

**MINUTES OF TOWN OF GAWLER  
CLIMATE EMERGENCY ACTION PLAN WORKING GROUP MEETING  
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43  
HIGH STREET, GAWLER EAST  
ON WEDNESDAY, 12 MAY 2021 AT 6:35PM**

**PRESENT:** Cr Paul Koch, Cr Nathan Shanks, Cr Cody Davies, Ms Kathryn Warhurst, Ms Jade Hancock,

**STAFF IN ATTENDANCE:** Mr Timothy Kelly, Mr Jack Darzanos, Meagan Jarmyn

## **1 STATEMENT OF ACKNOWLEDGEMENT**

*We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.*

## **2 ATTENDANCE RECORD**

- 2.1 Roll Call
- 2.2 Apologies
  - Miss Renee Chamberlain
  - Grace Gallagher
  - Alex Prior
  - Mr Darren Cox
- 2.3 Motions to Grant Leave of Absence
- 2.4 Leave of Absence
- 2.5 Non-attendance

## **3 CONFIRMATION OF MINUTES**

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Cr Koch advised that he had advised that he was an apology for the April 2021 Meeting. The minutes were updated to reflect this change.

### **COMMITTEE RESOLUTION 2021:05:CEAP005**

Moved: Cr C Davies  
Seconded: Ms J Hancock

That the minutes of the Climate Emergency Action Plan Working Group Meeting held on 14 April 2021 be confirmed as a true and correct record.

**CARRIED UNANIMOUSLY**

## **4 DECLARATIONS OF INTEREST**

NIL

## 5 BUSINESS ARISING FROM MINUTES

ACTIONS	Who	By When	Status
1. Staff to liaise with the Coordinator, Marketing and Communications to tweak the engagement strategy as appropriate.	J Darzanos T Kelly,	10-06-2020	Continuing
2. Staff should explore the benefits and limitations of making the working group a formal committee of council.	J Darzanos T Kelly	10-06-21	Yet to commence
3. Staff to approach Gawler schools in regarding School and student input in: <ul style="list-style-type: none"> <li>Defining the future that emerging generations are hoping for by 2030.</li> <li>Top climate priorities of emerging generations.</li> <li>Exploring the interest in preparing a climate change time capsule</li> </ul>	T Kelly	15 -05-2021	See Agenda Item 6.3
4. Staff to propose dates for a whole day workshop in late May for the CEAP Working Group to finalise the draft document, and make necessary arrangements.	J Darzanos T Kelly	01-04-2021	In progress
<ul style="list-style-type: none"> <li>Cr Koch asked whether this was still required. Kathryn advised that this was discussed at the last meeting and the consensus was it was required.</li> <li>Cr Shanks asked regarding the structure of the day and how it would be ran. Jack advised that the aim was that a facilitator would lead the discussion and be present during the day.</li> </ul>			

## 6 ITEMS LISTED FOR DISCUSSION

### 6.1 WELCOME TO NEW MEMBERS

A warm welcome was extended to Grace and Alex (via Jade) in joining the CEAP Working Group CEAP.

**Action:** Ensure all contact details are added to the mailing groups and info council. Tim has already added new members to his contact group.

### 6.2 STAFF UPDATES

#### Solar Update:

- Jack Darzanos advised that Solar PV Systems will shortly be added to the Gawler Civic Centre and Evanston Garden's Community Centre.
- Tim has gathered information from Trellis regarding the solar panels on the admin centre. Imported electricity has halved since the introduction of the solar system. Cost has reduced from \$100k to approx \$40k per year as a result reduced consumption, other factors including contractual changes.

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**ACTION**

- Tim to gather the data from Trellis regarding the demonstrated benefits of the GAC Solar System and present to council as part of the next CEAP progress report to Council. The report will include the reduction in costs of electricity usage and GHG emissions.

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**Electric Vehicle Charging and Trial**

- Staff have been working towards replacement/upgrade of the electric vehicle (EV) chargers at the Gawler Administration Centre and Visitor Information Centre. For the broader rollout of EV charging facilities in Gawler.
- Staff advised that they have registered an expression of interest with the State Government to host EV charging stations.

**DISCUSSION**

The CEAP Working Group deliberated on the forward plan for supporting EV charging stations in Gawler, and the need for adequate engagement with stakeholders on how this work would best be coordinated. The discussion covered the following issues:

- What is required for the fleet
- What is required for community
- How is an EV Charge Station rollout best managed and introduced?
  - Council owned facilities in key places?
  - Staff requirements for commuter use of Council EV's and charging requirements
  - Should public EV Charge stations be left to businesses?
  - What role does Council play in engaging with Businesses?
  - Should council collaborate with Businesses and the State Government in masterplanning?
  - What charging needs are there for the community?
  - Could a list of possible locations be prepared to assist?

The CEAP Working Group noted the consideration of the various types of charge stations

- Price increases significantly as the charge rates increase
  - (a) Household scale up to 7 KW AC charge stations (Nominal budget cost of \$3,000)
  - (b) Community medium speed 20 kW AC charge stations (Nominal budget cost of \$10,000)
  - (c) Public Fast Charge DC 50 kW+ stations (nominal budget cost of \$50,000-150,000).

The Working Group was also advised of a Gawler EV forum being investigated to assist in demystifying vehicle charging and management.

The working group agreed that it may be premature to provide advice on this matter. The Working Group is interested in updates and participating in any Council arranged forums and that there may be future benefit in being involved as part of guiding the implementation of the CEAP once it is approved.

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**ALGA National General Assembly Motion**

- The Working Group was advised that the Town of Gawler Mayor and Chief Executive Officer are planning to attend the Australian Local Government Association – National General Assembly (ALGA- NGA).

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- The Town of Gawler Motion for reform and legal clarity of renewable electricity for end users will be presented at this event. Staff are looking to share and discuss with other state and interstate councils through Climate Emergency Australia.
  - Support from the South Australian Local Government Association will also be sought.
  - Frequently Asked Questions will be prepared to answer questions relating to the Town of ALGA-NGA Gawler Motion.
  - The issue is important for the many councils seeking renewable electricity contracts and for the community - households and small to medium businesses.

### 6.3 CEAP WHOLE DAY WORKSHOP

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The Working Group discussed a range of matters relating to the CEAP Workshop and the introductory sections of the document in detail.

- Cr Koch suggested it being sent to an editor to help make it concise and clear – Kathryn agreed
- It was agreed to hold workshop, send to an editor then a graphic designer. Will be unable to see designed document at workshop.
- Workshop – go through each section and explore CEAP content.
- Facilitator would help ensure that the workshop achieves the objective of refining the draft CEAP document
- A doodle poll for the date of the workshop has been created.

Suggestions on the Introductory Sections:

- Add a paragraph at the beginning of the executive summary covering key themes:
  - (a) 99% of emissions are from the community so Councils role is to engage with and support the community to address the barriers for action and lead action.
  - (b) Council will show where money can be saved and will act on behalf of the community for affordable access to low emissions solutions such as renewable energy and electric vehicles
  - (c) Council will support solutions for healthier households, streets and communities, to be more resilient to climate change, such as through greening and canopy cover and preparedness for extreme weather events
- Tim to shorten the section referring to other council plans.
- Kathryn Warhurst to rewrite the Climate Science section.
- Members to review from section 3 onwards.

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### ACTIONS

- Staff to follow up with the Corporate Communications to identify a suitable editor
- All CEAP members to participate in the Doodle Poll to confirm a date for the workshop.

### 6.4 UPDATE ON GRAPHIC DESIGN

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- As discussed, the plan will be provided to the Graphic Designer when it is ready.
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**6.5 OTHER BUSINESS**

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- Nil
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**7 CLOSE**

The Meeting closed at 8:55pm.

**8 NEXT ORDINARY MEETING**

Wednesday 9 June 2021 commencing at 6:30pm.

The minutes of this meeting were confirmed at the Climate Emergency Action Plan Working Group Meeting held on 9 June 2021.

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CHAIRPERSON

**Action Summary**

1. Continued - Staff to liaise with the Coordinator, Marketing and Communications to tweak the engagement strategy as appropriate.	J Darzanos T Kelly,	10-06-2021
2. Continued - Staff should explore the benefits and limitations of making the working group a formal committee of council.	J Darzanos T Kelly	10-06-2021
3. Continued - Staff to approach Gawler schools in regarding School and student input in: <ul style="list-style-type: none"> <li>Defining the future that emerging generations are hoping for by 2030.</li> <li>Top climate priorities of emerging generations.</li> <li>Exploring the interest in preparing a climate change time capsule</li> </ul>	T Kelly	15 -06-2021
4. Gather the data from Trellis regarding the demonstrated benefits of the GAC Solar System and present to council as part of the next progress report to Council, including the reduction in costs, electricity consumption and GHG emissions.	T Kelly	Next Progress Report to Council envisaged for July 2020
5. Staff to follow up with the Corporate Communications to identify a suitable editor		20-05-2021
6. CEAP members to participate in the Doodle Poll to confirm a date for the workshop.	All CEAP Members	20-05-2021