legal advice received will be considered at the 6/3/2023 GRFMA Audit Committee Meeting. GRFMA to speak to the matter at agenda item 10.2</p>

Number	Resolution	Action
22/62	<p><i>That in consideration of the Gawler River Flood Mitigation Business Case presentation from the Department of Environment and Water to the GRFMA meeting held on 8 December 2022, the Executive Officer formally write to the constituent council CEOs setting out the below:</i></p> <ol style="list-style-type: none"> <i>1. Status update on work undertaken to date in the development of the Business Case and progress made to date</i> <i>2. Roadmap of anticipated schedule of works to 30 June 2023 to complete tranche 1</i> <i>3. Further works envisaged for tranche 2 of the Business Case beyond 30 June 2023 in preparation for submission to Infrastructure SA and benefits to be derived</i> <i>4. In relation to 3. above, an indication of additional costs likely to be required by the GRFMA and its constituent councils in order to complete the Business Case</i> <i>5. Request a formal response of constituent councils to the notion of further contributions required by no later than 31 January 2023</i> 	Refer Agenda item 8.1
22/66	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Receives the report.</i> <i>2. Responds to the Barossa Council and City of Playford advising at this point in time the GRFMA is not prepared to accept the proposal as put by the Department for Environment and Water.</i> 	Completed
22/69	<p><i>That the GRFMA requests:</i></p> <ol style="list-style-type: none"> <i>1. The Chair, Mr I Baldwin, to facilitate an interim review of the Executive Officer service provision as per Consultancy Agreement (GRFMA Contract: 1/21).</i> <i>2. A report on findings of the review be provided to the 16 February 2023 GRFMA meeting.</i> 	Refer Agenda item 10.1
22/70	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Facilitates an interim review of the current GRFMA Chairpersons appointment in relation to:</i> <ol style="list-style-type: none"> <i>a. Quality of chair and leadership services provided.</i> <i>b. Strategy and vision objectives</i> <i>c. Adequacy of remuneration to the position (clause 4.4.5)</i> <i>2. Appoints the following persons to the review panel: (to be determined)</i> <ol style="list-style-type: none"> <i>I. Mr G Pattinson</i> <i>II. Mr J Miller</i> <i>III. Cr M Herrmann</i> <i>IV. Cr P Koch</i> <i>3. Receives a report on the deliberation of the review panel at the 16 February 2023 GRFMA meeting.</i> 	Refer Agenda item 10.2
22/74	<p><i>That the GRFMA</i></p> <ol style="list-style-type: none"> <i>1. Record a vote of thanks for contribution of services to outgoing members of the GRFMA Board.</i> <i>2. Request the Executive Officer to forward a letter of appreciation to outgoing members.</i> 	Completed.

Agenda Item: 8.1**Committee: Board****Meeting Date: 16 February 2023****Title: Gawler River Flood Mitigation, Department for Environment and Water****Recommendation:****That the GRFMA:**

1. **Notes some Constituent Councils are yet to consider the proposal of financial contribution toward completion of the Gawler River Flood Mitigation Business Case.**
2. **Receives a further report at the proposed 16 March 2023 GRFMA special meeting.**

The 8/12/2022 GRFMA meeting resolved:

GRB 22/62

That in consideration of the Gawler River Flood Mitigation Business Case presentation from the Department of Environment and Water to the GRFMA meeting held on 8 December 2022, the Executive Officer formally write to the constituent council CEOs setting out the below:

1. *Status update on work undertaken to date in the development of the Business Case and progress made to date.*
2. *Roadmap of anticipated schedule of works to 30 June 2023 to complete tranche 1.*
3. *Further works envisaged for tranche 2 of the Business Case beyond 30 June 2023 in preparation for submission to Infrastructure SA and benefits to be derived.*
4. *In relation to 3. above, an indication of additional costs likely to be required by the GRFMA and its Constituent Councils in order to complete the Business Case.*
5. *Request a formal response of Constituent Councils to the notion of further contributions required by no later than 31 January 2023.*

Correspondence was subsequently forwarded to all Constituent Councils in accordance with the resolution.

The table below provides indication of constituent council feedback regarding the proposal of financial contribution toward completion of the Gawler River Flood Mitigation Business Case.

Council	Response
Adelaide Plains	<p>Chair and EO to attend the 4.30pm on Monday 30 January 2023 council meeting to present and seek support for the Business Plan contribution.</p> <p>APC resolution 2023/015</p> <p><i>"that Council, having considered Item 15.2 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 30 January 2023, receives and notes the report and in doing so acknowledges that the Chief Executive Officer intends to channel Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2 through Council's Audit Committee prior to Council considering same at its 27 February 2023 meeting.</i></p>

	<p>APC resolution 2023/016</p> <p><i>“that Council, having considered 15.2 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 30 January 2023, acknowledges that a determination regarding the provision of a financial contribution by Council towards the Business Case work being undertaken by the Department for Environment and Water will be made at the 27 February 2023 meeting of Council.</i></p>
Adelaide Hills	<p>The Chair and EO met with Acting CEO Monday 16 January - CEO response is AHC find it difficult to find a line of sight to why they would need to contribute \$100,000 . At best might consider capital contribution \$10,380 (1.73 %) Council to consider at February meeting.</p>
The Barossa	<p>Minute from 24 January meeting</p> <p><i>Having considered its Community Plan and Sections 6, 7 and 8 of the Local Government Act 1999 decline the request to provide funding of \$100,000 to the Gawler River Floodplain Management Authority in support of a Business Case and Flood Management Plan as it provides no tangible benefit to The Barossa Council and its ratepayers, residents or visitors. 2) Considering this request, the many years of debate and the significant threat of the GRFMA strategy to our long-term financial sustainability instruct the Chief Executive Officer to prepare an options paper regarding Council future involvement in the Gawler River Floodplain Management Authority and table it for discussion at a future workshop.</i></p>
Town of Gawler	<p>The Chair and EO have been invited to attend the 28th February 2023 Town of Gawler Council meeting to present on the Business Plan contribution funding proposal.</p>
Light Regional	<p>The Chair and EO attended the 24th of January 2023 meeting to present for funding support.</p> <p>Resolution OCM-2023/003</p> <p><i>That Council: 1. Note the significant body of work that has been undertaken by the Gawler River Floodplain Management Authority (GRFMA) and the Department of Environment & Water (DEW) in progressing the Business Case and Flood Management Plan for the Gawler River catchment; 2. Decline the request to contribute funding of \$100,000, as detailed in the letter received 15 December 2022 from the GRFMA but offer a Capital Contribution percentage of 8.67% (\$52,020) for the project to be progressed toward the ISAAF Gate 2 (a full business case); and 3. Instruct the Acting Chief Executive Officer to advise the GRFMA that it is prepared to offer up a lower amount and to include in the draft 2023/2024 Annual Business Plan and Budget an amount of \$52,020 towards the project.</i></p>
City of Playford	<p>Ordinary Council Meeting on 24th January 2023 resolved: “Council, having considered the funding request from the GRFMA, endorses the allocation of \$100,000 to the GRFMA in the 2023-24 financial year as part of a contribution to the Department for Environment and Water to finalise the Gawler River Flood Management Business Case, subject to all Constituent Councils of the GRFMA agreeing to contribute equivalent funding to GRFMA in relation to this request”.</p>

Background

The Department for Environment and Water (DEW), in partnership with the GRFMA, is currently facilitating development of the Business Case and separately the 4 four “no regrets” flood management projects in the Gawler River region.

The GRFMA is also separately facilitating delivery of a Stormwater Management Plan for the Gawler River.

The current inter-governmental project governance arrangements for Gawler River are in place until 30 June 2023.

DEW will continue to provide leadership to progress the 4 specific projects as well as the Business Case as far as possible within this timeframe.

However further work and additional resources will be required to complete the Business Case in the financial year 2023/2024.

The Gawler River Flood Management initiative was included in Infrastructure SA's (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative.

The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022.

Flooding of the Gawler River has happened on average once every ten years, and the costs of this have been significant. The Gate 1 review found that a number and range of potential future management options have been identified and considered, and that those shortlisted appear to be credible, proportionate and supported.

Reducing the flood risk in the Gawler River region is however complex, and no one option alone may be sufficient.

The Business Case is fundamental to reducing Gawler River flood risk for the longer-term.

Significant effort is required to take the options from conceptual ideas to sufficient detail to form a robust case for investment.

The project is currently being progressed toward the ISAAF Gate 2 (a full business case). This includes further investigating:

- Further infrastructure design details
- Full economic analysis including an assessment of the cost-benefit ratio
- Land access arrangements

DEW is currently facilitating a body of work, at forecast cost \$1.267 Million, to progress the Business Case by 30 June 2023.

A further body of work, with forecast costs of \$600,000 is required to complete the Business Case within the financial year 2023/2024.

DEW have been quite clear on expectation that Local Government should facilitate funding of the further body of work in 2023/2024 as its contribution to the partnership.

Failure to resource the body of work will ultimately result in demise of the Business Case and with it any immediate opportunity to establish a qualitative approach to flood mitigation infrastructure identification, evaluation, and implementation in the Gawler River region.

An investment of \$600,000 will provide return of a completed Business Case at cost of \$1.867 Million. It is proposed Constituent Council contributions toward the total of \$600,000 would be calculated based on 16.66% each, as provided in the GRFMA charter.

See attached, DEW Gawler River Flood Mitigation communique, November 2022.

Gawler River Flood Management Projects

Communique, November 2022

The Gawler River Flood Management Projects are being delivered in partnership by the Government of South Australia and local councils in the Gawler River region. The projects are overseen by an inter-governmental Steering Committee with representation from numerous agencies from both state and local government.

This Communique provides a quarterly update of project progress and recent decisions of the Steering Committee.

Steering Committee terms of reference

The Steering Committee's terms of reference have been updated following an annual review. These terms of reference are in place until 30 June 2023, and see the Steering Committee responsible for oversight of four short-term projects and for developing a shared vision and objectives to improve flood management in the form of a Business Case.

Projects' progress

The Steering Committee noted the progress of the short-term projects as at the end of Quarter 1 (Jul-Sep2022) and the progress of the Business Case as at the end of October 2022 (Table 1). The Steering Committee noted there is a process for considering risks and issues, and requested more information in early 2023 to aid decision-making regarding amending any project's scope, schedule or budget. The Steering Committee also noted the complexity involved in Project 2, and thanked the City of Playford team for their hard work in investigating solutions to the issues arising.

Table 1: Traffic-light assessment of project progress

Project	Overall performance
Project 1: Hillier fire rehabilitation works	<div></div>
Project 2: Carmelo and Park Roads drain	<div></div>
Project 3: Improving flood forecasting and warning	<div></div>
Project 4: river survey, levee repair and vegetation management	<div></div>
Business Case	<div></div>

Business Case

The Department for Environment and Water is the sponsor agency for development of a Business Case following the Infrastructure SA Assurance Framework. A number of technical investigations are currently being commissioned. It is now expected, due to a number of factors, including delays in the Stormwater Management Plan, delays in appointing appropriate technical resources, and scarcity in the supplier market, that a draft business case will start to come together in 2022/23. However, further functional design and elaboration around benefits and costs will need to be undertaken in 2023/24 to complete a full business case. There are also risks around the long-term funding model not being resolved that may require more time (in 2023/24).

Stakeholder engagement to inform the Business Case will commence in late 2022, following a stakeholder engagement strategy approved by the Steering Committee. This includes targeted discussions with landholders who may be affected by potential flood mitigation infrastructure.

Potential funding for 2023/24

Advice from the Steering Committee is for local councils to first consider the Business Case requirements and their council's capacity to provide funding in 2023/24, and to collectively approach the state government in writing with a request to support completing the Business Case.

More information

DEWFloodProjects@sa.gov.au

<https://www.environment.sa.gov.au/topics/flood/projects>

Agenda Item:	8.2
Committee:	Board
Meeting Date:	16 February 2023
Title:	Stormwater Management Plan Progress Report

Recommendation:

That the GRFMA endorses the proposed actions for completion of the Gawler River Stormwater Management Plan, as detailed in report 8.2, GRFMA meeting 16/2/2023.

Water Technology has previously been contracted to facilitate preparation of the Gawler River Storm Water Management Plan (SMP).

Development of the plan had been progressing less than optimal.

Members noted the actions from previous resolutions summary and the Progress Report GRFMA Annual Business Plan 2022 – 2023 and registered concern at the continuing delay in completion of the Stormwater Management Plan (SMP) by Water Technology.

The meeting agreed that it is imperative that the draft SMP is presented to the 8 December 2022 GRFMA meeting to ensure timely consideration prior to the pending Christmas / New Year holiday break and the next available GRFMA meeting after that being 16 February 2023.

That the GRFMA Audit Committee:

- 1. Receives the progress report of the GRFMA Business Plan 2022-2023; and*
- 2. Recommends further action be undertaken by GRFMA Chair, Mr. Ian Baldwin to contact Mr Steve Clark, Managing Director, Water Technology, to request provision of the Gawler River Stormwater Management Plan document to the GRFMA by close of business Friday 2 December 2022*

The GRFMA Chair, Mr Baldwin, contacted Water Technology, as requested by the Audit Committee on 29/11/2022.

The first readable draft of the SMP was provided to the GRFMA Executive Officer on 23/12/2022 with advice, from Water technology, further work was being undertaken to provide:

- A clear recommendation for a preferred priority option.
- Additional information regarding the water quality from SARDI.
- Description of what is involved in each mitigation option.
- Further discussion around damages reduction.
- Description of how each option changes flooding.

The GRFMA Executive Officer has since maintained contact and discussions with Water Technology in pursuit of bringing the document to a final draft.

It is expected V2 of the draft SMP will be finalised by 10/2/2023.

Next actions from here will be.

1. Undertake a gap analysis of the draft SMP against the current Gawler River Flood Mitigation Business Plan (Department for Environment and Planning) to ascertain any further report requirements.
2. Amendment of the draft SMP as required.
3. Provision of the amended draft SMP to GRFMA board members for information.
4. Presentation of the draft SMP to the SMP Steering Committee, for consideration and support (Membership = GRFMA *Executive Officer, Representatives from each of the six GRFMA Constituent Councils, Green Adelaide representative, Northern and York Landscape Board representative, Department of Environment and Water representative, City of Playford Project SMP project support.*
5. Consideration of the final draft SMP by GRFMA with advice to Constituent Councils.
6. Stormwater Management Authority approval process.

Agenda Item:	8.3
Committee:	Board
Meeting Date:	16 February 2023
Title:	Charter Review 2 Funding Model

Recommendation:

That the GRFMA endorses the principles of the GRFMA Cost Share Model as the method of determining the distribution of Constituent Council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year.

The following resolution GRB 22/42 was carried unanimously at the 18/8/2022 GRFMA meeting.

That the GRFMA:

- 1. Notes receipt of responses from Adelaide Plains Council, The Barossa Council and City of Playford regarding the cost contribution funding model and will further consider the matter, following responses being received from Adelaide Hills Council, Light Regional Council, and the Town of Gawler.*
- 2. Pursues discussion with the State Government to develop a funding model policy whereby the relevant portion of capital cost funding for flood mitigation projects is agreed between each tier of Government – noting this is a matter also being considered by the recently established SA Stormwater Expert Panel.*

The GRFMA Executive Officer has been liaising with staff from the Adelaide Hills Council, Light Regional Council, and the Town of Gawler to facilitate a formal response .

Refer table below for summary of all Council responses as at 31 January 2023 .

Council	Response
Adelaide Hills	While the proposed model has not been formally considered by Council in the Chamber, it is considered by administration to provide a sound basis for negotiations on specific capital projects as and when the opportunity arises.
Adelaide Plains	While generally supportive of the principles and weightings applied, reserves its position until further outcomes are known in respect of: • Stormwater Management Plan findings and recommendations; • Gawler River Flood Management Business Case findings and recommendations; and • State and Federal Government funding support for new infrastructure.”
The Barossa	The Council rejects the model outright at this time. The Council will meet its reasonable obligations to the Authority and its original purpose of maintaining the BENPFM Dam.
Town of Gawler	Town of Gawler Council has endorsed the Flood Mitigation Cost Sharing Model proposed method of determining Council's contribution towards future Gawler River flood mitigation capital works and maintenance works.

Light Regional	Notes the general direction of the Gawler River Flood Mitigation Cost Contribution Sharing Model - Northern Floodway Application, and, while generally supportive of the principles and weightings applied, reserves its position until further outcomes are known in respect of: • Stormwater Management Plan findings and recommendations; • Gawler River Flood Management Business Case findings and recommendations; and • State and Federal Government funding support for new infrastructure.
City of Playford	Council endorses the principles of the GRFMA Cost Share Model as the method of determining the distribution of constituent Council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year. Council further endorses in principle the proposed weightings of the GRFMA Cost Share Model in determining the distribution of constituent Council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year, or as otherwise negotiated by Council's Chief Executive Officer.

Agenda Item: 8.4
Committee: Board
Meeting Date: 16 February 2023
Title: Financial Report

Recommendation:

That the GRFMA:

1. Receives the financial report as of 31 January 2023 showing a cash at bank balance of \$97,287.41.
2. Notes internal cash lending for CAD offset is \$231,940.

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 31/01/2023.
- ✧ Balance Sheet 31/01/2023.
- ✧ Budget result to 31/01/2023.

Tabled below Executive Officer Activities report.

Activity	July	Aug	Sept	Oct	Nov	Dec	Jan
To keep maintained the business office of the Authority.	23.5	7	11.75	8.25	13	7	20
To prepare the Business Plan, Budgets and reports in a timely manner.	2						
To liaise with Councils, and Stakeholders to foster the outcomes of the Business Plan.	17.5	16.75	7.5	9	15	6.75	24.25
To attend all meetings of the GRFMA, to prepare agendas, minutes and correspondence as required.	4	22.75	6.5	16	13	16.25	2
TOTAL	47	46.5	25.75	33.25	41	30	46.25

Reconciliation Report266 Seacombe Road
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: davidehitchcock@bigpond.com

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1110 Bank SA Account
Date Of Bank Statement: 31/01/2023
Last Reconciled: 31/12/2022
Last Reconciled Balance: \$38,403.31

Cleared Cheques

736	5/01/2023	ATO	\$720.00
EFT	5/01/2023	Norman Waterhouse	\$4,400.00
EFT	5/01/2023	Emma Pink	\$665.00
EFT	5/01/2023	DoxLite	\$550.00
EFT	5/01/2023	Ian Baldwin	\$900.00
EFT	5/01/2023	David Hitchcock	\$4,228.95
SC310123	31/01/2023	Safe Deposit fee	\$5.00
GJ000122	31/01/2023	MYOB subs	\$60.00
Total:			\$0.00 \$11,528.95

Cleared Deposits

CR000169	20/01/2023	Payment; Adelaide Plains Council	\$30,268.15
CR000170	20/01/2023	Payment; Light Regional Council	\$19,675.70
CR000171	20/01/2023	Payment; The Barossa Council	\$19,675.70
Total:			\$69,619.55 \$0.00

Reconciliation:

AccountRight Balance On 31/01/2023:	\$96,493.91
Add: Outstanding Cheques:	\$0.00
SubTotal:	\$96,493.91
Deduct: Outstanding Deposits:	\$0.00
Expected Balance On Statement:	\$96,493.91

GRFMA

BSB 105-010 Acc 101 248 140

\$96,493.91
Available balance:
\$96,493.91

Date	Description	Debit	Credit	Balance
	Closing Balance			\$96,493.91
23/01/2023	Myob Australia Myob 1-85949227816	\$60.00		\$96,493.91
20/01/2023	Cheque Number 736	\$720.00 ✓		\$96,553.91
20/01/2023	Safe Deposit Fee (Inc Gst)	\$5.00		\$97,273.91
19/01/2023	Adelaide Plains Adelaide Plains Co		\$30,268.15 ✓	\$97,278.91
19/01/2023	Light Regional C 20237		\$19,675.70 ✓	\$67,010.76
11/01/2023	The Barossa Coun 090584		\$19,675.70	\$47,335.06
06/01/2023	Internet Withdrawal 06Jan13:14 Eo Services Dec22	\$4,228.95 ✓		\$27,659.36
06/01/2023	Internet Withdrawal 06Jan12:52 In5129262 Policy Rev	\$4,400.00 ✓		\$31,888.31
06/01/2023	Internet Withdrawal 06Jan12:52 Consulting	\$665.00 ✓		\$36,288.31
06/01/2023	Internet Withdrawal 06Jan12:52 Records Management	\$550.00 ✓		\$36,953.31
06/01/2023	Internet Withdrawal 06Jan12:52 Grfma Chair Hon Dec 22	\$900.00 ✓		\$37,503.31
	Opening Balance			\$38,403.31

Reconciliation Report266 Seacombe Road
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: davidehitchcock@bigpond.com

ID No.	Date Memo/Payee	Deposit	Withdrawal
Account: 1-1130 LGFA Investment Account			
Date Of Bank Statement: 31/01/2023			
Last Reconciled: 31/12/2022			
Last Reconciled Balance: \$791.33			

Cleared Deposits

IE310123	31/01/2023	LGFA interest	\$2.17	
Total:			\$2.17	\$0.00
Reconciliation:				
AccountRight Balance On 31/01/2023:			\$793.50	
Add: Outstanding Cheques:			\$0.00	
SubTotal:			\$793.50	
Deduct: Outstanding Deposits:			\$0.00	
Expected Balance On Statement:			\$793.50	

Transaction Statement from 01/01/2023 to 31/01/2023 inclusive

Council Deposits

Deal	Action Date	Transaction	Interest Rate	Amount	Balance
Gawler River General					
Council Dep - 24HR Mthly - 61057					
	01/01/2023	Opening Balance	3.30%		\$791.33
61057	03/01/2023	CAPITALISE INTEREST	3.30%	\$2.17	\$793.50
	31/01/2023	Closing Balance	3.30%		\$793.50
Accrued Interest for Selected Period				\$2.21	
Unpaid Accrued Interest for Interest Period				\$2.21	
Gawler River General Total for Selected Period				<u>\$2.21</u>	
Gawler River General Total Unpaid for Interest Period				<u>\$2.21</u>	

Summary

Council	Accrued Interest	Unpaid Accrued Interest
Gawler River General Total	\$2.21	\$2.21
Grand Total	\$2.21	\$2.21

Local Government Finance Authority of SA

Consolidated Loans and Investments as at close of business 31/01/2023

Debenture Loans

Counterparty	Deal	Deb. No.	Orig. Principal	Rate	Instalment Date	Instalment	Principal	Interest	Current Principal
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Cash Advance Debentures

Counterparty	Deal	Instrument	Maturity Date	Facility End Date	Rate	Current Principal	Limit	Available Balance
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Gawler River General CA 1 Cash Advance	60459	Council Loan-CAD Variable	06/02/2023	15/12/2031	5.05%	-\$327,145.53	\$700,000.00	\$372,854.47
Totals						-\$327,145.53 ✓	\$700,000.00	\$372,854.47

Council Deposits

Counterparty	Deal	Instrument	Maturity Date	Rate	Balance
Gawler River General	61057	Council Dep - 24HR Mthly	06/02/2023	3.30%	\$793.50
Totals					\$793.50 ✓

Summary as at close of business 31/01/2023



Local Government
Finance Authority

Entity	Amount
Cash Advance Debentures	-\$327,145.53 ✓
CAD Limit Available	\$372,854.47 ✓
Council Deposits	\$793.50 ✓
Net Position	-\$326,352.03
Weighted Average Interest Rate % (Deposits)	0.03%
Weighted Average Interest Rate % (Loans)	0.05%

Instalment Invoice - Cash Advance Debentures

January

Counterparty	Deal	Current Principal	Instalment Date	Principal	Interest	Instalment
Gawler River General CA 1 Cash Advance - Council Loan-CAD Variable	60459	-\$322,621.52	09/01/2023	\$0.00	\$4,524.01	\$4,524.01
Totals				\$0.00	\$4,524.01	\$4,524.01

If you would like to set/view your repayment option for the above loans, please visit [Portal Repayment Options](#).

If you would like to set/view a default repayment option for all loans, please visit [Portal Default Repayment Options](#).

OTHER INTEREST
CAD LIABILITY



Balance Sheet

As of January 2023

266 Seacombe Road
Seacliff Park SA 5049ABN: 12 925 534 861
Email: davidehitchcock@bigpond.com**Assets**

Current Assets		
Bank Accounts		
Bank SA Account	\$96,493.91	
LGFA Investment Account	\$793.50	
Total Bank Accounts		\$97,287.41
Other Current Assets		
Trade Debtors	\$115,875.00	
Debtor	\$98.77	
ATO Payments & Refunds	\$8,275.74	
Accrued Grant Income	\$28,200.00	
Total Other Current Assets		\$152,449.51
Total Current Assets		\$249,736.92
Non-Current Assets		
Infrastructure	\$25,836,878.99	
Accum. Depr. Infrastructure	-\$4,418,822.61	
Land	\$477,000.00	
Access Roads	\$84,000.00	
Accumulated Dep Access Rd	-\$19,800.00	
Total Non-Current Assets		\$21,959,256.38
Total Assets		\$22,208,993.30
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$26,032.10	
GST Paid	-\$6,381.01	
Cash Advance Debenture	\$327,145.53	
Total GST Liabilities		\$346,796.62
Other Current Liabilities		
Accrued Expense	\$42,641.00	
Total Other Current Liabilities		\$42,641.00
Total Current Liabilities		\$389,437.62
Total Liabilities		\$389,437.62
Net Assets		\$21,819,555.68
Equity		
Accumulated Surplus	\$15,957,461.00	
Asset Revaluation Reserves	\$8,681,973.10	
Retained Earnings	-\$3,018,522.05	
Current Year Surplus/Deficit	\$198,643.63	
Total Equity		\$21,819,555.68

This report includes Year-End Adjustments.

Profit & Loss [Budget Analysis]

July 2022 To January 2023

266 Seacombe Road
Seacliff Park SA 5049ABN: 12 925 534 861
Email: davidehitchcock@bigpond.com

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$165,120	\$165,120	\$0
Interest LGFA	\$1,310	\$350	\$960
Total Admin of GRFMA	\$166,430	\$165,470	\$960
Maint Flood Mit Scheme			
Council Subscriptions	\$95,201	\$95,200	\$1
Total Maint Flood Mit Scheme	\$95,201	\$95,200	\$1
Total Income	\$261,631	\$260,670	\$961
Gross Profit	\$261,631	\$260,670	\$961
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$28,636	\$32,900	-\$4,264
Adv, printing, stationery post	\$0	\$730	-\$730
Travelling Expenses	\$47	\$2,335	-\$2,288
Insurance PL & PI	\$5,303	\$5,250	\$53
Audit Committee	\$1,300	\$1,350	-\$50
Audit Fees	\$5,346	\$5,600	-\$254
Bank Fees	\$32	\$70	-\$38
Legal Fees	\$2,000	\$1,000	\$1,000
Honorarium - Chairperson	\$3,600	\$5,075	-\$1,475
Other	\$1,273	\$3,560	-\$2,287
Total Admin of GRFMA	\$47,536	\$57,870	-\$10,334
Gawler River Scheme Mark 2			
Consultancies	\$6,090	\$37,000	-\$30,910
Total Gawler River Scheme Mark 2	\$6,090	\$37,000	-\$30,910
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$0	\$10,000	-\$10,000
Rates & Levies	\$124	\$200	-\$76
Total Maint Flood Mitigation Scheme	\$124	\$10,200	-\$10,076
Total Expenses	\$53,750	\$105,070	-\$51,320
Operating Profit	\$207,881	\$155,600	\$52,281
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$9,237	\$41,000	-\$31,763
Total Other Expenses	\$9,237	\$41,000	-\$31,763
Net Profit/(Loss)	\$198,644	\$114,600	\$84,044

Profit & Loss [Budget Analysis]

July 2022 To June 2023

266 Seacombe Road
Seacliff Park SA 5049ABN: 12 925 534 861
Email: davidehitchcock@bigpond.com

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$165,120	\$165,120	\$0
Interest LGFA	\$1,310	\$600	\$710
Total Admin of GRFMA	\$166,430	\$165,720	\$710
Maint Flood Mit Scheme			
Council Subscriptions	\$95,201	\$95,200	\$1
Total Maint Flood Mit Scheme	\$95,201	\$95,200	\$1
Total Income	\$261,631	\$260,920	\$711
Gross Profit	\$261,631	\$260,920	\$711
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$28,636	\$56,400	-\$27,764
Adv, printing, stationery post	\$0	\$1,250	-\$1,250
Travelling Expenses	\$47	\$4,000	-\$3,953
Insurance PL & PI	\$5,303	\$7,000	-\$1,698
Audit Committee	\$1,300	\$2,650	-\$1,350
Audit Fees	\$5,346	\$5,600	-\$254
Bank Fees	\$32	\$120	-\$88
Legal Fees	\$2,000	\$2,000	\$0
Honorarium - Chairperson	\$3,600	\$8,700	-\$5,100
Other	\$1,273	\$6,100	-\$4,827
Total Admin of GRFMA	\$47,536	\$93,820	-\$46,284
Gawler River Scheme Mark 2			
Consultancies	\$6,090	\$152,000	-\$145,910
Total Gawler River Scheme Mark 2	\$6,090	\$152,000	-\$145,910
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$0	\$25,000	-\$25,000
Rates & Levies	\$124	\$200	-\$76
Total Maint Flood Mitigation Scheme	\$124	\$25,200	-\$25,076
Depreciation			
Depreciation	\$0	\$321,163	-\$321,163
Total Expenses	\$53,750	\$592,183	-\$538,433
Operating Profit	\$207,881	-\$331,263	\$539,144
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$9,237	\$70,000	-\$60,763
Total Other Expenses	\$9,237	\$70,000	-\$60,763
Net Profit/(Loss)	\$198,644	-\$401,263	\$599,907

Agenda Item:	8.5
Committee:	Board
Meeting Date:	16 February 2023
Title:	Draft GRFMA Annual Business Plan and Draft GRFMA 2023/2024 Budget

Recommendation:

That a special meeting of the GRFMA be held 10am on 16 March 2023 to facilitate determination of the 2023/2024 GRFMA Annual Business Plan and Budget.

GRFMA Annual Business Plan and Budget

The process of adoption of the GRFMA Annual Business Plan and draft Budget is initially consideration by the GRFMA Audit Committee with subsequent recommendation to the GRFMA Board.

The Annual Business Plan and Budget is required to be submitted in draft form to each Constituent Council before 31 March for approval.

The Annual Business Plan and Budget must not be adopted by the Board until after 31 May but before 30 September (in the relevant year).

The next meeting of the GRFMA Audit Committee is scheduled for Monday 6 March 2023.

It is recommended that consideration of the 2023/2024 GRFMA Annual Business Plan and Budget be undertaken at a special meeting of the GRFMA. Date suggestion: 10am Thursday, 16 March 2023. Location to be determined.

Further to facilitating consideration by the Audit Committee a March 2023 GRFMA special meeting will assist by providing time for resolution of current strategic financial matters that will impact on any budget deliberations. Namely:

1. Determination of outcomes of the Constituent Council support or otherwise of financial contribution toward completion of the Gawler River Flood Mitigation Business Case.
2. In context of 1, above, facilitate discussion with DEW on options for continuation of the Gawler River Flood Mitigation Business Case.
3. Receipt of the Gawler River Stormwater Management Plan and consideration of financial implications to progress recommended options. Noting linkages with the Gawler River Flood Mitigation Business Case.
4. Implementation of the inaugural Strategic Plan and Long term Financial Plan and Asset Management Plan determinations for 2023/2024.

Background

The Gawler River Floodplain Management Authority is established by the Constituent Councils as a regional subsidiary pursuant to Section 43 and Schedule 2 of the Local Government Act 1999.

The GRFMA Charter (2020) provides the Authority must prepare a a budget for the forthcoming financial year.

The Budget must:

- Deal with each principal activity of the Authority on a separate basis.
- Be consistent with and account for activities and circumstances referred to in the Authority's Annual Business Plan.
- Be submitted in draft form to each Constituent Council before 31 March for approval.
- Not be adopted by the Authority until after 31 May but before 30 September.
- Identify the amount of and the reasons for the financial contributions to be made by each Constituent Council to the Authority.

The Authority shall also have an Annual Business Plan in respect of the ensuing 12 months.

The Annual Business Plan must:

- State the services to be provided by the Authority.
- Identify how the Authority intends to manage service delivery.
- Identify the performance targets which the Authority is to pursue.
- Provide a statement of financial and other resources and internal processes that will be required to achieve the performance targets and objectives of the Authority; and
- Specify the performance measures that are to be used to monitor and assess performance against targets.

The GRFMA also now has an adopted financial management framework which includes the Strategic Plan 2022-2032, Long Term Financial Plan 2022-2032 and Asset Management Plan 2022-2032.

Agenda Item:	10.1
Committee:	Board
Meeting Date:	16 February 2023
Title:	Executive Officer Interim Review

Recommendation:**That:**

1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:
 - Observers

in order to consider in confidence agenda item 10.1 pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of : containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is confidential because the information herein provides commercial terms and conditions for the position of GRFMA Executive Officer.

2. On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.

Recommendation:

1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Chairperson Review be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) (e) of the Local Government Act 1999:
 - Report for Item 10.1.
 - Report Attachment for Item 10.1.
2. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

At the 8/12/2022 GRFMA meeting, the following resolution was passed unanimously:
GRFB 22/69

That the GRFMA requests:

1. *The Chair, Mr I Baldwin, to facilitate an interim review of the Executive Officer service provision as per Consultancy Agreement (GRFMA Contract: 1/21).*
2. *A report on findings of the review be provided to the 16 February 2023 GRFMA meeting.*

The current Executive Officers contract is for a term of two years, commencing 1/01/2022 with completion on 31/12/2023.

Service requirements of the contract are in accordance with the Executive Officer Service specification.

Refer Confidential Item 10.1 for further information.

GRFMA Chair Mr Ian Baldwin will separately provide members with a copy of the Review Report.

Agenda Item:	10.2
Committee:	Board
Meeting Date:	16 February 2023
Title:	GRFMA Chairperson Review

Recommendation:

That:

1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:
 - Observers

in order to consider in confidence agenda item 10.2 pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of : containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is confidential because the information herein provides commercial terms and conditions for the position of GRFMA Chairperson.

2. On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.

Recommendation:

1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Chairperson Review be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) (e) of the Local Government Act 1999:
 - Report for Item 10.2.
 2. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.
-

At the 8/12/2022 GRFMA meeting, the following resolution was passed unanimously:
GRFB 22/69

That the GRFMA:

1. *Facilitates an interim review of the current GRFMA Chairpersons appointment in relation to:*
 - a. *Quality of chair and leadership services provided.*
 - b. *Strategy and vision objectives*
 - c. *Adequacy of remuneration to the position (clause 4.4.5)*
-

2. *Appoints the following persons to the review panel: (to be determined)*
 - I. *Mr G Pattinson*
 - II. *Mr J Miller*
 - III. *Cr M Herrmann*
 - IV. *Cr P Koch*
3. *Receives a report on the deliberation of the review panel at the 16 February 2023 GRFMA meeting.*

At the 27/2/2020 GRFMA meeting, in recognition of quality chair and leadership services, Mr Ian Baldwin was reappointed to the position of Chairperson for the Gawler River Floodplain Management Authority for a term of three years (28/2/2020-1/3/2023).

Refer Confidential Item 10.2 for further information.