

**MINUTES OF TOWN OF GAWLER
CLIMATE EMERGENCY ACTION PLAN WORKING GROUP MEETING
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43
HIGH STREET, GAWLER EAST
ON WEDNESDAY, 15 JANUARY 2020 AT 6:30PM**

PRESENT: Cr Paul Koch, Cr Nathan Shanks, Ms Kathryn Warhurst, Mr Jack Gill, Mr Angus Millikan, Mr Tom Brdanovic

STAFF IN ATTENDANCE: Jack Dazanos, Meagan Jarmyn

1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies: Tim Kelly, Darren Cox
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence: Cr Cody Davies - 03 December 2019 to 27 January 2020.
- 2.5 Non-attendance - Nil

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2020:01:CEAP001

Moved: Mr J Gill

Seconded: Mr A Millikan

That the minutes of the Climate Emergency Action Plan Working Group Meeting held on 18 December 2019 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY

4 BUSINESS ARISING FROM MINUTES

- **December Council meeting:** Jack D provided some feedback regarding the CEAP Working Group membership. From a terms of reference point of view, enough people are members of the working group. If the working group are interested in recruiting more individuals, a report to council would need to be written. It was agreed that the Working Group will not recruit more individuals at the moment, but will look at it again in the future if the need arises. External persons maybe called upon to provide expert advice if needed.

Action Required: Arrange a Registration of Interest field on the website – how they can become involved.

- A report will be presented to the January 2020 meeting of Council regarding the climate emergency summit. The City of Darebin have also organised a Council only workshop on the Saturday as part of the summit. Elected Members may still be able to seek endorsement by Council to attend the summit. Staff may also be nominated to attend the summit.
- **Social Media:** The working group acknowledged the need for further thought regarding social media and how/what is posted. This could be part of the CEAP Action pLan engagement strategy and assistance will be sought from the ToG Media and Communications Coordinator for any near term requirements.
- **Data Management:** Trellis is now working and producing fantastic results. Looking at increasing trellis capabilities to provide further information that includes fuel and water use. There are still some issues with missing data, cross checking of costs and resource data. More information regarding Trellis will be presented to Feb working group meeting.
- **Circulat Economy/Waste:** Working extremely closely with NAWMA, work is progressing – looking at using plastic in roads. There has been a 12% increase in general waste as compared to previous years and the administration is looking into this with further investigations.

There have been negative newstories released and this may have had an impact on the way the community is recycling and using their bins. Jack to have discussions with NAWMA on a decrease in recycling volumes and discuss further. These stories are not relevant to Gawler, but could be one of the reasons for the differential in costs mentioned above.

Tom would like recycling information shared to help encourage more people to use their bins correctly. Opportunities could include sharing information with the community ie Adelaide Waste Collective and Capacity Building Workshops – information has been distributed and training is being looked into.

Action Required: Table information on the Waste Capacity Workshops at the February CEAP Meeting

- **Electric Vehicles:** Tim K is working with Tony Bizzai regarding life cycle assessment of vehicles to adequately assess both fueled and electric vehicles. Also engaging with the LGA Procurement Group and DPTI.

5 ITEMS LISTED FOR DISCUSSION

5.1 PRIORITISING PARTNERSHIPS AND FRAMEWORKS

-
- **Prioritising partnerships and frameworks for public commitments**
 - A briefing paper was tabled, including decision principles that can be applied when considering new partnerships, public commitments and declarations. The Working Group recognised to aim for partnerships and frameworks that can assist are achievable and will assist Gawler.
 - The Lofaten declaration has been now signed by the Mayor.
-

RECOMMENDATION

ACTION: Schedule an item for the Climate Change Sector Agreement and Cities Power Partnerships Project to continue at the February meeting when Tim returns.

5.2 COMMUNITY GROUPS/STAKEHOLDERS

Follow up on the community groups/stakeholders in the Gawler Council area

An update was provided by Jack Gill

- There are 67 groups/sports/social clubs/ Youth programs/service clubs in the Town of Gawler.
 - Sports clubs the majority – approx 1/3 of the list
 - Not many youth programs
 - Environmental/conservation groups could be the first champion group/directive to engage with.
 - Sports and Recreation Sector is Sports are a key sector for increasing community engagement and participation in climate change.
 - The list to date does not include any school groups.
 - There is a recognised need for an educator / partnership to help engage with people and to design a good program to educate people – future point to consider to help create behavioural change.
-

ACTIONS

- Establish and improve a CEAP register of community groups and stakeholders
 - Jack G to email list to group
 - Once list is received we will cross check with Councils list
 - Jack G to send link to workplace link for Jack D to discuss with IT
 - Add another heading for environmental/conservation groups
 - Should start with the youth groups first as they are the future.
 - Need to cross check Councils list – administration will talk to Linda Weiss
 - Seek out a partnership with an educator / partnership to help engage with people and to design a good program to educate people – future point to consider to help create behavioural change.
-

5.3 GREEN IMPACT PROGRAM

The Green Impact program and possible implementation in Council operations

The working group considers possible implementation of Council operations including:

- Greater number of rubbish bins to separate and reduce waste.
 - Operating within Council Departments. We could run a general competition to see whether waste can be decreased.
 - Very modular program and can be adapted.
 - Could be a program and implemented within schools. i.e. competition within each house
-

-
- Could fit well within sporting clubs.
 - NAWMA is doing a lot of work in this space and will be implementing during 2020.
-

ACTION: Incorporate Green Impact initiatives into the development of the CEAP

5.4 EVENT FOR CLIMATE EMERGENCY COMMITTED COUNCILS

- The State Government was contacted regarding an event for Climate emergency Councils.
- Kathryn W is looking to arrange a get together after the climate change summit.
- Other councils are keen on attending and a date has now been set.

Event Details:

Climate Emergency Meetup

Tuesday, 25 February 2020

10am -12:30pm

Boardroom, LOGA House, 148 Frome Street Adelaide

ACTION: Tim Kelly to organise participants from Gawler to attend the Climate Emergency Councils Meetup.

5.5 LGA AGM – GAROC

For noting: Following Council motion, a new resolution has been forwarded to the LGA for consideration at the 17 February 2020, LGA special meeting for inclusion into the April LGA General Meeting.

The Resolution reads:

That the Annual General Meeting requests:

1. That the LGA recognise the climate crises and declare a Climate Emergency
 2. That the LGA develop a Climate Emergency Action Plan in partnership with its member councils.
 3. That the CEAP primarily focuses on mitigation through reduction of GHG emissions but it also focuses on adaptation and climate safety for local communities.
-

RECOMMENDATION

It is recommended that the CEAP Working Group seek to influence the 2020-21 budget through the Chair to engage with senior staff for the Town of Gawler to make early progress consistent with its climate emergency commitments.

5.6 NEW PROJECT INITIATIVES AND BUDGET BIDS LODGED

The following budget bids have been initiated:

-
- Upgrading trellis software to include fuel and waste data.
 - Increasing solar system to 100kw at GSCC
 - Undertake a Feasibility study across ToG sites to inform a forward planning program
 - Energy efficiency work to engage external group – to assist with reviewing electricity consumption (whilst pursuing energy efficiencies based on existing reports) including:
 - Solar initiatives in carpark will be examined
 - Electric vehicle options to be examined
 - Battery storage and emergency power
 - Continued support for the Sustainable Living festival
 - Continuation of the Climate Emergency Action plan
 - Budget review will start within the next week with executive and then goes to Council for consideration and adoption in mid 2020.

5.7 ENERGY AND GREENHOUSE UPDATE

-
- This item was deferred to the February Meeting

5.8 ELECTRIC VEHICLE EVALUATION INITIATIVE - CONCEPT

-
- This item was deferred to the February Meeting

5.9 NEXT STEPS IN DEVELOPING THE CEAP

-
- The working group was advised that ideas on the actual plan have been received.
 - The plan will include information relating to Council, Community and advocacy/engagement.
 - Staff are planning to get together to work out the plan structure and then present to the working group for consideration and discussion.

ACTION: An update of the CEAP to be provided at the February Working Group meeting.

5.10 CLIMATE GRANT OPPORTUNITIES

The working group discussed the need to prepare a register of potential/available grants with links to detailed criteria and application requirements.

Other considerations

- Meeting with development team to discuss opportunities under the new PDI Act
- Staff attended a presentation by DPTI on the new planning legislation
- People interested in urban tree and trees having canopy's.
- Council going to do a tree audit.
- Need to generate a plan for trees. To introduce more shade into streets currently is there a way for people to choose what trees are used/planted
- Is there a way of generating areas for trees to be planted? Suggesting/requesting trees to be planted in certain sites.

-
- Transport to school – way to go program – could this link in with anything
 - Bike maintenance workshops – Bike SA expensive – could work with local businesses
 - Bike SA do free presentation for work spaces.
-

ACTIONS:

- Invite Heather Smith to present to the CEAP on potential opportunities for – Community Energy Schemes.
- Arrange a meeting with Heather, Jack, Tim, Kathryn in the interim (whilst Henry is on leave)
 - Also invite members of the working group to see whether they are available to attend.
 - Consider the timing relevant to budget needs.
- Contact the Sports and recreation teams to explore a bicycle active transport program for Gawler, for example a *Bikes to school program. Bikes to Work and Bikes Maintenance Programs.*

6 CLOSE

The Meeting closed at 8:29pm.

7 NEXT ORDINARY MEETING

The minutes of this meeting were confirmed at the Climate Emergency Action Plan Working Group Meeting held on 19 February 2020.

.....
CHAIRPERSON

ACTION SUMMARY

Actions	Responsibility
<ul style="list-style-type: none"> Schedule an item for the Climate Change Sector Agreement and Cities Power Partnerships Project for the February CEAP Meeting 	Tim K
<p>Community and Stakeholders:</p> <ul style="list-style-type: none"> Establish and improve a CEAP register of community groups and stakeholders <ul style="list-style-type: none"> Jack G to email list to group Once list is received we will cross check with Councils list Jack G to send link to workplace link for Jack D to discuss with IT Add another heading for environmental/conservation groups Should start with the youth groups first as they are the future Ned to cross check Councils list – administration will talk to Linda Weiss Seek out a partnership with an educator/partnership to help engage with people and to design a good program to educate people – future point to consider to help create behavioural change. Schedule an item for the Climate Change Sector Agreement and Cities Power Partnerships Project to continue at the Feb meeting when Tim returns 	<p>Jack G</p> <p>Tim K</p>
<p>Green Impact Program</p> <ul style="list-style-type: none"> Incorporate Green Impact initiatives into the development of the CEAP 	CEAP Working Group
<p>Event for Climate Emergency Councils</p> <ul style="list-style-type: none"> Tim Kelly to organise participants from Gawler to attend the Climate Emergency Councils Meetup. 	Tim K
<p>2021 Budget</p> <ul style="list-style-type: none"> It is recommended that the CEAP Working Group seek to influence the 2020-21 budget through the Chair to engage with senior staff for the Town of Gawler to make early progress consistent with its climate emergency commitments. 	<p>Kathryn W</p> <p>Jack D</p> <p>Tim K</p>
<p>Agenda items to carry over to the February Meeting</p> <ul style="list-style-type: none"> Energy and Greenhouse Update Electric Vehicle Evaluation Initiative 	Tim K
<p>Next Steps in Developing the CEAP</p> <ul style="list-style-type: none"> An update of the CEAP to be provided at the February Working Group Meeting. 	Tim K
<p>Climate Grant Opportunities</p> <ul style="list-style-type: none"> Invite Heather Smith to present to the CEAP on potential opportunities for Community Energy Schemes. 	Tim K

<ul style="list-style-type: none">• Arrange a meeting with Heather, Jack, Tim, Kathryn in the interim (whilst Henry is on leave)<ul style="list-style-type: none">○ Also invite members of the working group to see whether they are available to attend.○ Consider the timing relevant to budget needs• Contact the Sports and Recreation teams to explore a bicycle active transport program for Gawler, for example a <i>Bikes to school program, Bikes to Work and Bikes Maintenance Programs</i>.	
--	--