

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT AND RISK COMMITTEE MEETING

12pm Tuesday, 4 June 2024

MEETING HELD VIA MS TEAMS

1. Present

- Mr Peter Brass, Independent Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer

2. Apologies

Nil

3. Minutes from previous meeting

GAC23/29 Minutes of the Previous Meeting

Moved: Cr M Herrmann

Seconded: Mr G Pattinson

That the minutes of the previous GRFMA Audit Committee meeting held on Friday 5th April 2024 as per copies supplied to members, be adopted as a true and correct record of the meeting.

CARRIED UNANIMOUSLY

4. Business arising from the Minutes

4.1 Actions on Previous Resolutions

Nil

5. General Business

5.1 Statement of achievements against the Annual Business Plan.

The Statement of Achievements against the Business Plan provides a basis for evaluation of performance by the GRFMA.

Members discussed the document and noted actions as

- Page 4. Amend wording to reflect correct title of Department for Environment and Water
- Page 5. Identify the term of appointment of GRFMA Chairperson as three years with conclusion in April 2027

- Page 6. Include new item to identify the term of reappointment of the GRFMA Audit and Risk Committee Chairperson and the two Members for a further two years from 1 July 2024 until 30 June 2026.

GAC23/30 **Statement of achievements against the Annual Business Plan.**
Moved: Mr G Pattinson
Seconded: Cr M Herrmann

*That the Audit Committee:
Notes the report; and
Requests the Executive Officer provide the Statement of Achievements against the Business Plan document as amended, to the 20 June 2024 GRFMA meeting for adoption.*

CARRIED UNANIMOUSLY

5.2 GRFMA 2023/2024 Budget Review 3

GAC23/31 **GRFMA 2023/2024 Budget Review 3**
Moved: Cr M Herrmann
Seconded: Mr G Pattinson

*That the Audit and Risk Committee:
1. Notes GRFMA 2023/2024 Budget Review 3.
2. Requests the Executive Officer provide the documents to the 20 June 2024 GRFMA meeting for adoption as its amended and current budget for the period ended 30 June 2024.*

CARRIED UNANIMOUSLY

Members requested that amendment be undertaken to identify recent grant funding of \$1,000 as Grants income rather than Other income.
The Executive Officer was requested to check with the external auditor to determine if Cash Advance Debentures should be designated as either short term liabilities or long-term liabilities

5.3 2024/2025 Draft GRFMA Annual Business Plan and 2024/2025 Draft Budget

GAC23/32 **2024/2025 Draft GRFMA Annual Business Plan and 2024/2025 Draft Budget**
Moved: Mr G Pattinson
Seconded: Cr M Herrmann

*That the Audit Committee:
1. Notes the report.
2. Receives a verbal update*

CARRIED UNANIMOUSLY

Members discussed the matter of the notice of dispute (2024/2025 Draft GRFMA Annual Business Plan and 2024/2025 Draft) issued by Light Regional Council and the Adelaide Hills Council as per Clause 12.1.7 of the GRFMA Charter.

The committee expressed concern that the dispute places the ongoing operation of the Authority at risk with likely delay in adoption of the GRFMA budget. Additionally, the external auditor will most probably include a Matter of Interest statement in the Audit Report relating to going concern of the GRFMA if the 2024-25 budget is not approved by September 2024

6. Confidential

Nil

7. Other Business

8. Next Meeting

Nominally 6 August 2024

Schedule of Meetings Table

Date	Audit Committee Meeting Schedule	Action
April 2024	Annual Budget and Business Plan Review; External Audit Plan and Schedule 2024.	Completed
June 2024	Annual cost estimates and budget variations consideration.	Completed
August 2024	Annual Financial Statements – Audit report; 2023/2024 – Auditor to attend.	
November 2024	Operation of the Regional Subsidiary – Business Plan progress. Annual cost estimates and budget variations consideration.	
February 2025	Annual Budget and Business Plan Review; External Audit Plan and Schedule 2025.	

8. Closure

The Chair thanked the members for their attendance and contributions and closed the meeting at 12.53pm.

Chair _____ Date _____