

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

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Dear Member,

NOTICE OF MEETING

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Board has been called for:

Date: Thursday, 4 December 2025

Time: 9:45am

Place: City of Playford Civic Centre, 10 Playford Boulevard, Elizabeth

In-person attendance is required for this meeting due to limited audio/video capabilities



David E Hitchcock

EXECUTIVE OFFICER

AGENDA

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

ORDINARY MEETING

9:45am Thursday 4 December 2025

HOST: City of Playford Civic Centre, 10 Playford Boulevard, Elizabeth

1. Meeting of the Board

- 1.1 Welcome by the GRFMA Chairperson
- 1.2 Present
New appointment. Mr Ashley Curtis, Board Member, CEO nominee, Town of Gawler
(previously Whendee Young appointment)
- 1.3 Apologies
- 1.4 Appointment of Observers
- 1.5 Declarations of Interest

2. Confirmation of Minutes

- 2.1 GRFMA Ordinary Meeting Minutes..... Page 4
- 2.2 Actions on Previous Resolutions..... Page 11
- 2.3 Matters Arising from the Minutes

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

- 5.1 Mr Tom Gersekowski, Senior Engineer – Dams at GHD, will present (via meeting link)
on the Intermediate Surveillance Inspection of Bruce Eastick North Para Flood
Mitigation Dam 2025 report. Refer agenda Item 8.2.

6. Audit and Risk Committee

- 6.1 Minutes of the meeting held 25 November 2025..... Page 12

7. Technical Assessment Panel

7.1	Technical Assessment Panel Appointment	Page 18
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8. Reports

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8.4	Executive Officer Report	Page 38
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9. Correspondence

9.1	SA Stormwater Management Authority - Approval of the Gawler River Stormwater Management Plan	Page 43
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10. Confidential

Nil

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday 9:45am, 12 February 2026
Host: Light Regional Council

13. Closure



Agenda Item: 2.1
Committee: Board
Meeting Date: 4 December 2025
Title: GRFMA Ordinary Meeting Minutes

Recommendation:

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 16 October 2025 be confirmed as a true and accurate record of that meeting.

Refer to the attached minutes of the Gawler River Floodplain Management Authority Board meeting held on 16 October 2025.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 16 October 2025
Adelaide Plains Council
Council Chambers – 2a Wasleys Road, Mallala

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Lino Di Lernia formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 159th meeting of the Board.

1.2 Present

- Mr Lino Di Lernia, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Ms Jade Ballantine, Adelaide Hills Council, Board Member
- Cr Tony Hurn, The Barossa Council, Board Member
- Mr Jake McVicar, The Barossa Council, Board Member
- Mr Mark McShane, Light Regional Council, Board Member
- Mayor Bill Close, Light Regional Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

1.3 Apologies

- Cr Clint Marsh, City of Playford, Board Member

1.4 Appointment of Observers

GB51/25 **Observers**
Moved: Cr Terry-Anne Keen
Seconded: Mr James Miller

That Cr Mel Lawrence of Adelaide Plains Council be appointed as Observer.

CARRIED UNANIMOUSLY

1.5 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB52/25 GRFMA Ordinary Meeting Minutes
Moved: Cr Malcolm Herrmann
Seconded: Mr Greg Pattinson

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 28 August 2025 be confirmed as a true and accurate record of that meeting with one alteration required at Item 1.4: Cr Mel Lawrence is from Adelaide Plains Council, not Adelaide Hills Council.

CARRIED UNANIMOUSLY

2.2 Actions on Previous Resolutions

The Board noted the actions on previous resolutions.

2.3 Matters Arising from the Minutes

Nil

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Nil

6. Audit and Risk Committee

6.1 GRFMA Audit and Risk Committee Meeting Minutes 8/10/2025

GB53/25 GRFMA Audit and Risk Committee Meeting Minutes 8/10/2025
Moved: Cr Malcolm Herrmann
Seconded: Mr James Miller

That the GRFMA receives the minutes of the Gawler River Floodplain Management Authority Audit and Risk Committee meeting held on 8/10/2025.

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

Nil

8. Reports

8.1 GRFMA 2024/2025 Financial Statements and Audit Report

GB54/25 GRFMA 2024/2025 Financial Statements and Audit Report

Moved: Mr Greg Pattinson

Seconded: Cr Tony Hurn

That the GRFMA:

- 1. Receives the 2024/2025 External Audit Report.*
- 2. Adopts the financial results report (regulation 10).*

CARRIED UNANIMOUSLY

8.2 GRFMA Budget Review 1 Variations Consideration

GB55/25 GRFMA Budget Review 1 Variations Consideration

Moved: Mr James Miller

Seconded: Cr Tony Hurn

That the GRFMA Adopts Budget Review 1 (BR1) as of 25 September 2025 as the amended and current budget for the period ended 30 June 2026.

CARRIED UNANIMOUSLY

8.3 Executive Officer Report

GB56/25 Executive Officer Report

Moved: Mr James Miller

Seconded: Cr Terry-Anne Keen

That the GRFMA

- 1. Receives the report.*
- 2. Acknowledges that the GRFMA Charter does not provide for the permanent appointment of a Deputy Chairperson.*

CARRIED UNANIMOUSLY

8.4 Financial Report

GB57/25 Financial Report

Moved: Mr Greg Pattinson

Seconded: Mayor Bill Close

That the GRFMA receives the financial report as of 30 September 2025 showing a cash at bank balance of \$166,352.10.

CARRIED UNANIMOUSLY

9. Correspondence

Nil

10. Confidential

10.1 Review of the Register of Confidential Items

GB58/25 Review of the Register of Confidential Items

Moved: Cr Terry-Anne Keen

Seconded: Ms Jade Ballantine

That:

1. Pursuant to Section 90(2) of the Local Government Act 1999, the meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 10.1 Review of the Register of Confidential Items, excepting the following persons:

- Executive Officer; and
- Observers

to enable the meeting to consider in confidence agenda Item 10.1 on the basis that the meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting the persons listed above) pursuant to Sections 90(3)(a)(b)(d)(e)(i)(k) of the Local Government Act 1999 in order to receive, discuss or consider in confidence the information or matter relating to Item 10.1:

- a) *information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)*
 - b) *information the disclosure of which — (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest*
 - (d) *commercial information of a confidential nature (not being a trade secret), the disclosure of which — (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest*
 - (e) *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person*
 - (i) *information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council*
 - (k) *tenders for the supply of goods, the provision of services or the carrying out of works*
2. *Accordingly, on this basis, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.*

CARRIED UNANIMOUSLY

10:18am the confidential session commenced.

10.1 Review of the Register of Confidential Items

GB59/25 Review of the Register of Confidential Items

Moved: Mr Greg Pattinson

Seconded: Mr James Miller

That the GRFMA Board having reviewed the items held in confidence:

- 1. Releases from confidence the items identified in the attachment to Item 10.1:*

Meeting Date	Item No.	Order Motion No.	Item Title	Items Held Under Order	Legislative Section
27/07/2023	2.1	57/23	Appointment of GRFMA Chairperson	Report, attachments and minutes	90(3)(d)(e)
17/08/2023	4.1	78/23	Appointment of GRFMA Chairperson	Report, attachments and minutes	90(3)(d)(e)
14/12/2023	10.3	102/23	GRFMA Chairperson	Minutes and Report	90(3)(a)
7/03/2024	2.1	22/24	Appointment GRFMA Chairperson	Report and attachment	90(3)(a)
4/12/2024	6.1	GAC24/13	Cyber Security	Report and attachment	90(3)(b)(i)(II)

- 2. Keeps in confidence the items identified in the attachment to Item 10.1:*

Meeting Date	Item No.	Order Motion No.	Item Title	Items Held Under Order	Legislative Section
19/10/2023	10.2	93/23	Review of the Register of Confidential Items	Report and attachments	90(3)(a)
14/12/2023	10.1	116/23	Draft Funding Advocacy Plan	Report and attachments	90(3)(b)(i)(II)
15/02/2024	8.1	11/24	Gawler River Flood Mitigation Business Case	Report, attachments and motion GB8/24	90(3)(b)(i)(II)
20/06/2024	10.1	41/24	Gawler River Flood Mitigation Business Case - Funding Strategy	Discussion	90(3)(b)(i)(II)
15/08/2024	10.1	54/24	Gawler River Flood Mitigation Business Case - Funding Strategy	Discussion and presentation	90(3)(b)(i)(II)
17/10/2024	10.1	64/24	Gawler River Flood Mitigation Business Case - Funding Strategy	Minutes, report and attachments	90(3)(b)(i)(II)

CARRIED UNANIMOUSLY

10.1 Review of the Register of Confidential Items

GB60/25 Review of the Register of Confidential Items

Moved: Cr Terry-Anne Keen

Seconded: Mr Mark McShane

That:

1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Review of the Register of Confidential Items be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to Section 90(3)(b) (i) (II) of the Local Government Act 1999:*
 - *Report for Item 10.1.*
 - *Attachment for Item 10.1*
2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

CARRIED UNANIMOUSLY

10:20am the confidential session concluded.

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday, 4 December 2025 at 9.45am

Host: City of Playford

13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 10:21am.

Chair _____ Date _____

Agenda Item: 2.2
Committee: Board
Meeting Date: 4 December 2025
Title: Actions on Previous Resolutions

Number		Action
GB39/25	<i>That the GRFMA seeks expressions of interest from relevant Constituent Council staff for appointment to membership of the GRFMA Technical Assessment Panel.</i>	Refer Agenda Item 7.1

Agenda Item:	6.1
Committee:	Board
Meeting Date:	4 December 2025
Title:	GRFMA Audit and Risk Committee Meeting Minutes 25/11/2025

Recommendation:

That the GRFMA:

- 1. Receives the minutes of the Gawler River Floodplain Management Authority Audit and Risk Committee meeting held on 25/11/2025.**
 - 2. Requests the GRFMA Executive Officer to make a submission to the LGA Asset Mutual Fund (LGAAMF) to consider appropriate insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam.**
-

Refer to the attached copy of the GRFMA Audit and Risk Committee minutes of the meeting held on 25/11/2025.

Key matters considered by the 25/11/2025 GRFMA Audit and Risk Committee meeting were:

- GHD gave a presentation to the meeting about the Intermediate Surveillance Inspection of the Bruce Eastick North Para Flood Mitigation Dam. The meeting recommended that the report be submitted to the GRFMA Board on December 4, 2025, for review and to address its recommendations. Refer to agenda item 8.2
- Recommendation that the GRFMA Executive Officer to report estimated costs, including engineering aspects, for inspection recommendations at the February 2026 GRFMA Audit and Risk Committee and GRFMA Board meetings. Refer to agenda Item 8.2.
- Recommendation that an update on the GRFMA Board deliberations on the Intermediate Surveillance Inspection report be provided at the next Audit and Risk Committee meeting.

Insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam.

The GRFMA Audit and Risk Committee meeting also recommended that the GRFMA Board make a submission to the LGA Asset Mutual Fund (LGAAMF) to consider appropriate insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam.

Background

The GRFMA Audit and Risk Committee has been liaising with the Local Government Association Mutual Liability Scheme to address issues pertaining to appropriate insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam.

Most recently the 8 October 2025 committee meeting resolved.

That the GRFMA Audit and Risk Committee:

- 1. Requests the Executive Officer to seek further information to clarify the aspects and process of:*
 - a) Applying for membership to the LGA Mutual Asset Fund (LGAAMF); and*
 - b) The process involved in facilitating insurance of the Dam as an asset.*
- 2. Notes that the process of committee meeting considerations reflects committee advice rather than individual recommendations.*

3. *Request the Executive Officer to advise Constituent Councils and participating State Government agencies, to check if their Professional Indemnity cover extends to other authority committees such as the GRFMA Technical Advisory Panel.*

The meeting considerations were recorded as:

- Does applying for insurance coverage for the Dam also serve as an application for LGAAMF membership? Should it be a separate process, can an application be made at the same time?
- An independent Dam condition assessment is to be provided to the GRFMA Board on 16 October 2025. This report will provide a basis for insurance cover considerations by GRFMA and LGAAMF.
- Dam damage insurance is treated as a distinct asset separate from public liability coverage in dam management.
- Noted that GRFMA Technical Assessment Panel is indemnified for civil liabilities – to the extent that individuals who sit on that committee are members of the GRFMA Board, then yes. If they are not, then it would be prudent to check if they come with their own Professional Indemnity cover.

Response - LGA Asset Mutual Fund (LGAAMF)

As the Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional subsidiary under Section 43, Schedule 2 of the Local Government Act 1999, they are an Eligible Body for membership to the LGA Asset Mutual Fund in accordance with Scheme Rule 2.5.5.

As the GRFMA only have one asset they are considering protection for, being the Bruce Eastick Dam structure, the LGA Asset Mutual Fund will require additional information to consider the risk prior to providing an offer of membership, noting the nature of the engineered structure and the purpose for which it was constructed, which should be engineered to withstand flood-related events.

It is recommended that GRFMA provide the following for the LGAAMF to consider the risk further:

1. *A current Dam condition report*
2. *Details/confirmation of what flood events the Dam was constructed to withstand*
3. *A valuation of the Dam confirming its current replacement cost, if it was required to be rebuilt following a loss in its current form. i.e like for like, not betterment.*
4. *Any details of significant weather events where the dam has breached or nearly breached.*
5. *Any previous loss and or damage sustained to the dam structure that required repair or replacement.*

Following receipt of the above, the LGAAMF can consider the risk further and then clarify the extent of protection it can or cannot provide.

After reviewing the information and committee input, the Fund will inform GRFMA whether membership is offered, based on risk, and outline any related conditions or requirements.

GRFMA Audit and Risk Committee Considerations

The Intermediate Surveillance Inspection report for the Bruce Eastick North Para Flood Mitigation Dam (Item 5.1) covers items 1, 2, 4, and 5 from the LGAAMF information requirements.

An independent valuation dated July 1, 2023 (Item 3), is available separately and can be provided to LGAAMF.

Despite the recommendations in the surveillance report, it is believed that sufficient information exists to support GRFMA's submission to LGAAMF, allowing them "to consider the risk further and then clarify the extent of protection it can or cannot provide".

This will help GRFMA determine whether insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam is feasible.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY AUDIT AND RISK COMMITTEE MEETING

Tuesday 25 November 2025

11:15am
MS Teams

1. Present

- Mr Peter Brass, Independent Member, Chairman
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford
- Mr David Hitchcock, Executive Officer
- Mr Lino Di Lernier, Chairman GRFMA as observer
- Mr Tom Gersekowski, Senior Engineer Dams, GHD for Agenda Item 5.1

2. Apologies

Nil

3. Minutes of the Previous Meeting

GAC25/17 Minutes of the Previous Meeting

Moved: Cr M Herrmann

Seconded: Mr G Pattinson

That the minutes of the previous GRFMA Audit and Risk Committee meeting held on 8 October 2025, as per copies supplied to members, be adopted as a true and correct record of the meeting.

CARRIED UNANIMOUSLY

4. Business arising from the Minutes

4.1 Actions on Previous Resolutions

The GRFMA Executive Officer advised that Dean Newbery has confirmed they will commence the audit preparation planning stage in mid to late December 2025, in anticipation of the 30 June 2026 year-end audits.

The GRFMA Audit Plan is scheduled for release in early January 2025 and will be provided for consideration at the Audit and Risk Committee meeting in February 2026.

5. General Business

5.1 Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam

GAC25/18 Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam

Moved: Cr M Herrmann

Seconded: Mr G Pattinson

That the GRFMA Audit and Risk Committee:

- 1. Receives a presentation from GHD on the Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam, report.*
- 2. Recommends that the report be provided to the 4 December 2025 GRFMA Board meeting for consideration and attention to recommendations.*
- 3. Requests that an update on the GRFMA Board deliberations be provided at the next Audit and Risk Committee meeting.*
- 4. Requests the GRFMA Executive Officer to report estimated costs, including engineering aspects, for inspection recommendations at the February 2026 GRFMA Audit and Risk Committee and GRFMA Board meetings.*

CARRIED UNANIMOUSLY

5.2 GRFMA Insurances LGAAMF

GAC25/18 GRFMA Insurances LGAAMF

Moved: Mr G Pattinson

Seconded: Cr M Herrmann

That the GRFMA Audit and Risk Committee recommends that the GRFMA Board makes a submission to the LGA Asset Mutual Fund (LGAAMF) to consider appropriate insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam.

CARRIED UNANIMOUSLY

5.3 Progress Report GRFMA Strategic and Annual Business Plan 2025-2026

GAC25/19 Progress Report GRFMA Strategic and Annual Business Plan 2025-2026

Moved: Cr M Herrmann

Seconded: Mr G Pattinson

That the GRFMA Audit and Risk Committee receives and notes the GRFMA Strategic Plan and Business Plan 2025/2026 progress report.

CARRIED UNANIMOUSLY

Members noted a preference for the project item due dates to be identified as current and scheduled.

6. Confidential Items

Nil

7. Other Business

8. Next Meeting

TBC - February 2026

9. Schedule of Meetings

August 2025	Annual Financial Statements – Audit report; 2024/2025 – Auditor to attend.	Completed
October 2025	Budget Review 1 variations consideration.	Completed
December 2025	Operation of the Regional Subsidiary – Business Plan progress. GRFMA Insurances	Completed
February 2026	Budget Review 2 variations consideration. External Audit Plan GRFMA 2026/2027 draft Budget and Annual Business Plan	
April 2026	Budget Review 3 variations consideration	

10. Closure

The Chairman thanked the members for their attendance and contributions and expressed best wishes and good health for the pending Christmas festivities.
The meeting closed at 12:16pm.

Chair _____ Date _____

Agenda Item:	7.1
Committee:	Board
Meeting Date:	4 December 2025
Title:	Technical Assessment Panel Appointment

Recommendation:

That Mr Philip Kuhn, City of Playford be appointed to membership of the GRFMA Technical Assessment Panel as a Constituent Council representative.

At the 28/08/2025 GRFMA meeting, the Board resolved:

GB39/25 *That the GRFMA seek expressions of interest from relevant Constituent Council staff for appointment to membership of the GRFMA Technical Assessment Panel.*

Correspondence was forwarded to each of the six Constituent Councils seeking relevant expressions of interest.

One submission has now been received from Mr Philip Kuhn, Stormwater Planner, City of Playford.

Mr Kuhn studied Civil Engineering at UNISA, specialising in water-related courses, including WSUD, Drainage modelling, Water Quality and using various modelling software.

Experience:

- 5 years at SA Water focusing on water security projects.
- 2 years at Mount Barker District Council as an Infrastructure Asset Planner for Transport, Stormwater and Lighting.
- Present City of Playford Stormwater Planner.

It is recommended that Mr Kuhn be appointed to membership of the GRFMA Technical Assessment Panel.

Terms of Reference

The Technical Assessment Panel (the Panel) shall provide independent technical assessment of and advice on, flood mitigation strategies and civil construction projects and proposals as initiated by the GRFMA.

Principally, this will include consideration of reports and scope of service proposals provided by other entities/companies and requiring consideration by the GRFMA.

Assessment will include, but not be limited to feasibility of proposed works, considered hydrological assessments, appropriateness of costing mechanisms and known risks.

The GRFMA will refer relevant reports and the scope of services to the Panel for consideration.

The Panel's advice will be submitted to the GRFMA Executive Officer for subsequent inclusion in the Authority's scheduled meeting agenda processes.

The Panel's collective expertise will cover a range of skills and experiences related to flood mitigation, adaptation and, where appropriate, the financing of infrastructure projects.

The Panel will be appointed by the GRFMA and will comprise 6 members consisting of:

- Two (2) GRFMA representatives (being Independent Chair and Executive Officer)
- One (1) Constituent council representative – skills-based, having engineering, environmental and/or planning expertise (appointed by the GRFMA)
- One (1) DEWNR representative, Flood Hazard
- One (1) SA Water representative, Engineer Dams

Agenda Item:	8.1
Committee:	GRFMA Board
Meeting Date:	4 December 2025
Title:	Gawler River Flood Management Business Case

Recommendation:

That the GRFMA:

1. Notes with appreciation, GRFMA's successful application for Disaster Ready Fund (DRF) Round Three funding of \$774,000.
2. Endorses the GRFMA Chairman and Executive Officer to:
 - a. Complete the required funding agreements and implementation plan.
 - b. Initiate actions, to determine the availability and cost of suitable resources to undertake the required project works.
 - c. Continue to engage with all stakeholders, including Members of Parliament, industry representatives and key State Government agencies to work through the Dam raise and Levee improvement funding options.
3. Receives a project progress report at the February 2026 meeting.

Official confirmation has now been received that the GRFMA's application for Disaster Ready Fund (DRF) Round Three was successful, securing a grant of \$774,000.

Project Title: Investment-Ready Business Plan for Gawler River Floodplain Flood Management

Project Duration: 16 months (March 2026 - June 2027)

Total Project Value: \$1,644,278

DRF Funding Request: \$774,000

Co-contribution: Total: \$870,278, comprising \$290,000 cash, \$432,277 historical (since July 2023) and \$148,001 in-kind contributions.

Next Steps in finalising the application documentation and project works are as follows:

- **Funding Agreements**
The National Emergency Management Agency (NEMA) will work with lead agencies to negotiate formal funding agreements under the *Federation Funding Agreement – Environment*.
- **Implementation Plans**
Project proponents are required to develop an **Implementation Plan** for the funded project. This must be submitted to NEMA via lead agencies using the provided template which will be provided.
- **Disbursement of funds and Agreements**
Lead agencies are responsible for disbursing funds to project proponents once Implementation Plans are endorsed and agreements executed. SAFECOM will be in touch with *draft* agreements in the coming months. Noting that projects cannot commence until the Implementation Plan has been endorsed which we anticipate being no earlier than March 2026.

The GRFMA Chairman and Executive Officer are now initiating actions, to determine availability and cost of suitable resources to undertake the following required works:

- Structural integrity investigations
- Technical support
- Legal review – land tenure
- Stakeholder engagement – First Nations and other
- Cost review
- Infrastructure SA review
- Ethnographic studies
- Financial modelling
- Business case write-up
- Flood mapping

The GRFMA Chairman will further engage with the Gawler River Business Case Coordination and Flood Control Dam Steering Committee to assist with the development of the implementation plan and consideration of funding strategy options.

Relevant Council Mayors and CEOs, and State and Federal MPs and Ministers have been advised of the success and thanked for their support of our application. A press release is being released.

See attached copy of correspondence format sent to constituent councils and MPs.

Funding of the proposed Dam raise and levy works

The key issue to ultimately resolve is the funding of the infrastructure works. The first steps are to confirm that the 10-metre raise is feasible from a structural perspective and review the associated costs to determine the revised funding goal.

As previously advised, there are multiple potential funding sources that need to be considered, such as:

- Federal and State Government grants
- Property developer contributions who benefit from flood mitigation
- Local beneficiaries such as residents and businesses

There are several ways the funding could be structured, such as through “infrastructure schemes” established under the State Government’s *Planning Development and Infrastructure Act 2016* or through “separate rates” under the *Local Government Act 1999*.

The GRFMA has previously determined that funding discussions and negotiations will be undertaken consistent with the following key principles:

- All beneficiaries of the flood mitigation strategies should contribute funding
- All councils in the catchment area will contribute to some degree, even where the flooding activity occurs outside a council’s geographic area
- Determination of long-term ownership of the dam
- Government funding obligations are to be determined between
 - Federal Government
 - State Government
 - Local Government

The GRFMA will continue to engage with all stakeholders, including members of parliament, industry representatives and key State Government agencies, to work through the funding options

The ultimate funding strategy is subject to several variables and will require negotiation with at least the Federal and State governments and with the GRFMA's six Constituent Councils.

The GRFMA Chairman has notified the six constituent council Mayors of the proposed funding principles and contributions.

The Gawler River Business Case Coordination and Flood Control Dam Steering Committee will be engaged to assist with a suitable framework to engage the State and Federal Government.

Background

The State Government, through the Department of Environment and Water, working with the GRFMA, delivered a business case on flood mitigation strategies for the Gawler River environs. The business case was presented to the GRFMA and other stakeholders in December 2023 and recommended a preferred strategy to cope with a 1:100-year flood event. The recommended option includes four elements:

- The raising by 10 metres of the Bruce Eastick North Para Dam
- A levee upgrade
- A community awareness program
- Planning Control amendments

The business case had been reviewed by a State agency, Infrastructure South Australia (ISA), and its report highlighted several areas that required further work before it could be recommended to State Cabinet for funding approval. The key shortcomings of the business case were identified as:

- The need to confirm that a 10-metre raise is feasible, considering the structural integrity of the dam.
- The lack of a funding model to fund the works (with capital works estimated at \$227 million).

The GRFMA endorsed the recommended option and agreed to lead the work required to complete the business case so that it could be presented to the State and Federal governments for a funding decision. Among other steps, the GRFMA now chairs a Steering Committee of GRFMA and State Government key agencies, focused solely on completing the business case. Completion of the business case has been the focus of the GRFMA over the last 18 months, with several matters raised by the ISA already dealt with, such as undertaking further flood mapping investigations.

However, the key issues of the structural integrity of the dam and agreement on a funding model involve significant work requiring funding of a magnitude that is beyond the GRFMA's capacity to meet.

Consequently, the GRFMA applied for a \$774k grant from the Federal Government's Disaster Ready Fund (DRF), which, together with GRFMA resources of around \$290k, to enable the business case to be finalised.

The GRFMA procurement Policy provides:

Subject to risk assessment, GRFMA will have regard to the following expenditure thresholds:

- Purchases less than \$1,000 do not require written quotations.
- Purchases between \$1,000 and \$20,000 require a minimum of one written quotation.
- Purchases between \$20,000 and \$100,000 require a minimum of three written quotations and require consultation with the GRFMA Chairperson.
- Purchases exceeding \$100,000 will be facilitated by a method of procurement deemed appropriate for the acquisition; generally, an open market tender is preferred. Procurement activities in this value range will require consultation with and review by the GRFMA Board.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

PO Box 366 Seacliff Park, SA 5049

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E: eo@grfma.com

W: www.gawler.sa.gov.au/grfma

Mayor

19/11/2025

Dear Mayor

**Gawler River Floodplain Management Authority Floodplain Mitigation Business Case –
Disaster Ready Fund Grant \$774,000**

In my letter to you of 10 September 2025 I advised that the GRFMA had applied for a grant from Round 3 of the Federally funded Disaster Ready Fund. The purpose of the grant is to complete the Business Case on flood mitigation strategies for the Gawler River environs.

I am very pleased to advise that our application has been successful, and the GRFMA has secured a \$774,000 grant.

The process from here is to finalise an implementation plan and document the grant, with funds available from April 2026.

There remains much to do to finalise the business case with the focus on confirming the structural integrity of the Bruce Eastick North Para Dam to ensure the raising of the dam by 10 metres is feasible from an engineering perspective, verifying project costs and, critically, developing an achievable funding model that involves the three tiers of government and the private sector.

I will keep you informed on progress over the course of next year.

Yours sincerely

A handwritten signature in blue ink, reading "Lino Di Lernia".

Lino Di Lernia

CHAIRMAN/INDEPENDENT MEMBER, GRFMA

chair@grfma.com

CC to CEO

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

PO Box 366 Seacliff Park, SA 5049

P: 0407 717 368

E: eo@grfma.com

W: www.gawler.sa.gov.au/grfma

Member of Parliament MP

20/11/2025

Dear MP

Gawler River Floodplain Management Authority Floodplain Mitigation Business Case – Disaster Ready Fund Grant \$774,000

I am pleased to advise that the Gawler River Floodplain Management Authority (GRFMA) has secured a \$774,000 grant from Round 3 of the federally funded Disaster Ready Fund to complete a Business Case on flood mitigation strategies for the Gawler River environs.

Thank you especially for supporting the GRFMA's grant application.

We are advised that the grant funds will be available in April 2026, and I think the Business Case can be finalised over the following nine months.

There remains much to do to finalise the Business Case with the focus on confirming the structural integrity of the Bruce Eastick North Para Dam to ensure the raising of the dam by 10 metres is feasible from an engineering perspective, verifying project costs and, critically, developing an achievable funding model that involves the three tiers of government and the private sector.

Thank you again and I will keep you informed on progress over the course of next year.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Lino Di Lernia', is positioned above the printed name and title.

Lino Di Lernia

CHAIRMAN/INDEPENDENT MEMBER, GRFMA

chair@grfma.com

Agenda Item: 8.2
Committee: GRFMA Board
Meeting Date: 4 December 2025
Title: Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam

Recommendation:

That the GRFMA:

1. **Receives a presentation from GHD on the Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam, report.**
 2. **Requests the GRFMA Executive Officer to report estimated costs, including engineering aspects, for inspection recommendations at the February 2026 GRFMA Audit and Risk Committee and GRFMA Board meetings.**
-

GHD Pty Ltd (GHD) has been engaged by Gawler River Floodplain Management Authority (GRFMA) to undertake the 2025 Intermediate Surveillance Inspection of Bruce Eastick North Para Flood Mitigation Dam.

This Intermediate inspection has now been undertaken in accordance with the Australian National Committee on Large Dams (ANCOLD, 2003) guidelines and represents compliance (in part) with the due diligence obligations of a dam owner in managing the dam to current guidelines, in lieu of any dam safety regulatory authority (or similar) in South Australia.

The inspection report has relevance to item 5.2 Insurances, as it provides important considerations for assessment of appropriate insurance coverage for the Bruce Eastick North Para Flood Mitigation Dam.

Mr Tom Gersekowski, Senior Engineer – Dams at GHD, will present (via meeting link) and explain the report and recommendations at the 4 December 2025 meeting.

The 25 November 2025 GRFMA Audit and Risk Committee meeting has been provided with both a presentation from GHD and a discussion of the report. See Agenda item 6.1.

Extract of information from the report

The dam and its major appurtenant structures/components were visually inspected by GHD on 3 October 2025, jointly with David Hitchcock as the GRFMA representative. The inspection included:

- Visual inspection of the dam crest, upstream face, the downstream face and abutments.
- Visual inspection of the HLOP (from base of dam only), LLOP and secondary spillway. Visual inspection of the stilling basin and weir (noting that the stilling basin was partly submerged at the time of the inspection).

The instrumentation monitoring program and dam safety inspection program has been reviewed. An assessment of the appropriateness and adequacy, the effectiveness, and the application of the dam safety management has been undertaken.

The following comments and conclusions have been made based on the inspection and review of the dam safety documentation:

The visual inspection identified the following key outcomes:

- Minor cracking was observed on the dam. This is likely attributed to thermal shrinkage and does not pose an immediate risk to dam safety.
- Both the left and right abutments of the dam were found to be in generally satisfactory condition. Note that vegetation on the abutments should be removed.
- The secondary spillway crest was in fair condition, with minor cracking and grass growth at the parapet wall connection that should be monitored for spalling.

The dam safety documentation was also reviewed, noting:

- The stilling basin was submerged at the time of the inspection. Exposed areas of the stilling basin appeared in satisfactory condition.
- Both HLOPs were generally in satisfactory condition. Minor cracking and spalling were also noted around the downstream edges of the right HLOP, along with wasp nests that pose a safety risk for maintenance but not structural concern.
- It was recommended to develop a document that encompasses the Dam Safety Management Program.
- Several updates to the OMM were recommended; notwithstanding, the current OMM generally satisfies the recommended contents by ANCOLD (2003).

It was recommended to update the Dam Safety Emergency Plan, in consideration of recent updates to the Australian Warning System, to provide more tangible triggers for escalation of a dam emergency during the event and improve the instructions for communications protocols. Such changes aim to improve usability during a dam emergency.

A review of the performance of the dam, based on the current safety review for the Dam, identified:

- There is uncertainty in the actual flood handling capacity of the dam. It should be reviewed using the recently updated inflows from the hydrology assessment (HARC 20205) but also with a comprehensive review of the spillway rating curve.
- The dam break and consequence category assessment should be updated using the latest hydrology data.
- The stability of the dam should be reviewed using the latest flood loading data and include an updated seismic hazard assessment.
- Concrete coring of the dam has been recommended to confirm the design assumptions and material parameters.

Based on the review of the respective input studies, the dam may not satisfy a standards-based assessment of engineering performance against the respective ANCOLD guidelines.

In consideration of these aspects, it is recommended to undertake a Safety Review of the dam to evaluate the safety of the dam. The Safety Review may also investigate a risk-based assessment of the dam, which is an accepted method of evaluating the safety of a dam that does not satisfy the standard-based approach.

The following recommendations for the North Para Dam have been made by GHD on the basis of visual observations made during the Intermediate inspection, and the assessment of the performance and dam safety management documentation provided to GHD by GRFMA.

The recommendations have been separated with respect to the priority and classification of the resulting actions as summarised below.

- P1: Immediate action. Critical actions that need to be undertaken immediately to safeguard the integrity of the dam or the safety of personnel.
- P2: Short-term action Operation, maintenance, minor works, investigation or monitoring issues require detailed attention or action within the next 12-24 months, in addition to normal routine actions and monitoring.
- P3: Long-term action, Lower priority, long-term operation, maintenance, minor works, investigation or monitoring issues that will require attention within 24-48 months.
- P4: Major works Items requiring capital works upgrades to address dam safety and/or business risks.

9.2 Recommendations

The following recommendations for the North Para Dam have been made by GHD on the basis of visual observations made during the Intermediate inspection, and the assessment of the performance and dam safety management documentation provided to GHD by GRFMA. The recommendations are provided as Table 9.1. The recommendations have been separated with respect to the priority and classification of the resulting actions as summarised below.

- P1: Immediate action** Critical actions that need to be undertaken immediately to safeguard the integrity of the dam or the safety of personnel.
- P2: Short-term action** Operation, maintenance, minor works, investigation or monitoring issues required detailed attention or action within the next 12-24 months, in addition to normal routine actions and monitoring.
- P3: Long-term action** Lower priority, long-term operation, maintenance, minor works, investigation or monitoring issues that will require attention within 24-48 months.
- P4: Major works** Items requiring capital works upgrades to address dam safety and/or business risks.

Table 9.1 2025 Intermediate Surveillance Report recommendations

Recommendation from the 2025 inspection	Priority
R 2025(4.3.2)(a) Remove vegetation and saplings from the left abutment block.	P2
R 2025(4.3.2)(b) Repair handrails footings at the left abutment.	P1
R 2025(4.3.2)(a) Remove vegetation and saplings from the right abutment overflow channel.	P2
R 2025(4.3.3)(a) Remove obstruction from the weir outlet.	P2
R 2025(4.3.3)(b) Remove any saplings > 300 mm in height from the rock at the left side of the stilling basin.	P2
R 2025(4.3.3)(c) Remove the deceased animal from the outlet weir of the stilling basin.	P2
R 2025 (4.3.4)(a) Remove grass/vegetation from within 5 m of the secondary spillway, including any vegetation on the spillway.	P2
R 2025 (4.3.5) Repair concrete around the right HLOP outlet to prevent future concrete spalling.	P2
R 2025(5)(a) Develop an instrumentation layout plan for the dam and include this in the OMM.	P2
R 2025 (5)(b) Collect all available reservoir level and rainfall data to a single consolidated source.	P2
R 2025(5)(c) Collate all available survey data to a consolidated source to plot the movement of the dam with time.	P2
R 2025(5)(d) Confirm when the latest survey control survey was completed and document this in the dam log book.	P2
R 2025(6.2)(a) Develop a DSMP for North Para Dam.	P2
R 2025 (6.3)(a) Undertake a comprehensive update the to the DSEP in consideration of the recommendations made in the 2025 Intermediate Surveillance Report of North Para Dam.	P2
R 2025 (6.4)(a) Undertake a comprehensive update the to the OMM in consideration of the recommendations made in the 2025 Intermediate Surveillance Report of North Para Dam.	P2
R 2025(7.2)(a) Undertake a review of the flood handling capacity of the dam.	P3
R 2025 (7.3)(a) Update the dam break consequence category with the incorporation of the revised hydrology data per ARR 2019 v 4.2.	P3
R 2025 (7.3)(b) Confirm the appropriateness of the assumption of 'adequate warning time' is provided for downstream PAR.	P3
R 2025 (7.3)(c) Update inundation maps to show depth (m), level (m AHD), depth-velocity product, and the impacted PAR.	P3

Recomendation from the 2025 inspection	Priority
R 2025 (7.4)(a) Undertake an updated stability assessment aligned with the guidance of ANCOLD (2013) to review the performance of the dam, including updated flood and seismic loading conditions.	P3
R 2025 (7.5)(a) Undertake concrete coring to verify the material design assumptions for the dam.	P3
R 2025(7.6)(a) Complete a Safety Review for North Para Dam per ANCOLD (2003).	P3
Previous recommendations carried forward	
R 2018(6) The cracks in the second spillway should be visually monitored at each inspection for significant change.	P2 (ongoing)
R 2025 Patch the porous concrete surfaces and chipped corners of the inlet chamber walls.	P2

Agenda Item: 8.3
Committee: GRFMA Board
Meeting Date: 4 December 2025
Title: Financial Report

Recommendation:

That the GRFMA receives the financial report as of 25 October 2025, showing a cash at bank balance of \$ 113,458.51.

Financial Report 25 October 2025

See attachments for the monthly reconciliations:

- ✧ Reconciliation to 25/10/2025
- ✧ Budget result to 25/10/2025
- ✧ Balance Sheet 25/10/2025

Cash Management

The table below provides a summary of internal borrowing currently being utilised to offset Cash Advance Debenture interest costs. Net internal lending \$ 331,589,072.

Internal lend calc		
Deposits	\$	231,982.72
Less Withdraw	\$	20,000.00
Less Interest	\$	374.00
Less CAD principle Pd		
Plus Dam capital	\$	119,981.00
	\$	331,589.72

Reconciliation Report

PO Box 366
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: eo@grfma.com

ID No.	Date Memo/Payee	Deposit	Withdrawal
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Account: 1-1110 Bank SA Account
Date Of Bank Statement: 31/10/2025
Last Reconciled: 30/09/2025
Last Reconciled Balance: \$163,282.23

Cleared Cheques

EFT	6/10/2025	CETPAR Pty Ltd	\$732.60
EFT	6/10/2025	Dean Newbery & Partners	\$6,605.50
EFT	6/10/2025	LGFA	\$120,000.00
EFT	6/10/2025	LUVROK Pty Ltd	\$5,031.18
EFT	20/10/2025	ATO	\$10,473.00
EFT	20/10/2025	Northern Bushcare	\$3,025.00
EFT	20/10/2025	Business Risk Assurance Strategy Solutions	\$650.00
EFT	20/10/2025	VRM Accounting	\$598.59
GJ000234	30/10/2025	MYOB subscription Oct Ref Bank Stmt	\$82.00
SC311025	31/10/2025	Safe Deposit Fee	\$5.00

Total:	\$0.00	\$147,202.87
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Reconciliation:

AccountRight Balance On 31/10/2025:	\$16,079.36
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Add: Outstanding Cheques:	\$0.00
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SubTotal:	\$16,079.36
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Deduct: Outstanding Deposits:	\$0.00
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Expected Balance On Statement:	\$16,079.36
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Transaction History Report

Please advise any error or unauthorised transaction promptly to the bank

Account name	GAWLER RIVER FLOODPLAIN MANAGEMENT
Account number	010 0101 248 140
BSB	105-010
Currency	AUD
Opening balance	163,282.23CR
Transaction period from	01/10/2025 to 31/10/2025

Date	Description	Serial number	Debit	Credit	Balance
08/10/2025	INTERNET WITHDRAWAL 08OCT11:24 GRFMA Chair Sept 2025		732.60		162,549.63CR
08/10/2025	INTERNET WITHDRAWAL 08OCT11:24 GRFMA EO Sept 2025		5,031.18		157,518.45CR
08/10/2025	INTERNET WITHDRAWAL 08OCT11:24 inv 3363 Ext Audit		6,605.50		150,912.95CR
08/10/2025	INTERNET WITHDRAWAL 08OCT11:24 Funds Deposit		120,000.00		30,912.95CR
20/10/2025	SAFE DEPOSIT FEE (INC GST)		5.00		30,907.95CR
20/10/2025	INTERNET WITHDRAWAL 20OCT13:27 Accounting inv1373		598.59		30,309.36CR
20/10/2025	INTERNET WITHDRAWAL 20OCT13:27 GRFMA Audit & Risk Oct		650.00		29,659.36CR
20/10/2025	INTERNET WITHDRAWAL 20OCT13:27 Reveg Dam		3,025.00		26,634.36CR
20/10/2025	TFR WDL BPAY INTERNET 20OCT13:27 001129255348610960 TAX OFFICE PAYMENTS		10,473.00		16,161.36CR
23/10/2025	MYOB Australia MYOB 1-92696161655		82.00		16,079.36CR
	TOTAL		147,202.87	0.00	16,079.36CR

ID No.	Date	Memo/Payee	Deposit	Withdrawal
Account: 1-1130 LGFA Investment Account Date Of Bank Statement: 31/10/2025 Last Reconciled: 30/09/2025 Last Reconciled Balance: \$3,069.87				
Cleared Deposits				
EFT	6/10/2025	LGFA	\$94,222.28	
IE311025	31/10/2025	LGFA deposit interest	\$9.86	
Total:			\$94,232.14	\$0.00
Reconciliation:				
AccountRight Balance On 31/10/2025:			\$97,302.01	
Add: Outstanding Cheques:			\$0.00	
SubTotal:			\$97,302.01	
Deduct: Outstanding Deposits:			\$0.00	
Expected Balance On Statement:			\$97,302.01	

Transaction Statement from 01/10/2025 to 31/10/2025 inclusive

Council Deposits

Deal	Action Date	Transaction	Interest Rate	Amount	Balance
Gawler River General					
Council Dep - 24HR Mthly - 64387					
	01/10/2025	Opening Balance	3.90%		\$3,069.87
64387	01/10/2025	Capitalise Interest	3.90%	\$9.86	\$3,079.73
64387	09/10/2025	Deposit	3.90%	\$94,222.28	\$97,302.01
	31/10/2025	Closing Balance	3.90%		\$97,302.01
Accrued Interest for Selected Period				\$241.81	
Unpaid Accrued Interest for Interest Period				\$241.81	
Gawler River General Total for Selected Period				\$241.81	
Gawler River General Total Unpaid for Interest Period				\$241.81	

Summary

Council	Accrued Interest	Unpaid Accrued Interest
Gawler River General Total	\$241.81	\$241.81
Grand Total	\$241.81	\$241.81

Balance Sheet

As of 25/10/2025

ABN: 12 925 534 861

Assets		
Current Assets		
Bank Accounts		
Bank SA Account	\$16,166.36	
LGFA Investment Account	\$97,292.15	
Total Bank Accounts		\$113,458.51
Other Current Assets		
Trade Debtors	\$40,000.00	
ATO Payments & Refunds	\$7,257.64	
Total Other Current Assets		\$47,257.64
Total Current Assets		\$160,716.15
Non-Current Assets		
Infrastructure	\$52,883,174.00	
Accum. Depr. Infrastructure	-\$11,898,714.28	
Land	\$477,000.00	
Access Roads	\$84,000.00	
Accumulated Dep Access Rd	-\$39,200.00	
Repairs / Renewals	\$591,879.00	
Accumulated Depreciation Repairs/Renewals	-\$197,293.60	
Total Non-Current Assets		\$41,900,845.12
Total Assets		\$42,061,561.27
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$15,533.50	
GST Paid	-\$6,514.00	
ATO Payments & Refunds	-\$3,215.00	
Total GST Liabilities		\$5,804.50
Other Current Liabilities		
Accrued Expense	\$82,248.78	
Cash Advance Debenture	-\$236.64	
Total Other Current Liabilities		\$82,012.14
Total Current Liabilities		\$87,816.64
Total Liabilities		\$87,816.64
Net Assets		\$41,973,744.63
Equity		
Accumulated Surplus	\$15,974,461.00	
Asset Revaluation Reserves	\$30,364,320.11	
Retained Earnings	-\$4,464,707.49	
Current Year Surplus/Deficit	\$99,671.01	
Total Equity		\$41,973,744.63

This report includes Year-End Adjustments.

Profit & Loss [Budget Analysis]

July 2025 To June 2026

ABN: 12 925 534 861

	Selected Period	Budgeted	\$ Difference
Income			
Admin of GRFMA			
Member Subscriptions	\$74,875	\$149,750	-\$74,875
Interest LGFA	\$31	\$1,000	-\$969
Other	-\$75	\$0	-\$75
Total Admin of GRFMA	\$74,832	\$150,750	-\$75,918
Operations Flood Mit Scheme			
Council Subscriptions	\$70,460	\$140,920	-\$70,460
State Grant	\$10,000	\$10,000	\$0
Total Operations Flood Mit Scheme	\$80,460	\$150,920	-\$70,460
Total Income	\$155,292	\$301,670	-\$146,378
Gross Profit	\$155,292	\$301,670	-\$146,378
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$15,718	\$62,000	-\$46,282
Adv, printing, stationery post	\$0	\$1,000	-\$1,000
Travelling Expenses	\$0	\$4,200	-\$4,200
Insurance PL & PI	\$11,453	\$16,000	-\$4,547
Audit Committee	\$1,300	\$2,600	-\$1,300
Audit Fees	\$6,005	\$6,500	-\$495
Bank Fees	\$93	\$120	-\$27
Legal Fees	\$0	\$2,000	-\$2,000
Honorarium - Chairperson	\$5,091	\$20,000	-\$14,909
Other	\$2,756	\$13,000	-\$10,244
Total Admin of GRFMA	\$42,415	\$127,420	-\$85,005
GRFM Business Case			
Consultancies	\$0	\$20,000	-\$20,000
Total GRFM Business Case	\$0	\$20,000	-\$20,000
Maint Flood Mitigation Scheme			
BENPFM Dam repairs	\$30,131	\$79,550	-\$49,419
Rates & Levies	\$134	\$200	-\$66
Total Maint Flood Mitigation Scheme	\$30,264	\$79,750	-\$49,486
Depreciation			
Depreciation	\$0	\$706,098	-\$706,098
Total Expenses	\$72,680	\$933,268	-\$860,588
Operating Profit	\$82,612	-\$631,598	\$714,210
Total Other Income	\$0	\$0	\$0
Other Expenses			
Interest Expense	\$137	\$70,000	-\$69,863
Total Other Expenses	\$137	\$70,000	-\$69,863
Net Profit/(Loss)	\$82,474	-\$701,598	\$784,072

Agenda Item: 8.4
Committee: GRFMA Board
Meeting Date: 4 December 2025
Title: Executive Officer Report

Recommendation:

That the GRFMA receives the report.

On 28/06/2023 the GRFMA engaged LUVROK Pty Ltd to undertake GRFMA Executive Officer services, in accordance with the agreed contract for service, for the term 1 July 2023 to 31 December 2025.

Mr David Hitchcock is identified as the key person providing the services pursuant to agreed terms. The contract provides:

***Services** means the services described in Item 10 of Schedule 1 or such other services as may be agreed in writing by the Principal and the Contractor from time to time.*

***Item 10 Schedule 1** In accordance with the requirements of GRFMA EO Key Performance Indicators 1 July 2023. The Contractor will report to the Board of the Principal and provide a written report at every Board meeting.*

A work management program has been established to identify and measure actions and resources required to deliver the services required.

The work management program reports on Annual Business Plan achievements and GRFMA Strategic Plan priorities for year 1 and year 2, which is a work in progress.

Please refer to the separate attachment for the GRFMA Executive Officer work management plan, November 2025.

GRFMA work requirements

EO Service requirements

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Name		Date	Date 1
Maintain the business office of the Authority	Done	2025-11-17	
Prepare Agendas & Minutes Attend meetings	Done	2025-11-17	
Attend the minute actions as required	In progress	2025-11-17	
Management of the GRFMA strategic management documents	In progress	2025-11-17	
Subitems	Status	Date	
Asset Management Plan	In Progress	2025-11-17	
Strategic Plan	Done	2025-11-17	
Long Term Financial Plan	Done	2025-11-17	
Prepare the Annual Report.	Done	2025-11-17	
Prepare the Annual Business Plan, Budgets and reports	Done	2025-06-30	2026-06-30
liaise with constituent councils, Green Adelaide, Northern Yorke Landscape Board, Stormwater Management Authority	Done	2025-11-17	
Engage with relevant federal and state ministers/MPs & CEOs	In progress	2025-11-17	
Actively pursue grant funding	Done	2025-11-17	
Proactively promote the works and activities of the Authority.	In progress		
Report annually on progress with implementation of the SMP .	To be scheduled	2026-02-02	
Develop and implement a schedule of flood mitigation infrastructure works for the SMP	In progress	2025-12-16	
		2025-06-30 to 2026-02-02	2026-06-30

Meeting agenda process

Name	Status	Date	Date 1
Draft Agenda reports	Done	2025-11-17	
Forward drafts to Admin to format and compile	Done	2025-11-17	
Send Agenda to Board, Councils Town of Gawler webpage	Done	2025-11-17	
Draft minutes , KOS send to Admin to format	In progress	2025-11-27	
Send minutes and KS to Board, Councils, Town of Gawler webpage	In progress	2025-11-27	
Action minute resolutions and directions	In progress	2025-11-27	
		2025-10-06 to 2025-10-21	

Strategic Plan Priority Actions

Name	Status	Date	Date 1
Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan	Done	2025-11-04	
Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits	In progress	2025-11-04	2026-07-01
In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan	To be scheduled	2025-11-04	2026-07-01
Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority.	Done	2025-11-04	2026-07-01
Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia	Done	2025-11-04	2026-07-01
Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River	In progress	2025-11-04	2026-07-01
		2025-11-04	2026-07-01

GRFMA Projects

Name	Status	Date	Date 1
Deliver Stormwater Management Plan	Done	2025-11-04	
Engage with DEW with Business Case completion	Done	2025-11-04	2026-12-14
Market Test and appointment GRFMA Chairperson position	Done	2024-05-01	
Transition EO services to corporate status	Done	2023-06-30	
Deliver quarterly GFMA Audit Committee meetings	Done	2025-10-08	2025-12-16
Prepare and finalise 25/26 Financial Statements	To be scheduled		
		2023-06-30 to 2026-07-21	2025-12-16 to 2026-12-14

Maintenance and Operations			
Name	Status	Date	Date 1
Delivery of scheduled maintenance at Dam as per Maintenance Cost Analysis 2023-2032.	In Progress	2025-11-04	
Scheduled inspections and environmental management of land associated with the Dam location	Done	2025-11-04	2025-12-16
Revaluation of the Bruce Eastick North Para Flood Mitigation Dam (5 year program	Done	2024-02-01	
Continuation of the revegetation program	Done	2025-11-04	
Implementation of an Information Management Framework for a digital environment	Done	2024-06-26	
		2024-02-01 to 2025-11-04	2025-12-16

Agenda Item:	8.5
Committee:	GRFMA Board
Meeting Date:	4 December 2025
Title:	Schedule of Ordinary GRFMA Meetings

That the Schedule of ordinary GRFMA meetings, each commencing at 9:45am, for 2026 be:

- **Thursday 12 February 2026, Light Regional Council**
- **Thursday 16 April 2026, Adelaide Hills Council**
- **Thursday 25 June 2026, The Barossa Council**
- **Thursday 20 August 2026, Town of Gawler**
- **Thursday 15 October 2026, Adelaide Plains Council**
- **Thursday 10 December 2026, City of Playford**

Meetings of the Board are held at such time and such place as the Board decides, subject only to the requirement that there will be at least one meeting in every two calendar months.

A special meeting of the Board may be held at any time and may be called at the request of the Chairperson or at the written request of six members of the Board representing all of the Constituent Councils.

Ordinary meetings of the Board are generally held bi-monthly on the third Thursday of the even months commencing at 9:45am: excepting December, which is held on the second Thursday.

Meetings are hosted by the Constituent Councils on a rotational roster during the year.

A meeting Schedule for 2026 should now be determined.

The table below indicates a proposed schedule.

GRFMA 2025 Meeting Schedule

Day	Date	Council/location
Thursday	12 February 2026*	Light Regional Council
Thursday	16 April 2026	Adelaide Hills Council
Thursday	25 June 2026 #	The Barossa Council
Thursday	20 August 2026	Town of Gawler
Thursday	15 October 2026	Adelaide Plains Council
Thursday	10 December 2026	City of Playford

*2nd week # 4th week alterations to facilitate Executive Officer resourcing

Agenda Item:	9.1
Committee:	GRFMA Board
Meeting Date:	4 December 2025
Title:	Correspondence

Recommendation:

That the correspondence be received.

Correspondence has been received from the Stormwater Management Authority regarding the Gawler River Stormwater Management Plan. The correspondence is attached to this report.

SMA 204/21

Level 5, 81-95 Waymouth Street
ADELAIDE SA 5000

David E Hitchcock
Executive Officer
Gawler River Floodplain Management Authority

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ADELAIDE SA 5001

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Via email: eo@grfma.com

Dear Mr Hitchcock

SMA 204/21 Gawler River Stormwater Management Plan

The board of the Stormwater Management Authority (the Authority) considered the Gawler River Stormwater Management Plan (the SMP) at its meeting on 27 October 2025. I am pleased to advise that under Resolution 93.8.1.1, the Authority resolved to:

- a) **Approve** the Gawler River Stormwater Management Plan.

I ask that the Gawler River Floodplain Management Authority note that the approval of the SMP does not represent a commitment or approval by the Authority of any funding contribution towards the implementation of the SMP.

Notice of approval of the SMP will be published in the South Australian Government Gazette on Thursday 17 November 2023.

If you have any queries, please contact me directly on telephone 08 7421 0214 or email Belinda.Skilton@sa.gov.au.

Yours sincerely



Belinda Skilton
GENERAL MANAGER

Date: 13 November 2025