



NOTICE OF SPECIAL COUNCIL MEETING

TO: Mayor Karen Redman
Councillors Cr Cody Davies
Cr Diane Fraser
Cr Kelvin Goldstone
Cr David Hughes
Cr Paul Koch
Cr Paul Little
Cr Brian Sambell
Cr Nathan Shanks
Cr Ian Tooley
Cr Jim Vallelonga

NOTICE is hereby given pursuant to the provisions of Section 83(1) of the Local Government Act 1999, that the next **Special Meeting of Council** for the **Town of Gawler** will be held in the Council Chambers, Gawler Civic Centre, 89-91 Murray St, Gawler SA 5118, on **Tuesday 3 November 2020**, commencing at 7:00pm.

A copy of the Agenda for the above meeting is supplied as prescribed by Section 83(3) of the said Act.

A handwritten signature in black ink, appearing to read "Henry Inat".

Henry Inat
Chief Executive Officer
30 October 2020

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1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2 ATTENDANCE RECORD

- 2.1 Roll Call
- 2.2 Apologies
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence

- 2.5 Non-attendance

3 PUBLIC OPEN FORUM

(Limited to a total time of up to 20 minutes)

4 DECLARATIONS OF INTEREST

5 ADJOURNED ITEMS

5.1 NOTICE OF MOTION - CR TOOLEY - GAWLER RAILWAY UPLIFT REPORT

Record Number: CC20/57;IC20/854

Attachments: Nil

Councillor Ian Tooley has given notice that he intends to move the following motion:-

MOTION

That the recent \$50,000 Gawler Railway Uplift Report be made immediately available to the community for marketed community feedback, and that this report, and the feedback, be used as the basis for a members open planning workshop where future planning options can be openly aired and considered.

5.2 NOTICE OF MOTION - CR TOOLEY - GAWLER EAST LINK ROAD SPEED LIMIT

Record Number: CC20/57;IC20/856

Attachments: Nil

Councillor Ian Tooley has given notice that he intends to move the following motion:-

MOTION

Given that the Gawler East Link Road is a local road, and under the control of Gawler Council, that council act to change the speed limit from 50km to 80km for the majority of its length.

5.3 NOTICE OF MOTION - CR SHANKS - REGISTERS AND REPORTS**Record Number:** CC20/57;IC20/858**Attachments:** Nil

Councillor Nathan Shanks has given notice that he intends to move the following motion:-

MOTION

That the Council administration make available on the hub:

- 1. The register for questions taken on notice during Council and Committee meetings, outlining when questions are taken on notice, who asked the question and when an answer is expected to be provided.**
- 2. The outstanding actions list from Council and Committees meetings on a quarterly basis.**
- 3. An indicative report list for upcoming Council and Committee meetings for the quarter. This list is also to outline predicted dates that such report should be expected. (noting that agendas are officially finalised 5 business days prior to an ordinary meeting and the before mention indicative list will only be a guide that is considered fluid in nature)**

5.4 NOTICE OF MOTION - CR SHANKS - COUNCIL MEETING SCHEDULE

Record Number: CC20/57;IC20/859

Attachments: Nil

Councillor Nathan Shanks has given notice that he intends to move the following motion:-

MOTION

That Administration prepare a report for the November/December Council meeting on the options of holding two Ordinary Council Meetings a month. The report will investigate the availability for the meetings to be held on the 2nd week of the month and 4th Tuesday of each month.

5.5 NOTICE OF MOTION - CR VALLELONGA - PETITION

Record Number: CC20/57;IC20/866

Attachments: Nil

Councillor Jim Vallelonga has given notice that he intends to move the following motion:-

MOTION

That the Council Administration:

- 1. Bring the petition regarding Cr Tooley to the November Council meeting for discussion and consideration by Members.**
- 2. Prepare a report on the petition including recommending options for Members to consider.**

ADJOURNED CONFIDENTIAL ITEMS

5.6 PATERNOSTER ROAD LAND - DEFERRAL

Reason for Confidentiality

In accordance with Sections 83(5) and 84(6) of the Local Government Act, 1999 – the Chief Executive Officer considers that this item may be considered in confidence by the Council on the grounds set out below (and therefore will remain confidential until the Council resolves how this item is to be classified).

A further written report will be considered by Members at the Meeting after the following recommendation is carried.

OFFICER'S RECOMMENDATION

5.6 Paternoster Road Land - Deferral

That:

1. Pursuant to Section 90(3) (a),(b)(i),(h) of the Local Government Act 1999 (the Act), the Meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 5.6, excepting the following persons:
 1. Chief Executive Officer
 2. Manager Development, Environment & Regulatory Services
 3. Manager Infrastructure & Engineering Services
 4. Manager Finance & Corporate Services
 5. Manager Business Enterprises & Communications
 6. Manager, Library and Community Services
 7. Minute Taker

to enable the Meeting to consider Item 5.6 in confidence on the basis that the Meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 5.6:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
- (b)(i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council
- (h) legal advice

Specifically, the matter relates to matter currently under assessment and previously considered in confidence

2. Accordingly, on this basis, the principle that meetings of the Council Meeting should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

5.7 ADELAIDE CEMETERIES AUTHORITY - WITHDRAWAL FROM PURCHASE OF COUNCIL LAND - MAIN NORTH ROAD EVANSTON SOUTH

Reason for Confidentiality

In accordance with Sections 83(5) and 84(6) of the Local Government Act, 1999 – the Chief Executive Officer considers that this item may be considered in confidence by the Council on the grounds set out below (and therefore will remain confidential until the Council resolves how this item is to be classified).

A further written report will be considered by Members at the Meeting after the following recommendation is carried.

OFFICER'S RECOMMENDATION

5.7 Adelaide Cemeteries Authority - Withdrawal from Purchase of Council Land - Main North Road Evanston South

That:

1. Pursuant to Section 90(3) (b)(i) of the Local Government Act 1999 (the Act), the Meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 5.7, excepting the following persons:

- Chief Executive Officer
- Manager Development, Environment & Regulatory Services
- Manager Infrastructure & Engineering Services
- Manager Finance & Corporate Services
- Manager Business Enterprises & Communications
- Manager, Library and Community Services
- Minute Taker

to enable the Meeting to consider Item 5.7 in confidence on the basis that the Meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 5.7:

- (b)(i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council

Specifically, the matter relates to negotiations for purchase of land

2. Accordingly, on this basis, the principle that meetings of the Council Meeting should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

6 OFFICER REPORTS

6.1 BOUNDARY REFORM - PUBLIC CONSULTATION RESPONSES

Record Number: CC20/57;IC20/627

Author(s): Kirsty Dudley, Special Projects Officer

Previous Motions: Nil

Attachments:

1. **Boundary Reform Consultation Survey - Report** 
2. **Boundary Reform Consultation Responses Collated Submissions [final]_Redacted CR20/79731** 

PRESENTATION

Members of the public who provided a written submission have been invited to speak to their submission.

Ms Linley Bertram from Square Holes will speak to the survey results (via zoom).

OFFICER'S RECOMMENDATION

That Council:-

1. Notes that in alignment with the Guidelines for Boundary Change Council is required, as part of Stage 2 in the process, to:
 - 2.1 Undertake Public Consultation with its Community to ascertain if it should submit a General Proposal to the South Australian Local Government Boundaries Commission for consideration for investigation.
 - 2.2 Provide the results of any Public Consultation as part of any such General Proposal.
2. Notes that in alignment with Guidelines for Boundary Reform, as recently amended, it is the role of the Commission to undertake the consultation with the 'Communities of Interest' in neighbouring Councils affected by the Proposal, not the role of the initiating Council.
3. Receives results of the Boundary Reform Consultation Survey, the 22 written submissions and findings of the Public Consultation on Boundary Reform, noting that there were 62 attendances recorded across the two public forums, with some Council Members choosing to attend both sessions.
4. Notes that the number of survey responses received was 158 completed surveys and 44 partial completed surveys. Of these responses 89 identified as being from the Town of Gawler LGA, 68 identified as being from Light Regional Council, 36 identified as being from The Barossa Council, 7 identified as being from the City of Playford and 2 identified as from another council LGA as past Gawler residents.
5. Notes that the majority of respondents to the survey (68%) from the Town of Gawler Local Government Area are supportive of the Proposal for Boundary Change in its current form and 67% support proceeding to finalise and submit a General Proposal to the independent Commission to investigate the suggested changes to the boundaries.
6. Notes that the majority of respondents to the survey from neighbouring Local Government Areas do not support Council's Proposal – and despite respondents from neighbouring Councils making up 56% of total respondents the overall aggregated survey result shows almost as many respondents supporting the proposal as those opposing it (42% vs 45%) with the remaining 9% indicating they are neutral on the subject.
7. Seek that the Council Staff provide a draft General Proposal for Boundary Change, updated to reflect/include the outcomes of the recent public consultation, to Council at a future meeting for its consideration for lodgement with the Commission seeking boundary change.

- 8. Notes that the submission of a General Proposal to the Commission does not establish an obligation for Council to proceed with an investigation without further consideration and deliberation on the costs and process, nor is the Commission obligated to investigate any such proposal it receives. Council's further consideration relative to progressing with Boundary Reform is intended to form part of its 2021/2022 budget preparations.**
- 9. Authorises the Mayor to respond to all the submissions received which would amongst other matters detail Council's deliberations as a consequence of Council's consideration of this report.**

SUMMARY

This report provides Council with the submissions and results of the Council's recent public consultation on boundary reform. The consultation was open for six weeks from 26 August 2020 to 7 October 2020, in accordance with the Consultation and Communications Plan previously adopted by Council.

At the time of writing this report Council Staff had been notified of the following persons who advised of their desire to speak before Council further to their views or written submission having been provided:

Robert De Jonge

Representative, Linley Bertram, from the company Square Holes who were engaged to assist in formulating the survey used as part of the consultation process and also who have analysed the data (as per **Attachment 1** to this report) will provide a brief presentation to Council on their report and be available to answer any questions.

BACKGROUND

Town of Gawler submitted a Stage 1 Proposal for Boundary Change to the Boundaries Commission (Commission) in December 2019.

In February 2020 Council was advised by the Commission that it could proceed to develop and submit a Stage 2 Proposal for Boundary Change and Council resolved to proceed with the process seeking boundary reform.

Council Staff wrote to the Commission asking for further clarification on key elements of the process to be undertaken as part of the Stage 2 submission process. The questions raised by Council caused the Commission to review its processes, procedures and guidelines prior to responding.

A response from the Commission was received on 6 July 2020 advising that Guideline 3 had been amended to provide further clarification that:

"The purpose of consultation at this stage of the process in submitting a proposal is to demonstrate that an initiating council has undertaken the consultation that is necessary to determine that it should submit a general proposal to the Commission for considering (noting that it is the Commission's role to consult with all affected communities on the impact of all proposals that it investigates)."

This amendment removed the requirement for an initiating Council to consult with the Communities of Interest that do not currently fall within its existing Local Government Area (LGA). Thereby relieving Council of the challenges it faced in undertaking a broad consultation with a neighbouring council's residents in the development of a General Proposal.

It should be noted that, notwithstanding the above, Council's consultation process (although targeted primarily at Town of Gawler community) also provided for and welcomed comments from neighbouring Council areas and communities.

As a result of this change a report was prepared and presented to the Ordinary Council Meeting held on 28 July 2020 where it was resolved:-

Moved by Cr C Davies
 Seconded by Cr P Little
 Motion No: 2020:07:COU253

That Council:-

1. *Notes that advice received from the Boundary Commission's Office indicates that none of the Communities of Interest captured in the Council's proposed Boundary Reforms are to be considered administrative therefore Council is to proceed with the proposed boundary changes as a consolidated General Proposal.*
2. *Notes that Council has received clarification from the Boundaries Commission in regards to the level of consultation required in Stage 2 of the Boundary Change Proposal process.*
3. *Notes that as a result of Town of Gawler's request for clarification on the level of consultation required for a Stage 2 General Proposal submission, the Boundaries Commission has amended Council Boundary Change Proposal - Guideline No. 3 Submitting a General Proposal to the Commission. The Boundaries Commission recognised that an expectation for Councils to consult beyond their Local Government Area presented unique challenges therefore the impost on Councils to engage with Communities of Interest which are not within their current Local Government Area has been removed. Likewise the expectation to provide information regarding how affected Councils addressed the proponent's Boundary Change Proposal has also been removed from Guideline 3.*
4. *Adopts the updated Consultation and Communications Plan which has been updated since previously provided to Council and supported in principle under resolution 2019:11:COU421.*
5. *Approves the commencement of the Stage 2 Public Consultation phase as proposed in the Consultation and Community Plan with a 6 week consultation period occurring throughout September and October 2020.*
6. *Approves the Boundary Reform Discussion Paper which will be used as a key communication piece during the Public Consultation phase to be undertaken as part of the development of the Stage 2 General Proposal.*
7. *Notes that Light Regional Council submitted a Stage 1 Proposal to the SA Boundaries Commission for consideration and that the Commission determined that the Light Regional Council submission did not align with the Section 26 Principles for Boundary Change and therefore has advised that "a general proposal as outlined in the potential proposal cannot be referred for consideration."*
8. *Notes that the South Australian Boundaries Commission has provided correspondence to Town of Gawler, City of Playford and Barossa Council, as affected Councils under the Light Regional Council's Stage 1 Proposal for Boundary Change, to advise of the Commission's response provided to Light Regional Council in regards to their failed submission.*
9. *Notes that the Town of Gawler boundary reform proposal is the only Council proposal in South Australia to be progressing to a Stage 2 submission.*

This report provides Council with the submissions and results of the Council's recent public consultation on boundary reform. The consultation was open for six weeks, from 26 August 2020 to 7 October 2020, in line with the adopted Consultation and Communications Plan and the above resolution.

COMMENTS/DISCUSSION

As previously reported to Council, the Boundary Reform process is new and has not been tested, however the process includes:

Stage	Action	Current Status
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1	Submission of a Stage 1 Proposal	Completed
2	Submission of a Stage 2 Proposal	In Progress
3	Investigation of General Proposal undertaken by Commission	Council yet to determine.

The following excerpt from the high level project schedule has been provided as a reminder and is based on the assumption that Council will continue to pursue boundary adjustments. Activities and timeframes are indicative only.

Please note, a number of Council decision/hold points have been built into the process going forward, as is illustrated below in **red** and Consultation actions are in **green**.

Activity	Indicative timeframe
Stage 1 - has been completed.	
Stage 2 – Development and submission of a General Proposal	
Stakeholder consultation: (Aug - Oct) <ul style="list-style-type: none"> Part 1 = Initial consultation seeking community comment and input on the Boundary Change Proposal and if residents support an independent body to review the Town of Gawler Local Government Area Boundary. This stage will inform Part 2 of Consultation. Part 2 = Community and Stakeholder open forum (with Independent Facilitator) & consultation via website – Your Voice and communication schedule (closing early October 2020). 	July – Oct 2020
Special Council Meeting to consider feedback from stakeholder consultation	Nov 2020
Council consideration of Stage 2 Proposal	Dec 2020
Submission of Stage 2 Proposal to Boundaries Commission	Dec 2020 / Jan 2021
Advice received from Boundaries Commission, including high level quote for Stage 3 investigation (if applicable)	April 2021 (estimate only)
Update report to Council and decision to proceed to Stage 3 (if applicable)	May 2021
Stage 3 – Investigation of General Proposal	
Activities and timeframes yet to be determined as they will be informed by the Commission's determination relative to Council's submitted Stage 2 Proposal. If Council chooses to proceed with Stage 3 then this Investigation will be undertaken independently and include stakeholder consultation of all affected communities and detailed financial analysis.	May 2021 onwards

The Stakeholder Consultation that is undertaken as part of Stage 2 in the boundary change process set out in the Guidelines requires Council to consult with its Stakeholders, being its current community, to ascertain their appetite for Boundary Reform and their views on the Boundary Change Proposal that Council is initiating.

As previously mentioned, it is the Commission's role to consult with the affected Communities beyond the initiating Council's current LGA. So the role of this consultation was to ascertain the views of the key target market - Town of Gawler residents. Naturally Council accepted submissions and/or feedback from residents in any of the identified 'Communities of Interest' and their

stakeholders affected by the Proposal whether they were in the Gawler LGA or not, and this information has been captured and will be included in the General Proposal should Council continue to progress boundary reform.

As previously mentioned, Council approved proceeding to Public Consultation on Boundary Reform at its 28 July 2020 Ordinary Meeting. Due to the complexity of the topic and the process set down by the State Government, it was decided to extend the consultation period to six weeks instead of the minimum Policy requirement of 21 days and also to include two Open Public Forums. This was done in order to provide the community with additional time to understand the subject, form their views and provide their feedback on the matter.

The Community consultation consisted of the following elements:

- Your Voice Gawler Consultation Platform used for providing information links, access to a consultation survey and receiving questions and written submissions
- Written submissions could be provided via Council's Your Voice Gawler consultation platform or lodged with Council via email, post or in person at the Gawler Administration Centre.
- Consultation Survey could be responded to online via Your Voice Gawler consultation platform and in hard copy at the following Council facilities: Gawler Civic Centre, Gawler Administration Centre, Gawler Sport and Community Centre, Evanston Gardens Library.
- Open Public Forums were held at 7pm on 21 and 28 September 2020 at the Gawler Sport and Community Centre.
- Information was available at the following Council facilities: Gawler Civic Centre, Gawler Administration Centre, Gawler Sport and Community Centre, Evanston Gardens Library.
- The Consultation was promoted via:
 - Council's website
 - email banner in Council's email signature
 - Rates notice insert
 - Corflute signs around Gawler
 - Gawler App and social media platforms
 - Invitations to participate sent via letter to stakeholders and email to registered users of Your Voice Gawler
 - Public Notice in The Bunyip newspaper
 - Posters and information points in Council facilities.

There are inherent challenges with undertaking public consultation:

- engaging with people from all demographics of the community;
- engaging with people who do not feel they are directly affected, even if they are (people who are aware they are directly affected particularly by any change are more likely to engage); and
- ensuring people are well informed prior to providing their feedback.

The challenge with this consultation particularly was ascertaining:

1. the appetite for boundary reform of those in the Community that we currently serve, being Gawler Residents; and
2. if the Proposal prepared aligned with their vision of where the Gawler Community extends to;

whilst also responding to the many questions/concerns from our Community from neighbouring council areas, and capturing their sentiments for Council's Proposal and appetite for change.

Public Forums

Council held two Open Public Forums during this consultation inviting community members to attend a session to hear why Council was seeking boundary reform, what was included in the Council's Proposal for Boundary Change and to learn more about the process Council must navigate. The forums, held on 21 and 28 September 2020, were open to all who wished to attend.

Both forums were held in a Covid –Safe manner in line with Covid-19 restrictions that were in place at the time.

Each forum was facilitated by Nicole Halsey from URPS who ensured that all attendees had an opportunity to raise their questions, were heard and were informed on how they could also provide further feedback through a written submission to Council or through completing the consultation survey.

The agenda for the forums consisted of Mayor Karen Redman and Chief Executive Officer Henry Inat providing a short presentation on the Council's Proposal and the community aspects of boundary change. Ms Alex Hart from the Office of Local Government also attended providing an overview of the Commission's process set down by the legislation and guidelines.

All three presenters then opened up for questions from the floor. Both forums were live streamed on Council's YouTube channel and the recordings of the sessions are still available online.

Forum 21 September 2020 <https://www.youtube.com/watch?v=mSUqHZNPi48>

Forum 28 September 2020 <https://www.youtube.com/watch?v=OZHMvHTv9Gw>

Of the 62 attendees recorded across the two Public Forums 34 were residents of the Town of Gawler.

Attendees to the forums from neighbouring Council areas included the Mayor of The Barossa Council, Councillors and Staff from Light Regional Council as well as residents from the Communities of Interest identified in Council's Proposal. The forums provided ample opportunity for the broader community to ask questions and raise their concerns with the Council's current Proposal. It was evident from attendees from neighbouring Council areas that they wished to:

- clarify what the process is going forward,
- raise questions and voice their concerns with Council's Proposal; and
- indicate that the majority of them, were not supportive of change.

Attendees were provided with an opportunity to provide some comments on sticky notes regarding what they liked about Council's Proposal and what they didn't like about the Proposal – responses were colour coded to represent which Council area the respondent lived in. This was done to allow easy identification of comments made by our key target market, being Town of Gawler residents, and those from neighbouring areas.

Only residents of Gawler provided any positive commentary on what they liked about the Council's Proposal as provided in the table below:

What I like about the Proposal	
Response	Council Area
The Community wants it! Engage them	Gawler
It future proofs Gawler for the impending growth	Gawler
It's fair and reasonable	Gawler
It strengthens our community for the future	Gawler
I like the open response to the "rates vs Future Need" - it's not a money grab. It's about our evolution. We need to know what that is!!	Gawler
Gawler has a particular place in the fabric of Adelaide geographically and culturally. It is the obvious Council to take responsibility.	Gawler

I like the fact that my Council is willing to look to the future. It's a vote to investigate, not a vote to execute.	Gawler
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Both Gawler and attendees from neighbouring councils took the time to identify what they disliked about the proposal as provided in the table below:

What I don't like about the Proposal	
Very happy with services provided by Light Council	Light
Concern re development of open space, to und Council. Will parks deteriorate? Will there be less up keep?	Light
Concerned re financial implications of moving the boundaries	Gawler
I don't need to be a paying member of a Council to feel part of a community	Gawler
I don't like the "he said she said" in the media with poor information "fed" to the public. The Commission needs to be able to "set the rules".	Gawler
Noting TOG will still be a small council - Proposal doesn't go far enough	Gawler
All about getting more money	Gawler
Annexation to Gawler - shop with your feet, more conveniently in Playford at a better price.	Gawler
Annexation to Gawler - TOG has demonstrated history of squandering rate payer funds. Expect this to continue.	Gawler
Annexation to Gawler - TOG has demonstrated history of continued neglect of rural areas - expect nothing - your rates will go up up up.	Gawler
No to Gawler Council - I don't trust this council	Barossa

One interesting comment from the table above was a double negative comment – the attendee was not supportive of the Council Proposal as in their mind it did not go far enough and should have sought to create a larger Council LGA.

It was evident from both forums that many attendees found the knowledge gaps that are inherent in the boundary change process made it very difficult for people to conclude the financial viability of proceeding. For example not being able to conclusively state the cost to ratepayers to proceed with boundary realignment, the impact on people's rates and the possibility of the value of compensation that might need to be paid to other Council's for community infrastructure.

It was clear that many attendees appreciated the opportunity to pose questions around the proposed changes, how transitions would occur if the Proposal was successful and the reasons why Council was pursuing change. Also attendees were very keen to understand the process fully with Ms Hart fielding the bulk of questions, particularly in the first forum session. It was clear that Council Members also saw this as a valuable opportunity to clarify the steps ahead and where critical hold points are in the boundary reform process.

Consultation Survey

Town of Gawler engaged Square Holes Pty Ltd to undertake the design, administration and analysis of the Boundary Reform Public Consultation Survey. This ensured the project was carried out appropriately and in compliance with ISO 20252 [Market, opinion and social research, including insights and data analytics — Vocabulary and service requirements].

The survey was designed to enable analysis and reporting at an aggregate level as well as provide analysis of segmentations to provide insights on the preferences of key audiences within the overall sample, such as Town of Gawler residents or residents from other council areas.

The focus of the survey was to provide the community of the Gawler Local Government Area the opportunity to comment on:

1. Town of Gawler's Stage 1 Boundary Change Proposal;
2. The 'Communities of Interest' as expressed in the Proposal: and
3. Whether Council should seek to have the boundaries of Gawler reviewed by an independent body – being the South Australian Local Government Boundaries Commission.

Square Holes analysed the survey results and prepared a written report (**Attachment 1**) which presented insights into the views of the identified key target market, being Town of Gawler residents as well as the views of residents of other Council areas who chose to engage with the consultation via the survey and also the aggregated overall survey result which encompasses the sentiments of all respondents together as one group.

The overall number of survey responses received was 202, with 158 fully completed surveys and 44 partially completed surveys. This response rate has provided a statistically valid response to conduct meaningful and robust analysis at an overall level with a margin of error of [+/- 7%], with a 95% confidence interval.

Of all the respondents 44.1% identified as being residents from the Town of Gawler's LGA and the key market segment, as previously mentioned, in line with the requirement placed upon an initiating Council as set out by the amendment to Guideline 3.

Other respondents identified themselves as Light Regional Council 33.7%, The Barossa Council 17.8%, City of Playford 3.5% (only 7 respondents) and Other 1%.

A key finding of the survey was that overall the majority of residents of the Town of Gawler (68%) are in strong support of the Proposal developed by Council and supported having the South Australian Boundaries Commission further investigate potential changes to the Council boundary.

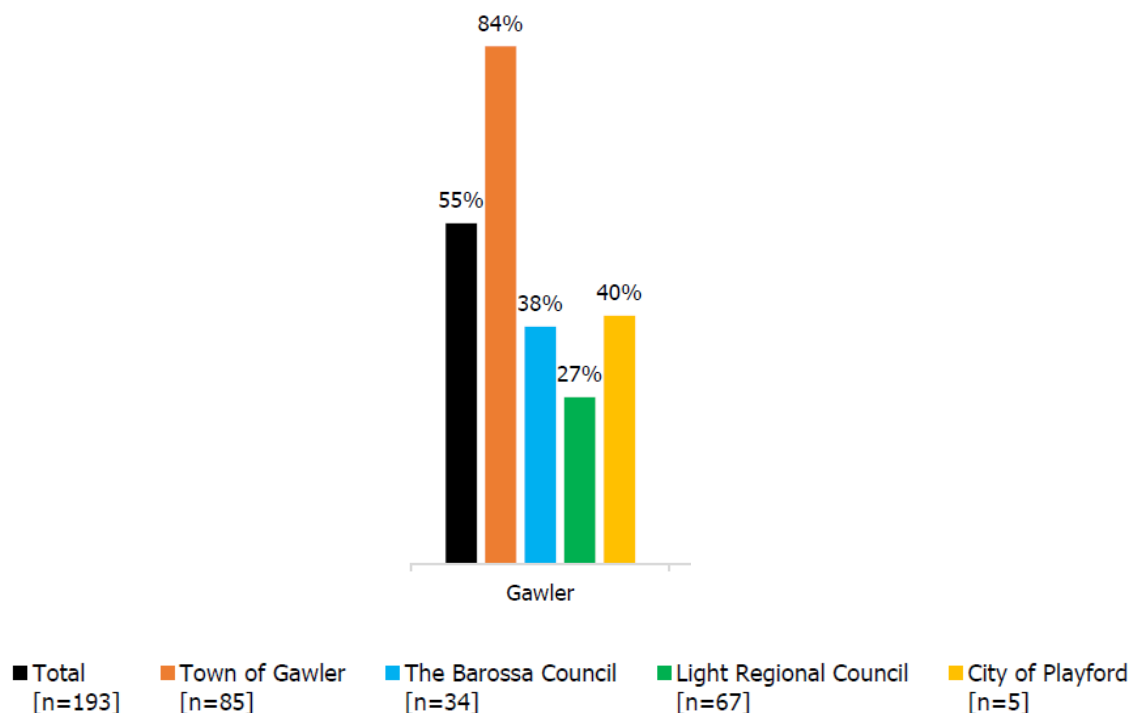
From what you know or have been told, do you support or oppose Council's Proposal to have the South Australian Boundaries Commission further investigate potential changes to the Town of Gawler's council boundaries?



Other key findings were:

1. Over half (55%) of all respondents most associated themselves with the Gawler community/area, despite only 44.1% of all respondents identifying as Town of Gawler residents.
 1. This result speaks favourably in support of the views expressed in the Council's proposal that the Gawler Community does extend beyond the Council's current boundaries, with residents of neighbouring Council's identifying themselves as part of the Gawler Community.
 2. In fact 38% of respondents from The Barossa Council LGA, 27% of respondents of the Light Regional Council LGA and 40% of respondents from the City of Playford LGA indicated they or others in their household were most associated with the Gawler Community rather than their own Council area as shown in the graph below:

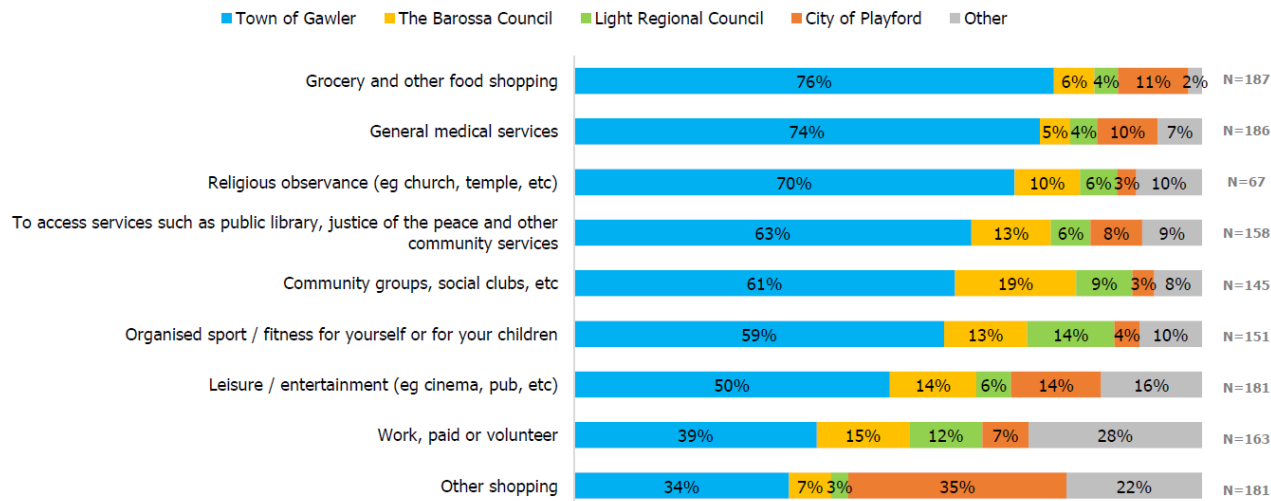
3.



2. Gawler services the majority of the respondents to the survey for most shopping and community services as shown in the graph below:

Main area to undertake the following activities:

[N/A responses removed]



With 44.1% of respondents to the survey being from the Gawler LGA the above graph demonstrates how residents in our neighbouring areas are part of the fabric of the Gawler Community supporting and being involved in Community groups, social clubs and accessing services, participating in their religious practices and supporting the local economy. This aligns with the current Council Proposal for Boundary Reform.

3. From feedback (comments) of those who support boundary reform, there is a general sense that it is more equitable for those who utilise the services and infrastructure in the Town of Gawler to help financially support them.
4. The majority of residents of the Town of Gawler (65%) agreed with the efficiency of one

Town of Gawler

65%

8%

22%

Council management.

- 4.
5. The majority of Town of Gawler residents who responded indicated they were in strong support of most aspects of the Proposal as shown below (Overall survey results, an aggregate of all respondents, can be viewed on page 12 in the survey report **Attachment 1**).

Town of Gawler Residents

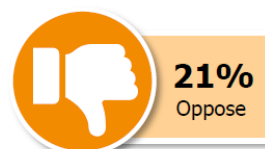
Boundary reform could realign the footprint of Gawler to include adjacent areas already seen as part of the Gawler community and who already utilise services and infrastructure provided by the Town of Gawler



The comments from responders of the key target market (76%) who supported the change in the footprint of Gawler, provided a general sense that it is only fair that those who utilise the services and infrastructure should financially support them.

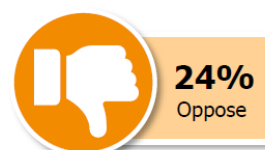
Those Town of Gawler Residents opposed to this statement (23%) provided commentary which indicated they perceived previous mismanagement of the Town of Gawler, had concerns regarding the service delivery if stretched across more homes, that the usage of services did not justify the realignment of boundaries and the Proposal was just a money grab.

Areas suggested to be included in Gawler are Concordia Growth Area, Hewett, Kalbeeba, Gawler Belt (portion of), Evanston Park, Reid and Hillier.



This would suggest that the urban growth areas identified within the Proposal, to be considered for inclusion in Gawler's LGA, aligns with the current Gawler Community (within the LGA) vision of who is part of the true Gawler Community.

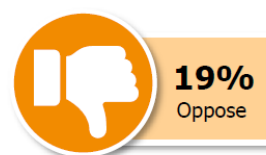
Areas suggested to be removed from Gawler are Bibaringa and Uleybury.



The removal of the areas of Bibaringa and Uleybury from the Gawler LGA was the least popular aspect of the Proposal with respondents from the Gawler LGA, support for this element of the Proposal dropped below 50%

The commentary of the survey responses in support of this aspect of the Proposal suggests that there is a perception that these areas are more closely aligned with other Councils such as City of Playford and are more geographically distant from Gawler. Those who opposed this indicated that their perception was that Gawler Council was aiming to remove areas that are not profitable and seek areas that would be profitable rather than realign to maximise community connections for the residents or correct issues with property boundaries splitting properties across multiple council areas.

Suggested changes to boundaries if Council proceeds would be investigated by the Local Government Boundaries Commission (an independent body). Council would fund the investigation as the initiating Council.



Notably 67% of respondents from the Town of Gawler supported proceeding to the investigative stage of the process even though this may be a significant expense and would be funded by the initiating Council – Town of Gawler - ratepayers. Only 19% of local Gawler residents were opposed to funding an investigation indicating they considered it an unnecessary ratepayer expense and a waste of money.

The proposed realignment would allow Council to provide more comprehensive and competitive services to the community.



The respondents in support of this statement indicated that they agreed that Gawler would be able to improve the quality of services offered, lessen the burden on current ratepayers and that it would be considered fairer for those who use the services to contribute to them.

Those who opposed this statement indicated some scepticism around how realignment would allow Gawler to dramatically improve services, and had issue with the terms 'more comprehensive and competitive' being too vague with no tangible plans to ensure this happens contained in the Council's Proposal.

As previously mentioned in the key findings, the aggregated survey result provides some interesting data especially when considering some of the answers people are seeking regarding the costs of boundary reform and the impact on the individual ratepayer's situation which at this stage cannot be provided.

The table below shows the overall survey result and then a segmentation of the result based on LGA.

Support for Council's Proposal	Support	Neutral	Oppose
Total	42%	9%	45%
Town of Gawler	68%	9%	20%
The Barossa Council	19%	4%	74%
Light Regional Council	15%	10%	69%

It is interesting to note that when looking at the aggregated survey result (result from all respondents) that despite respondents from neighbouring Councils making up 56% of total respondents the overall survey result shows almost as many respondents supporting the Council Proposal as those opposing it (42% vs 45%), with the remaining 9% indicating they are neutral on the subject.

The comments from the respondents from each Council LGA have been included in the survey report (verbatim) for Council's information. These comments identify where Council needs to focus its energy if Council resolves to continue moving forward with its Proposal. These comments, highlight where the areas of concern are for not only Town of Gawler residents but also for each of the Communities of Interest.

Written Submissions

The number of written submissions received was 22 (**Attachment 2**) during the consultation, with 9 being lodged through the Your Voice Gawler consultation platform and 4 received over the counter, via post or email.

Of the 22 written submissions 7 were supportive of the Council's Proposal.

At the time of writing this report Council staff have contacted all the people who provided a written submission. Of those contacted only one wished to speak but unfortunately this person is intestate.

Council staff were contacted by an interested party who did not provide a written submission but has elected to speak to the meeting.

Submissions in favour of boundary reform included but are not limited to:

1. In regard to a property in both Gawler and Playford LGA's who supports the whole of Evanston Park being within the Gawler LGA. This property is currently split between two LGA's. This property owners not only have to pay rates to 2 different Council's but also has complexities to manage around different zoning in each section and difficulty when wishing to do any kind of development on their land.
2. A submission from Mr John Bolton, highlighting a historic boundary change proposal received by the Town of Gawler in 2013, purporting the inclusion of both Hewett and part of Concordia being included in the Gawler LGA showing that the matter of Boundary Reform has been discussed in the community for a number of years.

The majority of written submissions received are not in favour of the Council's Proposal. It is clear that many residents in adjacent council areas have concerns about changes to their current service levels and the amount of rates they may pay as well as having concerns about changing to the Town of Gawler as their local council. There were also concerns around the more rural areas seeing an increase in development if they became part of the Gawler LGA.

Three submissions against the Council Proposal that should be particularly highlighted are:

1. Mayor Bill O'Brien on behalf of Light Regional Council provided a written submission (**Attachment 2**) against the Proposal requesting Town of Gawler to pay particular regard to part 3 of the resolution provided as part of its submission (below):
 5.
 - Authorises the Mayor and Chief Executive Officer to provide a response to the Town of Gawler:
 - a. acknowledging the Town of Gawler's correspondence and recognises its intention to engage with its community on the question of its nominated boundary changes,
 - b. Advising that if the Town of Gawler; proposal is successful it is Light Regional Council's view that this would have the effect of making Light Regional Council unsustainable, to the detriment of this Council's ratepayers, its service delivery capacity and its genuine regional aspirations, and
 - c. Requests that the Town of Gawler includes in any subsequent 'general proposal' submission it may make to the Boundaries Commission, a request that the Commission gives detailed consideration to service requirements (social, recreation, economic, regional) for the communities spanning the Town of Gawler ; Adelaide Plains Council Light Regional Council The Barossa Council and (part) City of Playford areas (interpreted as being a part of the Town of Gawler's nominated region featuring "770,000 persons' and how these may best be met when factoring in present supply of facilities, forecast projects, current population levels and forecast population growth expectations (adjusted for trending including any CoVID-19 pandemic related considerations).
2. Concordia Land Management Group, provided a written submission (**Attachment 2**) (from Leyton Funds) wishing to advise that they do not support the Proposal. The submission reiterates that the Concordia Land has lodged a proposal with the State Government seeking

a declaration of a Precinct for the Concordia Growth Area and highlight that this is one way in which a development can be undertaken “while not being constrained by a focus on individual council boundaries.” The submission continues...” We note that a key focus of the reforms is about being more efficient and facilitating greater investment and jobs for the region, which we would certainly welcome. However, we also believe that the objectives set forward for the reform could in the main be achieved through greater regional collaboration.”

6. The position put forward by Leyton Funds is not aligned with the Vision for the Concordia development as depicted on their website which states:
7. “Concordia Land Management’s (CLM) vision is to create for Concordia, a master planned, resilient community with an urban form and morphology that captures and preserves the verdant, natural character of the Gawler hills, blended with the unique, historic and community identity of the existing Gawler Township.
8. Concordia will form a logical, natural and sequential extension to the existing Gawler Township, will maintain and enhance the primacy of the Gawler town centre to fulfil its latent potential as a true regional city and will retain the Barossa’s important primary production function and unique landscape character.”
9. The written submission also identifies that the development at Concordia aims to develop to a size of 23,000 residents – the same population size as the current Gawler LGA and claims that as such Concordia will provide significant infrastructure and services to its new residents. However Council needs to understand that this would only occur over the long term of the development (possibly the next 30 years or more) and when trigger points in population levels are reached – in the meantime this community will add growth pressure on services and infrastructure provided by the current Gawler LGA. There is also a risk that if the development stalls during that period it may not eventuate to the full extent of this vision and may continue to rely on the services of the Gawler LGA permanently similar to other scaled back or stalled developments around the State.
3. Mayor Bim Lange on behalf of The Barossa Council provided a written submission (**Attachment 2**) raising some concerns regarding some commentary at the second Open Public Forum and the manner in which the survey was designed and undertaken. The matter raised regarding the Forum was a genuine error made by the CEO Henry Inat, when asked if Barossa Council were in support of Kalbeeba becoming part of the Gawler LGA. The CEO mistakenly responded with his understanding of the position of The Barossa Council in regards to the whole of the Kalbeeba area rather than just that of the smaller section of Kalbeeba , which is included in the Springwood Development. . It is noted that the CEO’s statement was then corrected for the public record by Mayor Bim Lange, who was in attendance and asked to respond from the floor, clarifying that The Barossa Council did not hold the same opinion with regards to the larger portion of Kalbeeba currently included in the Council’s Boundary Change Proposal. Mayor Lange confirmed the section of Kalbeeba within Springwood had potential to be incorporated within the Gawler Council area. The clarification provided by Mayor Lange was noted and appreciated.

The submission from The Barossa Council also addresses the Council’s Proposal in the context of the Section 26 Principles for Boundary Change and commentary around Town of Gawler’s position on each principle is included in the Consultation submission summary in **Attachment 2**.

Consultation Summary

Key themes rising from the consultation:

1. It was evident that those in favour of progressing boundary realignment see that Gawler can be enhanced as a community via the reforms, improving community infrastructure, assets and services. It is noted by many that a small rates base is being asked to continue to support and sustain its neighbours in increasing numbers and some believe the neighbouring Councils are happy to leverage Gawler’s facilities for their own residents without considering the impact on Gawler’s residents and Town of Gawler.

2. Those in favour did not provide any suggestions for significant changes to the current Proposal as it stands although the removal of Bibaringa and Uleybury was where the Gawler community seemed most divided.
3. It was also evident, particularly from the forum questions and commentary, that the difficulties in providing accurate and detailed data around the total cost of not only progressing to an investigation but the actual receiving of a new area into the Council LGA and the costs associated with that process, makes it more difficult for some people to fully support the Proposal even if they feel that the communities identified in the Proposal should all be one community under one Council.
4. Residents who currently live outside of the Gawler LGA are in the majority against any change.
5. Zoning presents an issue that many Residents of the 'Communities of Interest' needed more clarification on – some welcomed a change of Council believing their zoning would change as a result and they would be able to subdivide, some didn't want change in case the zoning was changed and they were going to be pressured by development. Council has advised that the zoning would remain in place and a like for like zoning would be in place if the LGA boundary was realigned.
6. Commentary and enquiries around the effect on ratepayers, both the current Gawler Residents and from the neighbouring Councils, is a key question for the Community. It remains a factor that cannot be fully defined at this early stage of the process and this makes it more difficult for an initiating Council to demonstrate the value of this strategic move.

The majority of feedback was received via the consultation survey as this was a constructive, consistent and easy way for community members to provide their views. Importantly the results of this survey indicate that:

1. The majority of Town of Gawler Residents (68%) are in favour of Council progressing a Boundary Reform General Proposal;
2. The majority of Town of Gawler Residents agree that boundary realignment should be investigated by an independent body, being the SA Local Government Boundaries Commission;
3. The majority of Town of Gawler Residents support the areas defined as the 'Communities of Interest' for inclusion in the Gawler LGA.
4. Town of Gawler Residents seem divided on the area defined within Council's Proposal for the removal from the Gawler LGA.
5. The majority of Town of Gawler Residents support progressing a Boundary Reform General Proposal even though the initiating Council (Town of Gawler) will have to pay for any investigation undertaken by the Commission.

10. Taking the results of the consultation as a whole and being mindful that the purpose and requirement under the Guidelines for Boundary Change that:

"The purpose of consultation at this stage of the process in submitting a proposal is to demonstrate that an initiating council has undertaken the consultation that is necessary to determine that it should submit a general proposal to the Commission for considering (noting that it is the Commission's role to consult with all affected communities on the impact of all proposals that it investigates)."

It is recommended that Council request Council staff to finalise a draft Stage 2 General Proposal for Boundary Change for Council's for further consideration.

COMMUNICATION (INTERNAL TO COUNCIL)

Mayor Karen Redman
Chief Executive Officer
Manager Finance and Corporate Services
Manager Business Enterprises and Communications

Manager Infrastructure and Engineering Services
 Manager, Development, Environment and Regulatory Services
 Manager Library and Community Services
 Strategic Infrastructure Manager
 Team Leader Development Services
 Strategic Planner
 Rates Officer
 Communications and Media Adviser
 Business Improvement and Internal Audit Coordinator
 Special Projects Officer

CONSULTATION (EXTERNAL TO COUNCIL)

SA Local Government Boundaries Commission

Office of Local Government

General Manager Corporate and Community Services Campbelltown City Council

Community consultation was undertaken consisting of the following elements:

- Your Voice Gawler Consultation Platform utilised for providing information links, access to a consultation survey and receiving questions and written submissions
- Two Open Public Forums
- Information available at the following Council facilities: Gawler Civic Centre, Gawler Administration Centre, Gawler Sport and Community Centre, Evanston Gardens Library.
- Promoted via:
 - Council's website
 - email banner
 - Rates notice insert
 - Corflute signs around Gawler
 - Gawler App and social media platforms
 - Invitations to participate sent via letter to stakeholders and email to registered users of Your Voice Gawler
 - Public Notice in The Bunyip Newspaper
 - Posters and information points in Council facilities.

POLICY IMPLICATIONS

Public Consultation Policy

RISK EVALUATION

Risk	
Identify	Mitigation
If Council don't proceed to stage 2 - Reputational	<p>Progressing to Stage 2 aligns with previous decisions</p> <p>Progressing allows Council to undertake broad community consultation and seek input from the broader community prior to deciding to submit a General Proposal.</p>
Progressing to Stage 2 General Proposal only – tying up smaller considerations in a	Undertake a General Proposal which provides a Northern Boundary Change and a Southern

longer/more costly process due to the complexity of the proposal	Boundary Change proposal to provide an opportunity for the Commission to easily break the proposal up if it requires.
Opportunity	
Identify	Maximising the Opportunity
Defining Gawler according to Community of Interest	<p>Ensuring Community of Interest is provided with an opportunity to be heard and provided with accurate information</p> <p>Providing the communities of interest with an opportunity to define, support and set their “hometowns” strategic direction and future investments.</p>

STATUTORY REQUIREMENTS

Local Government Act 1999

Local Government (Boundary Adjustment) Amendment Act 2017

FINANCIAL/BUDGET IMPLICATIONS

Future costs associated with this boundary reform project will include external consultations, staff resource allocations, and costs of the Commission’s investigation should Council proceed to the Investigative stage. Some of these costs are unable to be quantified at this time. However, it is anticipated that the majority of such costs (outside of staffing costs incurred to date) will be incurred in 2020/21 and 2021/22 financial years.

An allocation of \$20,000 was adopted as part of FY 2020/21.

Council engaged:

1. Square Holes to undertake the design, programming and analysis the Boundary Reform consultation survey at a cost of \$6,000
2. URPS to facilitate the Boundary Reform Public Forums at a cost of \$4,867

It should be noted that Council will receive regular updates regarding the progression of its Boundary Reform project including costs associated with this progression.

It is estimated that for FY 2021/22 a budget allocation to progress with a Stage 3 investigation is in the vicinity of \$250,000. As outlined previously, the costs of an inquiry could be significant and Council Staff will continue to provide periodic project updates, should Council proceed with this initiative.

COMMUNITY PLAN

Objective 1.1: Maintain a clearly defined township, one which is distinct from neighbouring areas

Objective 1.2: Build a local community that is proud of Gawler

Objective 2.1: Physical and social infrastructure to service our growing population and economy

Objective 2.2: Growth to be sustainable and respectful of cultural and built heritage

Objective 2.4: Manage growth through the real connection of people and places

Objective 3.4: Gawler to be an inclusive and welcoming community

Objective 5.2: Be recognised as a ‘best practice’ Local Government organisation

Objective 5.3: Deliver ongoing effective and efficient services, including support for regional collaboration

6.2 GAWLER BUSINESS DEVELOPMENT GROUP - QUARTERLY REPORT

Record Number: CC20/57;IC20/824

Author(s): Kirsty Dudley, Special Projects Officer

Previous Motions: Council, 20.03.2019, Resolution 2019:03:COU077

Attachments: 1. **Gawler Business Development Group Quarterly report July - September 2020 CR20/74623** 

PRESENTATION

Louise Drummond will give a brief presentation to the Council on this matter.

OFFICER'S RECOMMENDATION

That Council notes:

1. The Gawler Business Development Group Quarterly Report for July to September 2020.
2. That the Gawler Business Development Group's Annual Report for the 2019/20 Financial Year is due to be provided to Council by 30 November 2020.
3. That, according to the funding agreement between Council and the Gawler Business Development Group, Council must provide the Group no less than six calendar months' notice if it does not intend to grant a one year extension to the current funding agreement and that a report regarding this extension and the Gawler Business Development Group's 2019/20 Annual Report will be provided for Council's consideration at the December 2020 Ordinary Council Meeting.

SUMMARY

According to the funding agreement between Council and the Gawler Business Development Group (GBDG), the GBDG is required to provide Council with regular quarterly reports.

This report provides Council with the opportunity to receive and note the quarterly report for the first quarter of the 2020/21 Financial Year.

The GBDG has met its quarterly reporting requirement under item 10.2 of the funding agreement by providing Council with a quarterly report for the first quarter of the 2020/2021 financial year.

The next quarterly report is due to be provided to Council on 21 January 2021 covering activities undertaken by the GBDG in October, November and December 2020. Council Staff intend to present this report to Council at its February 2021 Ordinary Meeting.

BACKGROUND

The GBDG is contracted under a funding agreement with Council to assist with promoting and marketing the businesses within the Town of Gawler. At the Special Council Meeting held on 19 March 2019, Council delegated authority to the Chief Executive Officer to enter into the funding agreement in accordance with the below resolution:

Resolution 2019:03:COU077

Moved: Cr D Hughes

Seconded: Cr D Fraser

That Council:-

1. *Notes the feedback received from Gawler businesses from the Business Survey.*
2. *Receives and notes the Gawler Business Development Group 2019/20 Business Plan which incorporates the following:*

- a) *A request for funding in the amount of \$175,870 (exc. GST), funded from the application of a Separate Rate, increased annually by CPI for a preferred minimum period of two years (2019/20, 2020/21), with the option to extend the agreement for a further 12 months to 30 June 2022; and*
- b) *Distribution of a Gawler Business Development Group membership and benefits flyer within Council's First Quarter Rates Notices of each Financial Year.*
3. *Delegates authority to the Chief Executive Officer to enter into a new funding agreement with the Gawler Business Development Group from July 2019.*

The funding agreement was fully executed on 3 June 2019 and requires the GBDG to provide Council with quarterly reports that include:

1. Contact reports – (sourced from customer relationship management database).
2. Facebook Statistics
3. Google Analytics
4. Details of Activities run in addition as well as the results of their corresponding Activity Survey.
5. Sponsorships and details of any sponsorship activities
6. Financial reports of the GBDG for that Quarter including but not limited to Profit and Loss and Balance Sheet and budget vs actual expenditure report.

The purpose of this report is to provide Council with the GBDG Quarterly Report for the first quarter of the 2020/2021 financial year.

COMMENTS/DISCUSSION

Quarterly Report

The GBDG's current funding agreement with Council commenced on 1 July 2019. The obligation to provide a quarterly report to Council was included as part of this funding arrangement ensuring that Council received more information regarding GBDG activities throughout the year.

The GBDG Quarterly Report July to September 2020 (**Attachment 1**) was received by Council on 12 October 2020. The reporting format being utilised is an agreed format that satisfies the terms of the funding agreement.

The GBDG's Quarterly Report contains a summary of the Organisation's:

1. Contact reports
2. Facebook Statistics
3. Google Analytics
4. Programs/Activities held
5. Sponsorship activities
6. Financial statements
7. Statistics detailing the specific areas of advice, engagement, assistance and support provided to local businesses.

The Quarterly Report indicates that the GBDG:

- a) Recorded 623 assists/engagements with local businesses.
- b) Has provided 23 business referrals to the Regional Development Australia's (RDA) B2B program
- c) Has re-engaged BIE Marketing to implement its digital marketing strategy, continuing to build on the already successful marketing strategies implemented in the previous quarter.

GBDG has continued their new program "Let's Get You Onboarded" in support of Council's Gawler Connected Community App. The Board has approved a program to allow businesses to "taste test" the App by funding a 6 month trial period for the first 100 businesses on-boarded. Despite continued marketing and promotion by GBDG of the Gawler Community App, there is a reluctance by businesses to be onboarded. GBDG did not receive any requests from businesses to be referred to the App during the quarter.

The financial reports provided in the quarterly report are the Balance Sheet for GBDG to 30 September 2020 and a Profit and Loss Statement for 1 July 2020 – 30 September 2020.

The Balance Sheet reported a total equity at 30 September 2020 of \$132,008.18. The Profit and Loss Statement also shows that the GBDG received \$44,802.88 in funding from the Separate Rate levied by Council. Net operating profit for the quarter was \$1,426.27.

The GBDG has met its quarterly reporting requirement under item 10.2 of the funding agreement by providing Council with a quarterly report for the first quarter of the 2020/2021 financial year.

The next quarterly report is due to be provided to Council on 21 January 2021 covering activities undertaken by the GBDG in October, November and December 2020. Council Staff intend to present this report to Council at its February 2021 Ordinary Meeting.

2019/20 Annual Report and Extension of Current Funding Agreement

The GBDG is required to provide Council with its 2019/20 Annual Report by 30 November 2020. Council Staff will be presenting this report to Council at its December 2020 Ordinary Council Meeting.

According to the funding agreement between Council and the Gawler Business Development Group, Council must provide the Group no less than six calendar months' notice if it does not intend to grant a one year extension to the current funding agreement. The current funding agreement expires on 30 June 2021 therefore a decision from Council is required prior to 31 December 2020 regarding the extension of the agreement to 30 June 2022. A report regarding this extension will be provided, in conjunction with the GBDG's 2019/20 Annual Report, for Council's consideration at the December 2020 Ordinary Council Meeting.

COMMUNICATION (INTERNAL TO COUNCIL)

Chief Executive Officer
Manager Business Enterprises and Communications

CONSULTATION (EXTERNAL TO COUNCIL)

Gawler Business Development Group

POLICY IMPLICATIONS

Strategic Rating Policy

RISK EVALUATION

Council contracts the Gawler Business Development Group through a funding agreement to assist with promoting and marketing the businesses within the Town of Gawler. The funds are collected by Council through a levy on commercial properties within the Local Government Area. Council needs to ensure that the public funds provided under the funding agreement are being administered and expended appropriately and must provide a level of oversight and accountability in this process.

Risk	
Identify	Mitigation
GBDG do not meet its requirements under the Funding Agreement	Council meets regularly with GBDG and has established regular reporting requirements within the funding agreement. Regular feedback is provided on reports received
GBDG – value for money proposition	
Opportunity	
Identify	Maximising the Opportunity
Collaboration between GBDG and ToG in delivering strategic outcomes in line with	Regularly Liaison meetings with GBDG to include discussion of strategic synergies and areas where

Council's strategic documents & GBDG aims and objectives.	collaboration benefits both organisations. Provision of Council strategic documents, Tourism Plan and Gawler Economic Development Strategy and Action Plan to GBDG.
Council work with GBDG to improve reporting standards	Council staff assist the GBDG in providing reports which provide an appropriate level of information that will identify the value of GBDG to the Gawler Business Sector. Continuous improvement in governance standards for GBDG

STATUTORY REQUIREMENTS

Nil

FINANCIAL/BUDGET IMPLICATIONS

Council provides the GDBG with annual funding in the amount of the Separate Rate levied against commercial and industrial properties in accordance with Council's Strategic Rating Policy. In the 2020/2021 adopted budget the funding amount allocated to the GDBG is \$179,211 (excl. GST).

This funding is paid in quarterly instalments provided that the GDBG is not in breach of the funding agreement with Council. The GDBG is not in breach of the funding agreement, consequently Council has provided the Group with the agreed funding amount for the first quarter and the second quarter payment is scheduled to be paid on 28 October 2020. The combined first quarter and second quarter payments for the 2020/2021 financial year amount to \$89,605.63 (excl. GST).

COMMUNITY PLAN

Objective 2.5: Local economic activity to create local job opportunities and generate increased local wealth

Objective 5.1: Support and encourage community teamwork

Objective 5.2: Be recognised as a 'best practice' Local Government organisation

Objective 5.3: Deliver ongoing effective and efficient services, including support for regional collaboration

6.3 SANTA'S WORKSHOP AT THE GAWLER CIVIC CENTRE**Record Number:** CC20/57;IC20/833**Author(s):** David Barrett, Manager Business Enterprises and Communications**Previous Motions:** Nil**Attachments:** Nil

OFFICER'S RECOMMENDATION**That Council:-**

1. **Notes the Santa's Workshop at the Gawler Civic Centre report.**
2. **Supports the use of funds allocated within the 2020/21 Adopted Budget for the 2020 Gawler Carols Event for the delivery of Santa's Workshop at the Gawler Civic Centre enabling it to be free for the community to attend, estimated to cost \$15,000.**
3. **Commits the balance of funds allocated within the 2020/21 Adopted budget for the 2020 Gawler Carols Event (being the adopted budget less the cost of Santa's Workshop), estimated at \$13,611 as a contribution to an alternate event to be delivered by the Apex Club of Gawler in the first half of 2021, if such an event is able to be delivered.**
4. **Notes that Council Staff will contact other community groups to explore increased participation in Santa's Workshop as outlined in this report.**

SUMMARY

Responding to the decision to cancel the 2020 Gawler Carols event, Council Staff are collaborating with the Apex Club of Gawler to provide the community with a free event in the lead up to Christmas at the Gawler Civic Centre. This report provides Council with information regarding the proposed event.

BACKGROUND

At the 26 March 2019 Council Meeting the following was resolved:

RESOLUTION 2019:03:COU001

Moved: Cr P Little

Seconded: Cr D Fraser

That Council adopts the recommendation from the Corporate & Community Services Committee made at item 7.2 of the meeting of that Committee meeting held on 12 March 2019, being:

That the Committee recommends to Council that it:-

1. *Notes the Apex Club of Gawler Carols 2018 Report;*
2. *Authorises the Chief Executive Officer to enter into an agreement with the Apex Club of Gawler to coordinate the 2019-2023 Gawler Carols events based on the following:*
 - 2.1. *Sponsorship of \$27,940 excluding GST (CPI to be applied subsequent years)*
 - 2.2. *In kind support up to the value of \$5,000 excluding GST which includes:*
 - 2.2.1. *Use of Pioneer Park to host the Event.*
 - 2.2.2. *Access to Council staff to support with organising the Event including:*
 - 2.2.2.1. *Depot Staff for onsite meetings, line marking of Pioneer Park locating*

- underground services and sourcing refuse bins.*
- 2.2.2.2. *Senior Visitor Information Centre Officer to attend Gawler Carols organising committee meetings, liaise with the Promoter and Council over issues and requests, provide Emergency Response Plan and coordinate Event Application process.*
- 2.2.3. *Listing the Event on Council's website and other media sources.*
- 2.2.4. *At least one (1) Council Officer on site for the duration of the event.*
- 2.2.5. *Update of Cross Street banner dates.*
- 3. *Notes that the Apex Club of Gawler will neither charge admission to the Gawler Carols event nor charge a management fee for coordinating the event.*

Subsequent to the above resolution, an agreement was entered into between Council and the Apex Club of Gawler for the coordination of the 2019-2023 Gawler Carols events.

In August 2020 the Apex Club of Gawler announced that the 2020 Gawler Carols event would be cancelled due to the uncertainty posed by the Coronavirus pandemic. Responding to this announcement, Council Staff have been collaborating with the Apex Club of Gawler to provide something for the local community to celebrate Christmas. This report provides Council with information regarding the proposed event – Santa's Workshop at the Gawler Civic Centre.

COMMENTS/DISCUSSION

Gawler Civic Centre Staff had previously been in conversation with Amazing Magic Entertainment Group regarding the potential to transform the Institute Hall into Santa's Workshop. This Group have delivered similar events in South Australia and had provided some options for Council Staff to consider. These options were based on Council purchasing the event from the Amazing Magic Entertainment Group and then selling tickets to the public to attend.

When the Apex Club of Gawler advised Council that the 2020 Gawler Carols event was being cancelled due to the potential risks to public health posed by COVID-19 and a significant amount of additional funding and volunteer resourcing that would be needed if the event was to continue, discussions started regarding what could be provided for the community in a Covid-Safe manner to celebrate Christmas in 2020.

The Santa's Workshop proposal is able to be delivered in a Covid-Safe manner and provides opportunities for wider community involvement. Consequently, Council Staff held discussions with the Apex Club of Gawler to explore how the two organisations could collaborate to deliver Santa's Workshop as a special community event in the lead up to Christmas.

The collaboration makes it possible to provide the event free of charge to participants and enhance the original proposal from the Amazing Magic Entertainment Group by providing additional decorations and entertainment during the event. An outline of what is being delivered is below.

Santa's Workshop at the Gawler Civic Centre

The Workshop will operate for four days with four sessions per day as per the schedule below:

Thursday 17, Friday 18, Saturday 19 and Monday 21 December.

Session 1 – 10:30am – 11:30 am

Session 2 – 12 noon – 1pm

Session 3 – 1:30pm – 2:30pm

Session 4 – 3pm – 4pm

This event will be provided free of charge to participants with pre-booking essential via an online platform (eg Eventbrite) or in person at the Gawler Visitor Information Centre and/or Gawler Civic Centre Library.

Council Staff were asked by the Apex Club of Gawler to approach the Amazing Magic Entertainment to ascertain whether the Workshop could operate on Sunday 20 December instead of Monday 21 December. Unfortunately this is not possible as the Amazing Magic Entertainment Group has a commitment to perform at shopping centres on Sunday 20 December.

What is being provided by Amazing Magic Entertainment Group:

- Santa
- Alabaster Snowball (Santa's naughty 6-foot tall bumbling elf) who will provide roaming entertainment (magic, balloons, comedy) as well as 'Elfie' opportunities (a selfie with an elf).
- Santa's Workshop set for meet and greet with Santa including backdrop, throne, large Snowman and large Xmas Kangaroo (both with LED lights) and other Xmas props (presents, tree, tinsel, etc...). Due to COVID-19 social distancing, rather than sit on Santa's lap children will be able to stand near Santa or sit on another Christmas chair provided that can hold up to 3 children. Please note – the intention is that photos are taken by a family member with their own phone/camera so no waiting for photos/collection at another time.
- Every child receives a bag of hot popcorn and fairy floss on exit. This will be provided by professional pop-corn and fairy floss makers who will be present making it on-site.
- 20 T-shirts (white with 2-colour print of design provided by Council) for volunteers/helpers to wear in addition to elf hats and/or reindeer ears.
- Bubble wands for volunteers to use.
- Christmas Music that will be playing throughout the Workshop.

What is being provided by Council Staff:

- The booking system (most likely via Eventbrite),
- Management of attendance records
- COVID Marshals.
- PA systems, extension cords, etc...
- 12 foot tall Xmas tree within the Institute
- 9 foot tall Xmas tree adjacent to the James Martin Room entrance.
- Additional decorations that are available for use by event
- Letters to Santa option in the James Martin Room space providing participants with something to do prior to entering the workshop proper.

What is being provided by the Apex Club of Gawler:

- Additional decorations – large and small – to give the "Wow" Factor
- Volunteers to assist with crowd management, creating that festive atmosphere and clean-up/re-set between sessions
- Assistance with set-up (likely evening of Wednesday 16 December) and pack up (likely evening of Monday 20 December)
- Additional entertainment during the sessions.

The Space:

- Attendees will enter through the James Martin Room, Level One at the Gawler Civic Centre so that attendance records can be signed off before entering the Workshop proper.
- Santa's Workshop will be in the Institute Hall and attendees will exit from this room.
- Christmas music to be played in background via the venue's PA system.
- Mayor's Christmas Card entries on display on the walls
- Christmas images projected on screen

Funding

As referenced earlier in the report, the original discussion with Amazing Magic Entertainment Group revolved around Council paying for the event and seeking to gain cost-recovery via ticket sales. The

opportunity to make Santa's Workshop a community event and provide entry free of charge became available when the Gawler Carols event was cancelled for 2020.

As Council is aware, the Apex Club of Gawler receives funding from Council to deliver the Gawler Carols event. When the decision was made to cancel the 2020 event, the Apex Club of Gawler requested that the funds be quarantined so that the Club could deliver an alternative event during 2021, once Coronavirus restrictions ease.

Subsequent discussions with the Apex Club of Gawler regarding the Santa's Workshop proposal have led to a proposal that some of the funds allocated to the 2020 Gawler Carols event be used to deliver the Santa's Workshop event, enabling it to be free for the community to attend, with the balance to be held as a contribution to the delivery of an alternate event by the Apex Club of Gawler during the first half of 2021 (subject to relevant Coronavirus restrictions that may be in place). The Apex Club of Gawler has agreed with this approach and Council Staff recommend that Council also agree to this use of the pre-allocated funds for the Gawler Carols event.

Other Community Group Participation

Council Staff and the Apex Club of Gawler have discussed opportunities to engage other community groups as participants in the proposed Santa's Workshop. There are opportunities for community groups to:

- provide volunteer support during set up, operation and / or pack down of the event,
- donate items that add to the festive atmosphere (eg decorations),
- use the event as a fundraising activity (provided that the fundraising activities proposed align with the concept of Santa's Workshop). For example, Willo's Mens Shed could have a "stall" within the workshop that could sell wooden toys or other Christmas gifts,
- raise awareness of the group to the public and / or promote their own programs,

Council Staff have not yet had the capacity to approach community groups regarding these opportunities. However, Council Staff will be engaging with these groups in the coming weeks to further explore what is possible.

COMMUNICATION (INTERNAL TO COUNCIL)

Mayor Redman
Executive Management Team
Gawler Civic Centre Coordinator

CONSULTATION (EXTERNAL TO COUNCIL)

Apex Club of Gawler
Amazing Magic Entertainment Group

POLICY IMPLICATIONS

Nil

RISK EVALUATION

Risk	
Identify	Mitigation
Community expectations that Council will provide or support the delivery of free activities that celebrate Christmas	The proposal offered for Council's consideration allows for an event to be provided to the community in a Covid-Safe manner, free of charge and within Council's existing budget.
Opportunity	
Identify	Maximising the Opportunity

Community events delivered by community groups once Coronavirus restrictions are eased	Commit the balance of funding allocated to the cancelled Gawler Carols event to an alternate event prior to June 2021.
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STATUTORY REQUIREMENTS

Nil

FINANCIAL/BUDGET IMPLICATIONS

Council's Adopted Budget allocates \$28,611 in funding to the Apex Club of Gawler to deliver the 2020 Gawler Carols Event.

The Santa's Workshop concept is estimated to cost approximately \$15,000. Council Staff recommend that Santa's Workshop at the Gawler Civic Centre is funded from the allocation within Council's adopted 2020/21 Budget for the 2020 Gawler Carols event and that the balance (approximately \$13,611) is committed as a contribution to an alternate event to be delivered by the Apex Club of Gawler in the first half of 2021.

COMMUNITY PLAN

Objective 1.2: Build a local community that is proud of Gawler [click here](#)

Objective 1.4: Foster a vibrant and active, event-filled Council area [click here](#)

Objective 3.4: Gawler to be an inclusive and welcoming community [click here](#)

Objective 3.5: Recognise, respect, support and advocate on behalf of volunteers [click here](#)

Objective 3.6: Encourage the development of the Arts and the creative sector [click here](#)

Objective 5.1: Support and encourage community teamwork [click here](#)

Objective 5.3: Deliver ongoing effective and efficient services, including support for regional collaboration [click here](#)

6.4 RECOMMENDATION FROM INFRASTRUCTURE AND ENVIRONMENTAL SERVICES COMMITTEE 13 OCTOBER 2020**Record Number:** CC20/57;IC20/881**Author(s):** Chris Haynes, Governance Support Officer**Previous Motions:** Nil**Attachments:** Nil

This matter was presented to the Infrastructure and Environmental Services Committee on 13 October 2020. As the matter was a tied vote it is presented to Council for consideration.

OFFICER'S RECOMMENDATION**Gawler East Link Road Opening**

1. That Council registers its disappointment with Department for Infrastructure and Transport on how the opening of the Gawler East Link Road was handled.
2. That the Mayor be authorised to write to Department for Infrastructure and Transport on Council's behalf to register our disappointment.

7 QUESTIONS WITHOUT NOTICE**8 MOTIONS WITHOUT NOTICE****9 CONFIDENTIAL REPORTS****9.1 ALLEGATIONS ARISING FROM ENTERPRISE BARGAINING NEGOTIATIONS - FINAL REPORT****Reason for Confidentiality**

In accordance with Sections 83(5) and 84(6) of the Local Government Act, 1999 – the Chief Executive Officer considers that this item may be considered in confidence by the Council on the grounds set out below (and therefore will remain confidential until the Council resolves how this item is to be classified).

A further written report will be considered by Members at the Meeting after the following recommendation is carried.

OFFICER'S RECOMMENDATION**9.1 Allegations Arising From Enterprise Bargaining Negotiations - Final Report**

That:

1. Pursuant to Section 90(3) (a) of the Local Government Act 1999 (the Act), the Meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 9.1, excepting the following persons:

- Manager Development, Environment & Regulatory Services
- Minute Taker

to enable the Meeting to consider Item 9.1 in confidence on the basis that the Meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 9.1:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

Specifically, the matter relates to the personal affairs of the Chief Executive Officer

2. Accordingly, on this basis, the principle that meetings of the Confidential Special Council Meeting should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

10 CLOSE**11 NEXT ORDINARY MEETING**

Tuesday 24 November 2020 commencing at 7:00pm