

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

W: www.gawler.sa.gov.au/grfma

Dear Member,

NOTICE OF SPECIAL MEETING

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

Date: Thursday 16 March 2023
Time: 10:00am
Place: City of Playford Civic Centre
10 Playford Boulevard, Elizabeth

The purpose of this Special Meeting is to consider:

- a) Consultancy Agreement, Executive Officer employment obligations
- b) Review of the experience, expertise, and qualification requirements of the GRFMA Independent Chair
- c) Gawler River Flood Mitigation Business Case contributions
- d) Draft GRFMA 2021/2022 Business Plan and Draft GRFMA 2021/2022 Budget



David E Hitchcock

EXECUTIVE OFFICER

AGENDA

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

SPECIAL MEETING

10:00am Thursday 16 March 2023

City of Playford Civic Centre, 10 Playford Boulevard, Elizabeth

1. Meeting of the Board

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present (please sign the Attendance Register)
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

2. Reports

- 2.1 Review of the experience, expertise, and qualification requirements of the.....Page 3
GRFMA Independent Chair
- 2.2 Gawler River Flood Mitigation Business Case Contributions.....Page 6
- 2.3 Draft GRFMA 2021/2022 Business Plan and Draft GRFMA 2021/2022 Budget.....Page 12

3. Confidential Reports

- 3.1 Consultancy Agreement, Executive Officer Employment Obligations.....Page 36

4. Closure

Agenda Item:	2.1
Committee:	Board
Meeting Date:	16 March 2023
Title:	Review of the experience, expertise, and qualification requirements of the GRFMA Independent Chair

Recommendation:**That the GRFMA:**

- 1. Endorses the identified experience, expertise, and qualification requirements of the GRFMA Chairperson, Independent Member as identified in report 2.1 of the 16/3/2023 GRFMA Special Meeting.**
 - 2. Directs the Review Panel to facilitate appointment of a suitably qualified consultant to facilitate the process, as outlined at Table 1 of Report 2.1.**
 - 3. Receives a further report at the 15/6/2023 GRFMA meeting to consider identified candidate(s).**
-

The 16/2/2023 GRFMA meeting resolved:

GB 12/23 That the GRFMA:

- 1. Requests the GRFMA Chairperson Review Panel, forthwith, undertakes a review of the experience, expertise, and qualification requirements of the GRFMA Independent Chair and provide a further report to the 16/3/2023 GRFMA Special Meeting.*
- 2. Acknowledges the contribution of incumbent GRFMA Chairperson Mr Ian Baldwin and that his tenure be extended by 6 months from cessation of the current appointment term (1/3/2023 - 1/9/2023) with a concerted focus in this period being on completion of the Business Case, Stormwater Management Plan and Cost Contribution Model.*
- 3. Approves provision of an honorarium/sitting fee of \$650 per GRFMA meeting and \$350 per Technical Assessment Panel and key stakeholder meetings requiring GRFMA Chairperson attendance, with a maximum annual honorarium threshold of \$10,500.*
- 4. Requests the Independent Chairperson role be 'market tested' by the review panel prior to the conclusion of the extension of the current Chair's tenure expiring (1/9/2023) with the current Chairperson encouraged to apply with the report and associated recommendations to be provided to the GRFMA Board as soon as practicable.*
- 5. Membership of the review panel will comprise:*
 - a. James Miller*
 - b. Bruce Preece*
 - c. Whendee Young*
 - d. Michael Phillips- Ryder*
 - e. Greg Pattinson*

The review panel convened on 6/3/2023 to undertake consideration as directed by resolution GB12/23. Mr James Miller was elected as Chairperson to facilitate conduct of the meeting.

Members noted the GRFMA charter provides:

4.4 Chairperson 4.4.1 A person who is neither an officer, employee or member of a Constituent Council will be appointed by the Constituent Councils as a Board Member and the Chairperson for a term of up to three years and on such other terms and conditions as determined by the Constituent Councils and who the Constituent Councils consider has expertise in one or more of the following areas:

- a. environmental management.*
- b. corporate financial management.*
- c. general management.*
- d. public sector*

4.4.5 The Authority may at the expiry of the Chairperson's term of office as Chairperson appoint the Chairperson for a further term of up to three years and otherwise on the same terms and conditions as the Chairperson's original appointment.

Charter requirements of other Regional Authority Chairpersons were also noted as reference for discussion (Brownhill Keswick Creek Stormwater Board, Southern Region Waste Resource Authority, Stormwater Management Authority).

Discussion by panel members identified and supported the following experience, expertise, and qualification requirements relevant for a GRFMA Chairperson, Independent Member:

- Neither an officer, employee nor member of a constituent council
- Awareness and appreciation in flood mitigation and community awareness of flood-related issues
- Competent knowledge and understanding of local government meeting procedures and an intimate understanding and knowledge of the complexity of local government and operations.
- Demonstrated experience and success in connecting and aligning diverse stakeholders for successful outcomes.
- Politically astute and understands government approval process and pathways.
- Well-established network with local, state, and federal government and demonstrated ability to influence decisions of governments and stakeholders.
- Comfortable with media and communications.

Remuneration is currently an honorarium/sitting fee of \$650 per GRFMA meeting and \$350 per Technical Assessment Panel and key stakeholder meetings requiring GRFMA Chairperson attendance, with a maximum annual honorarium threshold of \$10,500.

The Panel had view that there was risk in having a predetermined remuneration value, as above, as a low value might constrain interest from suitable candidates; and that the GRFMA Board should consider a relevant value commensurate with interested candidates experience and suitability.

A suitably qualified consultant should be sourced to facilitate the process to ensure complete independence.

Panel members supported implementation of a timely and periodical review framework for the position of Chairperson, including establishment of KPI's to assist the review process.

See table 1 below for the recommended framework to undertake market testing by the Review Panel prior to the conclusion of the extension of the current Chairperson's tenure expiring (1/9/2023).

Table 1

Date	Proposed Action	Comments
16/3/2023	Panel report to GRFMA Special Meeting	Report
10/4/2023 to 6/5/2023	Seek expressions of interest (EOI) for the position	The review panel, with administrative assistance from the GRFMA Executive Officer, facilitate appointment of a suitably qualified consultant to facilitate the process.
15/5/2023 to 27/5/2023	Undertake candidate interviews	Specific date to be determined as appropriate. Short listing and interview of interested candidates by review panel members.
15/6/2023 ** or Special meeting prior	Report to GRFMA meeting	Advice of preferred candidate(s) to GRFMA seeking: <ul style="list-style-type: none"> • Reappointment of current Chair from 2/9/2023; or • Confirmation of another preferred candidate, subject to Constituent Council approval.
16/6/2023 To 28/7/2023	Seek Constituent Councils (6) approval for appointment of another preferred candidate	Provide six weeks for Council to consider and respond. With a further 4 weeks from 28/7/2023 to attend unforeseen circumstances.
2/9/2023	Commencement of GRFMA Chairperson tenure	2/9/2023 is a Saturday 4/9/2023 is a Monday – as another option
19/10/2023	GRFMA Board Meeting	Ordinary Meeting
18/12/2024	Interim review	

Agenda Item:	2.2
Committee:	Board
Meeting Date:	16 March 2023
Title:	Gawler River Flood Mitigation Business Case Contributions

Recommendation:**That the GRFMA**

- Notes Constituent Council responses to Gawler River Flood Mitigation Business Case contributions as:**

Adelaide Plains	<i>Resolved to allocate an amount not exceeding \$52,000 with conditions. All constituent councils contributing an equal amount.</i>
Adelaide Hills	<i>Offers a contribution of \$10,380 to the Gawler River Floodplain Management Authority in support of a Business Case (capital contribution percentage).</i>
The Barossa	<i>Resolved that it will not fund the project as it provides no tangible benefit to The Barossa Council and its ratepayers, residents, or visitors.</i>
Town of Gawler	<i>Resolved that Council as part of its 2023/24 Budget deliberations will consider the allocation of \$52,000.</i>
Light Regional	<i>Resolved to offer \$52,020 a Capital Contribution percentage of 8.67%.</i>
City of Playford	<i>Confirmed that the City of Playford will contribute \$50,000.</i>

- Requests the GRFMA Chairperson to correspond with each Constituent Council advising of all funding contribution responses and:**
 - Seek to facilitate resolution with Adelaide Plains Council and Adelaide Hills Council regarding conditions for funding contributions.**
 - Seek further dialogue with The Barossa Council regarding the importance of recognition of mutual obligations in achieving flood mitigation outcomes for the Gawler River.**

The 8/12/2022 GRFMA meeting resolved:

GRB 22/62

That in consideration of the Gawler River Flood Mitigation Business Case presentation from the Department of Environment and Water to the GRFMA meeting held on 8 December 2022, the Executive Officer formally write to the constituent council CEOs setting out the below:

- Status update on work undertaken to date in the development of the Business Case and progress made to date*
- Roadmap of anticipated schedule of works to 30 June 2023 to complete tranche 1*
- Further works envisaged for tranche 2 of the Business Case beyond 30 June 2023 in preparation for submission to Infrastructure SA and benefits to be derived*
- In relation to 3. above, an indication of additional costs likely to be required by the GRFMA and its constituent councils in order to complete the Business Case*
- Request a formal response of constituent councils to the notion of further contributions required by no later than 31 January 2023*

Correspondence was subsequently forwarded to all Constituent Councils in accordance with the resolution. A report, 8.1, was provided to the 16/2/2023 GRFMA meeting regarding Constituent Council feedback.

The report also identified the concerted efforts of the GRFMA Chairperson, Mr Ian Baldwin, in meeting with Council Mayors and CEO's and attending Council meetings to champion Council support for funding contributions to the Business Case.

The GRFMA Chairperson additionally and separately wrote to all Constituent Councils on 10/2/2023 regretfully advising responses from Constituent Councils have been less than encouraging and, in an endeavour, to achieve some investment by Local Government, initiated an alternate proposal of a \$52,000 funding contribution in lieu of the previous \$100,000 funding contribution request.

This was proposed on clear benefit from flood mitigation investment for the Council communities located in the Gawler River floodplain. \$52,000 being premised on the support already confirmed by the Light Regional Council.

In noting a total contribution of \$600,000 would not be achievable, it was anticipated that the alternate contribution proposal will realise a firm financial investment that will indicate Local Government has committed to working with the State Government in facilitating delivery of the Business Case, deemed critical in achieving flood mitigation outcomes for the Gawler River, with potential funding pathways through Federal and State Governments. The 16/2/2023 GRFMA meeting subsequently resolved:

That the GRFMA:

1. *Notes some constituent councils are yet to consider the proposal of financial contribution toward completion of the Gawler River Flood Mitigation Business Case.*
2. *That the Chair and EO actively engage with constituent council CEO's on achievement of the Business Case*
3. *Receives a further report at the proposed 16 March 2023 GRFMA special meeting.*

The meeting also noted current contribution amounts from each Council being:

- Adelaide Hills \$10,380 (capital contribution percentage 1.73%)
- Light Regional Council \$52,020 (capital contribution percentage 8.67%)
- City of Playford \$100,000
- Some contributions based on contributions from other Councils also being committed.

The table 1 and 2 below now provide current (7/3/2023) indication of Constituent Council feedback regarding the proposal of financial contribution toward completion of the Gawler River Flood Mitigation Business Case.

Table 1 Response Summary

Council	Response
Adelaide Plains	<i>Resolved to allocate an amount not exceeding \$52,000 with conditions. All constituent councils contributing an equal amount</i>
Adelaide Hills	<i>Offers a contribution of \$10,380 to the Gawler River Floodplain Management Authority in support of a Business Case (capital contribution percentage)</i>
The Barossa	<i>Resolved that it will not fund the project as it provides no tangible benefit to The Barossa Council and its ratepayers, residents or visitors.</i>
Town of Gawler	<i>Resolved that Council as part of its 2023/24 Budget deliberations will consider the allocation of \$52,000</i>
Light Regional	<i>Resolved to offer \$52,020 a Capital Contribution percentage of 8.67%</i>
City of Playford	<i>Confirmed that the City of Playford will contribute \$50,000</i>

Table 2 Response Detail

Council	Response
Adelaide Plains	<p>The GRFMA Chair and EO attended the Monday 30 January 2023 council meeting to present and seek support for the Business Plan contribution.</p> <p>APC resolution 2023/015</p> <p><i>“that Council, having considered Item 15.2 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 30 January 2023, receives and notes the report and in doing so acknowledges that the Chief Executive Officer intends to channel Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2 through Council’s Audit Committee prior to Council considering same at its 27 February 2023 meeting.</i></p> <p>APC resolution 2023/016</p> <p><i>“that Council, having considered 15.2 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 30 January 2023, acknowledges that a determination regarding the provision of a financial contribution by Council towards the Business Case work being undertaken by the Department for Environment and Water will be made at the 27 February 2023 meeting of Council.</i></p> <p>APC resolution 2023/048 (27/2/2023)</p> <p><i>“that Council, having considered Item 14.1 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 27 February 2023, having duly considered the Gawler River Floodplain Management Authority Chairperson’s correspondence dated 10 February 2023 and request for a financial contribution toward the Department for Environment and Water-led Business Case, resolves to allocate an amount not exceeding \$52,000 in Council’s draft 2023/2024 Annual Business Plan and Budget. This allocation is premised upon:-</i></p> <p><i>All constituent councils contributing an equal amount towards the Business Case (i.e. not a lesser amount derived from the inequitable capital contributions under the current Charter).</i></p> <p><i>An understanding that the State Government is unwavering in their position that a financial contribution by local government is required in order to progress and further the Business Case.</i></p> <p><i>Benefits to be derived in completing the Business Case to inform future flood mitigation priorities and costs.”</i></p>

Council	Response
Adelaide Hills	<p>The Chair and EO met with Acting CEO Monday 16 January - CEO response is AHC find it difficult to find a line of sight to why they would need to contribute \$100,000 . At best might consider capital contribution \$10,380 (1.73 %) Council to consider at February meeting</p> <p>AHC resolution 28/23 28 February</p> <p><i>Council resolves: 1. That the report be received and noted. 2. To decline the request to provide funding of \$100,000 to the Gawler River Floodplain Management Authority in support of a Business Case. 3. To offer a contribution of \$10,380 to the Gawler River Floodplain Management Authority in support of a Business Case, in line with Adelaide Hills Council's percentage share of capital works costs as per the adopted GRFMA charter, contingent upon similar contributions (in line with percentage share of capital works cost as per the adopted charter) being made by all Authority members</i></p>
The Barossa	<p>Barossa resolution 2022-26/74 - 24 January</p> <p><i>Having considered its Community Plan and Sections 6, 7 and 8 of the Local Government Act 1999 decline the request to provide funding of \$100,000 to the Gawler River Floodplain Management Authority in support of a Business Case and Flood Management Plan as it provides no tangible benefit to The Barossa Council and its ratepayers, residents or visitors. 2) Considering this request, the many years of debate and the significant threat of the GFRMA strategy to our long-term financial sustainability instruct the Chief Executive Officer to prepare an options paper regarding Council future involvement in the Gawler River Floodplain Management Authority and table it for discussion at a future workshop.</i></p> <p>GRFMA Chairperson, Mr Ian Baldwin met with The Barossa Council Mayor, CEO and Cr Bruce Preece (council GRFMA board representative) on 20 February 2023 requesting that the CEO amend his report submitted to council for decision on 22 February 2023 to seek a contribution of \$52,000 for completion of the business case. The CEO agreeing to provide an addendum report seeking contribution review for a lesser amount.</p> <p><i>Barossa resolution 2022-26/1 – 21 February</i></p> <p><i>That Council having considered the further correspondence from the Gawler River Floodplain Management Authority (GRFMA) reaffirm its position of 24 January 2023 Ordinary Council meeting that it will not fund the project as it provides no tangible benefit to The Barossa Council and its ratepayers, residents or visitors.</i></p>

Council	Response
Town of Gawler	<p>The Chair and EO attended the 28th February 2023 Town of Gawler Council meeting to present on the Business Plan contribution funding proposal.</p> <p><i>Gawler resolution 2023:02: COU040 28 February</i></p> <p><i>That Council as part of its 2023/24 Budget deliberations consider the allocation of \$52,000 towards the joint investigations, to be undertaken by State Government and the Councils that form the Gawler River Floodplain Management Authority, to prepare a business case that will form the basis of future funding applications to both State and Federal governments that will seek to achieve whole of catchment solutions to current and future flood threats.</i></p>
Light Regional	<p>The Chair and EO attended the 24th of January 2023 meeting to present for funding support.</p> <p><i>Light resolution OCM-2023/003 24 January</i></p> <p><i>That Council: 1. Note the significant body of work that has been undertaken by the Gawler River Floodplain Management Authority (GRFMA) and the Department of Environment & Water (DEW) in progressing the Business Case and Flood Management Plan for the Gawler River catchment; 2. Decline the request to contribute funding of \$100,000, as detailed in the letter received 15 December 2022 from the GRFMA but offer a Capital Contribution percentage of 8.67% (\$52,020) for the project to be progressed toward the ISAAF Gate 2 (a full business case); and 3. Instruct the Acting Chief Executive Officer to advise the GRFMA that it is prepared to offer up a lower amount and to include in the draft 2023/2024 Annual Business Plan and Budget an amount of \$52,020 towards the project</i></p>
City of Playford	<p>Playford Correspondence</p> <p><i>I am writing regarding the GRFMA funding request to support the completion of the Gawler River Flood Management Business Case. Ms. Sam Grieve wrote to you, 7th February 2023, regarding the City of Playford's decision to allocate \$100,000 towards the Business Case development, subject to all Constituent Councils of the GRFMA agreeing to contribute equivalent funding to the GRFMA in relation to this request. Since Council considered this item, other Constituent Councils have considered the funding request, resolving to allocate less than \$100,000 in funding, or no funding at all. Considering this situation, the Council reconsidered the GRFMA funding request on 28th February 2023.</i></p> <p>Further Playford Correspondence 6 March</p> <p><i>I can confirm that the City of Playford will contribute \$50,000 in the 2023-24 financial year as part of a contribution to the Department for Environment and Water to finalise the Gawler River Flood Management Business Case. This funding allocation is not contingent on all Constituent Councils contributing to or contributing equally to the development of the Business Case.</i></p>

Background

The Department for Environment and Water (DEW), in partnership with the GRFMA, is currently facilitating development of the Business Case and separately the 4 four “no regrets” flood management projects in the Gawler River region. The GRFMA is also separately facilitating delivery of a Stormwater Management Plan for the Gawler River.

The current inter-governmental project governance arrangements for Gawler River are in place until 30 June 2023. DEW will continue to provide leadership to progress the 4 specific projects as well as the Business Case as far as possible within this timeframe. However further work and additional resources will be required to complete the Business Case in the financial year 2023/2024.

The Gawler River Flood Management initiative was included in Infrastructure SA’s (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative. The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022.

Flooding of the Gawler River has happened on average once every ten years, and the costs of this have been significant. The Gate 1 review found that a number and range of potential future management options have been identified and considered, and that those shortlisted appear to be credible, proportionate and supported. Reducing the flood risk in the Gawler River region is however complex, and no one option alone may be sufficient.

The Business Case is fundamental to reducing Gawler River flood risk for the longer-term. Significant effort is required to take the options from conceptual ideas to sufficient detail to form a robust case for investment.

The project is currently being progressed toward the ISAAF Gate 2 (a full business case). This includes further investigating:

- Further infrastructure design details
- Full economic analysis including an assessment of the cost-benefit ratio
- Land access arrangements.

DEW is currently facilitating a body of work, at forecast cost \$1.44 Million, to progress the Business Case by 30 June 2023. A further body of work, with forecast costs of \$600,000 is required to complete the Business Case within the financial year 2023/2024.

DEW have been quite clear on expectation that Local Government should facilitate funding of the further body of work in 2023/2024 as its contribution to the partnership.

Failure to resource the body of work will ultimately result in demise of the Business Case and with it any immediate opportunity to establish a qualitative approach to flood mitigation infrastructure identification, evaluation, and implementation in the Gawler River region.

It will also potentially negate any opportunity State and Local Government may have to seek funding from the Australian Government or flood mitigation works in the Gawler River.

Agenda Item:	2.3
Committee:	Board
Meeting Date:	16 March 2023
Title:	2023-2024 GRFMA Business Plan and 2023-2024 Draft Budget

Recommendation:**That the GRFMA:**

- 1. Adopts the Draft 2023/2024 GRFMA Annual Business Plan and Draft 2023/2024 Budget; and**
 - 2. Following receipt of Constituent Council feedback considers adoption of the GRFMA draft Annual Business Plan and Annual Budget at the June 2023 meeting.**
-

The 2023/2024 Draft GRFMA Annual Business Plan and Draft 2022/2023 Budget was considered by the 6/3/2023 GRFMA Audit Committee Meeting which has now provided the following recommendation:

That the GRFMA Audit Committee:

1. *Notes the report.*
2. *Requests the Executive Officer*
 - a) *Facilitates adjustment to the draft 2023/2024 GRFMA Annual Business Plan and Draft 2023/2024 Budget documents to indicate requirement for revaluation of the Bruce Eastick North Para Flood Mitigation Dam in the 2023/2024 financial year.*
 - b) *Provides the amended Draft 2023/2024 GRFMA Annual Business Plan and Draft 2023/2024 Budget documents to the 16 March 2023 GRFMA special meeting for adoption.*
 - c) *Notes that recent increase of the GRFMA Chairperson honorarium to value of \$10,500 and considerations for superannuation guarantee payments and recommends the GRFMA Board consider any adjustments required be incorporated in the final 2023/2024 GRFMA Budget as determined by the Board*

Executive Officer note in relation to the above resolution

Word adjustments in relation to a) and b) have now been made to the documents, monetary adjustment is not required.

In relation to c) The current draft 2023/2024 Budget document provides for Chairperson Honorarium of \$9,048 (not \$10,500). It is suggested that the difference of \$1,452 is not material and can be adjusted, if required, during the 2023/2024 budget review process (3 reviews a year). Additionally, consideration of agenda item 2.1 has potential to require mid budget adjustments to the Chairperson Honorarium quantum.

Agenda item 3.1 also includes options for budget payment allocations for superannuation guarantee payments. It is therefore considered reasonable to leave the matter as currently provided in budget documents and to deal with any possible changes if and as they arise.

2023/2024 Draft GRFMA Annual Business Plan and Draft 2022/2023 Budget

The Gawler River Floodplain Management Authority is established by the Constituent Councils as a regional subsidiary pursuant to Section 43 and Schedule 2 of the Local Government Act 1999.

The GRFMA Charter (2020) provides that the Authority must prepare a a budget for the forthcoming financial year.

The Budget must:

- deal with each principal activity of the Authority on a separate basis.
- be consistent with and account for activities and circumstances referred to in the Authority's Annual Business Plan.
- be submitted in draft form to each Constituent Council before 31 March for approval.
- not be adopted by the Authority until after 31 May but before 30 September.
- identify the amount of and the reasons for the financial contributions to be made by each Constituent Council to the Authority.

The Authority shall also have an Annual Business Plan in respect of the ensuing 12 months.

The Annual Business Plan must:

- state the services to be provided by the Authority.
- identify how the Authority intends to manage service delivery.
- identify the performance targets which the Authority is to pursue.
- provide a statement of financial and other resources and internal processes that will be required to achieve the performance targets and objectives of the Authority; and
- specify the performance measures that are to be used to monitor and assess performance against targets.

On the basis of the above report, the following information relates to action taken to draft the 2023-2024 GRFMA Annual Business Plan and development of the 2023/2024 draft GRFMA budget.

2023- 2024 GRFMA Draft Annual Business Plan

The format of the Annual Business Plan has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23-2031/32 and the GRFMA Asset Management Plan 2023-2032.

Key elements contained in the 2023/2024 draft Annual Business Plan identify:

Priority Actions 2023/2024

Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan. The Gawler River Stormwater Management Plan is the key GRFMA document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits. The default policy position of the Authority has been for a 1 in 100-year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan. A schedule of works is to be consolidated from the recommendations from the completed GRFMA Gawler River Stormwater Management Plan and the Department for Environment and Planning, Gawler River Flood Mitigation Business Case. Considered funding will be sought from the State and Federal Governments and where appropriate commercial investment.

Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority. Identification of partnering opportunities within the capacities of the Councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia with frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation. The Authority will continue to work with the Department for Environment and Planning, in consultation with constituent councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Program.

Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River. Communication with communities is likely to be a joint activity between the Constituent Councils and the Authority.

Implement the agreed outcomes from Charter Review 2 which was finalised in 2020. Work with constituent councils to achieve consensus support for adoption of the GRFMA Cost Share Model as methodology for negotiating the distribution of constituent council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year.

Maintenance and Operations of the Scheme During 2023 to 2024

Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032.

Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2023/2024).

5 Yearly revaluation of the Bruce Eastick North Para Flood Mitigation Dam (BENPFM Dam).

Implementation of an Information Management Framework for a digital environment.

Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.

See attached for a copy of the 2023/2024 draft Annual Business Plan.

2023/2024 Draft Budget

The scope of the GRFMA annual budget is small in comparison to the extensive undertakings by constituent councils.

Drafting of the 2023/2024 GRFMA Budget has been constructed by referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23-2031/32 and the GRFMA Asset Management Plan 2023-2032.

Revenue

The budget revenue is sourced from predetermined “formula based’ financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure

Expenditure is budgeted on estimated costs of Executive Management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Recently work has been progressed by the Department for Environment and Planning to facilitate the Gawler River Flood Mitigation Business Case.

This is an important and complementary project to the GRFMA Stormwater Management Plan and collaborative approaches will be of benefit to all parties.

There is an expectation by the State Government that the GRFMA (including Constituent Councils) will contribute to the development and completion of the business case.

Operational Contributions (Member subscriptions)

Operational contributions are calculated to include the costs reflective of Administration of the GRFMA, plus general costs for the provision of consultancies to pursue outcomes envisaged in flood mitigation strategies (Gawler River Mark 2) and does not include capital works or maintenance of Assets. Interest received is deducted from total subscriptions required.

For 2023/2024 operational activities, not otherwise administrative will be directed toward matters identified in the Gawler River Stormwater Management Plan and towards the Department for Environment and Planning Gawler River Flood Mitigation Business Case.

Budget Outcome Operational

- \$97,573 Administration of the GRFMA
- \$46,080 Gawler River Scheme Mk2 – Consultancies Feasibility or initial design studies
SMP or Business Case, revaluation of the BENPFM Dam, Information Management Framework for a digital environment
 \$143,653
 \$ 523 Less income earned.

Total Operation cost: \$143,130 = Member Subscriptions.

Maintenance Contributions (Council subscriptions)

Maintenance contributions are calculated from the costs reflective of capital works or maintenance works for the Bruce Eastick Flood Mitigation Dam and any approved flood mitigation capital works.

The Authority will continue to work with the Department for Environment and Planning, in consultation with constituent councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Program and Business Case.

Maintenance and Operations

Maintenance and operations of the scheme during 2023 to 2024 will include work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032, continuation of the revegetation program around land associated with the Bruce Eastick and repayment of the Cash Advance Debenture previously raised to fund Dam repairs in 2022.

Budget Outcome Maintenance

- \$69,550 Dam Maintenance Cost Analysis 2023/2024
- \$ 208 Rates and levies, ESL
- \$70,000 Cash Advance Debenture repayments

Total Maintenance cost \$139,758 = Council Subscriptions.

Depreciation of Assets

URS Australia Pty Ltd, Dam Designers, have previously advised that a concrete RCC dam wall (as per the Bruce Eastick North Para Flood Mitigation Dam) can be expected to have a life of 80 years after completion.

On that basis the Bruce Eastick North Para Flood Mitigation Dam wall has been depreciated at the rate of 1.25% annually (\$322,298 pa).

The GRFMA Asset Management Plan 2023-2032 provides:

Funding (cash allocation) of annual depreciation calculations is not undertaken, rather the policy is ensuring the GRFMA is provided with sufficient cash flow to maintain the Dam at required service provision levels.

This plan covers the infrastructure assets that provide Flood Mitigation comprising of: • Bruce Eastick North Para Flood Mitigation Dam • Associated land • Road Access

The projected outlays necessary to provide the services covered by this Asset Management Plan (AM Plan) includes operations, maintenance, renewal and upgrade of existing assets over the 10-year planning period is \$1,233,642.

The net equity share (of annual depreciation costs) of each Constituent Council is subsequently reflected in the (Financial Statements) Schedule of Constituent Councils interest in net assets as at 30 June each year and a statement is prepared to meet the requirements of clause 15.5 of the GRFMA charter.

Cost Escalator

GRFMA Long Term Financial Plan 2022/23-2031/32:

The basic assumptions in relation to the major drivers of GRFMA expenditure including inflation (Consumer Price Index), as well as a number of expenditure influencers and capital expenditure projections are detailed below.

The underlying assumption is that the levels of service being provided are relatively unchanged. As indicated above some of these levels are externally determined. Others depend on GRFMA policy. For instance, if GRFMA wishes to increase the level of expenditure on renewal of assets or to construct new assets then that is an increase in service level. This increase must be accompanied by an increase in funding either from an increase in income such as constituent council contributions, state or federal government funding or borrowings.

The Consumer Price Index (CPI) is regarded as Australia's key measure of inflation. It is designed to provide a general measure of price inflation for the Australian household sector as a whole. The CPI measures changes over time in a wide range of consumer goods and services acquired by Australian metropolitan households and is measured quarterly this is assumed to be 4% for 2023/2024 & 2024/2025 decreasing to 2.5%

Summary

The 2023/2024 draft Budget has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23-2031/32, the GRFMA Asset Management Plan 2023-2032 and the 2023/2024 GRFMA draft Annual Business Plan.

Refer to the following link for copies of the Strategic Management Documents: <https://1drv.ms/u/s!AmN1235qblGFg5U17dO4s1-rXNpoXg?e=LCM6el> – Password: Audit2023.

The draft Budget proposal has been formulated with an inclusive approach to identified service and project requirements for 2023/2024. This has been effected with allocation of capital and maintenance expense estimates.

Revenue requirement calculations for constituent council contributions, shown at Table 1, have been based on this inclusive approach. Any budget amendments directed by meeting considerations will subsequently be reflected in the quantum of revenue to be sought from Constituent Councils.

Constituent Council contributions for 2023/2024 total \$282,877 which is a budgeted increase from \$260,320 in 2022/2023.

Contribution increases will vary within the 2023/2024 subscription quantum because of allocation of \$69,550 maintenance costs 2023/2024 as per the Dam Maintenance Cost Analysis 2023-2032.

A net Operating Loss of (\$322,298) is forecast for 2023/2024. This is the amount of unfunded depreciation.

See below Table 1 – Constituent Council shares proposed as per draft 2023/2024 GRFMA Budget and further copy of details (MYOB format) of the GRFMA Budget functions which identifies the current 2022/2023 Budget BR2 against Year to Date (20/2/2023) income and expenditure and the 2022/2024 Draft Budget income and expenditure proposals.

See separate attachment copy of GRFMA 2023/2024 budgeted financial statements presented, in a manner consistent with the Model Financial Statements, pursuant to section 123(10)(b) of the Local Government Act 1999: and LTFP Comprehensive Income Statement 2022-2032 extract.

Table 1

Constituent Council shares proposed as per draft 2022/2023 GRFMA Budget - Refer 1.1 Member Subscriptions (\$143,130) and 3.1 Council Subscriptions (\$139,758).

Council	2022/23 Operational	2022/23 Maint	2022/23 Total	2023/24 Operational	2023/24 Maint	2023/24 TOTAL
Adelaide Plains Council	27,520	27,513	\$55,033	23,293	41,365	\$64,657
Adelaide Hills Council	27,520	1,647	\$29,167	23,293	2,476	\$25,769
The Barossa Council	27,520	8,254	\$35,774	23,293	12,409	\$35,702
Town of Gawler	27,520	16,508	\$44,028	23,293	24,819	\$48,112
Light Regional Council	27,520	8,254	\$35,774	23,293	12,409	\$35,702
City of Playford	27,520	33,025	\$60,545	23,293	49,651	\$72,944
Total	165,120	95,200	\$260,320	139,758	143,130	\$282,887

Table 2 Percentage Share

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

Gawler River Floodplain Management Authority Budget - Functions & Items 2023/2024
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Code			2022-2023			2023-2024
			Budget	YTD		Budget
		REVENUE				
		Administration of the GRFMA				
1,1		Member Subscriptions	165,120	165,120		143,130
1,3		Interest LGFA	1,310	1,310		419
1,4		Interest BankSA				104
1,5		Other				
		Total	166,430	166,430		143,653
		Operations Flood Mitigation Scheme				
2,1		Council Subscriptions				
2,3		State Grant				
2,4		Commonwealth Grant				0
2,5		Sale of Land				0
2,6		Other				0
		Total	0	0		0
		Maintenance Flood Mitigation Scheme				
3,1		Council Subscriptions	95,200	95,201		139,758
3,3		Other				
		Total	95,200	95,201		139,758
		TOTAL INCOME	261,630	261,631		283,411

		EXPENDITURE	2022-2023			2023-2024
			Budget	YTD		Budget
		Administration of the GRFMA				
6,1		Executive Officer Contract	56,400	34,548		58,656
6,2		Advt, Print, Stat, Postage	1,250			1,300
6,3		Travelling Expenses	4,000	47		4,160
6,4		Insurance - PL & PI	7,000	5,303		7,280
6,41		Audit Committee	2,650	1,300		2,756
6,5		Audit Fees	5,600	5,346		5,824
6,6		Bank Fees	120	32		125
6,7		Legal Advice	4,600	4,569		2,080
6,8		Honorarium Chairperson	7,900	5,100		9,048
6,9		Other	8,000	6,505		6,344
		Total	97,520	62,750		97,573
		Gawler River Scheme Mark 2				
9,7		Consultancies	152,000	6,090		46,080
9,8		EO Supervision				0
		Total	152,000	6,090		46,080
		Maintenance Flood Mitigation Scheme				
10,2		Maintenance Contractors	0	0		
10,3		BENPFM Dam Maintenance	25,000	0		69,550
10,31		Rates - GST Free	200	124		208
10,4		Depreciation Dam	321,163			322,298
		Total	346,363	124		392,056
		Other Expense Finance **	70,000	9,237		70,000
		ALL EXPENDITURE	\$665,883	\$78,201		\$605,709
		SURPLUS/DEFICIT	-404,253	183,430		-322,298

** MYOB cash format representing Interest and principal payments.

Local Government Model Financial Statements represent interest payments as operational expenditure and finance repayment, CAD, as reduction in liability (Balance Sheet).

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2023/2024**

STATEMENT OF COMPREHENSIVE INCOME

2022/2023 FULL YEAR REVISED ESTIMATE		2023/2024 DRAFT BUDGET
\$	INCOME	\$
260,320	Subscriptions	282,888
-	Grants Subsidies and Contributions	-
600	Investment Income	419
-	Other	104
<hr/>		<hr/>
260,920	TOTAL REVENUES	283,411
	EXPENSES	
274,720	Materials, Contracts and Other Expenses	213,411
21,000	Finance Costs	15,000
321,163	Depreciation, amortisation & impairment	322,298
<hr/>		<hr/>
616,883	Total Expenses	550,709
	OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	
(355,963)		(267,298)
-	Net gain (loss) on disposal or revaluation of assets	-
-	Amounts specifically for new or upgraded assets	-
-	Physical resources received free of charge	-
 (355,963)	TOTAL COMPREHENSIVE INCOME	 (267,298)
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27/02/2023

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2023/2024**

CASH FLOW STATEMENT

2022/2023 FULL YEAR REVISED ESTIMATE		2023/2024 DRAFT BUDGET
\$		\$
Inflows		Inflows
(Outflows)		(Outflows)
	CASHFLOWS FROM OPERATING ACTIVITIES	
	RECEIPTS	
260,320	Operating Receipts	282,992
600	Investment Receipts	419
	PAYMENTS	
(274,720)	Operating payments to suppliers & employees	(213,411)
(21,000)	Finance Payments	(15,000)
(34,800)	Net Cash provided by (or used in) Operating Activities	55,000
	CASH FLOWS FROM INVESTING ACTIVITIES	
	RECEIPTS	
-	Grants specifically for new or upgraded assets	-
0	Sale of Assets	0
	PAYMENTS	
-	Capital Expenditure on renewal/replacement of assets	-
-	Capital Expenditure on new/upgraded assets	-
-	Net Cash provided by (or used in) Investing Activities	-
	CASH FLOWS FROM FINANCING ACTIVITIES	
	RECEIPTS	
-	Proceeds from Borrowings	-
	PAYMENTS	
(49,000)	Repayment of Borrowings	(55,000)
(49,000)	NET CASH USED IN FINANCING ACTIVITIES	(55,000)
(83,800)	NET INCREASE (DECREASE) IN CASH HELD	-
126,130	CASH AT BEGINNING OF YEAR	42,330
42,330	CASH AT END OF YEAR	42,330

27/02/2023

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2023/2024**

BALANCE SHEET

2022/2023 FULL YEAR REVISED ESTIMATE		2023/2024 DRAFT BUDGET
	ASSETS	
	CURRENT ASSETS	
\$		\$
42,330	Cash and cash equivalents	42,330
98,664	Trade & other receivables	98,664
-	Inventories	-
<u>140,994</u>	TOTAL CURRENT ASSETS	<u>140,994</u>
	NON-CURRENT ASSETS	
-	Financial Assets	-
21,638,093	Infrastructure, Property, Plant & Equipment	21,315,795
<u>21,638,093</u>	TOTAL NON-CURRENT ASSETS	<u>21,315,795</u>
<u>21,779,088</u>	TOTAL ASSETS	<u>21,456,790</u>
	LIABILITIES	
	CURRENT LIABILITIES	
61,003	Trade & Other Payables	61,003
453,136	Borrowings	453,136
-	Short-term Provisions	-
<u>514,139</u>	TOTAL CURRENT LIABILITIES	<u>514,139</u>
	NON-CURRENT LIABILITIES	
-	Long-term Borrowings	(55,000)
-	Long-term Provisions	-
<u>-</u>	TOTAL NON-CURRENT LIABILITIES	<u>(55,000)</u>
<u>514,139</u>	TOTAL LIABILITIES	<u>459,139</u>
<u>21,264,949</u>	NET ASSETS	<u>20,997,651</u>
	EQUITY	
12,582,976	Accumulated Surplus	12,315,678
8,681,973	Asset Revaluation	8,681,973
-	Other Reserves	-
<u>21,264,949</u>	TOTAL EQUITY	<u>20,997,651</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2023/2024**

STATEMENT OF CHANGES IN EQUITY

2022/2023 FULL YEAR REVISED ESTIMATE		2023/2024 DRAFT BUDGET
\$		\$
	ACCUMULATED SURPLUS	
12,938,939	Balance at end of previous reporting period	12,582,976
-355,963	Net Result for Year	-267,298
0	Transfer From Reserves	0
0	Transfer To Reserves	0
<hr/>		<hr/>
12,582,976	BALANCE AT END OF PERIOD	12,315,678
	ASSET REVALUATION RESERVE	
8,681,973	Balance at end of previous reporting period	8,681,973
0.00	Gain on revaluation of infrastructure, property, plant & equipment	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00
<hr/>		<hr/>
8,681,973	BALANCE AT END OF PERIOD	8,681,973
<hr/>		<hr/>
21,264,949	TOTAL EQUITY AT END OF REPORTING PERIOD	20,997,651

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2023/2024**

UNIFORM PRESENTATION OF FINANCES

2022/2023 FULL YEAR REVISED ESTIMATE		2023/2024 DRAFT BUDGET
\$		\$
260,920	Operating Revenues	283,411
(616,883)	less Operating Expenses	(550,709)
<u>(355,963)</u>	Operating Surplus / (Deficit) before Capital Amounts	<u>(267,298)</u>
	Less Net Outlays in Existing Assets	
	Capital Expenditure on renewal and replacement of Existing Assets	-
-	less Depreciation, Amortisation and Impairment	(322,298)
(321,163)	less Proceeds from Sale of Replaced Assets	<u>-</u>
<u>-</u>		<u>(322,298)</u>
(321,163)		
	Less Net Outlays on New and Upgraded Assets	
-	Capital Expenditure on New and Upgraded Assets	-
-	less Amounts received specifically for New and Upgraded Assets	-
-	less Proceeds from Sale of Surplus Assets	<u>-</u>
<u>-</u>		<u>-</u>
(34,800)	Net Lending / (Borrowing) for Financial Year	55,000

GRFMA ANNUAL BUSINESS PLAN

2023-2024 Draft

Gawler River Floodplain Management Authority

Constituent Councils:

Adelaide Hills Council

Adelaide Plains Council

The Barossa Council

Town of Gawler

Light Regional Council

City of Playford

Gawler



Business Plan 2023-2024

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$355 million.

History

The river is subject to periodic flood events.



Desirable Levels of Protection Cost of Flooding

Flood Frequency (ARI)	Estimated Damages
1 in 10	\$15m
1 in 20	\$24m
1 in 50	\$102m
1 in 100	\$182m
1 in 200	\$212m
Average Annual Damage	\$7.40m
Present Value of Damages	\$109m

Properties at Risk

Flood Frequency (ARI)	Number of residential properties within each hazard rating			
	Low	Medium	High	Extreme
1 in 50	1056	785	483	236
1 in 100	1559	1451	1179	457
1 in 200	1814	1652	1419	615

Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and
- upon application of one or more Constituent Councils pursuant to clause 12.4:
 - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
 - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

Numerous factors have a significant influence on the operations of the Authority.

These include:

- Arrangements for managing stormwater in South Australia are very complicated, reflecting incremental changes over time in legislation, guidelines, structures, and funding arrangements.

For the Authority, specific concerns are:

- o There is no clear definition of the responsibilities of levels of government for managing stormwater.
- o Floodplain management is not well recognised in the current framework for stormwater management.
- o Responsibilities for different aspects of managing the Gawler River sit with various (mostly SA Government) agencies, yet there is no overarching structure, body, or plan to ensure an integrated approach to managing it.
- o Most of the Gawler River is located on private land (a common situation in South Australia) which restricts the ability of the Authority (and other bodies) to carry out its functions.
- o Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund and State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.

- The effects of flooding on intensive food production and residential properties on the Northern Adelaide Plains.
- Impacts of climate change on the timing, frequency, and volumes of flows into the river.
- Changes in stormwater flows and the risks of flooding associated with new residential development in the Gawler River catchment.
- The level of community understanding of the risks of flooding within the entire catchment and how individuals can reduce the risks.
- Signs of growing interest in the concept of water cycle management with greater integration of different aspects of water management, including stormwater and floodwater.
- Differences in perspectives and priorities between upstream and downstream Constituent Councils in relation to beneficiaries, funding arrangements, and priorities.
- The limited resource base of the Authority, which is supplemented on an ad-hoc basis through partnering with Constituent Councils.

Governance

The Authority is governed by the Board of Management. The Board comprises of:

- One independent person, who is not an officer, employee or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council.

The Board

The Members of the Board are:

Council	Board Members	Deputy Board Members
Chairperson and Independent Member	Mr Ian Baldwin	
Adelaide Hills Council	Cr Malcolm Herrmann Mr Ashley Curtis	Ms Natalie Armstrong
Adelaide Plains Council	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Ms Sheree Schenk
The Barossa Council	Cr Bruce Preece, Mr Martin McCarthy	Ben Clark
Town of Gawler	Cr Paul Koch Ms Whendee Young	Cr Brian Sambell
Light Regional Council	Cr Michael Phillips-Ryder, Mr Richard Dodson	Mr Andrew Philpott
City of Playford	Cr Clinton Marsh Mr Greg Pattinson	Cr Peter Rentoulis

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEW
- (vacant), SA Water
- 1 constituent council representative, Mr. Braden Austin, City of Playford
- 1 constituent council representative, Mr. Ben Clark, The Barossa Council
- Mr David Hitchcock, Executive Officer

An Audit Committee has been appointed to review:

- The annual financial statements to ensure that they present fairly the financial state of affairs of the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Members of the Audit Committee are:

- Mr. Peter Brass, Independent Member and Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr. Greg Pattinson, City of Playford

A suite of Policies has been adopted to provide management guidelines for the day-to-day business of the GRFMA.

Policies include.

- Fraud, Corruption, Misconduct and Maladministration
- Consultation with Constituent Councils
- Procurement and Operations
- Code of Practice for Meeting Procedures
- Internal Review of Decisions
- Freedom of Information Statement
- Work Health and Safety
- Anti-Discrimination/Fair Treatment
- Dam Valuation
- Treasury Management



To meet the statutory and operational responsibilities the Authority maintains appointment of a part time Executive Officer, and External Auditor, on a contract basis.

Dean Newbery and Partners have been appointed as the external auditor until 2023/24.

The Authority has also facilitated the appointment of a part time administrative assistant on a contract basis.

The Authority is required to hold a minimum of 6 meetings per year and to provide the required Business Plans, Budgets Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999.

The format of the Annual Business Plan has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23 – 2031/32 and the GRFMA Asset Management Plan 2023-2032.

The Authority will conduct two reviews each year of its performance against the targets set in this Annual Business Plan that will form part of the report to its constituent councils and will be included in its Annual Report.

Cost of Operations

The budget revenue is sourced from predetermined “formula based” financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Recently work has been progressed by the Department for Environment and Planning to facilitate the Gawler River Flood Mitigation Business Case. This is an important and complementary project to the GRFMA Stormwater Management Plan and collaborative approaches will be of benefit to all parties. There is an expectation by the state Government that the GRFMA (including constituent councils) will contribute to the development and completion of the business case.

The contributions of the constituent councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10).

Constituent Council Shares for Contributions

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

The GRFMA Strategic Plan 2021-2026 is arranged under three themes, each with its own objective, related to the outcomes to be pursued.

Theme 1: Design, build, and maintain physical flood mitigation infrastructure.

Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.

Theme 2: Develop and evolve key relationships.

Objective: To maintain key relationships that are most important to the Authority achieving its purpose.

Theme 3: Ensure good governance and ongoing financial sustainability.

Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

Priority Actions 2023/2024

Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan. The Gawler River Stormwater Management Plan is the key GRFMA document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits. The default policy position of the Authority has been for a 1 in 100-year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan. A schedule of works is to be consolidated from the recommendations from the completed GRFMA Gawler River Stormwater Management Plan and the Department for Environment and Planning, Gawler River Flood Mitigation Business Case. Considered funding will be sought from the State and Federal Governments and where appropriate commercial investment.

Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority. Identification of partnering opportunities within the capacities of the Councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia with frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.

The Authority will continue to work with the Department for Environment and Planning, in consultation with constituent councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Business Case.

Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River. Communication with communities is likely to be a joint activity between the constituent councils and the Authority.

Implement the agreed outcomes from Charter Review 2 which was finalised in 2020. Work with constituent councils to achieve consensus support for adoption of the GRFMA Cost Share Model as methodology for negotiating the distribution of constituent council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year.

Maintenance and operations of the scheme during 2023 to 2024

- Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032.
- Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2023/2024).
- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Revaluation of the Bruce Eastick North Para Flood Mitigation Dam (5 year program).
- Implementation of an Information Management Framework for a digital environment.



Agenda Item:	3.1
Committee:	Board
Meeting Date:	16 March 2023
Title:	Consultancy Agreement, Executive Officer Employment Obligations

Recommendation:

That:

1. Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting.

in order to consider in confidence agenda item 3.1 pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. This matter is confidential because the information herein provides commercial terms and conditions for the position of GRFMA Executive Officer.
3. On the basis of this information, the principle that meetings of the GRFMA Audit Committee should be conducted in a place open to the public has been outweighed in this instance: the Committee consider it necessary to consider this matter in confidence.

Recommendation:

That:

1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA Audit Committee orders that the following aspects of item 3.1 Consultancy Agreement, Executive Officer employment obligations, be kept confidential in accordance with the Committees reasons to deal with this item in confidence pursuant to section 90(3) (d) (e) of the Local Government Act 1999:
 - Report for item 3.1.
2. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

GRFMA resolution 22/36 in part provides.

The GRFMA requests the Acting GRFMA Chairperson seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.

Legal opinion has now been received providing advice in relation to the engagement of its Executive Officer whether based on the terms of the Consultancy Agreement executed by the Authority and the Executive Officer on 9 December 2021.

This matter was considered at the 6 March 2023 GRFMA Audit Committee with recommendation on appropriate response now provided to the GRFMA.