

Applications may be submitted:

- **In person** - Gawler Administration Centre - 43 High Street, Gawler East
- **By post** - PO Box 130 Gawler SA 5118
- **By email** - planningadmin@gawler.sa.gov.au



LOCAL HERITAGE GRANT – APPLICATION FORM

PROPERTY OWNER	Name: _____ Postal Address: _____ Phone: _____ Email: _____
CONTACT PERSON <small>(if different from above)</small>	Name: _____ Postal Address: _____ Phone: _____ Email: _____
LOCATION OF PROPOSED WORK	
House/Lot No: _____	Street: _____
Suburb: _____	Post Code: _____
Certificate of Title: Volume...../ Folio:.....	
DESCRIPTION OF PROPOSED WORK	
COST OF PROPOSED WORK \$	GRANT SOUGHT <small>(maximum 50% of cost of proposed work, or \$3,000 – whichever is the lesser)</small> \$
ESTIMATED START DATE: _____ <small>Work Must commence within 6 months of approval; Development Approval may be required for works)</small>	
ESTIMATED COMPLETION DATE: _____ <small>Work must be completed within 9 months of approval</small>	
Have you received other funding for conservation work to this heritage place within the last three (3) years? <small>If yes, please give details of source, amount, and the year the funding was received</small>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you applied for a grant for the proposed work from any other source? <small>(eg National Estate, State Heritage Fund Program, Tax Incentive)</small>	YES <input type="checkbox"/> NO <input type="checkbox"/>
In order for Council to consider your grant application, please provide the following: <ul style="list-style-type: none"> <input type="checkbox"/> at least one (1) quote from a reputable tradesperson <input type="checkbox"/> at least one (1) photograph of the structure to be repaired/restored <input type="checkbox"/> where possible – site plan and elevation drawing(s) of the works to be undertaken 	
I/We have carefully read and understood the conditions of the grant at the back of this form, and hereby agree to be bound by them. I/we certify that the information given by me/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.	
SIGNATURE: <small>(type your name if completing form electronically)</small>	DATE: / /

LOCAL HERITAGE GRANT GUIDELINES

Eligibility Criteria:

- All places identified as State or Local Heritage Places, and properties located in the Gawler Church Hill State Heritage Area, are eligible for consideration for financial assistance.
- Vacant sites are not eligible.
- Owners of buildings of identified State and National importance should attempt to access non-local financial assistance as a pre-condition of eligibility for local funding, where available.
- A heritage place that has received funding assistance within 3 years prior to application is not eligible.

Priorities

Financial assistance will be assessed on:

- The benefit in terms of contributing to conservation of the Heritage Place or Area; or contribution to the local heritage character.
- The limits of the quarterly allocation.
- The extent to which the grant funding will encourage additional investment in preservation of the heritage place.
- Merit, and in comparison to other applications competing for the quarterly allocation.

Funding Limits

The minimum and maximum range of allocations per heritage place is between \$500 - \$3000 excluding GST

Conditions

- Following funding approval, work must be completed within 9 months. Funding approval lapses unless work commences within 6 months. If these timeframes can not be met, extensions of time can be granted upon request.
- Grant funds will be paid on receipt of a Completion Advice Form incorporating a Statement by Supplier or Tax Invoice and a satisfactory inspection report by Council's Heritage Advisor. In the case of large projects, completion equates to substantial completion.

Procedure

- A property owner must complete an Application Form and supply quotations from reputable suppliers/builders.
- An assessment and recommendation on individual applications are made by Council's Heritage Advisor.
- Final decision rests with the Manager Development, Environment & Regulatory Services based on the recommendation of the Heritage Advisor.

Other Information

Conservation means all the processes of looking after a place so as to retain its cultural significance. It includes maintenance and may according to circumstance include preservation, restoration, reconstruction and adaption and will be commonly a combination of more than one of these. (Australia ICOMOS Burra Charter).

If you intend to apply for a grant for **conservation work** it is strongly recommended that you seek advice from the Gawler Heritage Advisor before completing this form. Telephone (08) 8522 9250 for further details. This is especially important when the proposed work is urgent to protect or stabilise a heritage place.

Development Approval may be required for the works under the Planning, Development and Infrastructure Act 2016. When required, Council will advise you upon approval of your Local Heritage Grant application and can provide guidance with preparing your Development Application.