

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 17 August 2023
Town of Gawler – Admin Centre, 43 High Street, Gawler East

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 143rd meeting of the Board.

1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr John Lush, Adelaide Plains Council, Observer
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Mr Ben Clark, The Barossa Council, Deputy Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Mr Richard Dodson, Light Regional Council, Board member
- Cr Clint Marsh, City of Playford, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

Presenter: Catharine Ward, Department for Environment and Water

1.3 Apologies

- Mr Martin McCarthy, The Barossa Council, Board Member
- Cr Brian Sambell, Town of Gawler, Deputy Board Member
- Cr Michael Phillips-Ryder, Light Regional Council, Board Member
- Cate Hart, Department for Environment and Water

1.4 Appointment of Observers

GB58/23 **Observers**
Moved: Cr Terry-Anne Keen
Seconded: Mr James Miller

That Cr John Lush be appointed as Observer.

CARRIED UNANIMOUSLY

1.5 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB59/23 **GRFMA Ordinary Meeting Minutes**
Moved: Cr Bruce Preece
Seconded: Mr James Miller

That the Minutes of the Gawler River Floodplain Management Authority Board meetings held on 15/06/2023, 28/06/2023 (Special Board Meeting) and 27/07/2023 (Special Board Meeting) be confirmed as a true and accurate record of those meetings.

CARRIED UNANIMOUSLY

2.2 GRFMA Confidential Meeting Minutes

GB60/23 **GRFMA Confidential Meeting Minutes**
Moved: Cr Terry-Anne Keen
Seconded: Cr Malcolm Herrmann

That the Confidential Minutes of the Gawler River Floodplain Management Authority Board Special Meeting held on 27/07/2023 be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY

2.3 Actions on Previous Resolutions

Noted.

2.4 Matters Arising from the Minutes

Nil

3. Questions on Notice

Nil

GB61/23 **Agenda Order of Business**
Moved: Cr Bruce Preece
Seconded: Cr Terry-Anne Keen

That the Motions on Notice be received, and that item 4 be deferred in the agenda order of business until after item 9.

CARRIED UNANIMOUSLY

5. Presentations

5.1 Gawler River Business Case

Ms Catharine Ward, Project Manager for Gawler River Floodplain Management, Department for Environment and Water provided a presentation on the Business Case.

9:56am Cr Clint Marsh arrived at the meeting.

10:46am James Miller left the meeting.

10:50am James Miller returned to the meeting.

11:00am the Chair Ian Baldwin adjourned meeting procedures to allow time for a short break.

11:10am Catharine Ward left the meeting.

11:10am meeting procedures resumed.

6. Audit Committee

6.1 Audit Committee Meeting Minutes

GB62/23	Audit Committee Meeting Minutes
Moved:	Cr Malcolm Herrmann
Seconded:	Cr Bruce Preece

That the Minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held on 7/8/2023 be received.

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

Nil

8. Reports

8.1 GRFMA Strategic Plan

GB63/23	GRFMA Strategic Plan
Moved:	Cr Clint Marsh
Seconded:	Mr James Miller

That the GRFMA establishes a small working group of interested Board Members, to work with the Executive Officer to:

- a) Facilitate a working program for delivery of GRFMA Strategic Plan actions that will, provide consistency of expectations between the GRFMA and Constituent Councils.*
- b) Identify suitable policy approaches to reporting of relevant KPI's.*

CARRIED UNANIMOUSLY

GB64/23 GRFMA Strategic Plan

Moved: Cr Clint Marsh

Seconded: Mr Richard Dodson

That Membership of the Strategic Plan working group, including the Executive Officer consist of:

- 1. Cr Bruce Preece*
- 2. Ms Whendee Young*
- 3. Mr Greg Pattinson*

CARRIED UNANIMOUSLY

8.2 Gawler River Flood Mitigation, Department for Environment and Water

GB65/23 Gawler River Flood Mitigation, Department for Environment and Water

Moved: Mr Greg Pattinson

Seconded: Cr Malcolm Herrmann

That the GRFMA notes the report.

CARRIED UNANIMOUSLY

8.3 Stormwater Management Plan Progress Report

David Hitchcock provided a verbal update.

GB66/23 Stormwater Management Plan Progress Report

Moved: Cr Terry-Anne Keen

Seconded: Cr Clint Marsh

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.4 Financial Statements 2022/2023 and Annual Audit

GB67/23 Financial Statements 2022/2023 and Annual Audit

Moved: Cr Malcolm Herrmann

Seconded: Cr Clint Marsh

That:

- 1. The audited Financial Statements for the year 2022/2023 be adopted for the purposes of Part 4 Financial Statements of the Local Government (Financial Management) Regulations 2011.*
- 2. The 'Certification of Auditor Independence' be signed by the GRFMA Board Chairperson.*
- 3. The 'Certification of Financial Statements' be signed by the GRFMA Board Chairperson and Executive Officer.*
- 4. The Chief Executive Officer of each Constituent Council be requested to sign the 'Certification of Auditor Independence'.*

CARRIED UNANIMOUSLY

8.5 GRFMA Annual Report 2022/2023

GB68/23 GRFMA Annual Report 2022/2023

Moved: Mr Richard Dodson

Seconded: Ms Whendee Young

That the GRFMA Board receives and adopts the GRFMA 2022/2023 Annual Report.

CARRIED UNANIMOUSLY

8.6 Schedule of Assets

GB69/23 Schedule of Assets

Moved: Mr Greg Pattinson

Seconded: Cr Clint Marsh

That the Schedule of Constituent Council's Interest in Net Assets 30 June 2023 be adopted in accordance with Clause 15.5 of the Charter.

CARRIED UNANIMOUSLY

8.7 Financial Report

GB70/23 Financial Report

Moved: Cr Bruce Preece

Seconded: Mr Richard Dodson

That the Board:

- 1. Receives the financial report as of 31 July 2023 showing a cash at bank balance of \$44,326.13.*
- 2. Notes internal cash lending for CAD offset is \$129,200.*

CARRIED UNANIMOUSLY

8.8 Executive Officer KPI

GB71/23 Executive Officer KPI

Moved: Cr Terry-Anne Keen

Seconded: Cr Clint Marsh

That the GRFMA

- 1. Receives the report.*
- 2. Directs that strategic priority and reporting mechanisms of GRFMA Executive Officer KPIs be included in the remit of the working group established to facilitate a program for delivery of Strategic Plan actions.*

CARRIED UNANIMOUSLY

The Board requested that a report be added to future Board meetings from the Chair and Executive Officer outlining meetings that have occurred between Board meetings.

11:37am Cr Clint Marsh left the meeting.

8.9 Riverlea EIS

GB72/23 Riverlea EIS

Moved: Cr Paul Koch

Seconded: Cr Bruce Preece

That the GRFMA

- 1. Notes that further information is required to further understand the potential impacts of additional stormwater discharge to the Gawler River from the proposed variation to the previously approved Buckland Park (Riverlea) Township Major Development.*
- 2. Endorses the GRFMA submission made to the Secretary, State Planning Commission on 24/07/2026, in that regard.*

CARRIED UNANIMOUSLY

9. Correspondence

Nil

10. Confidential

Refer item 4.1.

4. Motions on Notice

4.1 Appointment of GRFMA Chairperson

11:40am James Miller left the meeting.

11:42am Cr Bruce Preece left the meeting.

11:43am Cr Bruce Preece returned to the meeting.

GB73/23 Appointment of GRFMA Chairperson

Moved: Cr Terry-Anne Keen

Seconded: Cr Bruce Preece

That:

- 1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:*
 - Observers**in order to consider in confidence agenda item 4.1 Appointment of GRFMA Chairperson pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
- 2. This matter is confidential because the information herein provides matters relating to the appointment of the GRFMA Chairperson.*
- 3. On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board considers it necessary to consider this matter in confidence.*

CARRIED UNANIMOUSLY

11:44am the confidential session commenced.

GB74/23 Appointment of GRFMA Chairperson
Kept confidential

GB75/23 Appointment of GRFMA Chairperson
Kept confidential

GB76/23 Appointment of GRFMA Chairperson
Kept confidential

GB77/23 Appointment of GRFMA Chairperson
Kept confidential

GB78/23 Appointment of GRFMA Chairperson
Moved: Cr Paul Koch
Seconded: Mr Greg Pattinson

That:

1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 4.1 Appointment of GRFMA Chairperson be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3)(d)(e) of the Local Government Act 1999:*
 - *Report for Item 4.1.*
 - *Minutes for Item 4.1.*
 - *Attachment for item 4.1.*
2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999 with the exception of the minutes to be released once all concerned parties have been advised of the outcome of the meeting.*

CARRIED UNANIMOUSLY

12:35pm confidential session concluded.

12:40pm the Acting Chair James Miller suspended meeting procedures to allow for informal discussion.

12:43 meeting procedures resumed.

GB79/23 Leave of Absence Chairperson
Moved: Cr Terry-Anne Keen
Seconded: Cr Malcolm Herrmann

That Cr Bruce Preece be appointed as acting Chairperson during the leave period for Ian Baldwin from 4 September 2023 to 23 October 2023.

CARRIED UNANIMOUSLY

12:44pm Ian Baldwin returned to the meeting and resumed the position of Chair.

11. Urgent Matters Without Notice

GB80/23 External Auditor

Moved: Cr Malcolm Herrmann

Seconded: Cr Terry-Anne Keen

Noting that the term of Dean Newbery as the external Auditor is due to expire following the completion of the 2023/24 financial year audit, the GRFMA Board requests the Audit Committee to provide advice on the appointment and term of the external auditor for 2024/2025 and onwards.

CARRIED UNANIMOUSLY

GB81/23 Audit Committee Terms of Reference

Moved: Cr Malcolm Herrmann

Seconded: Cr Terry-Anne Keen

That the GRFMA Board seeks advice from the Audit Committee on its Terms of Reference such advice to include reference to risk.

CARRIED UNANIMOUSLY

12. Next Meeting

Date and Time: 19 October 2023

Host: Adelaide Plains Council

13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 12:49pm.

Chair _____ Date _____