



NOTICE OF MEETING

TO: Chairperson:	Ms Kathryn Warhurst	Community Member
Deputy:	Mr Darren Cox	Community Member
Members:	Cr Cody Davies	Council Member
	Cr Paul Koch	Council Member
	Cr Nathan Shanks	Council Member
	Ms Renee Chamberlain	Youth Advisory Committee Member
	Ms Jade Hancock	Youth Advisory Committee Member
	Mr Jack Dazanos	Team Leader Environmental Services
	Mr Timothy Kelly	Environment and Sustainability Officer

NOTICE is hereby given that the next **Climate Emergency Action Plan Working Group meeting** for the **Town of Gawler** will be held in the Conference Room, Town of Gawler Administration Centre, 43 High Street, Gawler East, on **Wednesday 17 March 2021**, commencing at 6:30pm.

A copy of the Agenda for the above meeting is supplied.

A handwritten signature in black ink, appearing to read "RV", with a stylized flourish at the end.

Ryan Viney
Manager Development, Environment & Regulatory Services
15 March 2021

Order Of Business

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1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
- 2.5 Non-attendance

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF MINUTES

Climate Emergency Action Plan Working Group Meeting - 10 February 2021

5 BUSINESS ARISING FROM MINUTES

Actions	Who	By When	
1. CONTINUED Staff to liaise with the Coordinator, Marketing and Communications to tweak the engagement strategy as appropriate.	T Kelly, J Darzanos	10-03-2020	Not complete
2. Ensure proposed changes to the standard Agenda template as well as agreed changes to the Terms of Reference are completed for the March Meeting	T Kelly, J Darzanos	10-03-2020	Complete
3. Schedule an additional pre workshop meeting of the CEAP already discussed.	T Kelly	20-02-2021	Not achievable
4. Staff to prepare a complete draft of a revised Terms of Reference to be endorsed and submitted to Council	T Kelly, J Darzanos	10-03-2020	Complete
5. All future agendas need to include Conflict of Interest as a set part of the agenda similar to council and committee agendas	T Kelly document All members	10-03-2020	Complete
6. ToR and conflict refresher at the next meeting being provided to all members of the working group.	T Kelly K Warhurst	10-03-2020	See proposed TOR

4 ITEMS LISTED FOR DISCUSSION

5.1 Terms of Reference

- Introduction/refresher on the CEAP TOR
- Declarations of interest – Understanding the requirements
- Proposed changes to the Terms of Reference

5.2 City of Marion Carbon Neutral Plan

Tim will lead a discussion on comparing the COPM Carbon Neutral Plan with the content of the draft CEAP.

5.3 Incorporating the feedback from the Elected Member Workshop

- General discussion and feedback
- NextSteps - Tasks before public consultation can be achieved
- Communications plan and Graphic Design
- Member input
- Gawler YAC input and engagement

5.4 Climate Futures

5 CLOSE

6 NEXT ORDINARY MEETING

CEAP Working Group meeting. 6:30 – 8:30 pm 14 April 2020

Conference Room Gawler Administration Centre, subject to COVID 19 requirements