

## **Gawler Youth Advisory Committee**

**Adopted by Council:**  
28 November 2023

**Review Date:**  
4 years (or within 12 months of a general election)

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### **1. Background**

- 1.1 Pursuant to Section 41 of the *Local Government Act 1999* ("the Act") the Council establishes by resolution at its meeting of 29 November 2022 the Gawler Youth Advisory Committee ("the Committee").
- 1.2 The Committee is established from 29 November 2022 and will continue in existence until the next general election of Council, unless wound up at any time by Council by resolution.

### **2. Function of the Gawler Youth Advisory Committee**

- 2.1 The Committee is established to assist the Council in the performance of the following functions of the Council:
  - a. Provide a communication link between young people in the Gawler community and Council
  - b. Promote a positive image of young people in the community
  - c. Ensure the Council Youth Plan remains relevant and implemented
- 2.2 The Committee is established to provide advice to the Council on the following:
  - a. Matters affecting youth
  - b. Informing the Gawler community about issues facing young people
  - c. Identifying funding opportunities and preparation of grant applications.
  - d. Initiatives that raise the profile of young people and encourage the positive development of youth

The Committee will adopt a risk management focus in its considerations and recommendations to Council to enable Council to act as an informed and responsible decision maker representing the interests of the community.

### **3. Membership**

- 3.1 A minimum of two (2) Council Members will be appointed by the Council by resolution as members of the Committee, for a period determined by Council.
- 3.2 A maximum of thirteen (13) independent members will be appointed by the Council by resolution as members of the Committee, for a term not exceeding two (2) years, commencing from the date the appointment is resolved by Council.
  - a. The age range of members will be 15 to 25 years but under special circumstances, those aged 12 to 15 years will be considered to become Committee members following recommendation by the Council Officer

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- b. Any applicant turning 25 in their first year of a term is precluded from applying for membership of the Committee.

- 3.3 Membership aims to include a broad range of young people of varying age, backgrounds, skills and attributes from our community.
- 3.4 It is desirable that young people have the following attributes:
  - 3.4.1 An interest in the work of the Committee, community action and group work.
  - 3.4.2 Commitment to attend Committee meetings.
  - 3.4.3 Knowledge of issues affecting young people.
  - 3.4.4 Background of community involvement or a willingness to become involved.
  - 3.4.5 Ability to act as a role model to young people in the community.
  - 3.4.6 Links or a willingness to develop links to groups, clubs and agencies in the Gawler area.
  - 3.4.7 Ability to work as a part of a team or a willingness to develop those skills.
- 3.5 New legislation indicates Committee Members must undergo a Working With Children Check (WWCC) not a Police Clearance by SA Police. This excludes persons under 14 years of age who are excluded under the Child Safety (Prohibited Persons) Regulations 2019 from requiring a WWCC. All WWCC are required to be completed by 1st December in each calendar year or within 4 weeks of appointment.
- 3.6 The Committee may, by resolution supported by a majority of all members of the Committee, make a recommendation to the Council to remove a member of the Committee from office where a member has failed (without the leave of the Council) to attend three consecutive meetings of the Committee. All members of the Committee must comply with the gazetted Behavioural Standards for Council Members, the general duties set out in Section 62 of the Act and the conflict of interest provisions set out in Sections 73 – 75A of the Act.

#### **4 Presiding Member and Deputy Presiding Member**

- 4.1 The Committee will appoint the Presiding Member and Deputy Presiding Member at the first meeting of the Committee for a term of 12 months.
- 4.3 If the Presiding Member of the Committee is absent from a meeting, then the Deputy Presiding Member will chair the meeting until the Deputy Presiding Member is present. In the absence of the Deputy Presiding Member and the Deputy Presiding Member a member of the Committee chosen from those present will preside at the meeting until the Presiding Member or Deputy Presiding Member is present.

#### **5 Meeting Details**

- 5.1 The Committee will generally meet on a monthly basis or as otherwise determined by the Committee.
- 5.2 The Committee may meet in the Council Chambers at the Gawler Civic Centre, or as otherwise determined by the Committee.
- 5.3 All Committee meetings will be conducted in accordance with the Act, and relevant regulations, the Code of Practice for Council and Committee Meeting Procedures and the Code of Practice for Access to Council and Committee Meetings and Council Documents.
- 5.4 Part 3 of the *Local Government (Procedures at Meetings) Regulations 2013* apply to meetings of the Committee.

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#### **6 Reporting Requirements**

- 6.1 This Committee reports directly to and is accountable to Council.
- 6.2 The resolutions of the Committee shall be submitted to Council for consideration and decision.