

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

266 Seacombe Road, Seacliff Park, SA 5049

P: 0407 717 368

E: davidehitchcock@bigpond.com

W: www.gawler.sa.gov.au/grfma

Dear Member,

NOTICE OF MEETING

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

Date: Thursday 20 October 2022

Time: 9:45am

Place: Adelaide Plains Council

Venue: Council Chamber, 2a Wasleys Road, Mallala



David E Hitchcock

EXECUTIVE OFFICER

AGENDA

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

ORDINARY

20 OCTOBER 2022

Adelaide Plains Council

Council Chamber, 2a Wasleys Road, Mallala

1. Meeting of the Board

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present (please sign the Attendance Register)
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

2. Confirmation of Minutes

- 2.1 GRFMA Ordinary Meeting Minutes.....Page 4
- 2.2 Actions on Previous Resolutions.....Page 11
- 2.3 Matters Arising from the Minutes

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

6. Audit Committee

Nil

7. Technical Assessment Panel

Nil

8. Reports

- 8.1 Stormwater Management Plan Progress Report.....Page 13
- 8.2 Gawler River Flood Mitigation, Department for Environment and Water.....Page 14
- 8.3 Charter Review 2 Funding Model.....Page 23

8.4 Financial Report.....Page 26

9. Correspondence

Nil

10. Confidential

10.1 Review of the Register of Confidential Items.....Page 37

11. Urgent Matters Without Notice

12. Next Meeting

- **Date and Time:** Thursday 8 December 2022, 9:45am
- **Location:** City of Playford

13. Closure

Agenda Item: **2.1**
Committee: **Board**
Meeting Date: **20 October 2022**
Title: **GRFMA Ordinary Meeting Minutes**

Recommendation:

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 18/8/2022 be confirmed as a true and accurate record of that meeting.

Refer attached minutes.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45 am Thursday 18 August 2022
Gawler Civic Centre – 89-91 Murray Street, Gawler SA

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Acting Chairperson Mr James Miller formally welcomed Board Members, Deputy Board Members and the Executive Officer and opened the 134th meeting of the Board.

1.2 Present

- Mr James Miller, Adelaide Plains Council, Board Member, Acting Chairperson
- Cr John Lush, Adelaide Plains Council, Deputy Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Lokesh Anand, Town of Gawler, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board Member
- Cr William Close, Light Regional Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

1.3 Apologies

- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
 - Mr Ashley Curtis, Adelaide Hills Council, Board Member
 - Mayor Bim Lange, The Barossa Council, Board Member
 - Mr Martin McCarthy, The Barossa Council, Board Member
 - Cr Paul Koch, Town of Gawler, Board Member
 - Mr Brian Carr, Light Regional Council, Board member
 - Cr Peter Rentoulis, City of Playford, Board Member
-
- Mr Ian Baldwin, Independent Board Member, Chair is on leave of absence

1.4 Appointment of Observers

Nil

1.5 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB22/35 **GRFMA Ordinary Meeting Minutes**
Moved: **Mr A Philpott**
Seconded: **Cr W Close**

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 16/6/2022 be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY

2.2 Actions on Previous Resolutions

Nil

2.3 Matters Arising from the Minutes

Members requested the Acting Chairperson and Executive Officer to facilitate a media release or communicate outlining the Authority's achievements for 2021/2022.

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Nil

6. Audit Committee

GB22/36 **Audit Committee**
Moved: **Cr M Herrmann**
Seconded: **Cr J Lush**

That the GRFMA:

1. *Receives the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 8/8/2022.*
2. *Endorses the draft Long Term Financial Management Plan and Asset Management Plan documents to include averaging of maintenance costs of \$69,550 pa over the proposed 10 year costed program.*
3. *Requests the GRFMA Executive Officer to:*
 - a. *Implement administrative policies to require clear audit trail of all income and expenditure transactions relating to annual maintenance costs and balance of unspent funds; with summary of activities relating to annual maintenance cost and unspent funds be identified in future GRFMA Annual Reports.*
 - b. *Initiate 'Local Government Personal Accident & Corporate Travel' insurance cover for the position of the GRFMA Chair and any other applicable GRFMA committee members.*

4. Requests the Acting GRFMA Chairperson seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.
5. Based on the Authority's limited operations and current internal financial controls, determines crime insurance is not required at this time.
6. Endorses extension of the term of existing Audit Committee Members until after the 12 November 2022 periodical Local Government elections.

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

7.1 Technical Assessment Panel

GB22/37 Technical Assessment Panel
Moved: Cr J Lush
Seconded: Mr G Pattinson

That the GRFMA appoints Mr Ben Clark, Director Works and Engineering Services, The Barossa Council as a member of the GRFMA Technical Assessment Panel.

CARRIED UNANIMOUSLY

8. Reports

8.1 GRFMA Strategic Plan Year 1

GB22/38 GRFMA Strategic Plan Year 1
Moved: Cr M Herrmann
Seconded: Cr J Lush

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

Members noted their expectations that the Stormwater Management Plan will be completed by October 2022 and this to be advised to Water Technology.

8.2 Gawler River Flood Mitigation.

GB22/39 Gawler River Flood Mitigation and Charter Review
Moved: W Close
Seconded: Cr J Lush

That Late Report 8.2a be received.

CARRIED UNANIMOUSLY

GB22/40 Gawler River Flood Mitigation and Charter Review
Moved: Cr M Herrmann
Seconded: Cr J Lush

That the GRFMA:

1. Endorses the project governance arrangements as documented in the Gawler River Flood Management Terms of Reference (dated 4/8/22).
2. Notes the intention during development of the full business case to review the governance arrangements for Gawler River Flood Management post 30 June 2023, and for this to incorporate a mix of State and Local Government involvement.

3. *Requests a Key Outcome Summary from meetings of the proposed Business Case Executive Committee be listed as a standing item in the GRFMA Agenda.*

CARRIED UNANIMOUSLY

GB22/41 Gawler River Flood Mitigation Department for Environment & Water (DEW)

Moved: Cr M Herrmann

Seconded: Mr A Philpott

That the GRFMA:

1. *Endorses continuation of the shared responsibility and partnership approach between Local Government and State Government to pursue flood mitigation measures within the Gawler River landscape.*
2. *Endorses previous indication of support for continuation of the Business Case being led by DEW, with GRFMA, commitment of not less than \$42,000 to facilitate a .5 technical resource for six months; and authorises the Acting Chairperson and Executive Officer to work with DEW to facilitate and sign a suitable MOU to achieve placement of the .5 technical resource.*
3. *Acknowledges Constituent Council CEOs do not support the further call for Council funding beyond the six months technical resource commitment.*
4. *Will look to importance of partnering with DEW and will continue to work towards sourcing funding contributions toward the Business Case delivery in 2023/2024*
5. *Notes the Constituent Council CEOs view that it would be more appropriate to undertake community engagement when the preferred options are confirmed, and suitability established and costed.*

CARRIED UNANIMOUSLY

GB22/42 Gawler River Flood Mitigation and Charter Review

Moved: Cr M Herrmann

Seconded: Cr J Lush

That the GRFMA:

1. *Notes receipt of responses from Adelaide Plains Council, The Barossa Council and City of Playford regarding the cost contribution funding model and will further consider the matter, following responses being received from Adelaide Hills Council, Light Regional Council, and the Town of Gawler.*
2. *Pursues discussion with the State Government to develop a funding model policy whereby the relevant portion of capital cost funding for flood mitigation projects is agreed between each tier of Government – noting this is a matter also being considered by the recently established SA Stormwater Expert Panel.*

CARRIED UNANIMOUSLY

8.3 Stormwater Management Plan Progress Report

GB22/43 Stormwater Management Plan Progress Report

Moved: Mr A Philott

Seconded: Cr W Close

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.4 Financial Statements 2021/2022 and Annual Audit

GB22/44 Financial Statements 2021/2022 and Annual Audit

Moved: Cr M Herrmann

Seconded: Cr W Close

That the:

- 1. Audited Financial Statements for the year 2021/2022 be adopted for the purposes of Part 4 Financial Statements of the Local Government (Financial Management) Regulations 2011.*
- 2. 'Certification of Auditor Independence' be signed by the GRFMA Board Chairperson.*
- 3. 'Certification of Financial Statements' be signed by the GRFMA Board Chairperson and Executive Officer: and*
- 4. Chief Executive Officer of each Constituent Council be requested to sign the 'Certification of Auditor Independence'.*

CARRIED UNANIMOUSLY

8.5 Schedule of Constituent Council's Interest in Net Assets

GB22/45 Schedule of Constituent Council's Interest in Net Assets

Moved: Cr J Lush

Seconded: Cr W Close

That the Schedule of Constituent Council's Interest in Net Assets 30 June 2022 be adopted in accordance with Clause 15.5 of the Charter.

CARRIED UNANIMOUSLY

8.6 Financial Report

GB22/46 Financial Report

Moved: Mr A Philpott

Seconded: Cr J Lush

That the GRFMA receives the financial report as at 1 July 2022 showing a balance of \$126,130.43 total funds available.

CARRIED UNANIMOUSLY

8.7 GRFMA Board Membership

GB22/47 GRFMA Board Membership

Moved: Cr W Close

Seconded: Mr A Philpott

That the GRFMA receives advice of:

- 1. Appointment of Mr. Martin McCarthy as GRFMA Board member for the Barossa Council.*
- 2. Reappointment of Mr. G Pattinson as GRFMA Board Member for the City of Playford.*

CARRIED UNANIMOUSLY

8.8 Annual Report 2021/22

GB22/48 Annual Report 2021/22

Moved: Cr J Lush

Seconded: Cr M Herrmann

That the GRFMA Board receives and adopts the GRFMA 2021/22 Annual Report.

CARRIED UNANIMOUSLY

9. Correspondence

- 9.1 The Barossa Council: Letter of advice that the Board Member to the GRFMA will be the Chief Executive Officer and the Deputy Board Member will be the Director Works and Engineering Services.
- 9.2 City of Playford: By email, advice that Mr. Greg Pattinson will be the Chief Executives nominee as the Board Member.

10. Confidential

Nil

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday, 20 October 2022, 9:45am

Host: Adelaide Plains Council

13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 11.39am.

Chair _____ Date _____

Agenda Item: 2.2
Committee: Board
Meeting Date: 20 October 2022
Title: Actions on Previous Resolutions

Number	Resolution	Action
22/23	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Requests the Executive Officer to initiate legal review of the Public Consultation Policy, Code of Practice, Access to Meetings and Documents and the Internal Review of Decisions Policy, as feasible within budget allocations of \$4,000.</i> <i>2. Notes with thanks the assistance from the Adelaide Plains Council with the review process.</i> <i>3. Receives a further report regarding progress on the review at the August 2022 meeting.</i> 	In progress. Legal review underway.
22/36	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Receives the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 8/8/2022.</i> <i>2. Endorses the draft Long Term Financial Management Plan and Asset Management Plan documents to include averaging of maintenance costs of \$69,550 pa over the proposed 10 year costed program.</i> <i>3. Requests the GRFMA Executive Officer to:</i> <ol style="list-style-type: none"> <i>a. Implement administrative policies to require clear audit trail of all income and expenditure transactions relating to annual maintenance costs and balance of unspent funds; with summary of activities relating to annual maintenance cost and unspent funds be identified in future GRFMA Annual Reports.</i> <i>b. Initiate 'Local Government Personal Accident & Corporate Travel' insurance cover for the position of the GRFMA Chair and any other applicable GRFMA committee members.</i> <i>4. Requests the Acting GRFMA Chairperson seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.</i> <i>5. Based on the Authority's limited operations and current internal financial controls, determines crime insurance is not required at this time.</i> <i>6. Endorses extension of the term of existing Audit Committee Members until after the 12 November 2022 periodical Local Government elections.</i> 	<p>Completed.</p> <p>Not yet actioned. Awaiting finalisation of the LTFP.</p> <p>Completed. Policy now in place.</p> <p>In progress. Legal review underway.</p>

Number	Resolution	Action
22/41	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Endorses continuation of the shared responsibility and partnership approach between Local Government and State Government to pursue flood mitigation measures within the Gawler River landscape.</i> <i>2. Endorses previous indication of support for continuation of the Business Case being led by DEW, with GRFMA, commitment of not less than \$42,000 to facilitate a .5 technical resource for six months; and authorises the Acting Chairperson and Executive Officer to work with DEW to facilitate and sign a suitable MOU to achieve placement of the. 5 technical resource.</i> <i>3. Acknowledges Constituent Council CEOs do not support the further call for Council funding beyond the six months technical resource commitment.</i> <i>4. Will look to importance of partnering with DEW and will continue to work towards sourcing funding contributions toward the Business Case delivery in 2023/2024</i> <i>5. Notes the Constituent Council CEOs view that it would be more appropriate to undertake community engagement when the preferred options are confirmed, and suitability established and costed.</i> 	Refer Agenda item 8.2.
22/42	<p><i>That the GRFMA:</i></p> <ol style="list-style-type: none"> <i>1. Notes receipt of responses from Adelaide Plains Council, The Barossa Council and City of Playford regarding the cost contribution funding model and will further consider the matter, following responses being received from Adelaide Hills Council, Light Regional Council, and the Town of Gawler.</i> <i>2. Pursues discussion with the State Government to develop a funding model policy whereby the relevant portion of capital cost funding for flood mitigation projects is agreed between each tier of Government – noting this is a matter also being considered by the recently established SA Stormwater Expert Panel.</i> 	Refer Agenda item 8.3.

Agenda Item:	8.1
Committee:	Board
Meeting Date:	20 October 2022
Title:	Stormwater Management Plan Progress Report

Recommendation:

That the GRFMA receives the report.

Water Technology has previously been contracted to facilitate preparation of the Gawler River Storm Water Management Plan (SMP).

Development of the plan had been progressing. Refer to GRFMA meeting 18/8/2022 for previous reports.

A SMP project management meeting was held Tuesday 11/10/2022.

The project management team consists of:

- Melinda Lutton, Water Technology
- Shaun Feilding, City of Playford
- David Hitchcock, GRFMA

The project management meeting included discussion relating to:

1. The mitigation options likely to be recommended by the SMP.
2. Flood mapping undertaken for identified scenarios (1:20, 1:50, 1:100 and 1:200 year floods) showing flood mitigation outcomes from each option.
3. Overall status of the SMP regarding milestones completed and actions yet to be completed.
4. Details of the SMP Hydrology report and further information to assist with the Business Case project.
5. The final access to Flood Modelling IP agreement.

Ms. Melinda Lutton Regional General Manager Principal Environmental Engineer, Water Technology, will attend the meeting, via e-meeting technology, at **10am**, to present an update of progress of the SMP.

Agenda Item: 8.2**Committee: Board****Meeting Date: 20 October 2022****Title: Gawler River Flood Mitigation, Department for Environment & Water**

Recommendation:**That the GRFMA:**

- 1. Receives the report**
 - 2. Receives a verbal update on progress of the Department for Environment and Water Gawler River Flood Management business case.**
-

At the 18/8/2022 GRFMA meeting the following resolution was carried unanimously

22/41 That the GRFMA:

- 1. Endorses continuation of the shared responsibility and partnership approach between Local Government and State Government to pursue flood mitigation measures within the Gawler River landscape.*
- 2. Endorses previous indication of support for continuation of the Business Case being led by DEW, with GRFMA, commitment of not less than \$42,000 to facilitate a .5 technical resource for six months; and authorises the Acting Chairperson and Executive Officer to work with DEW to facilitate and sign a suitable MOU to achieve placement of the .5 technical resource.*
- 3. Acknowledges Constituent Council CEOs do not support the further call for Council funding beyond the six months technical resource commitment.*
- 4. Will look to importance of partnering with DEW and will continue to work towards sourcing funding contributions toward the Business Case delivery in 2023/2024*
- 5. Notes the Constituent Council CEOs view that it would be more appropriate to undertake community engagement when the preferred options are confirmed, and suitability established and costed.*

The meeting also requested that a Key Outcome Summary from meetings of the proposed Business Case Executive Committee be listed as a standing item in the GRFMA Agenda.

On the 26/08/2022 GRFMA Acting Chair, Mr James Miller, signed the agreed MOU with DEW to facilitate the .5 FTE technical resource, for six months, to assist continuation of the Business Case.

See attached for a copy of the MOU. In accordance with the MOU, expressions of interest were sought from four identified consultancies with suitable skills and resources, to provide the technical resource services.

The services requested to be provided were identified as:

Under a term services contract, a suitable qualified contractor will join a project team and:

- assist the Department for Environment and Water (DEW) to plan for the business case phase*

- *assist the Department for Environment and Water (DEW) and the Gawler River Floodplain Management Authority (GRFMA) to identify synergies and gaps between the Gawler River Stormwater Management Plan and the business case Gawler River Flood Management Business Case Technical Lead Specification*
- *participate in reporting to the established Gawler River Flood Management governance*
- *participate in stakeholder engagement*
- *assist the Department for Environment and Water to develop a full business case for Gawler River Flood Management (on behalf of state and local government) following the Infrastructure SA Assurance Framework (including participating in gathering/procuring additional studies and investigations as required to complete the business case)*

A further panel appraisal process of submissions and then selected interviews identified Dryside Engineering (principally Mr Ed Hentry) as the preferred consultancy. Mr Hentry commenced duties on 4 October 2022.

A separate late report outlining the proposed work plan and actions undertaken to date will be provided to the 20/10/2022 GRFMA meeting.

Ms Katharine Ward (Project Manager Gawler River Flood Management Climate Change, Coast & Marine Branch, Environment, Heritage & Sustainability Division, Department for Environment and Water) will attend the meeting to talk to the late report.

A Key Outcomes Summary from meetings of the Business Case Executive Committee is not yet available as the Committee have not yet convened.



Government
of South Australia

Grant Agreement

between

Gawler River Floodplain Management Authority ("Grantor")

and

Minister for Climate Environment and Water ("Recipient")

for

Gawler River Flood Management Business Case

It is agreed:

- A. The Grantor has agreed to provide funding in the form of a grant ("Grant") to the Recipient for the purposes specified in the Purpose of this Agreement.
- B. The Grantor and Recipient agree that the Grant will be provided on the terms and conditions of this Agreement.
- C. This Agreement comprises this Execution Page, Grant Details, Grant Terms and Conditions, and the Acquittal Form (Attachment 1).

Signed for and on behalf of the Grantor, Gawler River Floodplain Management Authority, ABN 12 925 534 861 by a duly authorised officer:

Signature: Date: 26 August 2022.

Print name: James C. Miller - /

Position: Acting Chair - GRFMA.

Witnessed:

Signature: Katherine Ward

Print name: Katherine Ward

Position: Project Manager Gawler River Flood Management
DEW.

Signed for and on behalf of the Recipient, Minister for Climate, Environment and Water,
ABN 36 702 093 234, by a duly authorised officer:

Signature: *Neil McNamee* Date: 24 August 2022

Print name: NEIL McNamee

Position: Director Climate Change, Coast & Marine

Witnessed:

Signature: *Lisa McLeod*

Print name: LISA McLEOD

Position: Executive Assistant

Grant Details

Purpose of the Grant:

Gawler River Flood Management was prioritised for business case development in the Infrastructure SA Capital Intentions Statement 2021. Through the collaborative state-local government Steering Committee established to oversee Gawler River Flood Management projects, a commitment has been made to progressing Gawler River Flood Management through the Infrastructure SA Assurance Framework (ISAAF) to develop a business case.

The Department for Environment and Water (DEW) is the sponsor agency for the Gawler River Flood Management Business Case.

At the ISAAF gate 1 assurance review, an independent review panel concluded that in moving from optioneering to full business case development, significantly enhanced resources would be required in order to mitigate the emergent risks successfully and ensure the project remains viable.

DEW, in consultation with Steering Committee, proposed in the Gate 1 Assurance Review Recommendation Action Plan that a Business Case Project Team be established with the existing Project Manager, a technical resource and an engagement resource. This would ensure ongoing viability of this strategically important initiative.

DEW has, at the suggestion of the Steering Committee, been working directly with the Gawler River Floodplain Management Authority (GRFMA) to establish this project team.

The GRFMA have resolved for funding to support a technical resource, and have requested that DEW lead a process to fulfil this technical resource need.

The purpose of this grant is to provide funds to DEW for the purchase of technical resource/s to support development of the Business Case.

Outcomes:

- Coordination between the GRFMA-led stormwater management plan (SMP) and the Business Case content to ensure maximum efficiency and use of available information
- Development of a full business case following the ISAAF

Core functions of a technical resource include, but are not limited to:

- Liaison between SMP and Business Case in regards to technical content and function
- Guidance to ensure state and local government have access to and are using suitable flood modelling (for both the SMP and Business Case)
- Identify gaps between the requirements of the Business Case and the SMP deliverables
- Detailed project planning [with the GRFM Project Manager] for the Business Case
- Participate in risk management planning
- Assist in developing technical content [with the GRFM Engagement Manager] in easy to understand language for community engagement
- Develop specifications for 'technical studies' to further underpin the viability, costs and benefits, funding sources and timescales of the flood mitigation options proposed (in this case 'technical studies' may be engineering, economic, social studies or the like)
- Build on the cost assessment in the SMP to assist in generating a full economic assessment required for the Business Case
- Participate in community engagement activities
- Participate in procurement processes to engage specialist suppliers for technical studies
- Peer review and assess any deliverables from technical studies as fit for purpose, and provide 'sign-off' of receipt of deliverables
- Assist GRFMA in securing local government budget in 2023/24 for requirements to progress beyond the full business case

Amount of the Grant:

Not less than \$42,000 plus GST

With an expectation of at least a further \$8,000 plus GST upon GRFMA Board resolution/s

Furthermore, it is acknowledged that the Recipient will underwrite costs associated with the Purpose in excess of the grant minimum amount, above, for part of financial year 2022/23, with the expectation that any funds that become available to the Grantor during the year will be considered for this Purpose. Alternatively contingency funds available to the Recipient can be used for this Purpose with the agreement of the Business Case Executive Committee.

Funding Period:

1 July 2022 – 30 June 2023

Payment Details:

The Grantor will pay the Recipient the Grant initially by a single lump sum for the minimum Grant Amount plus GST upon receipt of a valid Tax Invoice from the Recipient.

Further to the minimum Grant Amount, additional payments may be invoiced as agreed between the Parties.

Reports and Information:

The Recipient must regularly report, with evidence in support, on the progress of the Purpose and on the application and expenditure of the Grant to enable the Grantor to be satisfied that the Grant is being used effectively and efficiently. Such reports will be provided via the agreed governance

arrangements for the Gawler River Flood Management Projects (endorsed by the GRFMA on 18/8/2022, resolution GB22/40).

Representative of Grantor:

Name: David Hitchcock
Position: Executive Officer, Gawler River Floodplain Management Authority
Email: davidehitchcock@bigpond.com
Telephone: 0407 717 368
Address: c/o 266 Seacombe Road, Seacliff Park, SA 5049

Representative of Recipient:

Name: Katharine Ward
Position: Project Manager Gawler River Floodplain Management Authority
Email: katharine.ward@sa.gov.au
Telephone: 0400 972 341
Address: 81-95 Waymouth Street, Adelaide SA 5000

Special Conditions:

The Recipient will acknowledge the shared responsibility and partnership approach to flood management between state and local government in any public-facing material associated with the Purpose or the core functions of the technical resource.

The Recipient will invite a representative of the Grantor to participate on an evaluation panel for any procurement process associated with securing the technical resource.

The Grantor commits to continuing to work towards sourcing funding contributions for the Business Case delivery in 2023/24.

Grant Terms and Conditions

Definitions:

“Plus GST” means plus any GST to the extent that there is a Taxable Supply under this Grant Agreement.

“Parties” means the Grantor and the Recipient

Purpose of the Grant:

The Recipient must use the Grant only for the specified Purpose.

Repayment of Grant:

If, at the end of the Funding Period, the Recipient has not expended all of the Grant, then the Recipient must notify the Grantor of the unexpended amount and must repay that amount within 14 days after the end of the Funding Period, unless the Grantor agrees otherwise.

If the Recipient fails to comply with this Grant Agreement at any time, the Grantor may:

- require the Recipient to repay either the whole or a portion of the Grant (whether expended or not) within 14 days of a written demand;
- withhold funds not already paid; and/or
- terminate this Grant Agreement.

Provision of Information:

The Grantor will need to be satisfied that the Recipient is using the Grant for the Purpose and is complying with this Grant Agreement, and will need to be able to make an informed assessment of the Recipient's ongoing financial position and of the overall effectiveness of the Grant.

To enable this, the Recipient must provide any information reasonably requested by the Grantor or its auditors or financial advisers (including documents, records, management accounts, financial statements, annual reports, and the information and reports listed under the section entitled 'Reports and Information' in the Grant Details).

In addition, the Recipient must provide timely advice to the Grantor of:

- any significant changes to the nature and/or scope of the activities conducted by the Recipient; or
- any change to the authorised scope of the Purpose or the Outcomes.

Financial Statements and Auditing of Financial Accounts:

Unless otherwise required by the Grantor, the Recipient must prepare financial statements at the end of each financial year during the Funding Period of the Grant, or if the Grant is for a period of less than one year, at the end of the Funding Period.

The Recipient must ensure the financial statements are prepared in accordance with Australian Accounting Standards, are signed by an appropriate authorised officer of the Recipient and are submitted to the Grantor.

The Recipient agrees that the Grantor may direct that the Recipient's financial accounts be audited at the Recipient's cost, and the Grantor may specify the minimum qualifications which must be held by the person appointed to conduct the audit.

Inspection:

The Recipient must allow any reasonable request for an officer or person authorised by the Grantor to enter your premises to inspect your operations (including equipment, premises, accounting records, documents and information) and interview your employees on matters pertaining to your operation and your reporting obligations under this Grant Agreement.

Rules and Legislation:

The Recipient must comply with all legislation applicable to the Grant and the Purpose and with any constitution or rules which govern the Recipient's operations.

Special Conditions:

The Recipient must comply with the Special Conditions (if any) specified in the Grant Details.

Insurance:

As a statutory authority, the Recipient's insurance arrangements are managed by SAICORP.

Grant is personal to the Recipient:

The Recipient agrees that the Grant is personal to the Recipient, and the Recipient must not assign, transfer or encumber any of the Recipient's rights or obligations under this Grant Agreement.

Intellectual Property:

Nothing in this Agreement affects the ownership of Intellectual Property Rights created before the Commencement Date.

The Recipient grants the Grantor non-exclusive, perpetual, royalty-free licence to use any intellectual property created as part of the Purpose.

Dispute Resolution:

Either Party may give the other a notice in writing ("dispute notice") setting out the details of the dispute.

Within seven days or such other period as may be agreed by the Parties, the Parties' Representatives must meet and use reasonable endeavours to resolve the dispute.

Escalation of any dispute shall first be to the Business Case Executive Committee, and then the Steering Committee.

ATTACHMENT 1

Income and Expenditure Statement

Grant Recipient's Information:

Name

Address

Phone

Grant Recipient's Representative:

Name

Position

Purpose of the Grant:

Nature of the Grant: one-off

Grant amount (a): \$ (GST exclusive)

Grant Expenditure (b):

Funds remaining (a-b):

(Funds remaining are to be repaid by the Department for Environment and Water unless specific approval is otherwise received from the Grantor).

We certify that the grant was used for the purpose for which the grant was provided.

Grant Recipient's Representative

Signature:

Name:

Date:

Agenda Item:	8.3
Committee:	Board
Meeting Date:	20 October 2022
Title:	Charter Review 2 Funding Model

Recommendation:

That the GRFMA receives a further report regarding Council responses to the Charter Review Funding Model after completion of the November 2022 Council elections.

The GRFMA Constituent Council CEOs met on 11 August 2022 to discuss matters regarding the Charter Review Funding Model. The CEO of The Barossa Council was an apology.

Refer 18/8/2022 GRFMA meeting, late report 8.2a for further information.

The meeting agreed the funding model as proposed has merit and the four elements are a good basis for a decision framework.

However, it is not a final solution and would be better utilised in consideration of context, for each individual proposal. This would enable further discussion between all relevant parties on the identifiable benefit cost outcomes to be achieved.

The key matter is currently there is no agreed cost share agreement between Local, State and Commonwealth government. Until this is resolved the GRFMA and Constituent Councils will be hesitant on committing to any unknown funding contribution.

The City of Playford has recommended GRFMA develop a funding model policy position, for capital projects, whereby the relevant portion of capital cost funding from each tier of Government is equivalent to their relevant percentage of taxation revenue received.

Following consideration of the late report resolution GRB 22/42 was carried unanimously at the 18/8/2022 GRFMA meeting:

GB 22/42 That the GRFMA:

- 1. Notes receipt of responses from Adelaide Plains Council, The Barossa Council and City of Playford regarding the cost contribution funding model and will further consider the matter, following responses being received from Adelaide Hills Council, Light Regional Council, and the Town of Gawler.*
- 2. Pursues discussion with the State Government to develop a funding model policy whereby the relevant portion of capital cost funding for flood mitigation projects is agreed between each tier of Government – noting this is a matter also being considered by the recently established SA Stormwater Expert Panel.*

As at 7/10/2022 the following consolidated responses had been received from all six Constituent Councils.

Position Advice of Constituent Councils:

Council	Response	Further action
Adelaide Hills	While the proposed model has not been formally considered by Council in the Chamber, it is considered by administration to provide a sound basis for negotiations on specific capital projects as and when the opportunity arises.	To be further considered following completion of Caretaker period and subsequent 12/11/22 November 2022 Council elections.
Adelaide Plains	While generally supportive of the principles and weightings applied, reserves its position until further outcomes are known in respect of: <ul style="list-style-type: none"> • Stormwater Management Plan findings and recommendations; • Gawler River Flood Management Business Case findings and recommendations; and • State and Federal Government funding support for new infrastructure. 	
The Barossa	The Council rejects the model outright at this time. The Council will meet its reasonable obligations to the Authority and its original purpose of maintaining the BENPFM Dam.	
Town of Gawler	Relative to the matter of the contribution amount, and that the Council will be in caretaker mode, the matter will be presented back to Council after the election.	To be further considered following completion of Caretaker period and subsequent 12 November 2022 Council elections.
Light Regional	Notes the general direction of the Gawler River Flood Mitigation Cost Contribution Sharing Model - Northern Floodway Application, and, while generally supportive of the principles and weightings applied, reserves its position until further outcomes are known in respect of: <ul style="list-style-type: none"> • Stormwater Management Plan findings and recommendations; • Gawler River Flood Management Business Case findings and recommendations; and • State and Federal Government funding support for new infrastructure. 	

Council	Response	Further action
City of Playford	Council endorses the principles of the GRFMA Cost Share Model as the method of determining the distribution of constituent Council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year. Council further endorses in principle the proposed weightings of the GRFMA Cost Share Model in determining the distribution of constituent Council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year, or as otherwise negotiated by Council's Chief Executive Officer.	

Agenda Item: 8.4
Committee: Board
Meeting Date: 20 October 2022
Title: Financial Report

Recommendation:

That the GRFMA receives the financial report as of 30 September 2022 showing a balance of \$245,042.47 total funds available.

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 30/09/2022.
- ✧ Balance Sheet 30/09/2022.
- ✧ Budget result to 30/09/2022.

Tabled below: Executive Officer Activities report

Activity	July	Aug	Sept	Oct	Nov
To keep maintained the business office of the Authority	23.5	7	11.75		
To prepare the Business Plan, Budgets and reports in a timely manner	2				
To liaise with Councils, and Stakeholders to foster the outcomes of the Business Plan	17.5	16.75	7.5		
To attend all meetings of the GRFMA, to prepare agendas, minutes and correspondence as required.	4	22.75	6.5		
TOTAL	47	46.5	25.75		

Reconciliation Report

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1110 Bank SA Account
Date Of Bank Statement: 30/09/2022
Last Reconciled: 31/08/2022
Last Reconciled Balance: \$79,184.68

Cleared Cheques

AutoEFT	5/09/2022	DoxLite	\$660.00
EFT	5/09/2022	Ian Baldwin	\$650.00
EFT	5/09/2022	Business Risk Assurance Strategy Solutions	\$650.00
EFT	5/09/2022	Water Technology	\$15,134.90
EFT	5/09/2022	David Hitchcock	\$6,148.56
eft	19/09/2022	LGA Mutual Liability Scheme	\$1,944.25
EFT	19/09/2022	VRM Accounting	\$406.73
EFT	19/09/2022	David Hitchcock	\$6,148.56
SC300922	30/09/2022	safe deposit fee	\$5.00
GJ000114	30/09/2022	MYOB subscription	\$60.00
Total:			\$0.00 \$31,808.00

Cleared Deposits

CR000163	5/09/2022	Payment; Light Regional Council	\$19,675.70
CR000164	5/09/2022	Payment; Town of Gawler	\$24,215.40
CR000165	5/09/2022	Payment; Adelaide Plains Council	\$30,268.15
GJ000115	15/09/2022	Reverse payment paid twice	\$6,148.56
CR000167	29/09/2022	Payment; City of Playford	\$33,299.75
Total:			\$113,607.56 \$0.00

Reconciliation:

AccountRight Balance On 30/09/2022:	\$160,984.24
Add: Outstanding Cheques:	\$0.00
SubTotal:	\$160,984.24
Deduct: Outstanding Deposits:	\$0.00
Expected Balance On Statement:	\$160,984.24

Transaction History Report

Please advise any error or unauthorised transaction promptly to the bank

Account name GAWLER RIVER FLOODPLAIN MANAGEMENT
Account number 010 0101 248 140
BSB 105-010
Currency AUD
Opening balance 79,184.68CR
Transaction period from 01/09/2022 to 30/09/2022

Date	Description	Serial number	Debit	Credit	Balance
01/09/2022	Light Regional C Light Regional			19,675.70 ✓	98,860.38CR
01/09/2022	Town of Gawler TOWN OF GAWLER			24,215.40 ✓	123,075.78CR
01/09/2022	Adelaide Plains Adelaide Plains Co			30,268.15 ✓	153,343.93CR
08/09/2022	INTERNET WITHDRAWAL 08SEP12:33 GRFMA Audit Chair Aug22		650.00 ✓		152,693.93CR
08/09/2022	INTERNET WITHDRAWAL 08SEP12:33 GRFMA Chair June22		650.00 ✓		152,043.93CR
08/09/2022	INTERNET WITHDRAWAL 08SEP12:33 Records Management		660.00		151,383.93CR
08/09/2022	INTERNET WITHDRAWAL 08SEP12:33 EOS Services Aug22		6,148.56 ✓		145,235.37CR
08/09/2022	INTERNET WITHDRAWAL 08SEP12:33 SMP		15,134.90 ✓		130,100.47CR
20/09/2022	SAFE DEPOSIT FEE (INC GST)		5.00 ✓		130,095.47CR
23/09/2022	MYOB Australia MYOB 1-83333147446		60.00 ✓		130,035.47CR
23/09/2022	INTERNET WITHDRAWAL 23SEP16:16 Accounting LTFP		406.73 ✓		129,628.74CR
23/09/2022	INTERNET WITHDRAWAL 23SEP16:17 Ins 2nd payment		1,944.25		127,684.49CR
29/09/2022	City of Playford CITY OF PLAYFORD			33,299.75 ✓	160,984.24CR
	TOTAL		25,659.44	107,459.00	160,984.24CR

Reconciliation Report266 Seacombe Road
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: davidehitchcock@bigpond.com

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1130 LGFA Investment Account
Date Of Bank Statement: 30/09/2022
Last Reconciled: 31/08/2022
Last Reconciled Balance: \$83,914.48

Cleared Deposits

IE300922	30/09/2022 Interest	\$143.75	
Total:		\$143.75	\$0.00
Reconciliation:			
AccountRight Balance On 30/09/2022:		\$84,058.23	
Add: Outstanding Cheques:		\$0.00	
SubTotal:		\$84,058.23	
Deduct: Outstanding Deposits:		\$0.00	
Expected Balance On Statement:		\$84,058.23	

Council Deposits Transaction Statement from 01-Sep-2022 to 30-Sep-2022 inclusive

Deal	Date	Transaction	Interest Rate	Amount	Balance
Gawler River General					
Council Dep - 24HR Mthly					
	01-09-2022	Opening Balance	2.05		\$83,914.48
59832	01-09-2022	CAPITALISE INTEREST	2.05	\$143.75	\$84,058.23
	30-09-2022	Closing Balance	2.55		\$84,058.23
Accrued interest for period 01-Sep-2022 to 30-Sep-2022				<u>\$169.24</u>	
Total Gawler River General				<u>\$169.24</u>	

Summary

Gawler River Floodplain Management Authority	Accrued Interest
Gawler River General	\$169.24
Grand Total	<u>\$169.24</u>

**Local Government Finance Authority of SA
Consolidated Loans and Investment as at close of business 04-10-2022
Gawler River Floodplain Management Authority**

Cash Advance Debentures as at close of business 04-10-2022

Counterparty	Deal	Instrument	Maturity Date	Facility End Date	Rate	Current Principal	Limit	Available Balance
Gawler River General CA 1 Cash Advance	60459	Council Loan-CAD Variable	05-10-2022	15-12-2031	4.30	-\$502,135.64	\$700,000.00	\$197,864.36
						-\$502,135.64	\$700,000.00	\$197,864.36

Council Deposits as at close of business 04-10-2022

Counterparty	Deal	Deal Type	Maturity Date	Rate	Current Principal
Gawler River General	59832	Council Dep - 24HR Mthly	05-10-2022	2.55	\$84,227.47
					\$84,227.47

Summary as at close of business 04-10-2022

Instrument	Current Principal
Debtenture Loans	\$0.00
Cash Advance Debentures	-\$502,135.64
CAD Limit Available	\$197,864.36
Council Deposits	\$84,227.47
Net Position	-\$417,908.17
Weighted Average Interest Rate % (Deposits)	2.55%
Weighted Average Interest Rate % (Loans)	4.3%

Cash Advance Debentures Instalment Invoice

Loan	Current Principal	Due Date	Instalment Principal	Instalment Interest	Instalment Amount	
Gawler River General CA 1 Cash Advance	-\$502,135.64	10-10-2022		\$0.00	\$4,713.35	\$4,71
Grand Total			\$0.00	\$4,713.35	\$4,713.35	

Repayment Options

Please specify repayment options for the above loans at [Portal Repayment Options](#).

If you would like to set/change a default repayment option for all loans, please visit [Portal Default Repayment Options](#).

Balance Sheet

As of 4/10/2022

266 Seacombe Road
Seacliff Park SA 5049ABN: 12 925 534 861
Email: davidehitchcock@bigpond.com

Assets		
Current Assets		
Bank Accounts		
Bank SA Account	\$160,984.24	
LGFA Investment Account	\$84,058.23	
Total Bank Accounts		\$245,042.47
Other Current Assets		
Trade Debtors	\$58,359.85	
Debtor	\$98.77	
ATO Payments & Refunds	-\$4,030.26	
Accrued Grant Income	\$28,200.00	
Total Other Current Assets		\$82,628.36
Total Current Assets		\$327,670.83
Non-Current Assets		
Infrastructure	\$25,836,878.99	
Accum. Depr. Infrastructure	-\$4,418,822.61	
Land	\$477,000.00	
Access Roads	\$84,000.00	
Accumulated Dep Access Rd	-\$19,800.00	
Total Non-Current Assets		\$21,959,256.38
Total Assets		\$22,286,927.21
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$13,016.05	
GST Paid	-\$3,340.42	
Cash Advance Debenture	\$502,135.64	
Total GST Liabilities		\$511,811.27
Other Current Liabilities		
Accrued Expense	\$44,641.00	
Total Other Current Liabilities		\$44,641.00
Total Current Liabilities		\$556,452.27
Total Liabilities		\$556,452.27
Net Assets		\$21,730,474.94
Equity		
Accumulated Surplus	\$15,957,461.00	
Asset Revaluation Reserves	\$8,681,973.10	
Retained Earnings	-\$3,018,522.05	
Current Year Surplus/Deficit	\$109,562.89	
Total Equity		\$21,730,474.94

This report includes Year-End Adjustments.

Profit & Loss [Budget Analysis]

July 2022 To September 2022

266 Seacombe Road
Seacliff Park SA 5049ABN: 12 925 534 861
Email: davidehitchcock@bigpond.com

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$82,560	\$82,560	\$0
Interest LGFA	\$348	\$150	\$198
Total Admin of GRFMA	\$82,908	\$82,710	\$198
Maint Flood Mit Scheme			
Council Subscriptions	\$47,601	\$47,600	\$1
Total Maint Flood Mit Scheme	\$47,601	\$47,600	\$1
Total Income	\$130,508	\$130,310	\$198
Gross Profit	\$130,508	\$130,310	\$198
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$11,220	\$14,100	-\$2,880
Adv, printing, stationery post	\$0	\$314	-\$314
Travelling Expenses	\$28	\$1,003	-\$975
Insurance PL & PI	\$3,535	\$1,725	\$1,810
Audit Committee	\$650	\$700	-\$50
Audit Fees	\$0	\$5,600	-\$5,600
Bank Fees	\$14	\$30	-\$16
Legal Fees	\$0	\$1,000	-\$1,000
Honorarium - Chairperson	\$650	\$2,175	-\$1,525
Other	\$1,055	\$1,528	-\$473
Total Admin of GRFMA	\$17,151	\$28,175	-\$11,024
Gawler River Scheme Mark 2			
Consultancies	\$3,794	\$15,000	-\$11,206
Total Gawler River Scheme Mark 2	\$3,794	\$15,000	-\$11,206
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$0	\$10,000	-\$10,000
Rates & Levies	\$0	\$200	-\$200
Total Maint Flood Mitigation Scheme	\$0	\$10,200	-\$10,200
Total Expenses	\$20,945	\$53,375	-\$32,430
Operating Profit	\$109,563	\$76,935	\$32,628
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$0	\$17,800	-\$17,800
Total Other Expenses	\$0	\$17,800	-\$17,800
Net Profit/(Loss)	\$109,563	\$59,135	\$50,428

Profit & Loss [Budget Analysis]

July 2022 To June 2023

266 Seacombe Road
Seacliff Park SA 5049ABN: 12 925 534 861
Email: davidehitchcock@bigpond.com

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$82,560	\$165,120	-\$82,560
Interest LGFA	\$348	\$600	-\$252
Total Admin of GRFMA	\$82,908	\$165,720	-\$82,812
Maint Flood Mit Scheme			
Council Subscriptions	\$47,601	\$95,200	-\$47,600
Total Maint Flood Mit Scheme	\$47,601	\$95,200	-\$47,600
Total Income	\$130,508	\$260,920	-\$130,412
Gross Profit	\$130,508	\$260,920	-\$130,412
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$15,118	\$56,400	-\$41,282
Adv, printing, stationery post	\$0	\$1,250	-\$1,250
Travelling Expenses	\$28	\$4,000	-\$3,972
Insurance PL & PI	\$3,535	\$6,900	-\$3,365
Audit Committee	\$650	\$2,650	-\$2,000
Audit Fees	\$5,346	\$5,600	-\$254
Bank Fees	\$14	\$120	-\$106
Legal Fees	\$0	\$2,000	-\$2,000
Honorary - Chairperson	\$1,200	\$8,700	-\$7,500
Other	\$1,055	\$6,100	-\$5,045
Total Admin of GRFMA	\$26,945	\$93,720	-\$66,775
Gawler River Scheme Mark 2			
Consultancies	\$3,794	\$72,000	-\$68,206
Total Gawler River Scheme Mark 2	\$3,794	\$72,000	-\$68,206
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$0	\$25,000	-\$25,000
Rates & Levies	\$0	\$200	-\$200
Total Maint Flood Mitigation Scheme	\$0	\$25,200	-\$25,200
Depreciation			
Depreciation	\$0	\$321,163	-\$321,163
Total Expenses	\$30,740	\$512,083	-\$481,343
Operating Profit	\$99,769	-\$251,163	\$350,932
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$0	\$70,000	-\$70,000
Total Other Expenses	\$0	\$70,000	-\$70,000
Net Profit/(Loss)	\$99,769	-\$321,163	\$420,932

Agenda Item:	10.1
Committee:	Board
Meeting Date:	20 October 2022
Title:	Review of the Register of Confidential Items

Recommendation:**That:**

1. Pursuant to Section 90(2) of the Local Government Act 1999, the meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 10.1 Review of the Register of Confidential Items, excepting the following persons:

- Executive Officer; and
- Observers

to enable the meeting to consider in confidence agenda Item 10.1 on the basis that the meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting the persons listed above) pursuant to Sections 90(3)(a)(b)(d)(e)(k) of the Local Government Act 1999 in order to receive, discuss or consider in confidence the information or matter relating to Item 10.1:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
 - (d)(i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party
 - (d)(ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest Ordinary Council Meeting Agenda 28 September 2021
 - (e) matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person
 - (k) tenders for the supply of goods, the provision of services or the carrying out of works
2. Accordingly, on this basis, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Recommendation:

That the GRFMA Board releases the following items from confidence:

Order Motion No.	Meeting Date	Item No.	Item Title	Items Held Under Order
Discussion	13/06/19	10.1	Lower Level Outlet Pipe	Minutes, discussion and report
19/82	12/12/19	10.1	Bruce Eastick North Para Flood Mitigation Dam	Report and attachments
20/36	16/04/20	10.2	Lower Level Outlet Pipe Basin	Report and attachments

Order Motion No.	Meeting Date	Item No.	Item Title	Items Held Under Order
20/79	15/10/20	10.1	Bruce Eastick North Para Flood Mitigation Dam	Report and attachments
20/96	10/12/20	10.1	Bruce Eastick North Para Flood Mitigation Dam	Report and attachments
21/15	11/02/21	10.1	Executive Officer Review	Report and attachment
21/19	17/03/21	2.1	Tenders Storm Water Management Plan	Report, attachments and minutes
21/35	15/04/21	10.1	Tenders Strategic Plan	Report and attachment
21/51	17/06/21	10.1	Tenders Records Management	Report and attachments
21/54	17/06/21	10.2	Tenders Bruce Eastick Dam Repairs	Report and attachments
21/03 TAP	05/07/21	5	Tenders Bruce Eastick Dam Repairs	Report and attachments
21/06 TAP	11/08/21	6	Tenders Bruce Eastick Dam Repairs	Report and attachments
21/70	19/08/21	10.1	TAP – Tenders Bruce Eastick Dam Repairs	Minutes of TAP, report and attachments
21/77	27/09/21	2.1	Preferred Tender for Repairs Bruce Eastick North Para Flood Mitigation Dam	Reports, attachments and minutes
21/80	27/09/21	2.1	Establishment of Loan Funds	Reports, attachments and minutes
21/77	21/10/21	10.1	Preferred Tender for Repairs to the Bruce Eastick North Para Flood Mitigation Dam	Report, attachments and minutes
21/80	21/10/21	10.1	Establishment of Finance (Loan Funds) to Facilitate Dam Repairs	Report, attachments and minutes

The Local Government Act 1999 (the Act) specifies circumstances in which the GRFMA can order the public to be excluded from a meeting so it can receive, discuss or consider matters in confidence. Minutes, reports and documents from items considered in confidence can also be ordered to remain confidential under section 91(7) of the Act.

The GRFMA maintains a register that details items that are currently held under confidentiality orders and the conditions under which they are kept. Section 91(9)(a) of the Act requires confidentiality orders operating for a period exceeding 12 months to be reviewed at least once in every year. The last review was considered at the Ordinary Meeting of the GRFMA Board held on 13 August 2020.

A review of the Register of Confidential Items has been undertaken. All confidential items currently being held are recommended for release.

Order Motion No.	Meeting Date	Item No.	Item Title	Items Held Under Order	LG Act 1999 Section	Order	Last Review	Due for Review	Status
Discussion	13/06/19	10.1	Lower Level Outlet Pipe	Minutes, discussion and report	90(3)(d)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release
19/82	12/12/19	10.1	Bruce Eastick North Para Flood Mitigation Dam	Report and attachments	90(3)(d)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release
20/36	16/04/20	10.2	Lower Level Outlet Pipe Basin	Report and attachments	90(3)(d)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release
20/79	15/10/20	10.1	Bruce Eastick North Para Flood Mitigation Dam	Report and attachments	90(3)(d)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release
20/96	10/12/20	10.1	Bruce Eastick North Para Flood Mitigation Dam	Report and attachments	90(3)(d)	Confidential until terms of agreement with contractor completed	21/10/21	N/A	Released
21/15	11/02/21	10.1	Executive Officer Review	Report and attachment	90(3)(a)(e)	Annual review in accordance with the Act	21/10/21	N/A	Released
21/19	17/03/21	2.1	Tenders Storm Water Management Plan	Report, attachments and minutes	90(3)(d)	Confidential until terms of agreement with contractor completed	21/10/21	N/A	Released
21/35	15/04/21	10.1	Tenders Strategic Plan	Report and attachment	90(3)(d)(e)	Annual review in accordance with the Act	21/10/21	N/A	Released
21/51	17/06/21	10.1	Tenders Records Management	Report and attachments	90(3)(d)	Annual review in accordance with the Act	21/10/21	N/A	Released
21/54	17/06/21	10.2	Tenders Bruce Eastick Dam Repairs	Report and attachments	90(3)(d)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release

Order Motion No.	Meeting Date	Item No.	Item Title	Items Held Under Order	LG Act 1999 Section	Order	Last Review	Due for Review	Status
21/03 TAP	05/07/21	5	Tenders Bruce Eastick Dam Repairs	Report and attachments	90(3) (d)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release
21/06 TAP	11/08/21	6	Tenders Bruce Eastick Dam Repairs	Report and attachments	90(3) (d)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release
21/70	19/08/21	10.1	TAP – Tenders Bruce Eastick Dam Repairs	Minutes of TAP, report and attachments	90(3) (k)	Annual review in accordance with the Act	21/10/21	October 2022	Recommended for release
21/77	27/09/21	2.1	Preferred Tender for Repairs Bruce Eastick North Para Flood Mitigation Dam	Reports, attachments and minutes	90(3) (k)	Annual review in accordance with the Act	N/A	October 2022	Recommended for release
21/80	27/09/21	2.1	Establishment of Loan Funds	Reports, attachments and minutes	90(3) (b)	Annual review in accordance with the Act	N/A	October 2022	Recommended for release
21/77	21/10/21	10.1	Preferred Tender for Repairs to the Bruce Eastick North Para Flood Mitigation Dam	Report, attachments and minutes	90(3) (k)	Annual review in accordance with the Act	N/A	October 2022	Recommended for release
21/80	21/10/21	10.1	Establishment of Finance (Loan Funds) to Facilitate Dam Repairs	Report, attachments and minutes	90(3) (b)	Annual review in accordance with the Act	N/A	October 2022	Recommended for release