



### NOTICE OF MEETING

TO:	Chairperson:	Ms Kathryn Warhurst	Community Member
	Deputy:	Mr Darren Cox	Community Member
	Members:		
		Cr Cody Davies	Council Member
		Cr Paul Koch	Council Member
		Cr Nathan Shanks	Council Member
		Mr Jack Gill	Youth Advisory Committee Members
		Mr Angus Millikan.	Youth Advisory Committee Members
		Mr Tom Brdanovic	Community Member
		Mr Jack Dazanos	Team Leader Environmental Services
		Mr Tim Kelly	Environment and Sustainability Officer

NOTICE is hereby given that the next **Climate Emergency Action Plan Working Group meeting** for the **Town of Gawler** will be held in the Conference Room, Town of Gawler Administration Centre, 43 High Street, Gawler East, on **Wednesday 19 February 2020**, commencing at 6:30pm.

A copy of the Agenda for the above meeting is supplied.

A handwritten signature in black ink, appearing to read "RV", with a stylized flourish at the end.

Ryan Viney  
**Manager Development, Environment & Regulatory Services**  
13 January 2019

## Order Of Business

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**1 STATEMENT OF ACKNOWLEDGEMENT**

*We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.*

**2 ATTENDANCE RECORD**

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
- 2.5 Non-attendance

**3 CONFIRMATION OF MINUTES****4 BUSINESS ARISING FROM MINUTES****ACTION SUMMARY**

Action	Who	Status
<ul style="list-style-type: none"> <li>Schedule an item for the Climate Change Sector Agreement and Cities Power Partnerships Project for the February CEAP Meeting.</li> </ul>	Tim K	Complete
<b>Community and Stakeholders:</b>		
<ul style="list-style-type: none"> <li>Establish and improve a CEAP register of community groups and stakeholders               <ul style="list-style-type: none"> <li>Jack G to email list to group</li> <li>Once list is received we will cross check with Councils list</li> <li>Jack G to send link to workplace link for Jack D to discuss with IT</li> <li>Add another heading for environmental/conservation groups</li> <li>Should start with the youth groups first as they are the future</li> <li>Need to cross check Councils list – administration will talk to Linda Weiss</li> </ul> </li> <li>Seek out a partnership with an educator / partnership to help engage and to design and educate people – future point to consider to help create behavioural change. Schedule an item for the Climate Change Sector Agreement and Cities Power Partnerships Project to continue at the Feb meeting when Tim returns.</li> </ul>	<div>Jack G</div> <div>Tim K</div>	<div>On Track</div> <div>Under investigation</div>

<b>Green Impact Program</b> <ul style="list-style-type: none"> <li>Incorporate Green Impact initiatives into the development of the CEAP</li> </ul>	CEAP Working Group	Moved to CEAP Content Check List
<b>Event for Climate Emergency Councils</b> <ul style="list-style-type: none"> <li>Tim Kelly to organise participants from Gawler to attend the Climate Emergency Councils Meetup.</li> </ul>	Tim K	Date established
<b>2021 Budget</b> <ul style="list-style-type: none"> <li>It is recommended that the CEAP Working Group seek to influence the 2020-21 budget through the Chair to engage with senior staff for the Town of Gawler to make early progress consistent with its climate emergency commitments.</li> </ul>	Kathryn W Jack D Tim K	Agenda item
<b>Agenda items to carry over to the February Meeting</b> <ul style="list-style-type: none"> <li>Energy and Greenhouse Update</li> <li>Electric Vehicle Evaluation Initiative</li> </ul>	Tim K	Agenda item Agenda item
<b>Next Steps in Developing the CEAP</b> <ul style="list-style-type: none"> <li>An update of the CEAP to be provided at the February Working Group meeting.</li> </ul>	Tim K	Agenda Item
<b>Climate Grant Opportunities</b> <ul style="list-style-type: none"> <li>Invite Heather Smith to present to the CEAP on potential opportunities for – Community Energy Schemes.</li> <li>Arrange a meeting with Heather, Jack, Tim, Kathryn in the interim (whilst Henry is on leave) <ul style="list-style-type: none"> <li>also invite members of the working group to see whether they are available to attend.</li> <li>Consider the timing relevant to budget needs</li> </ul> </li> <li>Contact the Sports and recreation teams to explore a bicycle active transport program for Gawler, for example a <i>Bikes to school program</i>, <i>Bikes to Work</i> and <i>Bikes Maintenance Programs</i>.</li> </ul>	Tim K	March Meeting  Complete  Not commenced

## 5 ITEMS LISTED FOR DISCUSSION

5.1 Verbal feedback from the National Climate Emergency Summit – Jack Gill, Tom Brdanovic

5.2 Partnerships and frameworks Tim

- Climate Change Sector Agreement with the South Australian Government -& Jen St Jack (Guest)
- Cities Power Partnership
- Climate Clever – Schools greenhouse tracking tool

- 5.3 Budget bids and CEWP Working Group Influence - Jack Darzanos
- 5.4 Town of Gawler - Business Enterprises and Communications and Gawler Business Development Group - David Barrett (Guest)
- 5.6 Climate Emergency Action Plan – Draft outline – Tim, Kathryn & Jack
- 5.7 Events and Notifications – Standing Item
  - Climate Emergency committed councils
- 5.8 Energy and Greenhouse Update – Tim
  - Snapshot – Community emissions
  - Council data collection and emissions
- 5.9 Electric Vehicle Evaluation Initiative - Tim
- 5.10 Climate related Grant Opportunities – Standing Item
- 5:11 Other Business

## **6 NEXT ORDINARY MEETING**

- 6.1 18 March 2020
- 6.2 Close