



Office use only	
TRIM Reference	
Patron ID Supplied	
Verified by	
Membership #	

2020 Youth Space Membership, Assent and Consent Form

1. All participants of the Civic Centre Youth Space need to fill out an annual Membership Form.
2. Young People under 18 years of age will require a responsible adult to provide consent.
3. The Youth Program regularly uses Library facilities, and to ensure participants can fully participate in programs, we require participants to become members of the Library. Completing this form will automatically create participants Library Membership.
4. Membership to the Library is valid for a lifetime, however if under 18 years of age, when you reach this milestone an updated form will be required. If a young person is under the Guardianship of the Minister, Library Membership is required to be renewed every six months.
5. Your Library Card Membership number will act as your Youth Space Membership number and will be required for program bookings, and to certify any Membership benefits you access across Gawler.
6. Photographic ID is required to be produced with this form by young people over 18 years, and by the responsible adult providing consent for young people under 18 years of age.

Participant Details					
Name		DOB		Gender	M F Other
Address		Suburb		Postcode	
Email		Mobile		Cultural Identity	

Responsible Adult <i>(also considered Emergency Contact)</i>			
Name		Name	
Relationship to participant		Relationship to participant	
Mobile		Mobile	

Medical Questions and Personal Information	Circle	Details
Does the young person have any ongoing medical conditions, including allergies?	Yes/No	
Does the young person have any special dietary requirements?	Yes/No	
Does the young person have any behavioural needs and/or concerns?	Yes/No	
Is the young person under the Guardianship of the Minister?	Yes/No	
Is there a court order in place in relation to the participant?	Yes/No	
Does the young person have a current NDIS plan?	Yes/No	If yes, is the plan self-managed? Yes/No

Photographic Release Consent	Circle
The Town of Gawler sometimes uses images, videos and other marketing materials to promote what we do through different media forms including on social media. All material remains the sole property of the Town of Gawler.	Yes/No

Terms and Conditions – Youth Space:

- I acknowledge that this form does not replace weekly registration for programs. Registrations for Youth Space Programs is done via www.youth.gawler.sa.gov.au using Eventbrite or by calling 0488 991 765.
- I acknowledge that some programs are free, others are low cost, and this will be clearly stated on promotional materials and at registration. Refunds are available if you are unable to attend, if advised 24 hours prior to the program occurring.
- If young person has registered for a program and then is unable to then attend it is their responsibility to cancel their ticket on Eventbrite, call the Youth Space mobile, or email youth@gawler.sa.gov.au to advise. More than three non-attendances without advice will result in suspension of bookings for one month.
- I understand that Council provides a duty of care during program hours only. Council is not responsible for young person’s getting to programs, or after the program and facility is closed.
- In applying for Membership I/we accept if the participant is 12 year of age or under, I/we will arrange sign in/out and collection of the participant at the close of programs by a responsible adult as recommended by South Australia Police.
- Participants 13 years old and over can sign themselves in and out or programs.
- I understand that if a court order is in place and the participant is under 18 years of age the person allocated to pick the young person up needs to sign the young person in and out of programs.
- It is the responsibility of the participant to communicate to the Program Leader if they are choosing to leave the facility and not return whilst the program is operating. If this occurs and the participant is 12 years of age or under the Town of Gawler’s Young Person Wellbeing and Safety Policy will be activated.
- I understand that consent to programs will remain valid for the calendar year in which this form is signed, unless withdrawn by the person providing consent on this form, in writing.
- I understand that my personal details will be added to the Town of Gawler database and the Public Library Service. This is stored in a confidential place and will not be provided to any other organisation without your written consent. These details may be used to promote programs and events occurring in the Library, Youth Space, or other Town of Gawler facilities, i.e. Learn to Swim.
- I acknowledge that there is free Wi-Fi at the Civic Centre Youth Space. There are restrictions in place, however Council staff cannot monitor or control how or what individuals use beyond these measures.
- I understand that CCTV is active across the building to ensure public safety.
- I give permission for staff to seek medical assistance if they feel it’s required at my expense.

Terms and Conditions – Library:

- A membership card has been issued to me as proof of my identification and must be presented each time I wish to borrow, extend or reserve items, or make use of the internet.
- All library items must be returned by the due date.
- I will tell the youth space and library if I change my name, address, telephone number or email address.
- I will tell the library if I wish to cancel my membership or if I lose my card. I understand that a fee may apply for replacement cards.
- I accept responsibility for any loss or damage while items are issued in my name, my children's names (or anyone else for whom I stand guarantor) and I agree to either replace or pay for such items. I accept responsibility for any administration costs incurred by the library in the recovery of such items or monies. Such costs are publically displayed in the library and on our website.
- Audio-visual material (CDs, CD ROMs and DVDs) are used at my own risk and that the library does not accept responsibility for any damage to equipment whilst using these materials.
- The library has brought to my attention that it is my responsibility to abide by the conditions of the Copyright Act 1968 and the laws pertaining to the use of the Internet.
- The Library Service does not filter Internet information however customers need to abide by the conditions of use.
- Access to library services (including the use of the Internet) may be withdrawn if behaviour is deemed by library staff to be inappropriate.
- My address, email address and/or mobile phone number will only be used to notify me of library notices, events and activities. None of my personal details will be released or used for anything other than authorised library use.
- A copy of the Library - Regulations and Rules for Library Online Resources and Services is available upon request.
- I confirm the information I have provided on this form is correct, and that I agree to the Terms and Conditions outlined above for the Youth Space and Library.

Disclaimer: Council takes all care and responsibility for this program in accord with its duty under relevant Local Government, WHS and Child Protection legislation.

Assent - *To be signed by participants under 18 years of age.*

I (insert name) _____ give assent as outlined above.

Signature _____ Date _____

Consent - *To be signed by participants over 18 years of age, or a responsible adult of participant under 18 years of age.*

As the participants responsible adult, I (insert name) _____ give consent as outlined above.

Signature _____ Date _____