

**MINUTES OF TOWN OF GAWLER
CLIMATE EMERGENCY ACTION PLAN WORKING GROUP MEETING
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43
HIGH STREET, GAWLER EAST
ON WEDNESDAY, 15 APRIL 2020 AT 6:07PM**

PRESENT: Cr Paul Koch, Cr Nathan Shanks, Cr Cody Davies, Mr Darren Cox, Ms Kathryn Warhurst, Mr Jack Gill, Mr Angus Millikan, Mr Tom Brdanovic

STAFF IN ATTENDANCE: Timothy Kelly, Jack Darzanos, Meagan Jarmyn

1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence Darren Cox
- 2.5 Non-attendance
 - Kathryn Warhurst
 - Angus Millikan
 - Cr Nathan Shanks

Tim Kelly acting as Chair as currently the host in zoom

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2020:04:CEAP003

Moved: Cr P Koch

Seconded: Mr J Gill

That the minutes of the Climate Emergency Action Plan Working Group Meeting held on 18 March 2020 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY

4 BUSINESS ARISING FROM MINUTES

4.1 BUSINESS ARISING FROM MINUTES

Action	Who	Status (15-4-2020)
Business Arising 1. Provide link to the National Climate Emergency Summit on: <i>Getting the Message Right</i> - https://omny.fm/shows/ncesummit2020/getting-the-message-right?in_playlist=ncesummit2020!podcast video on the CEAP webpage	Tim K	Complete
2. Plan for the community to have opportunity to provide feedback on the draft CEAP via the webpage	T Kelly & J Darzanos	Deferred Due to COVID 19 Community feedback on the CEAP is deferred until after the draft CEAP document is prepared. Community feedback will be incorporated.
3. Establish a closed social page for the Working Group as an initial priority (as we are not ready to engage with the public).	T Kelly & IT Help Team	Not complete
4. Check with Governance relating to the recording of emails via Council webpage.	J Darzanos	Not complete
Report on the National Climate Emergency Summit 5. Provide a link to the Council Report and the Presentation by Jack Gill on the CEAP web page.	T Kelly	Complete - A report and presentation was made to council by Jack Gill and received great feedback
28 April 2020 CEAP Working Group Update 6. Prepare the April CEAP Working Group Progress Report to Council	T Kelly & J Darzanos	Complete
Budget bids and CEAWP Working Group Influence 7. Tim Kelly to schedule a special CEAP Working Group meeting (second week in May) to provide feedback on the draft budget.	T Kelly	Complete: Meeting Scheduled for 13 May 2020
8. Prior to the 2020/21 draft budget release, the Working Group to prepare detailed briefings on particular CEAP budget items/priorities should be prepared, and these could serve as attachments to the budget feedback. This would include but is not limited to: The Feasibility Study for a forward program of renewable energy/electricity infrastructure to 2030.	Working Group members	Re-scheduled to take place during the public consultation period. Detailed briefings will be developed at the workshop.

Town of Gawler - Business Development	T Kelly & J Darzanos	Not complete
9. Schedule a meeting with GBDG, to share ideas for the draft CEAP.		

5 ITEMS LISTED FOR DISCUSSION

5.1 BRINGING THE CONTENT OF THE PLAN TOGETHER

5.1.1 – Access and input

- The CEAP Working Group discussed that there were lots of ideas that can fit within the agreed outline and recognised the need to populate the document.
- CEAP members were encouraged to contribute short succinct ideas and then further details can be added.
- The use of a consultant to help improve and finalise the draft plan was supported. This approach will maintain progress during the Covid-19 pandemic
- Feedback received to date includes the following:
 - Cr Koch – happy with the plan approach in general. Well done
 - Jack G – also happy with the progression of the plan. Will try and have a further read in the next day or two
- Tim Kelly sought to check that CEAP members had access to the document (If any issues, contact Tim for assistance).
- Cr Koch supplied the comments on content relating to Bolivar Water and Water Sensitive Urban Design which will be addressed through the CEAP.

ACTION: CEAP Working Group to actively contribute to the content of the CEAP prior to the next meeting by adding to and editing the text with changes tracked.

5.1.2 – Pathway for addressing renewable energy opportunities

- Discussions have been held with Tandem Energy. Further information regarding a forward pathway is included in the CEAP Progress Report being presented to Council.

5.2 CEAP WORKING GROUP PROGRESS REPORT TO COUNCIL

- Meeting scheduled for 28 April 2020
- Report cannot be shared until it has been approved but reports are available on the Council Website in advance of council meetings.

5.3 UPDATE ON THE COMMUNITY GREENHOUSE GAS EMISSIONS SNAPSHOT

- Town of Gawler through Kathryn's efforts have progressed this.
- Multi region collaboration to obtain community emissions data has resulted in a more strategic approach for the councils to participate in an SA Snapshot Assessment and will receive this data at much lower cost per council.
- Big thanks to Kathryn for her efforts with this project.

ACTION: Staff to advise the CEAP Working group on key timelines of the community Snapshot assessment when available

5.4 SCHEDULING THE OUT OF SESSION WORKSHOP ON THE 2020-21 BUDGET

- Staff have met with Finance Manager Paul Horwood, for advice on the process for the CEAP Working Group to provide its input on the draft budget.
- Staff are investigating options to undertake life cycle cost comparisons of vehicles (Electric Vehicles compared with fuelled vehicles). There are approximately 14 light vehicles due to be changed over during the next 2 years.

5.5 CLIMATE ACTIVE CONSULTATION ON SCOPE 2 EMISSIONS ACCOUNTING

- This is a very complex issue, Tim has been engaged for the last 15 years.
- Reforms can occur to establish a market based method in Australia to legally allocate reduced emissions and rights for customers to claim use of renewable electricity. The current methods proposed by Climate Active are not made under the National Greenhouse and Energy reporting (NGER) framework and are not consistent with the GHG Protocol Scope 2 Guidelines.
- Submission is due this Friday. Tim's submission is currently 33 pages but a shorter version of key recommendations and responses to questions could be provided by the Town of Gawler if supported.
- Tim has done a 2 page document which he will share outlining the problems.

ACTION: Tim Kelly to share documents pertaining to the Climate Active Scope 2 Electricity Accounting Consultation.

5.6 OTHER BUSINESS

PROJECT GPS GAWLER

- Jack Gill – Project GPS – Jack has prepared a concept for improving signage and using a spatial phone application to inform people when using pathways along the Gawler River and education opportunities on attractions, nearby services and heritage.
- The concept is suggesting that once public spaces reopen, people will be able to better use pathways when the COVID 19 situation resolves.

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- The aim is to support a change in thinking, preferences and habits for people to recognise the benefits of using the pathways for a variety of purposes such as:
 - reducing traffic and congestion, saving on fuel costs, reducing emissions
 - Supporting Potential tourism opportunities, visitors to Gawler, E-scooters, linking into reserves and being able to traverse – potential opportunity.
 - Connecting in with historic buildings.
 - Supporting active transport, which improves health and wellbeing.
 - Lots of simple, practical suggestions which can be included in the CEAP
 - Signage would add to what the pathways were designed to do. We have funding for the Stuart O'Grady Path, some of these points are already in planning
 - Jack D suggested discussing the proposal council staff working on the Gawler APP and the Gawler Business Development Group. The Gawler APP is recognised as a great tool with appeal for younger people include younger people.

TACKLING BARRIERS

- Tom Brdanovic discussed the need to tackle barriers in taking action. This led to a discussion on red tape as it might apply to the climate emergency action plan.
- The CEAP Working Group acknowledged that the desire to reduce red tape is constrained by the need to manage risk. For example, In Local Government the LGA Mutual Liability Scheme provides a risk management framework to assess and manage risk.
- The working group agreed that there is a need to minimise barriers and red tape where possible, whilst ensuring that obligations to manage risk are also met

DIVESTMENT, INVESTMENT AND CLIMATE SENSITIVE PROCUREMENT

- The CEAP Working Group discussed divestment and proactive investment with regard to its role in the CEAP. It was recognised that:
 - for some organisations there is opportunity to make divestment choices away from investments into industries such as fossil fuels and investments into industries that support emissions reduction,
 - For councils such as the Town of Gawler, the focus is on service provision rather than making investments. However, our part ownership of the Northern Adelaide Waste Management Authority can be regarded as a proactive investment that aims to support a circular economy, reduce waste, and reducing emissions as well as reducing costs for rate payers. Where these types of win-win outcomes can be achieved, they should be acknowledged and supported by the CEAP.
 - There is also an ongoing opportunity for the Town of Gawler to make procurement choices that are consistent with taking action on the climate emergency. These include choices for increasing renewable energy, transitioning to electric vehicles, buying recycled products where possible such as Reconophalt road surface material, recycled outdoor plastic furniture, recycle paper and other products.

ACTION: The CEAP to communicate the Town of Gawler's role in proactive investment and procurement choices that support climate change action.

6 CLOSE

The Meeting closed at 7:25pm.

7 NEXT ORDINARY MEETING

Wednesday 20 May 2020 commencing at 6pm

The minutes of this meeting were confirmed at the Climate Emergency Action Plan Working Group Meeting held on 20 May 2020.

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CHAIRPERSON

Continuing Actions	Who
1. Establish a closed social page for the Working Group as an initial priority (as we are not ready to engage with the public).	T Kelly & IT Help Team
2. Check with Governance relating to the recording of emails via Council webpage.	J Darzanos
<u>Town of Gawler - Business Development</u>	T Kelly & J Darzanos
3. Schedule a meeting with GBDG, to share ideas for the draft CEAP.	
New Actions	
4. Actively contribute to the content of the CEAP prior to the next meeting by adding to and editing the text with changes tracked.	All CEAP Members
5. Staff to advise the CEAP Working group on key timelines of the Snapshot assessment when available	T Kelly
6. Share documents pertaining to the Climate Active Scope 2 Electricity Accounting Consultation	T Kelly