

Policy Section:	4. Infrastructure & Engineering Services
Policy Name:	Entranceways - Provision
Classification:	Public – Council Policy
Adopted:	13 October 2020
Frequency of Review:	Every 4 years
Last Review:	September 2020
Next Review Due:	September 2024
Responsible Officer(s):	Manager Infrastructure and Engineering Services
Policy and Code of Practice Manual File Ref:	CC10/2601
Council File Reference:	CR18/5460
Legislation Authority:	Local Government Act 1999 Development Act 1994
Related Policies and Codes:	Management of Unsealed Rural Roads Policy Management of Unsealed Urban Roads Policy Tree Management Policy Street Trees in New Land Divisions Policy
Related Procedures:	N/A

1. POLICY

That it be a Policy of Council that:

- 1.1 Council will facilitate the construction of a driveway crossover or entranceway by application to alter a road in accordance with Section 221 of the *Local Government Act 1999* to permit vehicle access to land adjoining a road.
- 1.2 The provision of entranceways in (1.1) above does not apply in the following cases:
 - (a) where entranceways have been approved in accordance with the *Development Act 1993* as part of a development application.
 - (b) where a property owner wishes to have an existing entranceway relocated.
- 1.3 Entranceways should not impact on Council assets including street trees, stormwater infrastructure, lighting infrastructure, street signage or reduce the available on street parking spaces. Any costs associated with removal or relocation of Council assets will be borne by the property owner or applicant.

- 1.4 Entranceways should not be located within:
 - 0.3 metres of street light poles, stobie poles and street signage,
 - 0.5 metres of property stormwater outlets,
 - 1 metre of Council owned stormwater infrastructure,
 - 1.5 metres of a street tree (where possible).
- 1.5 If entranceways are proposed near street furniture (e.g. seat or planter box), a bus stop, or traffic control devices (e.g. median islands or speed humps), minimum clearances shall be determined on a case by case basis by the Town of Gawler.
- 1.6 Entranceways should be located to ensure there is no impact to existing stormwater management in the road reserve.
- 1.7 Where there is existing available on street parking on a road, the location of an entranceway should not be located within 5.4 metres of an existing entranceway to minimise the loss of available on street parking spaces for the community. In addition, entranceways should be paired together where possible to maximise the available on street parking for the community.
- 1.8 Entranceways shall be located in accordance with Australian Standards to ensure safe sight distance can be achieved to vehicles on roads and at intersections.
- 1.9 Where located near an intersection, entranceways shall not be located within 6 metres of the tangent point of the intersection in accordance with Australian Standards to ensure safe movement of vehicles and pedestrians.
- 1.10 All entranceways shall be constructed in accordance with Council's Standard Drawings relative to the site unless otherwise determined by the Manager Infrastructure and Engineering Services.
- 1.11 Any entranceways to facilitate vehicle access to land from a road, including any upgrading of an existing entranceway, shall be constructed at the property owner or applicant expense by application to alter a road in accordance with Section 221 of the *Local Government Act 1999*.
- 1.12 The applicant or property owner is responsible for all liaison and obtaining separate approvals with service authorities if removal or relocation of existing service authority infrastructure is proposed to facilitate an entranceway.
- 1.13 The applicant or property owner is responsible for all liaison and obtaining separate approvals from the Department for Infrastructure and Transport (DIT) if an entranceway is proposed on an arterial road under the care and control of the Commissioner of Highways.
- 1.14 Where an existing entranceway to a property requires alteration as a result of Council carrying out forming, re-sheeting, resurfacing, construction or reconstruction works Council shall alter the entranceway at no charge to the property owner as determined by the Manager Infrastructure and Engineering Services.

2. REVIEW AND EVALUATION

The effectiveness of this Policy will be reviewed every 4 years.

The Chief Executive Officer will report to Council on the outcome of the evaluation and if relevant make recommendations for amendments, alteration or substitution of a new Policy.

The Policy will not be altered or substituted so as to affect a process already commenced.

6. FURTHER INFORMATION

Further information about this Policy can be obtained by:-

Telephone: 8522 9211

Email: council@gawler.sa.gov.au

Appointment: Town of Gawler Administration Centre, 43 High Street, Gawler East.

Letter: PO Box 130, Gawler SA 5118

7. AVAILABILITY OF POLICY

The Policy is available for inspection during ordinary business hours at the Council principal office, Town of Gawler Administration Centre 43 High Street, Gawler East or is available on the Council website at www.gawler.sa.gov.au.

A copy of this Policy will be provided to interested parties upon request, for a fee as contained in the Register of Fees and Charges.