

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

266 Seacombe Road, Seacliff Park, SA 5049

P: 0407 717 368

E: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

W: [www.gawler.sa.gov.au/grfma](http://www.gawler.sa.gov.au/grfma)

Dear Member,

**NOTICE OF MEETING**

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

**DATE:** Thursday, 18 August 2022

**TIME:** 9:45am

**PLACE:** Town of Gawler

**Venue:** Gawler Civic Centre – 89-91 Murray Street, Gawler SA



David E Hitchcock

**EXECUTIVE OFFICER**

## **AGENDA**

### **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD**

#### **ORDINARY**

**18 August 2022**

**Town of Gawler  
Gawler Civic Centre – 89-91 Murray Street, Gawler SA**

#### **1. Meeting of the Board**

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present (please sign the Attendance Register)
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

#### **2. Confirmation of Minutes**

- 2.1 GRFMA Ordinary Meeting Minutes.....Page 4
- 2.2 Actions on Previous Resolutions.....Page 13
- 2.3 Matters Arising from the Minutes

#### **3. Questions on Notice**

Nil

#### **4. Motions on Notice**

Nil

#### **5. Presentations**

#### **6. Audit Committee**

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#### **7. Technical Assessment Panel**

Appointment of new council representative.....Page 21

#### **8. Reports**

- 8.1 GRFMA Strategic Plan Year 1.....Page 22
- 8.2 Gawler River Flood Mitigation, Department for Environment & Water.....Page 26
- 8.3 Stormwater Management Plan Progress Report.....Page 37
- 8.4 Financial Statements 2021/2022 and Annual Audit.....Page 38
- 8.5 Schedule of Assets.....Page 54

8.6	Financial Report.....	Page 56
8.7	GRFMA Board Membership.....	Page 65
8.8	Annual Report 2021/22.....	Page 66

**9. Correspondence**

- 9.1 The Barossa Council: Letter of advice that the Board Member to the GRFMA will be the Chief Executive Officer and the Deputy Board Member will be the Director Works and Engineering Services.
- 9.2 City of Playford: By email, advice that Mr. Greg Pattinson will be the Chief Executives nominee as the Board Member.

**10. Confidential**

Nil

**11. Urgent Matters Without Notice**

**12. Next Meeting**

Date and Time: Thursday, 20 October 2022, 9:45am  
Host: Adelaide Plains Council

**13. Closure**

**Agenda Item:** 2.1  
**Committee:** Board  
**Meeting Date:** 18 August 2022  
**Title:** GRFMA Ordinary Meeting Minutes

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**Recommendation:**

**That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 16/6/2022 be confirmed as a true and accurate record of that meeting.**

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Refer attached minutes.

# **MINUTES**

## **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD**

**9:45am Thursday 16 June 2022**

**The Barossa Council – 43-51 Tanunda Road, Nuriootpa SA**

### **1. Meeting of the Board**

#### **1.1 Welcome by the GRFMA Chairperson**

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 133<sup>rd</sup> meeting of the Board.

#### **1.2 Present**

- Mr Ian Baldwin, Independent Board Member, Chair
- Mr James Miller, Adelaide Plains Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Mayor Bim Lange, The Barossa Council, Board Member
- Mr Gary Mavrinac, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Mr Sam Dilena, Town of Gawler, Board Member
- Cr William Close, Light Regional Council, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

#### **1.3 Apologies**

- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Cr John Lush, Adelaide Plains Council, Deputy Board Member

#### **1.4 Appointment of Observers**

Mr Lokesh Anand, Town of Gawler was present at the meeting until 10:00am.  
Mr Anand will be replacing Mr Sam Dilena as the Town of Gawler Board Member from 17/6/2022.

#### **1.5 Declarations of Interest**

Nil

## **2. Confirmation of Minutes**

### **2.1 GRFMA Ordinary Meeting Minutes**

**GB22/20**      **GRFMA Ordinary Meeting Minutes**  
**Moved:**      **Mr A Philpott**  
**Seconded:**      **Mr G Mavrinac**

*That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 14 April 2022 be confirmed as a true and accurate record of that meeting.*

**CARRIED UNANIMOUSLY**

### **2.4 Actions on Previous Resolutions**

Nil

### **2.5 Matters Arising from the Minutes**

Nil

## **3. Questions on Notice**

Nil

## **4. Motions on Notice**

Nil

## **5. Presentations**

### **5.1 GRUMP Final Report**

Aaron C. Zecchin, Senior Lecturer School of Civil, Environmental and Mining Engineering of The University of Adelaide provided a presentation at 10:30am on the GRUMP final report.

## **6. Audit Committee**

### **6.1 Audit Committee Meeting Minutes**

**GB22/21**      **Audit Committee Meeting Minutes**  
**Moved:**      **Cr W Close**  
**Seconded:**      **Mr S Dilena**

That the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting 01/06/2022 be received.

**CARRIED UNANIMOUSLY**

## **7. Technical Assessment Panel**

Nil

The Barossa Council representatives noted that Mr M Elding had resigned from Council and was no longer available as a Technician Assessment Panel Member.

The Executive Officer was requested to seek new panel member expressions of interest from Constituent Councils.

## 8. Reports

In recognition of the fulsome agenda the meeting agreed to hold consideration of item 8.1 until anticipated arrival of Ms Cate Hart, Executive Director, Environment, Heritage and Sustainability, Department for Environment and Water.

### 8.2 Stormwater Management Plan Progress Report

**GB22/22 Stormwater Management Plan Progress Report**

**Moved: Mr J Miller**

**Seconded: Mr A Philpott**

*That the GRFMA:*

1. *Notes the report.*
2. *Receives a verbal update on outcome of the 8/6/2022 GRFMA SMP Project Steering Group meeting.*

**CARRIED**

Mayor Lange was absent from the meeting for a short period at time of voting.

### 8.1 Gawler River Flood Mitigation, Department for Environment & Water, Projects 3&4

Ms Cate Hart (Executive Director, Environment, Heritage and Sustainability, Department for Environment and Water) and Ms Katharine Ward (Project Manager, Gawler River Flood Mitigation, Department for Environment and Water) attended at 10:05am to discuss matters relating to the Gawler River Flood Mitigation Program as outlined in Agenda item 8.1.

Mr G Pattinson entered the meeting at 10:07am.

The meeting adjourned at 11:00am for a short break.

The meeting resumed at 11:15am.

**GB22/23 Gawler River Flood Mitigation, Department for Environment & Water, Projects 3&4**

**Moved: Mr G Pattinson**

**Seconded: Mr S Dilena**

*That the GRFMA:*

1. *Endorses and acknowledges importance of the Gawler River Flood Mitigation Business Case and working cooperatively with the SA Government on further development.*
2. *Funds not less than \$42,000 to engage a suitable technical resource to assist further development of the Business Case.*
3. *Requests the GRFMA Chairperson to write to Constituent Councils:*
  - i. *Outlining development of the Business Case and importance of providing additional resourcing for technical resources.*
  - ii. *Seeking a meeting with Constituent Council CEO's to discuss options for continuing technical resources beyond the not less than \$42,000 GRFMA commitment.*

4. *Requests the GRFMA Chairperson to also seek Constituent Council commitment for in-kind support, for the community engagement component of the Business Case, similar to that previously indicated for the unsuccessful Community Flood Awareness funding application.*
5. *Requests the Executive Officer to facilitate provision of access, for the SA Government, to the intellectual property of the Gawler River Flood Model, as utilised in the Gawler River Stormwater Management Plan.*
6. *Provides access to the GRUMP flood modelling to the State Government, to assist in development of the Business Case.*

**CARRIED UNANIMOUSLY**

### **Charter and Funding Model Review**

**GB22/24 Charter and Funding Model Review**

**Moved: Mr J Miller**

**Seconded: Cr W Close**

*That the GRFMA Chairperson write to Constituent Council CEO's noting importance of resolution of discussion regarding the GRFMA Cost Sharing Model proposal (Charter Review 2) and respectfully requesting the matter be progressed to Councils as soon as possible.*

**CARRIED UNANIMOUSLY**

Mayor Lange and Mr G Pattinson left the meeting at 12:04pm.

### **8.3 BENPFM Dam Repairs Completion Report**

**GB22/25 BENPFM Dam Repairs Completion Report**

**Moved: Cr P Koch**

**Seconded: Mr A Curtis**

*That the GRFMA notes completion of repair works at the Bruce Eastick North Para Flood Mitigation (BENPFM) Dam.*

**CARRIED UNANIMOUSLY**

### **8.4 Financial Report and BR3**

**GB22/26 Financial Report and BR3**

**Moved: Mr A Philpott**

**Seconded: Mr J Miller**

*That the GRFMA:*

1. *Receives the financial report as at 31 January 2022 showing a balance of \$175,580.02 total funds available.*
2. *Adopts the 2021/2022 Budget Review 3 Documents May 2022 and the variances contained as its amended and current budget for the period ended 30 June 2022.*

**CARRIED UNANIMOUSLY**



## **8.5 Achievements Against the 2021/2022 Annual Business Plan**

### **GB22/27 Achievements Against the 2021/2022 Annual Business Plan**

**Moved: Mr G Mavrinac**

**Seconded: Cr P Koch**

*That the GRFMA receives the Statement of Achievements against the 2021/2022 Business Plan as amended.*

**CARRIED UNANIMOUSLY**

Amendments noted related to use of capital and lower case designation and replacement of wording at Purpose to reflect wording in the GRFMA Charter.

## **8.6 GRFMA Strategic Plan**

### **GB22/28 GRFMA Strategic Plan**

**Moved: Mr G Mavrinac**

**Seconded: Mr A Curtis**

*That the GRFMA Strategic Plan 2021-2026, as tabled, be adopted.*

**CARRIED UNANIMOUSLY**

The Executive Officer advised that email comment from the Adelaide Hills Council CEO indicating general support for the Plan had recently been received. Representatives from the Light Regional Council indicated the final document had not been formally considered by Council, however there was general support for the Plan.

## **8.7 GRFMA Annual Business Plan**

### **GB22/29 GRFMA Annual Business Plan**

**Moved: Mr A Curtis**

**Seconded: Mr J Miller**

*That pursuant to Clause 12.2 of the Charter, the GRFMA Business Plan 2022-2023 be adopted.*

**CARRIED UNANIMOUSLY**

Members noted membership of the Technical Advisory Panel, as identified in Item 7 would be amended.

## **8.8 GRFMA Annual Budget 2022/2023**

### **GB22/30 GRFMA Annual Budget 2022/2023**

**Moved: Mr A Philpott**

**Seconded: Mr S Dilena**

*That the GRFMA resolves:*

- 1. That pursuant to Section 25 Schedule 2 Part 2 of the Local Government Act 1999, that the GRFMA Budget 20202- 2023 be adopted.*
- 2. That pursuant to Clause 11.1 of the Charter that the subscriptions scheduled below be subscriptions payable for the 2022-2023 year:*

3. *The Schedule:**Part A Flood Mitigation Works – No subscriptions.**Part B Capital works and Maintenance – A total of \$95,200 calculated by the percentage shares prescribed in Clause 10.1 of the Charter:*

Adelaide Plains Council	\$27,513
Adelaide Hills Council	\$1,647
The Barossa Council	\$8,254
Town of Gawler	\$16,508
Light Regional Council	\$8,254
City of Playford *	\$33,025
Total	\$95,200

*\* rounding**Part C Operation – A total of \$165,120 calculated by even shares prescribed in Clause 11.1 of the Charter*

Adelaide Plains Council	\$27,520
Adelaide Hills Council	\$27,520
The Barossa Council	\$27,520
Town of Gawler	\$27,520
Light Regional Council	\$27,520
City of Playford	\$27,520
Total	\$165,120

**CARRIED UNANIMOUSLY****8.9 GRFMA Draft Long Term Financial Plan & Draft Asset Management****GB22/31 GRFMA Draft Long Term Financial Plan & Draft Asset Management****Moved: Mr G Mavrinac****Seconded: Mr A Curtis***That the GRFMA:*

- 1. Receives the report.*
- 2. Notes the draft GRFMA Long Term Financial Plan and draft Asset Management Plans have been initiated in accordance with requirement of the GRFMA Charter.*
- 3. Reaffirms the GRFMA policy position that depreciation of the Bruce Eastick North Para Flood Mitigation Dam will not be funded.*

4. *Requests the Executive Officer to:*
  - *Commission work up to value of \$5,000, to establish programmed cost estimates for a minimum ten year Dam repair period, to be utilised in the draft Long Term Financial Plan and draft Asset Management Plan.*
  - *Amend the draft documents as required including averaging of maintenance costs over the proposed 10 year costed program.*
  - *Provide a copy of the amended draft Long Term Financial Plan and draft Asset Management Plan to Constituent Councils Administration and GRFMA Board Members for feedback.*
5. *Receives a further report on the matter at the August 2022 GRFMA meeting.*

**CARRIED UNANIMOUSLY**

#### **8.10 GRFMA Chair Leave of Absence**

**GB22/32 GRFMA Chair Leave of Absence**

**Moved: Mr G Mavrinac**

**Seconded: Mr A Curtis**

*That:*

1. *Chairperson, Mr Ian Baldwin, be granted a leave of absence from 17/06/2022 up to and including 02/09/2022.*
2. *Mr James Miller be appointed as Acting Chairperson from 17/06/2022 up to and including 02/09/2022.*

**CARRIED UNANIMOUSLY**

#### **8.11 GRFMA Policy Review**

**GB22/33 GRFMA Policy Review**

**Moved: Mr J Miller**

**Seconded: Cr W Close**

*That the GRFMA:*

1. *Requests the Executive Officer to initiate legal review of the Public Consultation Policy, Code of Practice, Access to Meetings and Documents and the Internal Review of Decisions Policy, as feasible within budget allocations of \$4,000.*
2. *Notes with thanks the assistance from the Adelaide Plains Council with the review process.*
3. *Receives a further report regarding progress on the review at the August 2022 meeting.*

**CARRIED UNANIMOUSLY**

### **9. Correspondence**

Nil

### **10. Confidential**

Nil

## 11. Urgent Matters Without Notice

Nil

GRFMA Chairperson Mr Ian Baldwin noted this was the last meeting for two long serving GRFMA Board Members, Mr S Dilena and Mr G Mavrinac.

Mr Gary Mavrinac      first meeting: 21 August 2014 (DC Mallala)  
Mr Sam Dilena        first meeting: 15 February 2015

### Vote of Thanks

**GB22/34      Vote of Thanks Mavrinac and Dilena**

**Moved:      Mr J Miller**

**Seconded: Cr W Close**

*That the GRFMA record a vote of appreciation and thanks to Mr G Mavrinac and Mr S Dilena for their long serving and valuable contribution to the Authority.*

**CARRIED UNANIMOUSLY**

## 12. Next Meeting

**Date and Time:**      Thursday 18 August 2022 at 9:45am  
**Host:**                  Town of Gawler

## 13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 1:07pm.

Acting Chair \_\_\_\_\_ Date \_\_\_\_\_

**Agenda Item:** 2.2  
**Committee:** Board  
**Meeting Date:** 18 August 2022  
**Title:** Actions on Previous Resolutions

Number	Resolution	Action
22/23	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li><i>Endorses and acknowledges importance of the Gawler River Flood Mitigation Business Case and working cooperatively with the SA Government on further development.</i></li> <li><i>Funds not less than \$42,000 to engage a suitable technical resource to assist further development of the Business Case.</i></li> <li><i>Requests the GRFMA Chairperson to write to Constituent Councils:</i> <ol style="list-style-type: none"> <li><i>Outlining development of the Business Case and importance of providing additional resourcing for technical resources.</i></li> <li><i>Seeking a meeting with Constituent Council CEO's to discuss options for continuing technical resources beyond the not less than \$42,000 GRFMA commitment.</i></li> </ol> </li> <li><i>Requests the GRFMA Chairperson to also seek Constituent Council commitment for in-kind support, for the community engagement component of the Business Case, similar to that previously indicated for the unsuccessful Community Flood Awareness funding application.</i></li> <li><i>Requests the Executive Officer to facilitate provision of access, for the SA Government, to the intellectual property of the Gawler River Flood Model, as utilised in the Gawler River Stormwater Management Plan.</i></li> <li><i>Provides access to the GRUMP flood modelling to the State Government, to assist in development of the Business Case.</i></li> </ol>	Refer Agenda item 8.2
22/24	<p><i>That the GRFMA Chairperson write to Constituent Council CEO's noting importance of resolution of discussion regarding the GRFMA Cost Sharing Model proposal (Charter Review 2) and respectfully requesting the matter be progressed to Councils as soon as possible.</i></p>	Completed – verbal update to be provided following CEO meeting 11/8/2022

Number	Resolution	Action
22/31	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li>1. <i>Receives the report.</i></li> <li>2. <i>Notes the draft GRFMA Long Term Financial Plan and draft Asset Management Plans have been initiated in accordance with requirement of the GRFMA Charter.</i></li> <li>3. <i>Reaffirms the GRFMA policy position that depreciation of the Bruce Eastick North Para Flood Mitigation Dam will not be funded.</i></li> <li>4. <i>Requests the Executive Officer to:</i> <ul style="list-style-type: none"> <li>• <i>Commission work up to value of \$5,000, to establish programmed cost estimates for a minimum ten year Dam repair period, to be utilised in the draft Long Term Financial Plan and draft Asset Management Plan.</i></li> <li>• <i>Amend the draft documents as required including averaging of maintenance costs over the proposed 10 year costed program.</i></li> <li>• <i>Provide a copy of the amended draft Long Term Financial Plan and draft Asset Management Plan to Constituent Councils Administration and GRFMA Board Members for feedback.</i></li> </ul> </li> <li>5. <i>Receives a further report on the matter at the August 2022 GRFMA meeting.</i></li> </ol>	<p>Programmed cost estimates completed – refer Agenda Item 6</p>
22/23	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <li>1. <i>Requests the Executive Officer to initiate legal review of the Public Consultation Policy, Code of Practice, Access to Meetings and Documents and the Internal Review of Decisions Policy, as feasible within budget allocations of \$4,000.</i></li> <li>2. <i>Notes with thanks the assistance from the Adelaide Plains Council with the review process.</i></li> <li>3. <i>Receives a further report regarding progress on the review at the August 2022 meeting.</i></li> </ol>	<p>In progress – discussion and quotations received</p>

<b>Agenda Item:</b>	<b>6</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>18 August 2022</b>
<b>Title:</b>	<b>Audit Committee</b>

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**Recommendation:**

**That the GRFMA:**

1. **Receives the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 8/8//2022.**
  2. **Endorses the draft Long Term Financial Management Plan and Asset Management Plan documents to include averaging of maintenance costs of \$69,550 pa over the proposed 10 year costed program.**
  3. **Requests the GRFMA Executive Officer to:**
    - a. **Implement administrative policies to require clear audit trail of all income and expenditure transactions relating to annual maintenance costs and balance of unspent funds; with summary of activities relating to annual maintenance cost and unspent funds be identified in future GRFMA Annual Reports.**
    - b. **Initiate 'Local Government Personal Accident & Corporate Travel' insurance cover for the position of the GRFMA Chair and any other applicable GRFMA committee members.**
  4. **Requests the Acting GRFMA Chairperson seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.**
  5. **Based on the Authorities limited operations and current internal financial controls, determines crime insurance is not required at this time.**
  6. **Endorses extension of the term of existing Audit Committee Members until after the 12 November 2022 periodical Local Government elections.**
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Refer to the attached minutes of the meeting.

**Risk Insurance**

Following request from Local Government Risk Services (LGRS) the GRFMA Executive Officer facilitated response and submission to the following the 2022/23 LGRS General Insurances Questionnaires:

- LGAMLS Liability Questionnaire
- LGAAMF Cyber Questionnaire
- LGAAMF Crime Questionnaire
- LGAMLS Environmental Questionnaire
- LGAMLS Aviation Questionnaire
- LGAMLS C&O Questionnaire
- LGAAMF Asset Questionnaire
- LGAAMF Motor Questionnaire
- LGRS General Insurance Questionnaire
- LGAAMF Computer Electronic Equipment Questionnaire
- LGAWCS Questionnaire
- LGIPF Questionnaire

Given the specific nature of the GRFMA several the questions within the questionnaires were not applicable.

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However, in submitting the responses it was noted that the GRFMA does not hold insurance cover in relation to:

1. Crime – Loss or damage due to **Theft**, fraud, dishonesty, **Forgery**, **Computer Fraud**, **Fund Transfer Fraud**, **Counterfeit Currency Fraud**, **Credit Card Fraud**, **Social Engineering Fraud**, or any criminal act (other than **Robbery** or **Safe Burglary**) committed by any authorised representative.
2. **Personal Accident** insurance cover for **the independent GRFMA Chair**.

Further discussions with LGRS have now facilitated options for consideration regarding these matters.

## Crime

The Crime risk is a low exposure for the Authority as any financial payment requires two authorisations to pay and there is no 'cash on hand', however, it is a prudent approach to understand the nature of cover which is available, cover limits, excess and cost so the Board can then decide if such cover is needed.

A Crime Cover quotation and policy wording applicable for this risk has been provided by LGRS. There are two options available for consideration and the difference being offered is on the sum insured limit associated with the Social Engineering Fraud Coverage. Option 1 is providing a \$250,000 limit compared to Option 2 of \$50,000. The same deductible amount of \$25,000 for both Options.

<u>OPTIONS:</u>	<u>OPTION 1</u>	<u>OPTION 2</u>
Insuring Clauses	Limit of Liability	Limit of Liability
A. Employee Theft Coverage	\$ 500,000	\$ 500,000
B. Premises Coverage	\$ 500,000	\$ 500,000
C. In Transit Coverage	\$ 500,000	\$ 500,000
D. Forgery Coverage	\$ 500,000	\$ 500,000
E. Computer Fraud Coverage	\$ 500,000	\$ 500,000
F. Funds Transfer Fraud Coverage	\$ 500,000	\$ 500,000
G. Counterfeit Currency Fraud Coverage	\$ 500,000	\$ 500,000
H. Credit Card Fraud Coverage	\$ 500,000	\$ 500,000
I. Client Coverage	\$ 500,000	\$ 500,000
J. Expense Coverage	\$ 100,000	\$ 100,000
Social Engineering Fraud Coverage	\$250,000	\$ 50,000
<u>Deductible Amount:</u>		
Insuring Clauses, A - I	\$ 25,000	\$25,000
Insuring Clause J	Nil	Nil
 <u>Premium cost:</u>	 \$11,453.20	 \$10,110.01

Based on the Authorities limited operations and current internal financial controls it is reasonable to conclude risk of crime, as identified, is low and crime insurance is not required.



## Personal Accident Independent Chair

Board members are appointed by the Constituent Councils and the Chair is an independent member, this in turn means that whilst the Council appointed members are protected for injury occurring when undertaking GRFMA activities by the Personal Accident insurance policy held by the Council they are representing there is no such protection for the Chair.

Perusal of some other Authority Charters feature a clause along the lines of:

*“The Authority must take out a suitable policy of insurance insuring Board Members and their spouses or another person who may be accompanying a Board Member against risks associated with the performance or discharge of their official functions and duties or on official business of the Authority”.*

The GRFMA charter does not include such a requirement.

This leaves the Chair sitting on his own in terms of lack of insurance cover if he is injured while performing his duties, which includes injury sustained travelling directly to and from these duties. By extension this would also apply to the Independent Chairperson of the GRFMA Audit Committee and GRFMA Technical Assessment Panel Members (when representatives are not covered by their respective Council or Agency).

LGRS have a suitable insurance cover, the ‘Local Government Personal Accident & Corporate Travel’, which is provided to Local Government entities in South Australia, that could be utilised. Using the LGRS cover means the protection afforded the Chair and others is the same as the rest of the Board and consistency of cover would be then provided.

Cost of the LGRS ‘Local Government Personal Accident & Corporate Travel’ insurance cover is \$897.23 pa. The premium is minimum charge so there is no pro-rata cost for a shorter term.

It is recommended that ‘Local Government Personal Accident & Corporate Travel’, insurance cover be undertaken for the GRFMA Chair.

## Other

### Property and Assets

The Authority has none as the Executive Officer is separately contracted and does not have a physical office, IT, or vehicles. The BENPFM DAM is not insured.

There are no permanent or part-time employees, so Workers Compensation ordinances do not apply.

The GRFMA is a member of the Local Government Association Mutual Liability Scheme and the role of GRFMA Executive Officer as contracted EO is protected by the Scheme.

## MINUTES

### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT COMMITTEE MEETING

1pm Monday 8 August 2022

214 Melbourne Street, North Adelaide

#### 1. Present

- Mr Peter Brass, Independent Member, Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer
- Ms Whitney Sandow, Dean Newberry Partners (Auditors)

#### 2. Apologies

Nil

#### 3. Previous Minutes

**GAC 22/10**      **Previous Minutes – GRFMA Audit Committee 1 June 2022**  
**Moved:**        **Cr M Herrmann**  
**Seconded:**    **Mr G Pattinson**

*That the minutes of the previous GRFMA Audit Committee meeting held on Wednesday 1 June 2022 be adopted as a true and correct record of that meeting.*

**CARRIED UNANIMOUSLY**

Members supported inclusion of an actions from resolutions item to be placed in future agendas.

#### 4. Business Arising from the Minutes

Nil

#### 5. General Business

##### 5.1 GRFMA 2021/2022 Financial Statements and Audit Report

In-camera discussion with the external auditor 1:11pm.

The Executive Officer, Mr David Hitchcock, left the meeting at 1:11pm to enable confidential discussion on financial operations of the GRFMA and audit processes generally.

The Executive Officer, Mr David Hitchcock, rejoined the meeting at 1:17pm.

**GAC 22/11      GRFMA 2021/2022 Financial Statements and Audit Report**  
**Moved:        Mr G Pattinson**  
**Seconded:     Cr M Herrmann**

*That the GRFMA Audit Committee:*

1. *Receives and endorses the audited Financial Statements for 2021/2022 and the external audit completion report.*
2. *Recommends that the 'Certification of Auditor Independence' be signed by the Audit Committee Chair and Executive Officer.*
3. *Recommends that a 'Certification of Auditor Independence' also be signed by the Chief Executive Officer of each Constituent Council.*

**CARRIED UNANIMOUSLY**

## **5.2 GRFMA 2021/2022 Annual Report**

**GAC 22/12      GRFMA 2021/2022 Annual Report**  
**Moved:        Cr M Herrmann**  
**Seconded:     Mr G Pattinson**

*That the GRFMA Audit Committee receives, endorses, and recommends adoption of the GRFMA 2021/2022 Annual Report as amended.*

**CARRIED UNANIMOUSLY**

Amendments noted:

- Clarify term of GRFMA Chairperson as three years and amend pages 4 and 5 as required.
- Add in the word *Major* to describe repairs to the BENPFM Dam.
- Amend term of Executive Officer contract date expiry from 2022 to 2023.
- Identify period of appointment of External Auditor being from 2022 to 2024.
- Insert additional detail on the Stormwater Management Plan and anticipated completion date of 2022.

**CARRIED UNANIMOUSLY**

## **5.3 GRFMA Long Term Financial Plan**

**GAC 22/13      GRFMA Long Term Financial Plan**  
**Moved:        Cr M Herrmann**  
**Seconded:     Mr G Pattinson**

*That the Audit Committee:*

1. *Endorses the draft Long Term Financial Management Plan and Asset Management Plan documents to include averaging of maintenance costs of \$69,550 pa over the proposed 10 year costed program.*
2. *Recommends that the GRFMA implement administrative policies to require clear audit trail of all income and expenditure transactions relating to annual maintenance costs and balance of unspent funds; and that*
3. *Requests that a summary of activities relating to annual maintenance cost and unspent funds be identified in future GRFMA Annual Reports.*

**CARRIED UNANIMOUSLY**

1:38pm – Cr Herrmann left the meeting.

## 5.4 GRFMA Risk Insurances

**GAC22/14 GRFMA Risk Insurances**  
**Moved: Mr G Pattinson**  
**Seconded: Mr P Brass**

*That the GRFMA Audit Committee:*

1. *Receives the report.*
2. *Requests the Executive Officer provide a copy of the report to the GRFMA with recommendation that GRFMA initiate 'Local Government Personal Accident & Corporate Travel' insurance cover for the position of the GRFMA Chair and any other applicable GRFMA committee members.*
3. *Recommends the GRFMA seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.*

**CARRIED UNANIMOUSLY**

## 6. Other Business

Members noted the term of existing Audit Committee Members was due to expire 30 June 2022. The Executive Officer advised the matter was to be deferred until after the 12 November 2022 periodical elections, due to uncertainty of Elected Member positions until elections are completed.

It was also noted that there is a short time (4 weeks) between the election date 12 November 2022 and the 8 December 2022 GRFMA meeting. This may be challenging for some Constituent Councils to have met prior to 8 December 2022 and to have facilitated new GRFMA Board appointments for attendance.

## 7. Next Meeting

Date	Audit Committee meeting schedule 2022/2023	Action
March 2022	Annual Budget and Business Plan Review; External Audit Plan and Schedule 2022.	Completed 7/2/22
June 2022	Annual cost estimates and budget variations consideration.	Completed 1/6/22
August 2022	Annual Financial Statements – Audit report; 2021/2022 – Auditor to attend.	Completed 8/8/22
November 2022	Operation of the Regional Subsidiary – Business Plan progress. Annual cost estimates and budget variations consideration.	

## 8. Closure

The Chair thanked the members for their attendance and closed the meeting at 1:30pm.

Chair \_\_\_\_\_ Date \_\_\_\_\_

**Agenda Item:** 7  
**Committee:** Board  
**Meeting Date:** 18 August 2022  
**Title:** Technical Assessment Panel

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**Recommendation:**

**That the GRFMA appoints Mr Ben Clark, Director Works and Engineering Services, The Barossa Council as a member of the GRFMA Technical Assessment Panel.**

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At the 16/6/2022 GRFMA meeting, The Barossa Council representatives advised that Mr. M Elding had resigned from Council and was no longer available as a Technician Assessment Panel (TAP) Member.

The Executive Officer was requested to seek expressions of interest for a new Panel Member from Constituent Councils.

Invitation was subsequently sought by the Executive Officer.

A nomination has been received from Mr. Ben Clark, The Barossa Council.

Mr Clark is Director Works and Engineering Services at The Barossa Council and is responsible for effectively leading the strategic direction and operation of Council's infrastructure, assets, capital and works and operations. Formal qualifications also include Master of Business Administration – majored in Portfolio & Project Management and Leadership.

**Agenda Item:** 8.1  
**Committee:** Board  
**Meeting Date:** 18 August 2022  
**Title:** GRFMA Strategic Plan Year 1

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**Recommendation:**

**That the GRFMA receives the report.**

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The GRFMA Strategic Plan, as adopted, has been developed by the GRFMA to guide its activities and communicate its strategic directions and priority actions for the period 2021 to 2026.

The document also identifies matters for consideration beyond 2026 and nominally 2036.

An executive summary titled 'Strategic Plan on a Page' has also been established to provide a concise reference to each priority action with indication of anticipated timeframe for achievement i.e target year of achievement following establishment of the plan.

See attached for a copy of the 'Strategic Plan on a Page' which table identifies the priority action for 2022/2023 (as year 1).

## GRFMA Strategic Plan 2021-2026 on a Page

### Our purpose.....

In accordance with clause 3 of the GRFMA Charter, our primary purpose is to provide physical infrastructure for flood mitigation on the Gawler River. All other parts of clause 3 are subsidiary to that focus.

<b>Theme 1: Design, build, and maintain physical flood mitigation infrastructure</b>			
<b>Objective:</b> To have in place physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.			
<b>Performance Measures:</b> <ol style="list-style-type: none"> <li>1) Agreed infrastructure projects are delivered on time and on budget.</li> <li>2) Infrastructure is fit for purpose and delivers the benefits for which it was designed.</li> <li>3) Infrastructure is maintained efficiently and to an agreed level of condition.</li> </ol>			
<b>Year</b>	<b>Priority Action</b>	<b>Responsibility</b>	<b>Target Dates</b>
<b>1</b>	<b>Priority action 1.1</b> – Finalise preparation of the Gawler River Stormwater Management Plan.	EO and Project Governance Group	September 2022
<b>1</b>	<b>Priority action 1.2</b> – Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits.	GRFMA Board/Councils in conjunction with DEW	April 2023
<b>1</b>	<b>Priority action 1.4 (part)</b> – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan	GRFMA Board /Councils in conjunction with DEW	April 2023
<b>2</b>	<b>Priority action 1.5</b> – Report annually on progress with implementation of the Gawler River Stormwater Management Plan, including the planning and delivery of associated works and actions by Constituent Councils and other bodies.		
<b>3</b>	<b>Nil</b>		
<b>4</b>	<b>Nil</b>		
<b>5</b>	<b>Nil</b>		
<b>By Trigger</b>	<b>Priority action 1.3</b> – Consider the requirement to review hydrological models on the release of new industry accepted climate and rainfall models.		
<b>By Trigger</b>	<b>Priority action 1.4 (part)</b> – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan	GRFMA Board/Councils in conjunction with DEW	April 2023

## Theme 2: Develop and evolve key relationships

### Objective:

To maintain key relationships that are most important to the Authority achieving its purpose.

### Performance Measures:

- 1) Key relationships are in place and are assisting the Authority to undertake its functions.
- 2) Opportunities to bring together government agencies to improve governance arrangements for managing the Gawler River are adequately pursued.
- 3) Opportunities to advocate for and/or respond to potential improvements to arrangements for stormwater and floodplain management are adequately pursued.
- 4) The Board is satisfied that it has an adequate understanding of community views about flooding.

Year	Priority Action	Responsibility	Target Dates
1	<b>Priority action 2.1</b> – Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low cost base for the Authority.	GRFMA Board	June 2023
1	<b>Priority action 2.3</b> – Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia.	GRFMA Board	Ongoing
1	<b>Priority action 2.6</b> – Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.	GRFMA Board/Councils	On completion 1.1 and DEW Business Case July 2023
2	<b>Priority action 2.2</b> – Develop and implement an annual (or other agreed frequency) assessment by seeking and evaluating Constituent Councils' views about the Authority's performance and actions under the roles and responsibilities framework in Priority Action 2.1, as well as their own performance under the framework.		
2	<b>Priority action 2.4</b> – Proactively pursue governance structures and/or management approaches that bring together the various government agencies involved in water management related to the Gawler River to ensure coordinated action is taken to reduce flood risk, while contributing to greater integration of water management.		
2	<b>Priority action 2.5</b> – With Constituent Councils, monitor community views about flood control and management and factor into communication about the Authority's functions.		
3	Nil		
4	Nil		
5	Nil		
By Trigger	Nil		



### Theme 3: Ensure good governance and ongoing financial sustainability

#### Objective:

To ensure that the Authority meets contemporary standards and is financially sustainable for its whole life.

#### Performance Measures:

- 1) The Board has a clear understanding of the Authority's performance and addresses any areas identified as requiring attention.
- 2) A full suite of strategic documents is developed in the agreed timeframe, kept up to date and used to assist in decision making.
- 3) Financial sustainability targets are met.

Year	Priority Action	Responsibility	Target Dates
1	<b>Priority action 3.1</b> – Implement the agreed outcomes from Charter Review 2 which was finalised in 2020.	GRFMA Board	October 2022
1	<b>Priority action 3.2</b> – Consider annually the Authority's performance and identify any changes that may be required to the Charter, the Strategic Plan, policy settings, relationships, and communication and engagement.	GRFMA Board	July 2023
2	Nil		
3	Nil		
4	Nil		
5	<b>Priority action 3.4</b> – Determine the future lifespan of the Authority and scenarios for ownership, management, maintenance, and replacement of its assets.		
<b>By Trigger</b>	<b>Priority action 3.3</b> – Develop fit for purpose risk management, asset management, and long-term financial plans.	EO/Audit Committee/ GRFMA board	In progress May 2023

**Agenda Item: 8.2****Committee: Board****Meeting Date: 18 August 2022****Title: Gawler River Flood Mitigation, Department for Environment & Water****Recommendation:****That the GRFMA:**

- 1. Endorses the project governance arrangements as documented in the Gawler River Flood Management Terms of Reference (dated 4/8/22).**
- 2. Notes the intention during development of the full business case to review the governance arrangements for Gawler River Flood Management post 30 June 2023, and for this to incorporate a mix of State and Local Government involvement.**

The following resolution was carried unanimously at the 16/6/2022 GRFMA meeting.

*GB22/23 That the GRFMA:*

- 1. Endorses and acknowledges importance of the Gawler River Flood Mitigation Business Case and working cooperatively with the SA Government on further development.*
- 2. Funds not less than \$42,000 to engage a suitable technical resource to assist further development of the Business Case.*
- 3. Requests the GRFMA Chairperson to write to Constituent Councils:*
  - i. Outlining development of the Business Case and importance of providing additional resourcing for technical resources.*
  - ii. Seeking a meeting with Constituent Council CEO's to discuss options for continuing technical resources beyond the not less than \$42,000 GRFMA commitment.*
- 4. Requests the GRFMA Chairperson to also seek Constituent Council commitment for in-kind support, for the community engagement component of the Business Case, similar to that previously indicated for the unsuccessful Community Flood Awareness funding application.*
- 5. Requests the Executive Officer to facilitate provision of access, for the SA Government, to the intellectual property of the Gawler River Flood Model, as utilised in the Gawler River Stormwater Management Plan.*
- 6. Provides access to the GRUMP flood modelling to the State Government, to assist in development of the Business Case.*

Acting Chair, Mr James Miller wrote to Constituent Councils in relation to item 3 and 4 on 21/6/2022. At time of writing this report a meeting to discuss these matters was scheduled to be held with all six-Constituent Council CEOs on 11 August 2022. A later report on items discussed at the CEO meeting will be provided separately and prior to the 18/8/2022 GRFMA meeting.

**Gawler River Flood Mitigation**

The Gawler River Flood Management Steering Committee endorsed a Terms of Reference in May 2021 to support the State Government funding of \$9M for four short-term projects and development of a business case for longer-term. These Terms of Reference have served well for the short-term projects' scoping phase and the Business Case options analysis.

A review of these Terms of Reference for the project delivery phase was presented to the Steering Committee on 4 August 2022. At this meeting the Steering Committee endorsed a draft Terms of Reference for consultation with the Gawler River Floodplain Management Authority (GRFMA).

In the Gate 1 Assurance Review (for the Gawler River Flood Management Business Case), the Infrastructure SA appointed independent review panel suggested that evolution of the project governance arrangements would be required for the next phase of work, including “significantly enhanced resources in order to mitigate [the emergent risks] successfully to ensure the project remains viable”.

In responding to the Gate 1 Assurance Review recommendations, DEW and GRFMA are working collaboratively to assemble a Business Case project team, to comprise the DEW Project Manager, a GRFMA-appointed Technical Lead and stakeholder engagement resources.

A governance structure to support the project team was developed in consultation with the current Business Case Working Group, and using the following agreed principles:

- A small project team can actively collaborate to prepare the Business Case.
- A larger reference group (i.e. list of key stakeholders) can be kept informed and consulted as required through means other than meetings.
- The ability to employ skills-based expertise for particular aspects of Business Case development from the reference group and specialist contractors to work with the project team is important.
- A regularly accessible authorising environment will ensure the Business Case milestones are endorsed, and risks can be effectively managed, in a timely fashion.
- Minimising Executive Officer support requirements will enable resources to be applied to other aspects of the Business Case development.
- The existing GRFMA governance can be used to facilitate consultation with all of the relevant Local Governments during Business Case development, and to manage risks should the project-level governance cease.

It was the assessment of the Gate 1 Assurance Review panel, and all involved in the current governance arrangements, that the Steering Committee is well managed and has widespread representation of stakeholders across State and Local Government, and that it continues as is. Alongside development of the Business Case is the delivery of four short term projects.

Largely the responsibilities previously given to the Project Delivery Group in the Terms of Reference (dated 13/5/21) related to project scoping and establishment, and these are now complete with frameworks in place to support project delivery.

As such, a proposed structure to support project delivery going forward has been developed using the following principles:

- A targeted small working group for each of the four projects can effectively support delivery, without consuming time of those not directly involved.
- A larger reference group (i.e. list of key stakeholders) can be kept informed and consulted as required through means other than meetings.
- The DEW Project Manager will coordinate the escalation of matters to the Steering Committee, continuing to make use of the quarterly reporting cycle.
- No Executive Officer support is required to support the groups.

The Terms of Reference have been revised, refer Attachment 1, to reflect the proposed structures for Business Case and project delivery. These draft Terms of Reference were endorsed by the Steering Committee on 4 August 2022 for consultation.

The Terms of Reference will be in place until 30 June 2023 (which is the conclusion of the current funding arrangements), however it is intended as part of developing the full Business Case that the governance be reviewed and governance arrangements for post June 2023 be proposed. It is envisaged that future governance will continue to incorporate a mix of State and Local Government involvement. Ongoing consultation with the GRFMA during development of the full Business Case will be critical to its successful completion and adoption.

# Gawler River Flood Management

## Terms of Reference

### Background

The Gawler River floodplain is subject to frequent flood events.

On 10 November 2020, the 2020/21 State Budget included \$9 million over three financial years for four short-term projects and a business case to improve flood risk management of the Gawler River catchment and floodplain.

### Purpose

Flood management is a shared responsibility between state and local government, requiring a partnership approach to deliver flood prevention, preparedness, response and recovery.

As the Flood Hazard Leader under the State Emergency Management Plan (SEMP), the Department for Environment and Water (DEW) is responsible for coordinating flood management activities across the state in line with the State Emergency Management Plan. DEW is taking a leadership role to progress Gawler River flood management, involving key stakeholders within the Gawler River catchment.

A Gawler River Flood Management Steering Committee (herein "Steering Committee") has been established to develop agreed outcomes for Gawler River Flood Management, ensure delivery of practical short-term actions and development of a business case for long-term strategies and recommendations for improved flood risk management in the Gawler River catchment and floodplain. The Steering Committee is subject to direction by the Chief Executive of the Department for Environment and Water (DEW) and/or the Minister for Climate, Environment and Water (MCEW).

The Steering Committee will be supported by the Project Manager Gawler River Flood Management and a number of delivery groups for the short-term projects, and an executive committee and project team for development of the Business Case

### Steering Committee

The Steering Committee will:

- provide strategic direction and garner high-level stakeholder buy-in to develop and implement a holistic, integrated, partnership approach to flood risk mitigation and hazard management in the Gawler River catchment and floodplain
- develop a shared vision and set of objectives to improve flood mitigation and management for the Gawler River catchment and floodplain
- oversee delivery of short-term projects and development of a business case for medium and long-term actions to improve Gawler River flood management



- recommend actions to Government of South Australia and the Gawler River Floodplain Management Authority to deliver on the shared vision and objectives, including identification of, and advocacy for, potential partnership approaches and sources of funding, including Australian Government and private sector
- establish sub-groups as required to support its purpose.

#### Steering Committee members' responsibilities

- Represent the interests of your organisation with respect to management of the Gawler River catchment and floodplain
- Lead the development of and advocacy for the strategic direction, scope, delivery partners, risk management, stakeholder engagement and resourcing approaches for Gawler River Flood Management
- Ensure Aboriginal cultural views are incorporated into the design and delivery of the Gawler River flood mitigation and management initiatives
- Determine high-level deliverables and the approach to achieve them
- Identify alignments and opportunities for partnerships and funding
- Establish and maintain the necessary planning, communication and reporting arrangements
- Provide direction to any established sub-groups, including guidance on the scope, delivery, engagement of stakeholders and partners, risk management and resourcing
- Consider the advice and recommendations of the Project Manager, and sub-groups in decision-making
- Consider and endorse recommendations for the co-contribution agreements
- Determine risk appetite and develop actions to mitigate strategic risks and issues
- Monitor progress against milestones
- Ensure the Minister for Climate, Environment and Water is kept informed and provided with regular progress updates

## Steering Committee Membership

Organisation	Name	Role
Department for Environment and Water	John Schutz (Chair)	Chief Executive
Department for Environment and Water	Cate Hart (Deputy chair)	Executive Director, Environment, Heritage & Sustainability
Attorney General's Department	Alex Hart	Director, Office of Local Government
Department for Infrastructure and Transport	Andrew Excell	Director, Transport Network and Investment Strategy
Department for Treasury and Finance	Adam Pamula	Director
Gawler River Floodplain Management Authority	Ian Baldwin	Chair
Northern and Yorke Landscape Board	Tony Fox	General Manager
Primary Industries and Regions SA	TBC	
South Australian State Emergency Service	Liz Connel	Deputy Chief Officer
Adelaide Plains Council	James Miller	Chief Executive Officer
City of Playford	Sam Green	Chief Executive Officer
Town of Gawler	Henry Inat	Chief Executive Officer
Stormwater Management Authority	Wally Iasiello	Deputy Presiding Member

## Supporting staff

Department for Environment and Water	Neil McFarlane	Director, Climate Change, Coast and Marine
Department for Environment and Water	Ingrid Franssen	Manager, Flood Management
Department for Environment and Water	Katharine Ward (Secretariat)	Project Manager, Gawler River Flood Management

## Steering Committee sub-groups

- Business Case Executive Committee
- Project Delivery Groups

## Business Case Executive Committee

The Business Case Executive Committee will:

- oversee the development of a business case for Gawler River flood management in consultation with the Gawler River Floodplain Management Authority
- provide advice and recommendations on risk management, stakeholder engagement and resourcing to the Project Team and Steering Committee
- endorse business case reporting and milestone completion
- endorse scope, schedule and budget changes within the scope provided to the 'Project Delivery Group' in the *Contingencies and Variations Policy and Procedure*
- develop partnerships and seek funding contributions to leverage the South Australian government budget allocation and enable a robust business case to be developed.

The Business Case Executive Committee are supported by a Project Team who are responsible for:



- progressing options for flood risk mitigation, and management of flood hazards, in the Gawler River catchment and floodplain using the Infrastructure SA Assurance framework, in-line with the shared vision and set of objectives endorsed by the Steering Committee
- identifying opportunities to link with other relevant projects planned or underway, to leverage funding sources and value-add to achieve shared goals
- considering Aboriginal cultural views in developing proposed Gawler River flood mitigation and management initiatives
- undertaking necessary planning, communication and reporting
- consulting with the Reference Group and Gawler River Floodplain Management Authority.

The project team may establish expert sub-groups with the approval of the Executive Committee.

DRAFT

## Business Case Executive Committee membership

Organisation	Name	Role
Department for Environment and Water	Cate Hart (Chair)	Executive Director Environment Heritage and Sustainability
Gawler River Flood Management Authority	Ian Baldwin	Presiding Member
Stormwater Management Authority	David Trebilcock	General Manager

## Project Delivery Groups

Project Delivery will be coordinated by the Project Manager Gawler River Flood Management and implemented a project delivery group for each of the four projects. Each project delivery group is responsible for:

- project delivery in accordance with the project summary endorsed by Steering Committee
- quarterly reporting to the Steering Committee and Stormwater Management Authority on scope, schedule, budget, risks and issues
- scope, schedule and budget changes within the scope provided to the 'Project Delivery Group' in the Contingencies and Variations Policy and Procedure.

The Project Manager and Project Delivery Groups may consult with the reference group from time to time.

## Project Delivery Group membership

**Project 1:** Department for Environment and Water and Town of Gawler

**Project 2:** City of Playford

**Project 3:** Department for Environment and Water, City of Playford, Barossa Council, Bureau of Meteorology, SA State Emergency Service

**Project 4:** Department for Environment and Water, City of Playford, Adelaide Plains Council, Light Regional Council, Town of Gawler, Northern and Yorke and Green Adelaide Landscape Boards

## Reference Group Membership\*

Organisation	Name	Role
Department for Environment and Water	Neil McFarlane	Director, Climate Change Group
Department for Environment and Water	Ingrid Franssen	Manager, Flood Management
Department for Infrastructure and Transport	Jim Psyridis	Manager, Transport Assessment, Transport Network and Investment Strategy
Gawler River Flood Management Authority	David Hitchcock	Executive Officer
Northern & Yorke Landscape Board	Jen Munro	Policy Officer
Regional Council of Light	Andrew Philpott	Coordinator Horticulture & Biodiversity
Town of Gawler	Paul Cleghorn	Team Leader Town Services
Adelaide Plains Council	Michael Ravno	Asset Engineer



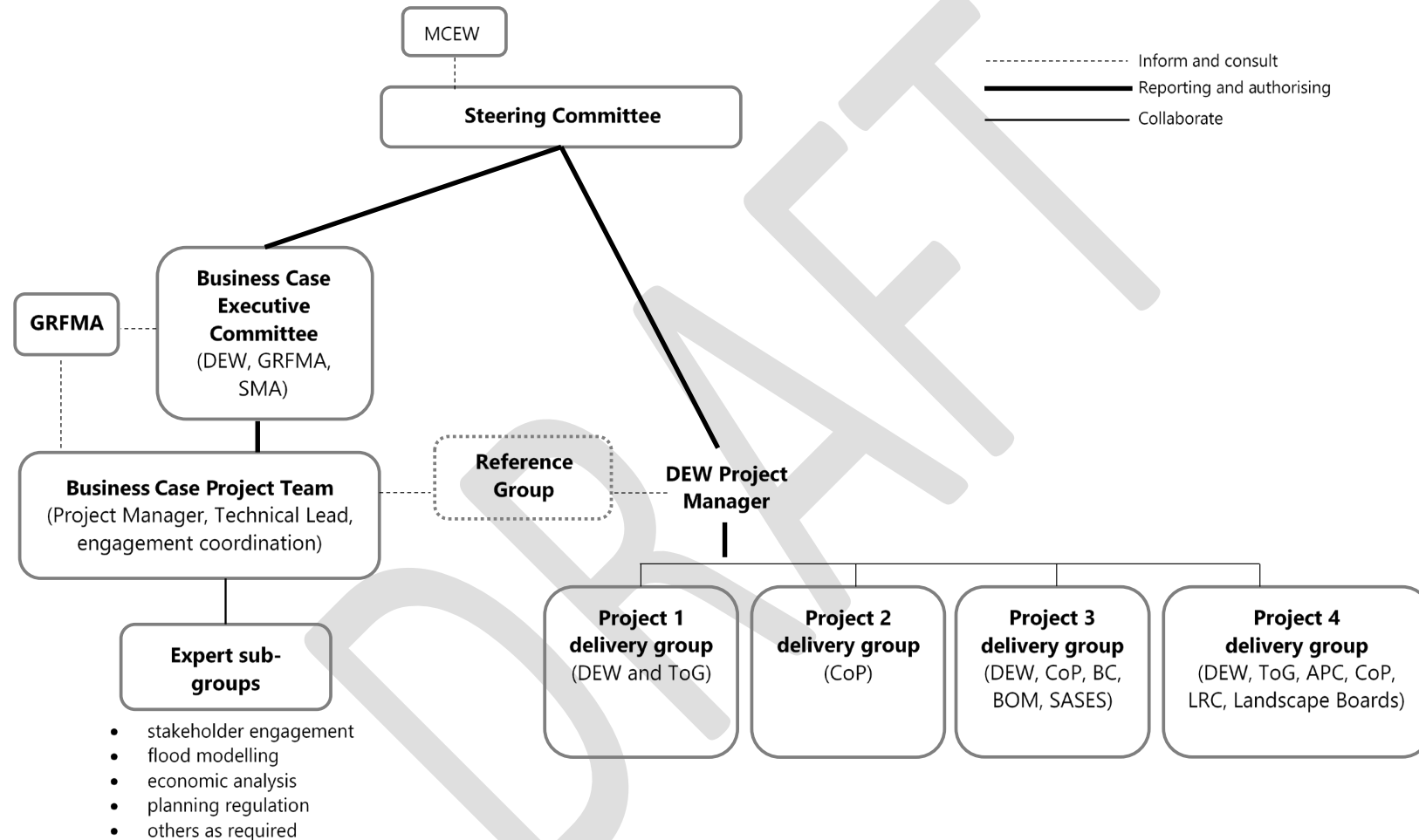


Organisation	Name	Role
Barossa Council	Gary Mavrinac	Director Development and Environmental Services
City of Playford	Greg Pattinson	Executive Strategic Advisor
Gawler River Flood Management Authority	Ian Baldwin	Presiding Member
Northern & Yorke Landscape Board	Tony Fox	General Manager
PIRSA	Trevor Bennett	Regional Coordinator Greater Adelaide
Adelaide Hills Council	Ashley Curtis	Manager Civil Services
Regional Council of Light	Govind Narayan	Manager Engineering & Assets
Town of Gawler	Whendee Young	A/Executive Manager Infrastructure & Engineering Services

\*membership can change from time to time, and will be managed by the Project Manager Gawler River Flood Management



## Governance structure



## Steering Committee and Business Case Executive Committee Quorum Requirements

A minimum of half of the Committee members or their nominated proxies are required for a meeting quorum.

In the instance minimum quorum requirements cannot be met, no decision can be made.

In the instance of quorum, a decision carried by a majority of the votes cast by the members present at that meeting of the relevant committee shall be a decision of that Committee. In the event of a deadlock, the Chair shall have a second or deciding vote.

In the instance that a rapid decision is needed to be made by either committee, a decision may be made out-of-session via email or teleconference.

## Culture, Values & Behaviours

Members of all Committees and Groups commit to:

- Allocate time to read and review meeting papers prior to meetings, and provide feedback on meeting minutes after meetings.
- Attend on time and actively participate in meeting discussions.
- Approach meetings with a constructive attitude and a willingness to collaborate to achieve shared goals.
- Provide progress reports (verbal or written) from their areas for discussion during meetings, as required.
- Ensure they have authority to make decisions on behalf of their organisation.
- Communicate the perspectives, risks and opportunities of their organisations.
- Communicate outcomes to their organisations.
- Accept and uphold consensus decisions.

## Guests and Observers

The Chairs may invite guests or observers to meetings, to represent the views of different organisations or to provide specialist technical input from time to time, provided that:

- a request is made and approved by the Chair in advance of the meeting
- the meeting agenda (circulated to all members ahead of a meeting) identifies where a guest or observer is planned to attend
- guests and observers only enter into discussion where invited to do so
- it is acknowledged that guests and observers do not have voting rights
- all discussions and information exchanges at the meeting are treated as confidential.

## Frequency of Meetings

Committees will meet as per direction of the Chair. This will be determined by workload and agreement of the Steering Committee. As a guide, Steering Committee may meet quarterly, and the Business Case Executive Committee may meet monthly. With the consent of the Chair, items may be dealt with out-of-session via email or teleconference.

## Term

To 30 June 2023.

## Meeting Minutes and Reporting

Minutes will be recorded for the Steering Committee.

Draft meeting minutes will be sent to Steering Committee members for review and acceptance (ideally within two weeks of the meeting taking place wherever possible).

Minutes from Steering Committee meetings will not be distributed outside the members of the Steering Committee, Business Case Executive Committee or Project Delivery Groups. With the exception that the Chair can provide minutes from the Steering Committee to the Stormwater Management Authority.

Actions and a decision register will be recorded for the Business Case Executive Committee.

The action and decision register will be sent to the Business Case Executive Committee within one week of each meeting, and a copy provided to the Steering Committee once a quarter.

Members of the Steering Committee and Business Case Executive Committee and Project Delivery Groups will report to their respective organisations on the meeting outcomes and recommended actions.

A Gawler River Flood Management communicate may be developed from time to time to inform reference groups of meeting outcomes and project progress.

The sub-group chairs will report to the DEW Chief Executive as required, and the Steering Committee Chair will report to the Minister for Climate, Environment and Water as required.

The Steering Committee Chair will write to the Stormwater Management Authority, as required, to report on key matters discussed and decisions made by the Steering Committee that have a direct relationship to the state funding being administered through the Stormwater Management Fund.

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<b>Agenda Item:</b>	<b>8.3</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>18 August 2022</b>
<b>Title:</b>	<b>Stormwater Management Plan Progress Report</b>

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**Recommendation:**  
**That the GRFMA receives the report.**

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### **Stormwater Management Plan**

Water Technology has previously been contracted to facilitate preparation of the Gawler River Storm Water Management Plan.

Development of the plan had been progressing until technical problems were experienced in undertaking the required Flood Modelling scenarios.

Flood modelling is a process of utilising computer generated data to identify possible landscape flood levels over different scenarios ie how an extended BENPFM Dam or strategic levies might mitigate against 1:50, 1:100, 1; 200 flood events.

Issues relating to the flood modelling have now been resolved and as at 8/8/2022 the following scenarios have been completed.

#### **1% AEP (100 Year) – Base Case**

1. 1% AEP – BE Dam Enlarged
2. 1% AEP – Northern Floodway
3. 1% AEP – Strategic Levees
4. 1% AEP – Southern Floodway

Initial indications are the levees show a negative impact at a 1% AEP event.

Lower events 2% AEP (50 year) would be expected to show the best impact, as the levies are currently not designed to retain the 1% event.

Difference maps have also now been prepared for the three finished mitigation runs which can also produce velocity, water surface etc. The maps will now be considered by the GRFMA Project Management Team and DEW.

Once the flood modelling scenarios have been completed and agreed the Benefit Cost Analysis (BCA) report will be then undertaken. The BCA will provide a considered opinion on the merits or otherwise of identified flood mitigation options (Dam extension, levies etc). Following completion of the BCA report then draft SMP will then be compiled. It is anticipated the draft SMP will be completed by end September 2022.

### **Flood Model IP Access**

Discussion on access to IP of the Flood Model, as it applies to the SMP is continuing between Water Technology, the GRFMA Executive Officer and DEW representatives. Water Technology is also separately engaged in discussion with the Attorney Generals Department (AGD) on seeking access to the Flood Model that has been utilised in AGD projects.

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<b>Agenda Item:</b>	<b>8.4</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>18 August 2022</b>
<b>Title:</b>	<b>Financial Statements 2021/2022 and Annual Audit</b>

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**Recommendation:****That:**

- 1. The audited Financial Statements for the year 2021/2022 be adopted for the purposes of Part 4 Financial Statements of the Local Government (Financial Management) Regulations 2011.**
  - 2. The 'Certification of Auditor Independence' be signed by the GRFMA Board Chairperson.**
  - 3. The 'Certification of Financial Statements' be signed by the GRFMA Board Chairperson and Executive Officer: and**
  - 4. The Chief Executive Officer of each Constituent Council be requested to sign the 'Certification of Auditor Independence'.**
- 

The 2021 - 2022 Financial Statements for the GRFMA have been completed and audited by the Authority's auditor Dean Newbery and Partners. A net operating loss of \$250,818 has resulted. Add back of:

- Capital Expenditure on renewal and replacement of Existing Assets \$ 591,879; and
- Depreciation Amortisation and Impairment \$ 322,298

Results in Net Lending for the Financial Year of (\$520,399). Refer Financial Statements Note 6 and 12.

See separate attachment for the 2021/2022 Financial Statements and notes. The confidential Management representation letter, External Audit, financial year ended 30/6/2022 and the Audit Completion Report are provided separate to the 18/8/2022 Agenda documents.

As per 18/8/2022 meeting agenda item 6 the 8/8/2022 GRFMA Audit Committee has noted and considered the above documents.

*GAC 22/11 That the GRFMA Audit Committee:*

- 1. Receives and endorses the audited Financial Statements for 2021/2022 and the external audit completion report; and*
- 2. Recommends that the 'Certification of Auditor Independence' be signed by the Audit Committee Chair and Executive Officer.*
- 3. Recommends that a 'Certification of Auditor Independence' also be signed by the Chief Executive Officer of each Constituent Council.*

**CARRIED UNANIMOUSLY**

# GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

## STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2022

	Notes	2022 \$	2021 \$
<b>INCOME</b>			
Subscriptions	4	261,256	196,235
Investment income		1,132	1,009
State Government Grants	3	70,518	20,000
Other Income		100	100
<b>Total Income</b>		<u>333,006</u>	<u>217,344</u>
<b>EXPENSES</b>			
Contractual Services	5	236,420	156,177
Finance Charges		3,275	-
Depreciation	1(h), 10	322,298	321,163
Other		21,831	21,359
<b>Total Expenses</b>		<u>583,824</u>	<u>498,698</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<u>(250,818)</u>	<u>(281,354)</u>
<b>NET SURPLUS / (DEFICIT)</b>		<u>(250,818)</u>	<u>(281,354)</u>
transferred to Equity Statement			
<b>Other Comprehensive Income</b>		<u>          </u>	<u>          </u>
<b>Total Other Comprehensive Income</b>		<u>-</u>	<u>-</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u>(250,818)</u>	<u>(281,354)</u>

This Statement is to be read in conjunction with the attached Notes.

# GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

## STATEMENT OF FINANCIAL POSITION

as at 30 June 2022

	Notes	2022 \$	2021 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	1(d)	126,130	169,344
Trade and Other Receivables		98,664	49,278
<b>Total Current Assets</b>		<u>224,794</u>	<u>218,622</u>
<b>Non-current Assets</b>			
Infrastructure	10	25,920,879	25,329,000
Accumulated Depreciation Infrastructure	1(h), 10	(4,438,623)	(4,116,325)
Land	10	477,000	477,000
<b>Total Non-current Assets</b>		<u>21,959,256</u>	<u>21,689,675</u>
<b>Total Assets</b>		<u>22,184,050</u>	<u>21,908,297</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other payables		61,003	36,567
Borrowings		502,136	-
<b>Total Liabilities</b>		<u>563,138</u>	<u>36,567</u>
<b>NET ASSETS</b>		<u>21,620,912</u>	<u>21,871,730</u>
<b>EQUITY</b>			
Accumulated Surplus		12,938,939	13,189,757
Asset Revaluation Reserves	1(g)	8,681,973	8,681,973
<b>TOTAL EQUITY</b>		<u>21,620,912</u>	<u>21,871,730</u>

This Statement is to be read in conjunction with the attached Notes.



# GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

## STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2022

	Notes	Accumulated Surplus \$	Asset Revaluation Reserve \$	TOTAL EQUITY \$
<b>2022</b>				
Balance at end of previous reporting period		13,189,757	8,681,973	21,871,730
<b>Net Surplus / (Deficit) for Year</b>		(250,818)	-	(250,818)
<b>Other Comprehensive Income</b>				
Gain on revaluation of infrastructure, property, plant & equipment		-	-	-
<b>Balance at end of period</b>		<b>12,938,939</b>	<b>8,681,973</b>	<b>21,620,912</b>
<b>2021</b>				
Balance at end of previous reporting period		13,471,111	8,681,973	22,153,084
<b>Net Surplus / (Deficit) for Year</b>		(281,354)	-	(281,354)
<b>Other Comprehensive Income</b>				
Gain on revaluation of infrastructure, property, plant & equipment		-	-	-
<b>Balance at end of period</b>		<b>13,189,757</b>	<b>8,681,973</b>	<b>21,871,730</b>

This Statement is to be read in conjunction with the attached Notes

# GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

## STATEMENT OF CASHFLOWS for the year ended 30 June 2022

		2022	2021
	Notes	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts		<b>282,547</b>	199,195
Interest Receipts		<b>1,073</b>	1,023
Payments		<b>(237,090)</b>	(182,638)
<b>Net Cash provided by (or used in) Operating Activities</b>	8	<b>46,530</b>	17,580
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Payments</u>			
Expenditure on renewal/replacement of assets	10	<b>(591,879)</b>	-
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(591,879)</b>	-
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from borrowings		<b>502,136</b>	-
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>502,136</b>	-
 <b>Net Increase (Decrease) in cash held</b>		<b>(43,214)</b>	17,580
 Cash & cash equivalents at beginning of period		<b>169,344</b>	151,764
<b>Cash &amp; cash equivalents at end of period</b>	8	<b>126,130</b>	169,344

This Statement is to be read in conjunction with the attached Notes

**Gawler River Floodplain Management Authority  
Notes to and forming part of the Financial Statements  
for the year ended 30 June 2022**

**Note 1 - Statement of Significant Accounting Policies**

**a) The Local Government Reporting Entity**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The Gawler River Floodplain Management Authority is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, The Barossa Council, Town of Gawler, Light Regional Council, Adelaide Plains Council and The City of Playford.

All funds received and expended by the Authority have been included in the financial statements forming part of this financial report.

**b) Basis of Accounting**

This financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets.

**c) Employees**

The Authority has no employees.

**d) Cash**

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis, net of outstanding bank overdraft.

**e) Infrastructure**

The Bruce Eastick North Para Flood Mitigation Dam was constructed in 2007. The valuation includes all materials, contractor's costs plus costs incidental to the acquisition, including engineering design and supervision fees and all other costs incurred.

**f) Land**

Land includes the land on which the dam is constructed, rights of way access to the land and 'right to flood' easements over the land upstream from the dam that will be inundated by dam waters for short periods of time during a flood event. The Board valuation was undertaken at 30th June 2011. Additional Land surrounding the dam was purchased in 2017/18 and was revalued by Asset Valuation and Consulting Pty Ltd in May 2017 for part lot 750 Kemp Road Kingsford. The next valuation is scheduled to be undertaken in 2022/2023.

**g) Revaluation**

The Board sought an independent valuation to be applied as at 30<sup>th</sup> June 2019, of the Bruce Eastick North Para Flood Mitigation Dam. The Board recognises that the dam is a unique infrastructure. The Board sought the advice of Entura (Hydro Tasmania), who provided a replacement cost valuation based on the actual construction contract costs, including some 'owner's costs' which would be incurred in the event of a replacement being necessary. In accordance with Accounting Standard (AASB)13 Fair Value Measurement, the valuation was undertaken as at 30 June 2019 and recorded as a level 3 restricted asset valuation. The next Valuation is scheduled to be undertaken in 2023/2024.

**Gawler River Floodplain Management Authority  
Notes to and forming part of the Financial Statements  
for the year ended 30 June 2022**

*Fair value level 3 valuations of buildings, infrastructure and other assets* – There is no known market for these assets and they are valued at depreciated current replacement cost. The method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by the Authority.

The method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

**h) Depreciation**

The depreciation period for the Bruce Eastick North Para Flood Mitigation Dam is based on a straight line depreciation method with an expected useful life of 80 years.

The depreciation period for the Access Road is based on a straight line depreciation method with an expected useful life of 15 years.

**i) Revenue**

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the authority to acquire or construct a recognisable non-financial asset that is to be controlled by the authority. In this case, the authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

Revenue from the Subscriptions is recognised upon the delivery of the service to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue is stated net of the amount of goods and services tax (GST).

**Gawler River Floodplain Management Authority  
Notes to and forming part of the Financial Statements  
for the year ended 30 June 2022**

**j) Borrowings**

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest rate method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables"

**Note 2 - Schedule of Constituent Council's Interest in Net Assets as at 30<sup>th</sup> June 2022**

**Prepared to meet the requirements of Clause 15.5 of the Charter**

"The 'Schedule of Constituent Councils' Interests in Net Assets' will reflect the proportionate contribution each Constituent Council has made to the growth of the net assets of the Authority having regard to the proportionate contribution to subscriptions. The Schedule when updated by the Board at the end of each financial year will reflect the proportionate contribution of each Constituent Council since the commencement of the Authority and once accepted by each Constituent Council will be evidence of the agreed proportion of a Constituent Council's interests in the net assets as at 30 June in that year."

For the purposes of this Clause all subscriptions by Constituent Councils have been included.

**Calculation of Net Equity**

**Assets**

Investments / Debtors	\$ 224,794
Infrastructure	\$ 21,482,256
Land	<u>\$ 477,000</u>
	<b>\$ 22,184,050</b>

**Less Liabilities**

Accounts Payable / Creditors	\$ 61,003
Borrowings	<u>\$ 502,136</u>
<b>NET EQUITY</b>	<b>\$ 21,620,912</b>

**Allocation of Councils Interest in Net Assets**

Constituent Councils	Accumulated Subscriptions for Operations to 30 June 2022	Accumulated Subscriptions for Maintenance to 30 June 2022	Accumulated Subscriptions for Scheme Works to 30 June 2022	All Subscriptions to 30 June 2022	Percentage of Contributions to the Total	Council's Interests in Net Assets
Adelaide Hills Council	\$201,424	\$6,352	\$72,462	\$280,238	4.87%	<b>\$1,052,939</b>
The Barossa Council	\$201,424	\$31,813	\$362,879	\$596,116	10.36%	<b>\$2,239,926</b>
Town of Gawler	\$201,424	\$63,586	\$724,666	\$989,676	17.19%	<b>\$3,716,635</b>
Light Regional Council	\$201,424	\$31,813	\$362,879	\$596,116	10.36%	<b>\$2,239,926</b>
Adelaide Plains Council	\$201,424	\$106,079	\$1,207,770	\$1,515,273	26.33%	<b>\$5,692,786</b>
City of Playford	\$201,424	\$127,254	\$1,449,319	\$1,777,997	30.89%	<b>\$6,678,700</b>
	<b>\$1,208,544</b>	<b>\$366,897</b>	<b>\$4,179,975</b>	<b>\$5,755,416</b>	<b>100%</b>	<b>\$21,620,912</b>

Schedule of Constituent Councils' Interests in Net Assets' as at the 30<sup>th</sup> June 2022 adopted by the Board in accordance with Clause 15.5 of the Charter on 18 August 2022.

**Gawler River Floodplain Management Authority  
Notes to and forming part of the Financial Statements  
for the year ended 30 June 2022**

**Note 3 - Functions / Activities of the Authority**

a) Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note b.

b) The activities of the Authority are categorised into the following function / activities:

**Administration:** The operations of the Authority and its Board

**Other Environment:** Flood Mitigation

c) Functions of the Gawler River Floodplain Management Authority  
(excluding depreciation)

	Revenue			Expenses		Surplus (deficit)
	Year	Grants	Other	Total Revenue	Expenses Total	
Administration	2022	-	\$177,284	\$177,284	\$88,260	<b>\$89,024</b>
	2021	-	\$147,044	\$147,044	\$85,115	<b>\$61,929</b>
Other	2022	\$70,518	\$ 85,204	\$155,722	\$173,267	<b>(\$17,545)</b>
Environment:						
Flood Mitigation	2021	\$20,000	\$ 50,300	\$ 70,300	\$92,421	<b>(\$22,121)</b>
Total	2022	\$70,518	\$262,488	\$333,006	\$261,527	<b>\$71,479</b>
	2021	\$20,000	\$197,344	\$217,344	\$177,536	<b>\$39,808</b>

**Note 4 - Subscriptions**

The following subscriptions were levied on the Constituent Councils in accordance with Clause 10.2 of the Charter for the year:

Constituent Council	Maintenance		Operations		TOTALS	
	2022	2021	2022	2021	2022	2021
Adelaide Hills Council	<b>\$ 1,474</b>	\$ 871	<b>\$29,342</b>	\$24,322	<b>\$30,816</b>	\$25,193
The Barossa Council	<b>\$ 7,388</b>	\$ 4,361	<b>\$29,342</b>	\$24,322	<b>\$36,730</b>	\$28,683
Town of Gawler	<b>\$14,774</b>	\$ 8,722	<b>\$29,342</b>	\$24,322	<b>\$44,116</b>	\$33,044
Light Regional Council	<b>\$ 7,388</b>	\$ 4,361	<b>\$29,342</b>	\$24,322	<b>\$36,730</b>	\$28,683
Adelaide Plains Council	<b>\$24,624</b>	\$14,541	<b>\$29,342</b>	\$24,322	<b>\$53,966</b>	\$38,863
City of Playford	<b>\$29,556</b>	\$17,444	<b>\$29,342</b>	\$24,325	<b>\$58,898</b>	\$41,769
<b>TOTAL</b>	<b>\$85,204</b>	\$50,300	<b>\$176,052</b>	\$145,935	<b>\$261,256</b>	\$196,235

**Gawler River Floodplain Management Authority**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2022**

**Note 5- Contractual Services**

	2022	2021
Executive Officer	<b>\$56,826</b>	\$56,280
Audit Committee	<b>\$2,600</b>	\$2,600
Audit Fees	<b>\$5,188</b>	\$5,000
Legal Fees	<b>\$2,000</b>	\$0
Gawler River Scheme Consultancies	<b>\$159,957</b>	\$84,737
Maintenance Contractors	<b>\$9,849</b>	\$7,560
<b>TOTALS</b>	<b>\$236,420</b>	\$156,177

**Note 6 - Comparison of Budget and Actual Results (excluding depreciation)**

	2022		2021	
	Budget	Actual	Budget	Actual
Revenue				
Administration	<b>\$176,652</b>	<b>\$177,284</b>	\$147,050	\$147,044
Other Environment: Flood Mitigation	<b>\$85,200</b>	<b>\$85,204</b>	\$0	\$0
State Grant	<b>\$70,518</b>	<b>\$70,518</b>	\$20,000	\$20,000
Maintenance	<b>\$0</b>	<b>\$0</b>	\$50,300	\$50,300
Other Environment: Flood Mitigation Capital	<b>\$0</b>	<b>\$0</b>	\$0	\$0
<b>Total Revenue</b>	<b>\$332,370</b>	<b>\$333,006</b>	\$217,350	\$217,344
Expenditure				
Administration	<b>\$94,152</b>	<b>\$88,260</b>	\$88,050	\$85,115
Other Environment: Flood Mitigation	<b>\$15,200</b>	<b>\$10,035</b>	\$97,950	\$7,684
Maintenance	<b>\$168,995</b>	<b>\$163,232</b>	\$100,736	\$84,736
Other Environment: Flood Mitigation Capital	<b>\$635,000</b>	<b>\$591,879</b>	\$0	\$0
<b>Total Expenditure</b>	<b>\$913,347</b>	<b>\$853,406</b>	\$286,736	\$177,535
<b>Surplus (deficit)</b>	<b>(\$580,977)</b>	<b>(\$520,400)</b>	(\$69,386)	\$39,809

**Note 7 - Expenditure Commitment**

- i. An agreement has been entered into with David Hitchcock to provide Executive Officer and Supervision of Consultants services to 31 December 2023.

**Gawler River Floodplain Management Authority  
Notes to and forming part of the Financial Statements  
for the year ended 30 June 2022**

**Note 8 - Reconciliation Statement of Cash Flows**

**(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	<b>2022</b>	2021
	<b>\$</b>	<b>\$</b>
Total cash & equivalent assets	<u><b>126,130</b></u>	<u>196,235</u>
Balances per Cash Flow Statement	<u><b>126,130</b></u>	<u>196,235</u>

**(b) Reconciliation of Change in Net Assets to Cash from Operating Activities**

Net Surplus (Deficit)	<b>(250,818)</b>	(281,354)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	<u><b>322,298</b></u>	<u>321,163</u>
	<b>71,480</b>	39,809
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	<b>(49,386)</b>	(17,127)
Net increase (decrease) in trade & other payables	<u><b>24,436</b></u>	<u>(5,102)</u>
<b>Net Cash provided by (or used in) operations</b>	<u><b>46,530</b></u>	<u>17,580</u>

**Note 9 -Economic Dependence**

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 in August 2002, by a Charter that was amended and published in The South Australian Government Gazette on 27<sup>th</sup> February 2020 at page 474.

The Gawler River Floodplain Management Authority (GRFMA) is dependent upon subscriptions levied on the Constituent Councils in accordance with Clause 10.2 of the Charter to fund the construction, operation and maintenance of flood mitigation infrastructure of the Authority which it owns and manages.



**Gawler River Floodplain Management Authority**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2022**

**Note 10 - Non-Current Assets Summary**

	Fair Value Level	2022				2021			
		At Fair Value	At Cost	Accum Dep'n	Carrying Amount	At Fair Value	At Cost	Accum Dep'n	Carrying Amount
Land and easements	-	\$477,000	-	-	\$477,000	\$477,000	-	-	\$477,000
North Para Dam									
Access Roads	3	\$84,000	-	(\$19,800)	\$64,200	\$84,000	-	(\$14,200)	\$69,800
North Para Dam	3	\$25,245,000	\$591,879	(\$4,418,823)	\$21,418,056	\$25,245,000	-	(\$4,102,125)	\$21,142,875
Total Infrastructure and Land		\$25,806,000	\$591,879	(\$4,438,623)	\$21,959,256	\$25,806,000	-	(\$4,116,325)	\$21,689,675
Comparatives		\$25,806,000	-	(\$4,116,325)	\$21,169,675	\$25,806,000	-	(\$3,795,163)	\$22,010,937

	2021		Carrying Amount Movements During the Year						2022
	Carrying Amount	Additions		Disposals	Depreciation	Impairment	Transfers	Net Valuation	Carrying Amount
		New Upgrade	Renewals						
Land and easements	\$477,000	-	-	-	-	-	-	-	\$477,000
Access Roads	\$69,800	-	-	-	(\$5,600)	-	-	-	\$64,200
Infrastructure - North Para Dam	\$21,142,875	-	\$591,879	-	(\$316,698)	-	-	-	\$21,418,056
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>	<b>\$21,689,675</b>	-	<b>\$591,879</b>	-	<b>(\$322,298)</b>	-	-	-	<b>\$21,959,256</b>
Comparatives	\$22,010,837	-	-	-	(\$321,163)	-	-	-	\$21,169,675

**Gawler River Floodplain Management Authority**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2022**

**Note 11 - Financial Instruments**

All financial instruments are categorised as *loans and receivables*.

**Accounting Policies - Recognised Financial Instruments**

<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p><b>Terms &amp; conditions:</b> Deposits are returning fixed interest rates between 0.10% and 0.25% (2021: 0.25% and 0.30%).</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p><b>Terms &amp; conditions:</b> Deposits are returning fixed interest rates between 0.25% and 1.05% (2021: 0.25% and 0.30%).</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Receivables - Fees &amp; other charges</b>	<p><b>Accounting Policy:</b> initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method</p> <p><b>Terms &amp; conditions:</b> Unsecured, and do not bear interest. Although the authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authorities boundaries.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Liabilities - Creditors and Accruals</b>	<p><b>Accounting Policy:</b> Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities – Interest Bearing Borrowings</b>	<p><b>Accounting Policy:</b> initially recognised at fair value and subsequently amortised cost, interest is charged as an expense using the effective interest rate.</p> <p><b>Terms &amp; conditions:</b> secured over future revenues, borrowings are repayable; interest is charged at fixed or variable rates 2.80%.</p> <p><b>Carrying amount:</b> approximates fair value.</p>

**Liquidity Analysis**

<b>2022</b>	<b>Due &lt; 1 year</b>	<b>Due &gt; 1 year ≤ 5 years</b>	<b>Due &gt; 5 years</b>	<b>Total Contractual Cash Flows</b>	<b>Carrying Values</b>
<b>Financial Assets</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cash & Equivalents	126,130	-	-	126,130	126,130
Receivables	98,664	-	-	98,664	98,664
<b>Total</b>	<b>224,794</b>	<b>-</b>	<b>-</b>	<b>224,794</b>	<b>224,794</b>
<b>Financial Liabilities</b>					
Payables	59,003	-	-	59,003	59,003
Borrowings	70,000	287,788	305,058	662,846	502,136
<b>Total</b>	<b>129,003</b>	<b>287,788</b>	<b>305,058</b>	<b>721,849</b>	<b>561,139</b>

**Gawler River Floodplain Management Authority**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2022**

<b>2021</b>	<b>Due &lt; 1 year</b>	<b>Due &gt; 1 year; ≤ 5 years</b>	<b>Due &gt; 5 years</b>	<b>Total Contractual Cash Flows</b>	<b>Carrying Values</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b><u>Financial Assets</u></b>					
Cash & Equivalents	<b>169,344</b>	-	-	-	<b>169,344</b>
Receivables	<b>49,278</b>	-	-	-	<b>49,278</b>
<b>Total</b>	<b>218,622</b>	-	-	-	<b>218,622</b>
<b><u>Financial Liabilities</u></b>					
Payables	<b>36,567</b>	-	-	-	<b>36,567</b>
<b>Total</b>	<b>36,567</b>	-	-	-	<b>36,567</b>

The following interest rates were applicable to the Authority's Borrowings at balance date:

	<b>2022</b>	<b>2021</b>
<b>\$'000</b>	<b>Weighted Av Interest Rate</b>	<b>Weighted Av Interest Rate</b>
Variable Interest Rates	<b>2.80%</b>	
	<b>502,136</b>	
	<b>502,136</b>	

**Risk Exposures:**

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authorities boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

**Liquidity Risk** is the risk that Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

**Gawler River Floodplain Management Authority**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2022**

**Note 12 Uniform Presentation of Financial Statements**

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis.

All Local Government Councils and Authorities have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Authorities finances.

	<b>2022</b>	2021
	<b>\$</b>	<b>\$</b>
Income	<b>333,006</b>	217,344
Expenses	<u><b>(583,824)</b></u>	<u><b>(498,698)</b></u>
<b>Operating Surplus / (Deficit)</b>	<b>(250,818)</b>	<b>(281,354)</b>
<b>Less Net Outlays in Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	<b>(591,879)</b>	-
Add back Depreciation Amortisation and Impairment	<b>322,298</b>	<b>321,163</b>
Proceeds from Sale of Replaced Assets	<u>-</u>	<u>-</u>
	<b>(269,581)</b>	321,163
<b>Less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets	-	-
Amounts received specifically for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets	<u>-</u>	<u>-</u>
	-	-
<b>Net Lending / (Borrowing) for Financial Year</b>	<u><b>(520,399)</b></u>	<u>39,808</u>

**Note 13 – Contingencies & Assets & Liabilities not recognised in the Balance Sheet**

There are no contingencies, asset or liabilities not recognised in the financial statements for the year ended 30 June 2022.

**Gawler River Floodplain Management Authority  
Notes to and forming part of the Financial Statements  
for the year ended 30 June 2022**

**Note 14 - Events Occurring After Reporting Date**

There were no events subsequent to 30 June 2022 that need to be disclosed in the financial statements.

**Note 15 - Related Parties Disclosures**

**Key Management Personnel**

The Key Management Personnel of the Gawler River Floodplain Management Authority (GRFMA) include the Chairman, Board Members, Deputy Board Members and Executive Officer. In all Key Management Personnel were paid the following total compensation:

	<b>2022</b> \$	<b>2021</b> \$
Salaries, allowances & Other Short Term Benefits	\$65,126	\$65,530
<b>TOTAL</b>	<b>\$65,126</b>	<b>\$65,530</b>

	<b>Amounts received from Related Party during the financial year</b>	<b>Amounts received from Related Party during the financial year</b>
	<b>2022</b> \$	<b>2021</b> \$
Adelaide Hills Council	\$32,076	\$12,597
The Barossa Council	\$36,730	\$28,683
Town of Gawler	\$44,116	\$33,044
Light Regional Council	\$36,730	\$28,683
Adelaide Plains Council	\$53,966	\$38,863
City of Playford	\$58,898	\$41,769
<b>TOTAL</b>	<b>\$262,516</b>	<b>\$183,639</b>

The Authority has been established for the following purposes:

1. To co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
2. To raise finance for the purpose of developing, managing and operating and maintaining works approved by the board;
3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River;
4. Upon application of one or more Constituent Councils pursuant to clause 12.4:
  1. to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities: and
  2. to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

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<b>Agenda Item:</b>	<b>8.5</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>18 August 2022</b>
<b>Title:</b>	<b>Schedule of Constituent Council's Interest in Net Assets</b>

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**Recommendation:**

**That the Schedule of Constituent Council's Interest in Net Assets 30 June 2022 be adopted in accordance with Clause 15.5 of the Charter.**

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**Schedule of Constituent Council's Interest in Net Assets as at 30 June 2022**

Prepared to meet the requirements of Clause 15.5 of the Charter:

"The 'Schedule of Constituent Councils' Interests in Net Assets' will reflect the proportionate contribution each Constituent Council has made to the growth of the net assets of the Authority having regard to the proportionate contribution to subscriptions. The Schedule when updated by the Board at the end of each financial year will reflect the proportionate contribution of each Constituent Council since the commencement of the Authority and once accepted by each Constituent Council will be evidence of the agreed proportion of a Constituent Council's interests in the net assets as at 30 June in that year."

For the purposes of this Clause all subscriptions by Constituent Councils have been included.

**Calculation of Net Equity****Assets**

Investments / Debtors	\$ 224,794
Infrastructure	\$ 21,482,256
Land	<u>\$ 477,000</u>
	<b>\$ 22,184,050</b>

**Less Liabilities**

Accounts Payable / Creditors	\$ 61,003
Borrowings	<u>\$ 502,136</u>

<b>NET EQUITY</b>	<b>\$ 21,620,912</b>
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### Allocation of Councils Interest in Net Assets

Constituent Councils	Accumulated Subscriptions for Operations to 30 June 2022	Accumulated Subscriptions for Maintenance to 30 June 2022	Accumulated Subscriptions for Scheme Works to 30 June 2022	All Subscriptions to 30 June 2022	Percentage of Contributions to the Total	Council's Interests in Net Assets
Adelaide Hills Council	\$201,424	\$6,352	\$72,462	\$280,238	4.87%	<b>\$1,052,939</b>
The Barossa Council	\$201,424	\$31,813	\$362,879	\$596,116	10.36%	<b>\$2,239,926</b>
Town of Gawler	\$201,424	\$63,586	\$724,666	\$989,676	17.19%	<b>\$3,716,635</b>
Light Regional Council	\$201,424	\$31,813	\$362,879	\$596,116	10.36%	<b>\$2,239,926</b>
Adelaide Plains Council	\$201,424	\$106,079	\$1,207,770	\$1,515,273	26.33%	<b>\$5,692,786</b>
City of Playford	\$201,424	\$127,254	\$1,449,319	\$1,777,997	30.89%	<b>\$6,678,700</b>
	<b>\$1,208,544</b>	<b>\$366,897</b>	<b>\$4,179,975</b>	<b>\$5,755,416</b>	<b>100%</b>	<b>\$21,620,912</b>

<b>/Agenda Item:</b>	<b>8.6</b>
<b>Committee:</b>	<b>Board</b>
<b>Meeting Date:</b>	<b>18 August 2022</b>
<b>Title:</b>	<b>Financial Report</b>

**Recommendation:**

**That the GRFMA receives the financial report as at 1 July 2022 showing a balance of \$126,130.43 total funds available.**

**Financial Report**

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 31/07/2022
- ✧ Balance Sheet 31/07/2022
- ✧ Budget result to 31/07/2022

Tabled below Executive Officer Activities report.

<b>Activity</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
To keep maintained the business office of the Authority.	23.5				
To prepare the Business Plan, Budgets and reports in a timely manner.	2				
To liaise with Councils, and Stakeholders to foster the outcomes of the Business Plan.	17.5				
To attend all meetings of the GRFMA, to prepare agendas, minutes and correspondence as required.	4				
<b>TOTAL</b>	<b>47</b>				



**Reconciliation Report**266 Seacombe Road  
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

ID No.	Date Memo/Payee	Deposit	Withdrawal
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**Account:** 1-1110 Bank SA Account  
**Date Of Bank Statement:** 31/07/2022  
**Last Reconciled:** 30/06/2022  
**Last Reconciled Balance:** \$114,483.10

**Cleared Cheques**

EFT	1/09/2021	Bushfire Natural Hazards CRC	\$40,223.70
EFT	26/06/2022	David Hitchcock	\$5,478.00
EFT	26/06/2022	SK Bushcare	\$961.40
EFT	26/06/2022	VRM Accounting	\$224.87
EFT	26/06/2022	SMEC	\$23,377.82
EFT	28/06/2022	Sucession Ecology	\$4,400.00
EFT	11/07/2022	LGA Mutual Liability Scheme	\$1,944.25
EFT	11/07/2022	Floodplain Management Australia	\$990.00
GJ000110	27/07/2022	MYOB subs	\$55.00
SC310722	31/07/2022	Safe Deposit Fee	\$5.00
Total:			\$0.00 \$77,660.04

**Cleared Deposits**

GJ000112	25/07/2022	ATO GST Refund received	\$32,077.00
Total:			\$32,077.00 \$0.00
Reconciliation:			
AccountRight Balance On 31/07/2022:			\$68,900.06
Add: Outstanding Cheques:			\$0.00
SubTotal:			\$68,900.06
Deduct: Outstanding Deposits:			\$0.00
Expected Balance On Statement:			\$68,900.06

## Transaction History Report

Please advise any error or unauthorised transaction promptly to the bank

**Account name** GAWLER RIVER FLOODPLAIN MANAGEMENT  
**Account number** 010 0101 248 140  
**BSB** 105-010  
**Currency** AUD  
**Opening balance** 114,483.10CR  
**Transaction period from** 01/07/2022 to 31/07/2022

Date	Description	Serial number	Debit	Credit	Balance
01/07/2022	INTERNET WITHDRAWAL 01JUL09:51 accounting		224.87 ✓		114,258.23CR
01/07/2022	INTERNET WITHDRAWAL 01JUL09:51 Fence Dam inv0622		961.40 ✓		113,296.83CR
01/07/2022	INTERNET WITHDRAWAL 01JUL09:51 Reveg Dam inv0091		4,400.00 ✓		108,896.83CR
01/07/2022	INTERNET WITHDRAWAL 01JUL09:51 EO Services June22		5,478.00 ✓		103,418.83CR
01/07/2022	INTERNET WITHDRAWAL 01JUL09:51 inv156017 Dam repairs		23,377.82 ✓		80,041.01CR
01/07/2022	INTERNET WITHDRAWAL 01JUL09:51 inv688 inst		40,223.70 ✓		39,817.31CR
11/07/2022	INTERNET WITHDRAWAL 11JUL16:17 M 5119200 Subs		990.00 ✓		38,827.31CR
11/07/2022	INTERNET WITHDRAWAL 11JUL16:17 Insurance instl 1		1,944.25 ✓		36,883.06CR
20/07/2022	SAFE DEPOSIT FEE (INC GST)		5.00		36,878.06CR
25/07/2022	ATO ATO129255348611001			32,077.00 ✓	68,955.06CR
25/07/2022	MYOB Australia MYOB 1-82241586066		55.00 ✓		68,900.06CR
	TOTAL		77,660.04	32,077.00	68,900.06CR

**Reconciliation Report**266 Seacombe Road  
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

ID No.	Date Memo/Payee	Deposit	Withdrawal
<b>Account: 1-1130 LGFA Investment Account</b>			
<b>Date Of Bank Statement: 31/07/2022</b>			
<b>Last Reconciled: 30/06/2022</b>			
<b>Last Reconciled Balance: \$86,313.12</b>			

**Cleared Cheques**

GJ000111	26/07/2022	Payment accrued CAD interest		\$2,602.63
Total:			\$0.00	\$2,602.63

**Cleared Deposits**

IE310722	31/07/2022	Int LGFA		\$98.77
Total:			\$98.77	\$0.00

**Reconciliation:**

AccountRight Balance On 3/08/2022:	\$83,809.26
Add: Outstanding Cheques:	\$0.00
SubTotal:	\$83,809.26
Deduct: Outstanding Deposits:	\$0.00
Expected Balance On Statement:	\$83,809.26

## Council Deposits Transaction Statement from 01-Jul-2022 to 31-Jul-2022 inclusive

Deal	Date	Transaction	Interest Rate	Amount	Balance
<b>Gawler River General</b>					
Council Dep - 24HR Mthly					
	01-07-2022	Opening Balance	1.05		\$86,313.12
59832	01-07-2022	CAPITALISE INTEREST	1.05	\$98.77	\$86,411.89
59832	08-07-2022	WITHDRAWAL	1.55	-\$2,602.63	\$83,809.26
	31-07-2022	Closing Balance	1.55		\$83,809.26
Accrued interest for period 01-Jul-2022 to 31-Jul-2022				<u>\$105.22</u>	
Total Gawler River General				<u>\$105.22</u>	

## Summary

Gawler River Floodplain Management Authority	Accrued Interest
Gawler River General	\$105.22
Grand Total	<u>\$105.22</u>

**Local Government Finance Authority of SA**  
**Consolidated Loans and Investment as at close of business 02-08-2022**  
**Gawler River Floodplain Management Authority**

**Cash Advance Debentures as at close of business 02-08-2022**

Counterparty	Deal	Instrument	Maturity Date	Facility End Date	Rate	Current Principal	Limit	Available Balance
Gawler River General CA 1 Cash Advance	60459	Council Loan-CAD Variable	03-08-2022	15-12-2031	3.30	-\$502,135.64	\$700,000.00	\$197,864.36
						-\$502,135.64	\$700,000.00	\$197,864.36

**Council Deposits as at close of business 02-08-2022**

Counterparty	Deal	Deal Type	Maturity Date	Rate	Current Principal
Gawler River General	59832	Council Dep - 24HR Mthly	03-08-2022	1.55	\$83,914.48
					\$83,914.48

## Summary as at close of business 02-08-2022

Instrument	Current Principal
Debtenture Loans	\$0.00
Cash Advance Debentures	-\$502,135.64
CAD Limit Available	\$197,864.36
Council Deposits	\$83,914.48
<b>Net Position</b>	<b>-\$418,221.16</b>
Weighted Average Interest Rate % (Deposits)	1.55%
Weighted Average Interest Rate % (Loans)	3.3%



**Balance Sheet**

As of 1/07/2022

266 Seacombe Road  
Seacliff Park SA 5049ABN: 12 925 534 861  
Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

<b>Assets</b>			
Current Assets			
Bank Accounts			
Bank SA Account	\$39,817.31		
LGFA Investment Account	\$86,313.12		
<b>Total Bank Accounts</b>		<b>\$126,130.43</b>	
Other Current Assets			
Trade Debtors	\$42,318.00		
Debtor	\$98.77		
ATO Payments & Refunds	\$28,046.74		
Accrued Grant Income	\$28,200.00		
<b>Total Other Current Assets</b>		<b>\$98,663.51</b>	
<b>Total Current Assets</b>			<b>\$224,793.94</b>
Non-Current Assets			
Infrastructure	\$25,836,878.99		
Accum. Depr. Infrastructure	-\$4,418,822.61		
Land	\$477,000.00		
Access Roads	\$84,000.00		
Accumulated Dep Access Rd	-\$19,800.00		
<b>Total Non-Current Assets</b>		<b>\$21,959,256.38</b>	
<b>Total Assets</b>			<b>\$22,184,050.32</b>
<b>Liabilities</b>			
Current Liabilities			
GST Liabilities			
Cash Advance Debenture	\$502,135.64		
<b>Total GST Liabilities</b>		<b>\$502,135.64</b>	
Other Current Liabilities			
Accrued Expense	\$61,002.63		
<b>Total Other Current Liabilities</b>		<b>\$61,002.63</b>	
<b>Total Current Liabilities</b>		<b>\$563,138.27</b>	
<b>Total Liabilities</b>			<b>\$563,138.27</b>
<b>Net Assets</b>			<b>\$21,620,912.05</b>
<b>Equity</b>			
Accumulated Surplus		\$15,957,461.00	
Asset Revaluation Reserves		\$8,681,973.10	
Retained Earnings		-\$3,018,522.05	
<b>Total Equity</b>			<b>\$21,620,912.05</b>

This report includes Year-End Adjustments.

**Profit & Loss [Budget Analysis]**

July 2022 To June 2023

ABN: 12 925 534 861

Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)

	Selected Period	Budgeted	\$ Difference
<b>Income</b>			
Admin of GRFMA			
Member Subscriptions	\$0	\$165,120	-\$165,120
Interest LGFA	\$99	\$600	-\$501
Total Admin of GRFMA	\$99	\$165,720	-\$165,621
Operations Flood Mit Scheme			
Council Subscriptions	\$0	\$95,200	-\$95,200
Total Operations Flood Mit Scheme	\$0	\$95,200	-\$95,200
Total Income	\$99	\$260,920	-\$260,821
Gross Profit	\$99	\$260,920	-\$260,821
<b>Expenses</b>			
Admin of GRFMA			
Executive Officer Contract	\$5,640	\$56,400	-\$50,760
Adv, printing, stationery post	\$0	\$1,250	-\$1,250
Travelling Expenses	\$18	\$4,000	-\$3,982
Insurance PL & PI	\$1,768	\$6,900	-\$5,133
Audit Committee	\$0	\$2,650	-\$2,650
Audit Fees	\$0	\$5,600	-\$5,600
Bank Fees	\$5	\$120	-\$115
Legal Fees	\$0	\$2,000	-\$2,000
Honorarium - Chairperson	\$0	\$8,700	-\$8,700
Other	\$950	\$6,100	-\$5,150
Total Admin of GRFMA	\$8,380	\$93,720	-\$85,340
Gawler River Scheme Mark 2			
Consultancies	\$2,825	\$72,000	-\$69,175
Total Gawler River Scheme Mark 2	\$2,825	\$72,000	-\$69,175
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$0	\$25,000	-\$25,000
Rates & Levies	\$0	\$200	-\$200
Total Maint Flood Mitigation Scheme	\$0	\$25,200	-\$25,200
Depreciation			
Depreciation	\$0	\$321,163	-\$321,163
Total Expenses	\$11,205	\$512,083	-\$500,878
Operating Profit	-\$11,106	-\$251,163	\$240,057
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$0	\$70,000	-\$70,000
Total Other Expenses	\$0	\$70,000	-\$70,000
Net Profit/(Loss)	-\$11,106	-\$321,163	\$310,057



**Agenda Item:** 8.7  
**Committee:** Board  
**Meeting Date:** 18 August 2022  
**Title:** GRFMA Board Membership

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**Recommendation:**

**That the GRFMA:**

1. **Receives advice of appointment of Mr. Martin McCarthy as GRFMA Board member for the Barossa Council.**
  2. **Receives advice of reappointment of Mr. G Pattinson as GRFMA Board Member for the City of Playford.**
- 

**Board Members**

Advice of appointment of GRFMA Board representation has been received from the following:

1. The Barossa Council
  - a. Chief Executive Officer representative – Chief Executive Officer, Mr. Martin McCarthy
  - b. Deputy Board Member – Director Works and Engineering, Mr. Ben Clark
2. City of Playford – Chief Executive Officer representative, Mr. Greg Pattinson

**Agenda Item:** 8.8  
**Committee:** Board  
**Meeting Date:** 18 August 2022  
**Title:** Annual Report 2021/22

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**Recommendation:**

**That the GRFMA Board receives and adopts the GRFMA 2021/22 Annual Report.**

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The Annual Report of the Gawler River Floodplain Management Authority has been prepared for the period 1 July 2021 to 30 June 2022.

It has been prepared pursuant to Clause 17 of the Charter which requires that the Authority must submit an annual report on its work and operations including its audited financial statements, to each Constituent Council before 30 September.

See attached for a copy of the GRFMA 2021/2022 Annual Report.

Note: the 2021/2022 Annual Financial Statements are to be inserted in the report following consideration and adoption of recommendation of agenda Item 8.4 of the 18/08/2022 GRFMA meeting.



*The Barossa Council*

# ANNUAL REPORT 2021-22

## Gawler River Floodplain Management Authority

### Constituent Councils:

*Adelaide Hills Council*

*Adelaide Plains Council*

*The Barossa Council*

*Town of Gawler*

*Light Regional Council*

*City of Playford*

**Gawler**



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## Acting Chairperson Foreword

The Gawler River Floodplain Management Authority (GRFMA) has heavily advanced a suite of projects and programs throughout the reporting period and, as Acting Chairperson, it is my pleasure to acknowledge the outputs and achievements of the Board through this year's foreword.

Recent flooding events on our nation's eastern seaboard serve to reinforce the importance of investing time, money and resources into flood preparedness and flood mitigation. While the Gawler River has not experienced a flood event since October 2016, we are only too aware that our next flood event may be just a winter away and planning for the inevitable rains that will fall within the catchment has been high on the Board's agenda yet again in 2021/2022.

The GRFMA subsidiary has yet again provided the vehicle for collaborative engagement amongst the six constituent councils over the reporting period and enabled productive engagement with state and federal government agencies and other key stakeholders on a raft of platforms.

Of the significant achievements, I glean upon and report the following:

- Adoption of the inaugural GRFMA Strategic Plan for 2021-2026
- Progression of the Stormwater Management Plan
- Major maintenance of the Bruce Eastick North Para Flood Mitigation Dam
- Advancement of GRFMA Charter Review II (cost contributions model)
- Engagement with State Government on the Gawler River Flood Mitigation Business Case

Suffice to say, it has been a busy yet rewarding period for the Board.

As Acting Chairperson, I take this opportunity to acknowledge the work of our Chairperson, Ian Baldwin (who at the time of preparing the Annual Report was on some well-deserved leave) and our Executive Officer, David Hitchcock. Both Ian and David have served the subsidiary extremely well yet again and I thank them for their contributions to the activities of the Board.

I also wish to acknowledge the valuable contributions of all Board Members and Committee Members throughout the period, including those who have recently retired from the Board in Sam Dilena and Gary Mavrinac; all our members' contributions have again been highly valued and greatly appreciated.

I commend the 2021/2022 Annual Report to you.

**Mr James Miller, Acting Chair, Gawler River Floodplain Management Authority**

# Gawler River Floodplain Management Authority (GRFMA)

## The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River Floodplain horticultural areas is estimated to be at least \$225 million.

## Purpose of the GRFMA

The GRFMA was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.



The Charter sets down the powers, functions, safeguards, accountabilities, and an operational framework.

The Authority has been established for the purpose of coordinating the planning, construction, operation, and maintenance of flood mitigation infrastructure for the Gawler River, and for the following functions:

- to raise finance for the purpose of developing, managing, and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flooding of the Gawler River;
- to advocate on behalf of the Constituent Councils and their communities where required to State and Federal Governments for legislative policy changes on matters related to flood mitigation and management and associated land use planning with Gawler River flood mitigation;
- to facilitate sustainable outcomes to ensure a proper balance between economic, social, environmental, and cultural consideration; and
- to provide advice as appropriate to the Constituent Councils in relation to development applications relevant to the Authority's roles and functions.



## Governance

### The Board

The Authority is governed by the Board of management. The Board comprises of

- one independent person, who is not an officer, employee, or elected member of a constituent council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of three years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council

The Members of the Board are:

<b>Council</b>	<b>Board Members</b>	<b>Deputy Board Members</b>
<b>Chairperson &amp; Independent Member</b>	Mr Ian Baldwin	
<b>Adelaide Hills Council</b>	Cr Malcolm Herrmann Mr Ashley Curtis	Cr Pauline Gill
<b>Adelaide Plains Council</b>	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Ms Sheree Schenk
<b>The Barossa Council</b>	Mayor Bim Lange Mr Gary Mavrinac (resigned 30/6/22)	Cr Russell Johnstone
<b>Town of Gawler</b>	Cr Paul Koch Mr Sam Dilena (resigned 16/6/22)	Cr Nathan Shanks Vacant
<b>Light Regional Council</b>	Cr William Close Mr Brian Carr	Mr Andrew Philpott
<b>City of Playford</b>	Cr Agapios (Peter) Rentoulis Mr Greg Pattinson	Cr Clinton Marsh

Meetings of the Board are held at such time and such place as the Board decides subject only to the requirement that there will be at least one meeting in every two calendar months. A special meeting of the Board may be held at any time and may be called at the request of the Chairperson or at the written request of six members of the Board representing all the Constituent Councils.

Ordinary meetings of the Board are generally held bi-monthly on the third Thursday of the even months commencing at 9.45am: excepting December which is held on the second Thursday. Meetings are hosted by the Constituent Councils on a rotational roster with six Board meetings and two Special Board Meetings held during the year as follows:

Ordinary Board Meetings:

- Thursday 19 August 2021 – Town of Gawler
- Thursday 21 October 2021 – Adelaide Plains Council
- Thursday 9 December 2021 – City of Playford
- Thursday 17 February 2022 – Light Regional Council
- Thursday 14 April 2022 – Adelaide Hills Council
- Thursday 16 June 2022 – The Barossa Council



One Special Board Meeting:

- Monday 27 September 2021 – City of Playford

## Technical Assessment Panel

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment, and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEWNR
- Vacant, Principal Engineer Dams, SA Water
- Council representative – Vacant following resignation of Matt Elding, The Barossa Council
- Mr Braden Austin, Playford Council
- Mr David Hitchcock, Executive Officer

Three meetings of the Panel were held during the year

- Monday 5 July 2021
- Wednesday 11 August 2021
- Wednesday 1 September 2021

Email out of session consideration was also undertaken to consider proposed repairs to the Lower Level Outlet Pipe and Baffle Block replacement at the Bruce Eastick North Para Flood Mitigation Dam.

## Audit Committee

An Audit Committee has been appointed to review:

- the annual financial statements to ensure that they present fairly the situation of the Board, and
- the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Committee held four (4) meetings during the year:

- Thursday 12 August 2021
- Tuesday 23 November 2021
- Monday 7 February 2022
- Wednesday 1 June 2022

The members of the Committee are:

- Mr Peter Brass, Independent Member
- Mr Greg Pattinson, City of Playford
- Cr Malcolm Herrmann, Adelaide Hills Council

Membership of the GRFMA Audit Committee is for two years (1 July 2020 until 30 June 2022).

### **Executive Officer**

Mr David Hitchcock has been appointed Executive Officer on a contract basis (part time) to 31 December 2023.

### **External Auditor**

Dean Newbery and Partners have been appointed as the external auditor for 2020-2024.

### **GRFMA Policies**

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Procurement and Operations Policy
- Grant Policy
- Internal Review of Decisions Policy
- Public Consultation Policy
- Access to Meetings and Documents Policy
- Dam Valuation Policy
- Treasury Management Policy

The purpose of the policies is to provide prudent management guidelines for the day-to-day management of the affairs of the Authority.

## Meetings

All meetings of the GRFMA and its committees are open to the public, except for those matters to be considered under Section 90 of the Local Government Act 1999.

No Freedom of Information requests were received during the year.

Forum	Total Resolutions for the year	Resolutions to exclude the Public – S90(3)	Purpose	Order for docs to remain confidential - S91(7)	%
Board	89	7		7	8
Technical Assessment Panel	17	3		0	100
Audit Committee	10	0		0	0

## Key Strategic Initiatives 2022

### Progressing the Gawler River Stormwater Management Plan

In 2021 the GRFMA (including its Constituent Councils), in partnership with the Stormwater Management Authority of South Australia, the Green Adelaide Board and the Northern and Yorke Landscape Boards and the Department for Environment and Water initiated a project to develop a stormwater management plan (SMP) for the Gawler River.

Stormwater management plans are strategic plans which should provide for the management of stormwater in an integrated and holistic way. They:

- Identify issues, risks and opportunities relating to stormwater management in a catchment.
- Outline the functions and responsibilities of all stakeholders involved in stormwater management, including Local Government authorities and State Government agencies.
- Set objectives for the protection and enhancement of the economic, environmental, social and cultural values in a catchment (as they relate to stormwater quality, water security and flood hazard).

- Identify and prioritise investments and initiatives that contribute to achievement of these objectives and address stormwater issues in a considered and coordinated manner.
- Outline a plan for implementation of the prioritised investments and initiatives.

Development of the plan has progressed throughout 2021-2022 with anticipated completion by the end of September 2022.

### Strategic Plan

As a requirement of the Charter Review the GRFMA has now established the inaugural Strategic Plan 2021-2026. The plan consists of a 5-year Strategic Plan (2026) and identifies relevant longer term strategic issues to 2036.

The plan has established 3 key themes.

*Theme 1: Design, build, and maintain physical flood mitigation infrastructure*

*Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.*

*Theme 2: Develop and evolve key relationships*

*Objective: To maintain key relationships that are most important to the Authority achieving its purpose.*

*Theme 3: Ensure good governance and ongoing financial sustainability*

*Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.*

### Bruce Eastick North Para Flood Mitigation Dam (BENPFM) Maintenance

The BENPFM dam was designed as a dry detention basin to provide attenuation during flooding events. The dam attenuates high rainfall flows from the North Para by temporarily storing floodwater and then managing flow volume (downstream) through the dam.

A significant body of maintenance work was undertaken on the dam in early 2022.

This included draining and desludging the stilling basin, new internal coating of the Lower-level outlet pipe, which manages water through the dam, and replacement of four baffle blocks that had been previously dislodged from the basin floor.

Works undertaken ensures the dam is maintained in good condition and continues to operate at required services standards.

## Evaluation of Performance Against the Business Plan

### Part A: Funding

Performance Targets:	Timings:	To be measured by:	Actual Achievements:
Grant Claims	At all times	Lodge claims monthly for the payment of Commonwealth and State Government Grants.	<input checked="" type="checkbox"/> Claims lodged according to grant conditions
Maintain positive Cash Flow	At all times	Positive bank account balances at all times.	<input checked="" type="checkbox"/> Positive cash flow maintained

### Part B: Proposed Flood Mitigation Scheme Works

Gawler River Flood Mitigation Scheme	
One	What will the Mark Two Scheme Include? (Note these steps may occur concurrently and not necessarily in the following order)
Two	<p>Reconfirm with the Constituent Councils that a 1 in 100-year level of protection is the protection standard that is to be pursued in the development of the Gawler River Flood Mitigation Scheme - Mark Two Strategy. N.B. The protection standard does not guarantee full protection for all flood events. <b><i>The Findings Report 2016 advised the 1 in 100 ARI event is considered to be the minimum desirable level of flood protection for new development as well as for much of the existing floodplain development. GRFMA Strategic Plan Priority action 1.2 - Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits. The Findings Report 2016 advised enlarging the existing Bruce Eastick North Para Flood Mitigation Dam on the North Para offers the greatest level of protection with least impacts and is rated as the most favoured structural mitigation option. This option deferred pending completion of the Gawler River Storm Water Management Plan. Noting feasibility of raising the height of the Bruce Eastick Dam is still a strategic consideration. GRFMA Strategic Plan Priority action 1.4 – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.</i></b></p>

### Gawler River Flood Mitigation Scheme

- Three The Gawler River Floodplain Mapping Model should be maintained as the reference tool to demonstrate the level of flood protection and validity of design of land proposed for development as part of the approval process. To achieve this, the model should be upgraded to include recent works such as the Northern Expressway works and the additional floodplain mapping completed as part of the Light River Templers Creek Salt Creek Mapping Study by the Adelaide Plains Council. **Completed.**
- Four To further develop the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and develop a levee strategy for Virginia to a robust design standard with a staging plan. Undertake a cost benefit study for each stage of the plan. **Will be a consideration of the Gawler River Stormwater Management Plan 2022.**
- Five Establish a protocol with the Floodplain Councils that where development of land in areas identified as 'at risk of flooding' is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required. GRFMA Strategic Plan Priority action 1.4 – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.
- Six Maintain a working relationship with the Australian Rail Track Corporation to ensure that any changes to Railtrack infrastructure of culverts and rail heights are mapped on the Gawler River Floodplain Mapping Study Model to identify any changes to flooding impacts. **Ongoing – new replacement of the rail bridge completed April 2021.**
- Seven Develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council. **Will be a consideration of the Gawler River Stormwater Management Plan 2022.**
- Eight Investigate opportunities for funding partners and grants to undertake the necessary assessments and designs. **Ongoing. GRFMA currently working with Department of Environment and Water on the \$9 Mil Gawler River Flood Mitigation projects. GRFMA Strategic Plan Priority action 2.4 – Proactively pursue governance structures and/or management approaches that bring together the various government agencies involved in water management related to the Gawler River to ensure coordinated action is taken to reduce flood risk, while contributing to greater integration of water management.**
- Nine The Scheme will also seek to clarify, through the Local Government Association, the policy and legal framework around maintenance of rivers and creeks where those rivers and creeks are part of the regional flood management plan. Under current legislation a landowner is responsible for the condition of a creek or waterway on private land. **Pending finalisation of the review by Department Environment and Water. GRFMA submission provided.**

## Part B: Maintenance of the Scheme

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Six monthly inspection	June and December	Completion of Inspection Report	☑ Routine inspections completed

## Part C: Operation of the Regional Subsidiary

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Reports to Stakeholders	Bi-Monthly	Key Outcomes Summary to be published following each Board Meeting	☑ Key Outcomes Summary prepared following GRFMA meetings.
Maintain effective Regional Subsidiary	December	The performance of the Executive Officer be reviewed annually Charter Review	☑ Review conducted in December 2021. ☑ GRFMA Charter Review( 2nd stage) commenced April 2020 - Materially completed pending finalisation of cost share funding model.
	August	The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies be reviewed annually.	☑ New External Auditor appointed 2020 to 2024. ☑ Appropriate levels of insurance reviewed in July 2021.
Review of the Business Plan	By 31 <sup>st</sup> March	Review the Business Plan prior to preparing the Budget Forward to the Councils	☑ June 2021 - Business Plan 2021- 2022 adopted. ☑ June 2021 - Achievements against the Business Plan 2021 - 2022 presented.

<b>Performance Targets:</b>	<b>Timings:</b>	<b>To be measured By:</b>	<b>Actual Achievements</b>
Annual Budget	By 31 <sup>st</sup> March, June, October, December	Adopt for consultation forward to Councils- Adopt Budget – copy to Councils in 5 days- Conduct Budget Reviews	<input checked="" type="checkbox"/> <b>2022 - 2023 Draft Budget forwarded in March 2022 to consistent councils for consultation.</b> <input checked="" type="checkbox"/> <b>Budget Reviews 1, 2 and 3 reviewed by GRFMA Audit Committee.</b>
Subscriptions	June December	Send half year subscriptions to Council	<input checked="" type="checkbox"/> <b>All first half subscriptions paid.</b> <input checked="" type="checkbox"/> <b>All Second half subscriptions paid.</b>
Report to Constituent Councils	Following each Board meeting By 30 <sup>th</sup> September	The receipt of the following reports by Councils, Board Meeting Key Outcome Summary Annual Report including Annual Financial Statements	<input checked="" type="checkbox"/> <b>Key Outcomes Summary prepared following meetings.</b> <input checked="" type="checkbox"/> <b>Annual Report forwarded electronically to Councils.</b>
Governance	Ongoing	Policies and new management framework documents developed and reviewed	<input checked="" type="checkbox"/> <b>Independent review of all GRFMA policies initiated December 2021.</b> <input checked="" type="checkbox"/> <b>GRFMA Strategic Plan facilitated and considered at the June 2022 GRFMA Meeting.</b> <input checked="" type="checkbox"/> <b>Draft Asset Management Plan and Long Term Financial Plans facilitated for adoption June 2022.</b> <input type="checkbox"/> <b>Charter Review 2 Funding Model not finalised.</b>



Performance Targets:	Timings:	To be measured By:	Actual Achievements
Annual Operations		<p>Advocacy for construction of Northern Floodway project</p> <p>Dewatering and repair of the low-level inlet pipe and stilling basin</p> <p>Implementation of the Gawler River Stormwater Management Plan</p> <p>Scheduled inspection</p> <p>Environmental management of land associated with the Dams location.</p> <p>GRUMP decision support tool to manage flood risk</p> <p>Revegetate land zone around the Bruce Eastick North Para Flood Mitigation Dam.</p>	<p><b>Hiatus. Pending completion of the Gawler River Stormwater Management Plan</b></p> <p><input checked="" type="checkbox"/> GRFMA currently working with Department of Environment and Water on the \$9 Mil Gawler River Flood Mitigation projects.</p> <p><input checked="" type="checkbox"/> Major repair works facilitated and completed 30 April 2022.</p> <p><input checked="" type="checkbox"/> Removal of Graffiti and security chains attached to HLOP screens completed November 2021.</p> <p><b>X Delayed from May 2022. Anticipated completion now September 2022.</b></p> <p><input checked="" type="checkbox"/> Completed April 2022.</p> <p><input checked="" type="checkbox"/> Annual land management lease in place.</p> <p><input checked="" type="checkbox"/> Completion March 2022.</p> <p><input checked="" type="checkbox"/> Ongoing.</p>

## Financial Statements 2021-22

1. Certification of Financial Statements
2. Financial Statements and Notes
3. Related Parties Disclosures
4. Statement of Auditors Independence
5. Certification of Auditor Independence