

**NOTICE OF MEETING**

TO:	Chairperson:	Ms Kathryn Warhurst	Community Member
	Deputy:	Mr Darren Cox	Community Member
	Members:		
		Cr Cody Davies	Council Member
		Cr Paul Koch	Council Member
		Cr Nathan Shanks	Council Member
		Mr Jack Gill	Youth Advisory Committee Members
		Mr Angus Millikan.	Youth Advisory Committee Members
		Mr Tom Brdanovic	Community Member
		Mr Jack Darzanos	Team Leader Environmental Services
		Mr Tim Kelly	Environment and Sustainability Officer

SPECIAL COVID 19 Arrangements

Please note that because of the COVID 19 Pandemic significant changes are required in how the council operates. For this meeting, it has been decided that it will be held online only.

NOTICE is hereby given that the next **Climate Emergency Action Plan Working Group meeting** for the **Town of Gawler** will be held online using the Zoom Application on **Wednesday 18 June 2020**, commencing at 6:00 pm.

Topic: Climate Emergency Action Plan Working Group Meeting

To view the meeting, please visit the below link:

<https://www.youtube.com/user/TownofGawler>

A handwritten signature in black ink, appearing to read "RV", with a long vertical stroke extending downwards.

Ryan Viney
Manager Development, Environment & Regulatory Services
15 June 2020

Order Of Business

1	Statement of Acknowledgement	3
2	Attendance Record.....	3
3	Confirmation of Minutes	3
4	Business Arising from Minutes	3
5	Items Listed for Discussion	4
5.1	Climate Emergency Action Plan	4
5.3	Town of Gawler Business Development Engagement	4
5.4	Council reports.....	4
5.5	Renewables Feasibility Project.....	4
5.6	Electric Vehicles	5
6	Next Ordinary Meeting	5
6.1	16 July 2020 (online), community to access via You Tube.....	5
6.2	Close: 7:45 pm	5

CEAP Meeting – Commence at 6:00 pm sharp

1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
- 2.5 Non-attendance

3 CONFIRMATION OF MINUTES

(10 mins)

4 BUSINESS ARISING FROM MINUTES

(10 mins)

Continuing Actions	Who	By When	Status
1. Establish a closed social page for the Working Group as an initial priority (as we are not ready to engage with the public).	T Kelly & IT Help Team	17-06-2020	
<u>Town of Gawler - Business Development</u>	T Kelly & J Darzanos	17-06-2020	
2. Schedule a meeting with GBDG, to share ideas for the draft CEAP.			
3. This incorporates discussion on the Updated Signage Strategy for Gawler's pathways and use of the Gawler App			
4. Actively contribute to the content of the CEAP prior to the next meeting by adding to and editing the text with changes tracked.	All CEAP Members T Kelly to schedule dates	08-06-2020	
New Actions			
5. Comments are sought on the ideas for the Acquisition Plan of the peer review of the CEAP by Friday 29-5-2020.	All CEAP Members	01-06-2020	
RESOLUTION 2020:05:CEAP001	T Kelly & J Darzanos	04-06-2020	
6. Subject to members having the opportunity to comment on the document that officers prepare an acquisition plan to engage a consultant.			

7. A special CEAP Working Group Meeting to be scheduled to further investigate the first step of the renewable feasibility project	T Kelly to schedule	To be scheduled by 04-06-2020	
8. Staff to follow up and get some advice regarding Tom providing input into the scope of the project and then being able to tender for the project. Jack to follow up with Governance department and provide feedback.	T Kelly, J Darzanos & T Brdanovic	04-06-2020	
EV Demonstration 9. Invitations to be sent to all CEAP members, elected members, the Executive and any other interested parties	T Kelly	01-06-2020	
10. Draft key messages about electric vehicles to share on the day.	Cr P Koch	10-06-2020	
11. Draft pertinent before and after survey questions for the EV Demonstration	Cr J Gill	10-06-2020	
12. CEAP members are encouraged to review the Climate Risk documents prior to the next meeting.	All CEAP Members	17-06-2020	

5 ITEMS LISTED FOR DISCUSSION

5.1 Climate Emergency Action Plan

(30 Mins)

- 5.2.1 Schedule(See Attachment 1)
- 5.2.2 Peer review of the draft CEAP
- 5.2.3 Document progress
- 5.2.4 Informed City Risk and Governance – Inclusion in the CEAP as an action (See Attachments 2, 3 &4)

5.3 Town of Gawler Business Development Engagement

Jack Darzanos & Tim Kelly (10 mins)

5.4 Council reports

(30 mins)

- 5.4.1 Council feedback on the council Progress report
- 5.4.2 Correspondence with the LGA: State of Climate Emergency
- 5.4.3 New: Climate Emergency Australia and options for participation (See attachments 5,6 &7)
 - CEA Council
 - CEA Funding Founder
 - Nominee for the CEA Strategic Advisory Group
 - Support of nominations to the CEA Strategic Advisory Group – Charles Sturt and Campbelltown)

5.5 Renewables Feasibility Project

(15 Mins)

- 5.5.1 Consultant assistance Scoping a Renewables Transition Study and Strategy

5.6 Electric Vehicles

(10 Mins)

5.6.1 ACE EV Demonstration follow up.

6 NEXT ORDINARY MEETING

6.1 16 July 2020 (online), community to access via You Tube

6.2 CLOSE: 7:45 PM